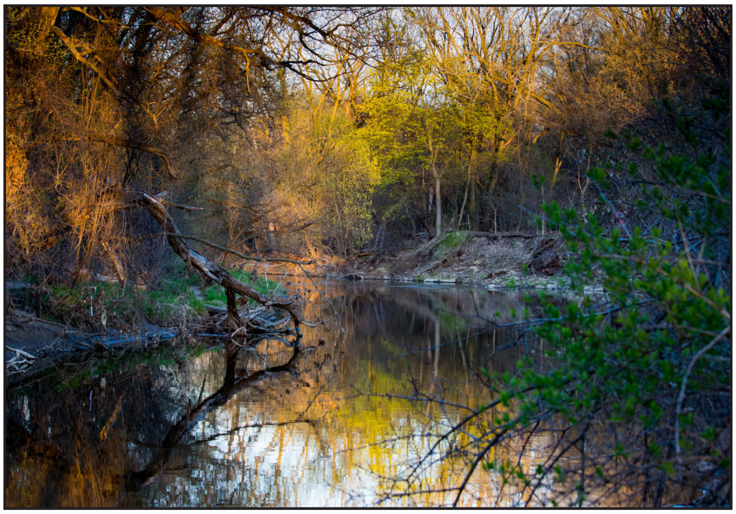
City of Wauwatosa

2018 Adopted Budget

JULIA AT SUNSET @ COUNTY GROUNDS
ROB SANDERS

GOODNIGHT, TOSA
ROB PETRIE



MENOMONEE RIVER REFLECTIONS
SHANE FELL

TOSA TONIGHT
JESSICA PATE

TOSA LIFE PHOTO CONTEST WINNERS

WAUWATOSA - It's A Way Of Life

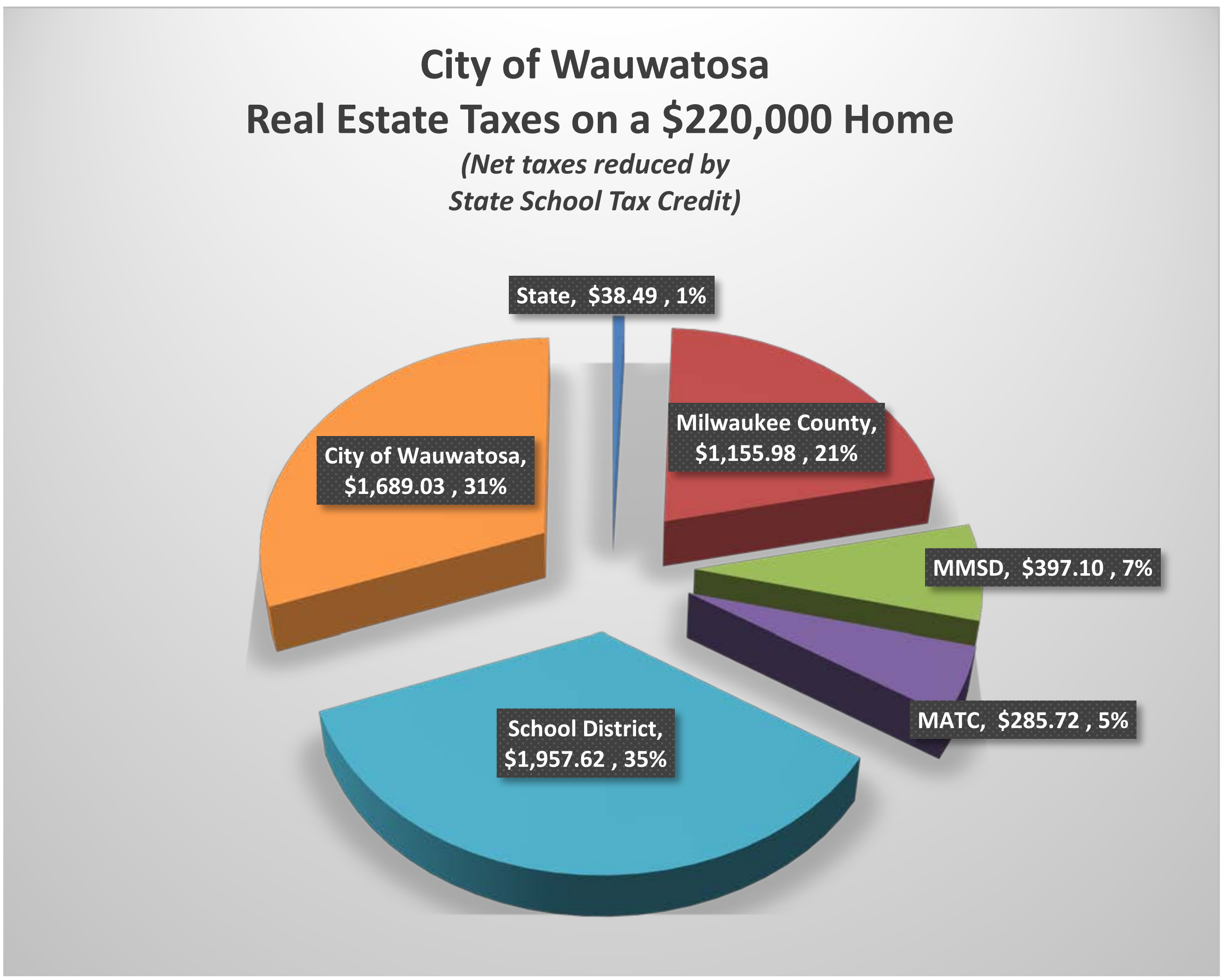
TABLE OF CONTENTS

Taxation by Taxing District*

Average Residential Property

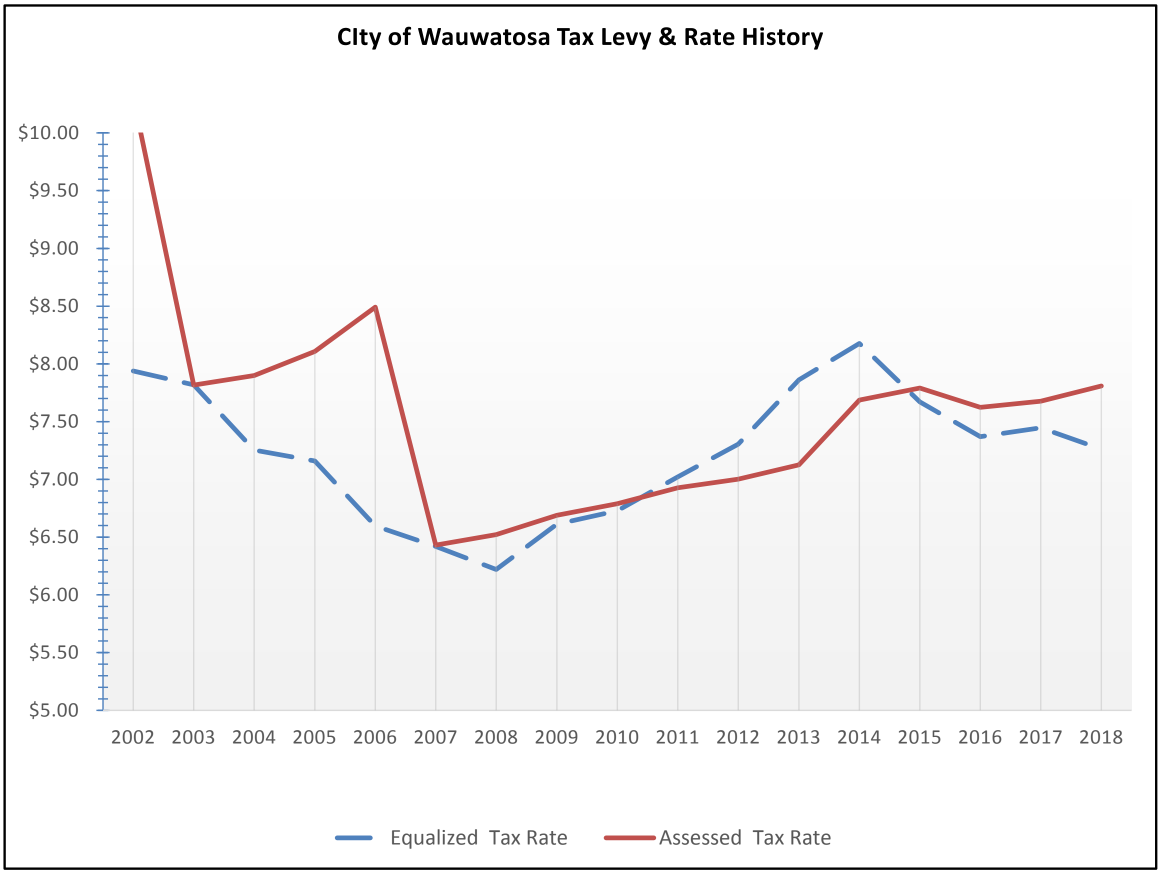
	2013	2014	2015	2016	2017
State	$ 37.53	$ 34.78	$ 37.57	$ 38.45	$ 38.49
Milwaukee County	$ 1,115.69	$ 1,051.37	$ 1,129.17	$ 1,163.18	$ 1,155.98
MMSD	$ 359.34	$ 348.97	$ 379.65	$ 395.28	$ 397.10
MATC	$ 468.42	$ 435.95	$ 281.24	$ 284.85	$ 285.72
School District	$ 2,127.30	$ 1,919.58	$ 1,863.45	$ 1,882.06	$ 1,957.62
City of Wauwatosa	$ 1,738.73	$ 1,675.64	$ 1,698.16	$ 1,669.60	$ 1,689.03
Gross Tax	$ 5,847.01	$ 5,466.29	$ 5,389.25	$ 5,433.42	$ 5,523.94
State Credit	$ (308.14)	$ (293.18)	$ (289.84)	$ (324.60)	$ (311.38)
Net Tax	$ 5,538.86	$ 5,173.11	$ 5,099.41	$ 5,108.82	$ 5,212.56
Home Value	$ 244,000	$ 218,000	$ 218,000	$ 219,000	$ 220,000

** Represents the budget year, i.e the 2017 budget year represents the 2016 tax year.*



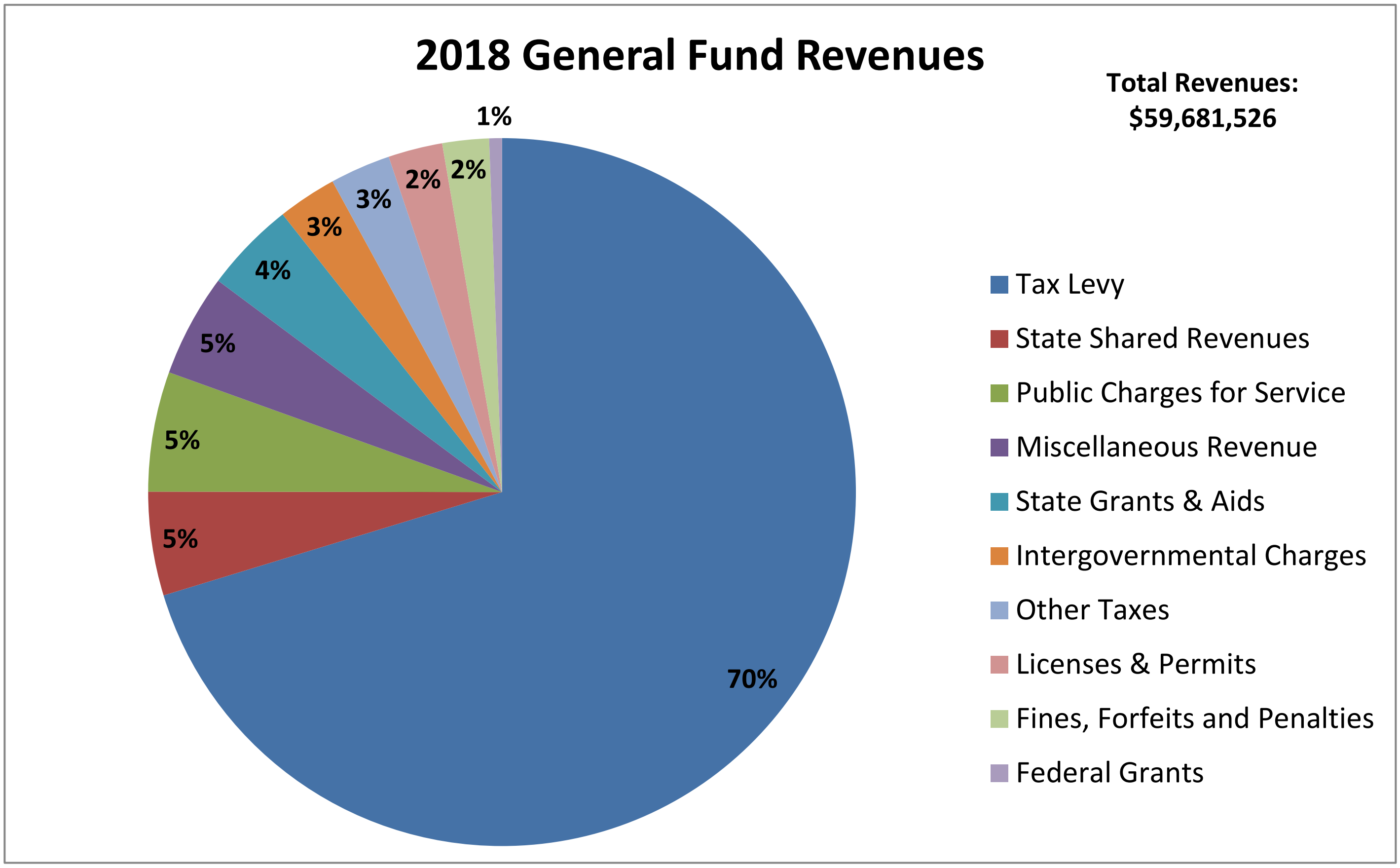
City of Wauwatosa Tax Levy Rate History

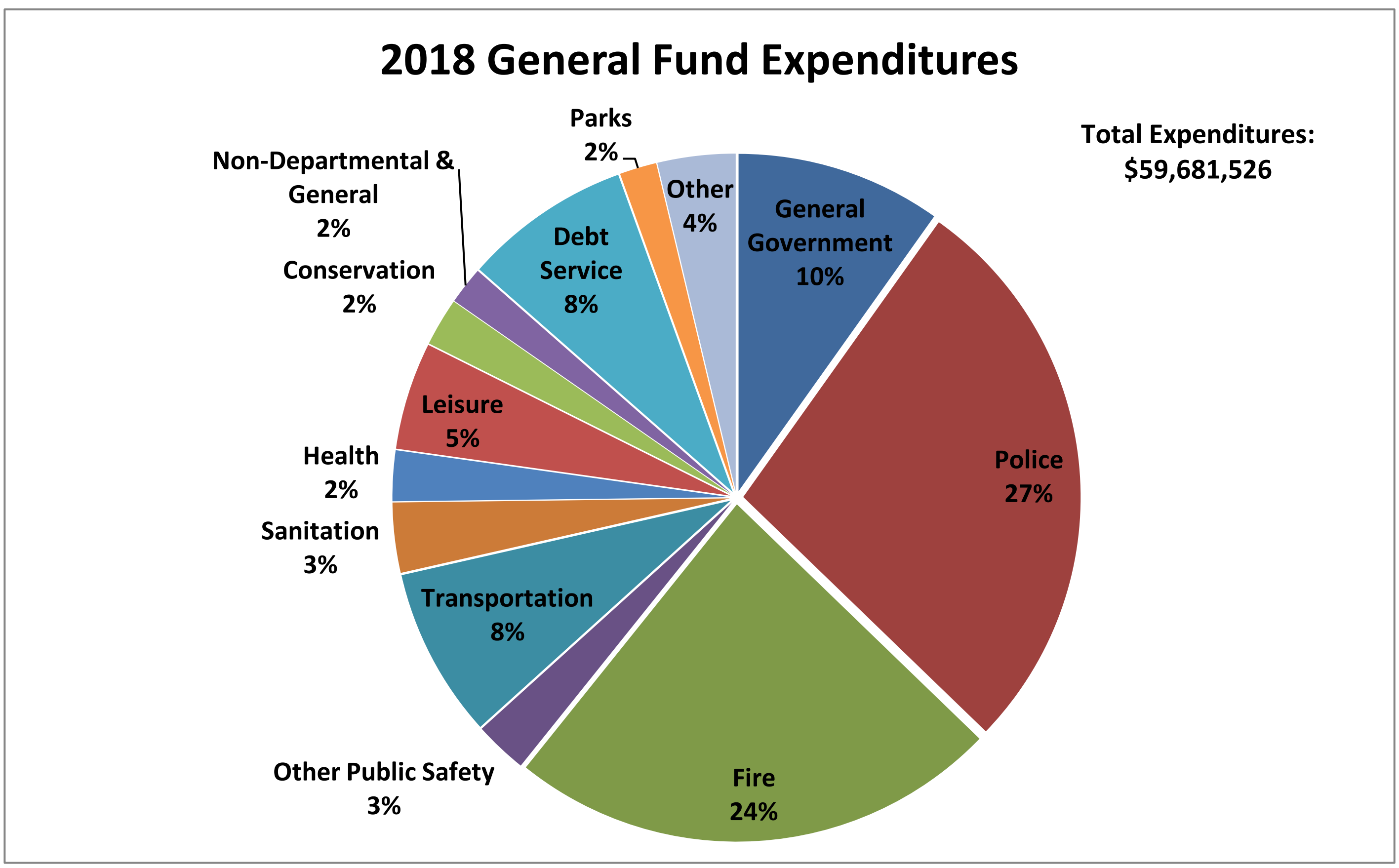
Year	Equalized Value[1]	% Change	Assessed Value[1, 2]	% Change	City Levy	% Change	Equalized Tax Rate	% Change	Assessed Tax Rate	% Change
2018	$ 5,873,146,600	6.40%	$ 5,396,262,437	0.78%	$41,946,785	2.04%	7.14	-4.10%	7.77	1.25%
2017	$ 5,519,699,400	1.55%	$ 5,354,275,917	1.90%	$41,106,546	2.62%	7.45	1.05%	7.68	0.70%
2016	$ 5,435,690,500	6.77%	$ 5,254,410,426	4.82%	$40,058,445	2.58%	7.37	-3.92%	7.62	-2.14%
2015	$ 5,091,255,900	9.70%	$ 5,012,628,279	1.53%	$39,050,136	2.90%	7.67	-6.20%	7.79	1.35%
2014	$ 4,641,119,800	-1.46%	$ 4,937,185,119	-4.99%	$37,949,568	2.48%	8.18	4.00%	7.69	7.87%
2013	$ 4,709,725,000	-5.90%	$ 5,196,727,012	-0.46%	$37,030,421	1.30%	7.86	7.65%	7.13	1.76%
2012	$ 5,004,833,100	-3.87%	$ 5,220,542,224	-1.07%	$36,555,123	0.00%	7.30	4.02%	7.00	1.08%
2011	$ 5,206,269,800	-2.22%	$ 5,276,999,488	-0.01%	$36,555,123	2.03%	7.02	4.35%	6.93	2.04%
2010	$ 5,324,737,600	-0.89%	$ 5,277,522,121	-0.63%	$35,827,935	0.84%	6.73	1.75%	6.79	1.48%
2009	$ 5,372,543,900	-3.16%	$ 5,310,833,718	0.38%	$35,527,935	2.96%	6.61	6.32%	6.69	2.57%
2008	$ 5,547,750,200	4.54%	$ 5,290,708,653	-0.12%	$34,506,384	1.29%	6.22	-3.11%	6.52	1.42%
2007	$ 5,306,974,200	5.83%	$ 5,297,328,236	36.00%	$34,066,800	3.00%	6.42	-2.68%	6.43	-24.27%
2006	$ 5,014,597,000	13.64%	$ 3,894,972,795	-0.05%	$33,076,013	4.68%	6.60	-7.88%	8.49	4.74%
2005	$ 4,412,872,000	5.70%	$ 3,897,060,920	1.65%	$31,595,960	4.32%	7.16	-1.30%	8.11	2.63%
2004	$ 4,174,882,500	7.80%	$ 3,833,713,550	-1.03%	$30,286,745	0.02%	7.25	-7.21%	7.90	1.07%
2003	$ 3,872,882,900	9.74%	$ 3,873,696,500	42.57%	$30,279,515	8.09%	7.82	-1.50%	7.82	-24.18%
2002	$ 3,529,195,900	6.96%	$ 2,717,114,391	-0.80%	$28,013,575	5.76%	7.94	-0.94%	10.31	5.10%



[1] Values do not include tax incremental district values

[2] Estimate as Manufacturing Value is assessed by the State and not finalized


2018 General Fund Revenues
Total Revenues:
$59,681,526
1%
2%
2%
3%
3%
4%
5%
5%
5%
70%
Tax Levy
State Shared Revenues
Public Charges for Service
Miscellaneous Revenue
State Grants & Aids
Intergovernmental Charges
Other Taxes
Licenses & Permits
Fines, Forfeits and Penalties
Federal Grants


2018 General Fund Expenditures
Total Expenditures:
$59,681,526
Parks
2%
Non-Departmental &
General
2%
Other
4%
General
Government
10%
Debt
Service
8%
Conservation
2%
Leisure
5%
Health
2%
Sanitation
3%
Transportation
8%
Police
27%
Other Public Safety
3%
Fire
24%

BUDGETED FULL-TIME EQUIVALENCY EMPLOYMENT

DEPARTMENT	2017	2018	VAR
Administrator	13.01	12.26	(0.75)
Assessor	6.00	6.00	-
Common Council	16.00	16.00	-
City Clerk/Elections	5.19	5.00	(0.19)
Development	34.42	32.92	(1.50)
Finance	9.88	9.38	(0.50)
Fire	103.70	103.57	(0.13)
Fleet Maintenance	9.00	9.50	0.50
Health	12.86	12.80	(0.06)
Information Systems	6.00	6.00	-
Library	26.55	26.69	0.14
Mayor	2.00	2.00	-
Municipal Complex	3.00	4.00	1.00
Municipal Court	3.15	3.16	0.01
Police	119.54	120.68	1.14
Public Works	62.07	59.77	(2.30)
Traffic Electrical Maintenance	6.28	6.28	-
Water	21.38	21.38	-
TOTAL FULL-TIME EMPLOYMENT	***460.03***	***457.39***	***(2.64)***

2018 Levy Analysis

MAJOR REVENUE CHANGES

ACCOUNT TYPE	BASIS	$ CHANGE	% Change
AMBULANCE FEES	Increase in per ambulance run billed to third party payers	234,487	16.6%
FEDERAL GRANTS	Award of Brownfields grant. Offset by conclusion of Petroleum Assessment.	176,772	106.3%
INTEREST	Increase in short-term interest rates	175,000	25.5%
STATE GRANTS	Increase of General Transportation Aids and amount budgeted in General Fund	229,724	5.2%
HOTEL/MOTEL TAXES	Addition of new hotel at Innovation Campus and overall revenue growth	72,000	6.7%
COURT PENALTIES	Adjustment to prior year actuals	(50,000)	-8.3%
TELEVISION FRANCHISE FEES	Decrease in gross revenue reported by cable television providers	(65,000)	-9.6%
OTHER CHANGES		126,723	
	TOTAL MAJOR REVENUE CHANGES	899,706	1.6%

MAJOR EXPENDITURE CHANGES

ACCOUNT TYPE	BASIS	$ CHANGE	% Change
REGULAR PAY	Cost of living and pay increases	567,116	2.1%
GRANT & ONE-TIME EXPENDITURES	Brownfields grant. One-time levy reductions. Reclassification of crack-filling	440,009	56.0%
INTERDEPARTMENTAL CHARGES	Increase in Information Systems charge for data center replacement and other charges	247,989	5.3%
OPERATING EXPENDITURES	Reclassification of EMS reimbursement from revenue. General Liability charges	218,635	9.0%
TRANSFER TO DEBT SERVICE FUND	Increasing debt service to fund capital projects	324,620	3.2%
PENSION	Reduction in General pension rate slightly offset by Police and Fire. Salary increases	94,171	3.3%
OPERATING CAPITAL	Increase in Fire Equipment Reserve and other departmental capital outlay	78,175	75.6%
TRANSFER TO CAPITAL	Increased cash financing of capital program offset by increased charges to capital	88,419	9.5%
TRANSFER TO PARKS	Reduction in Parks wages due to reorganization.	(87,022)	-7.6%
CONTRACTUAL SERVICES	Reclassification of crack-filling. Solid waste disposal decreases. Offset by litigation reserve	(129,869)	-5.6%
CHARGES TO CAPITAL	Engineering overtime expense offset. Based on revised billing estimate	(203,419)	14.9%
OTHER EXPENDITURES		101,121	
	TOTAL MAJOR EXPENDITURE CHANGES	1,739,945	3.0%
	CHANGE IN PROPERTY TAX LEVY	840,239	2.0%

FUND NO. 01-111

COMMON COUNCIL

PURPOSE

The Common Council manages and controls city property, finances, highway, and public service, and has the power to act for the government and good order of the city for its commercial benefit and for the health, safety, and welfare of the public. The Common Council may carry out its powers by license, regulation, suppression, borrowing of money, tax levy, appropriation, fine, imprisonment, confiscation, and other necessary or convenient means.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$139,258	$137,094	$ (2,164)
Rev	$ 17,287	$ 18,404	$ 1,117
Levy	$121,971	$118,690	$ (3,281)
FTE's	16.00	16.00	-

PROGRAMS/SERVICE LINES

The budget supports the operational functions of legal publications, official minutes, office supplies, and memberships associated with the activities of the Common Council. The Clerk's office prepares agendas and minutes for Common Council and council committee meetings. Several items that are not department-specific are included in this budget, such as organizational dues and the annual business improvement district assessment payment.

2017 BUDGETARY CHANGES

No significant changes.

2018 BUDGETARY CHANGES

Included in the budget is the proposal to increase Aldermanic salaries by $100 per month; this equates to a $5,600 annual salary. This change would go into effect after the April 2018 election for the eight newly elected Council members.

BUDGET SUMMARY TABLE

Common Council
Dept #111

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
95,302	69,440	68,063	67,200	67,200	5100	Wages	72,800	53.1%
14,531	10,384	9,174	10,129	10,129	5195	Fringe Benefits	9,852	7.2%
5,805	5,799	6,206	15,279	15,279	5510-5520	Internal Charges	6,517	4.8%
35,401	33,054	36,665	40,250	40,025	5200	Operating Expenditures	41,525	30.3%
5,761	-	-	-	-	5950	Capital Outlay	-	0.0%
2,074	(1)	-	-	-	5980-100	Cable Television	-	0.0%
6,400	6,400	6,400	6,400	6,400	5980-130	BID Assessment	6,400	4.7%
165,274	**125,076**	**126,508**	**139,258**	**139,033**		**TOTAL**	**137,094**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
24,935	17,646	18,973	17,287	19,843		Unallocated Revenues	18,404	13.4%
140,339	107,430	107,535	121,971	119,190		Tax Levy	118,690	86.6%
165,274	**125,076**	**126,508**	**139,258**	**139,033**		**TOTAL**	**137,094**	**100.0%**

PERSONNEL SCHEDULE

Common Council

Position Description	2017 FTE	2018 Base Positions	2018 FTE	2017-18 Change
Alderpersons	16.00	16	16.00	-
TOTAL	**16.00**	**16**	**16.00**	**-**

WAUWATOSA YOUTH COMMISSION

PURPOSE

The purpose and duties of the Wauwatosa Youth Commission are to act as an advisory body to the Common Council and the Mayor and to provide recommendations on proposals affecting youth.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$2,869	$3,407	$ 538
Rev	$ 356	$ 457	$ 101
Levy	$2,513	$2,950	$ 437
FTE's	-	-	-

PROGRAMS/SERVICE LINES

- To encourage, develop and implement activities and services that promote a positive environment for youth in the City of Wauwatosa.
- To serve and represent a broad spectrum of youth from diverse backgrounds and all geographic areas of Wauwatosa.
- To report annually to the Mayor and the Common Council on the interests, needs, and recommendations concerning matters that affect Wauwatosa youth.
- To cooperate and coordinate with other organizations that have common interests.

2018 GOALS

- Inform Wauwatosa youth turning 18 of **voting and selective service requirements**.
- **Register new voters** at area high schools and disseminate voting information.
- **Sponsor dances for middle school students** to provide social options for teens in Wauwatosa (profits donated to charity).
- **Organize community service activities** for Wauwatosa youth, including assisting Kyles Corners with seasonal cleanup.
- **Participate in Salvation Army bell ringing** campaign during holidays.
- **Sponsor Concert for a Cause** to showcase Wauwatosa high school students and support Wauwatosa charities.
- **Conduct forums** on relevant issues to Wauwatosa youth.
- Encourage youth community service by **issuing community service awards** at year end.
- Publicize activities of Youth Commission through **social media and area papers**.

BUDGET SUMMARY TABLE

Youth Commission
Dept #113

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
4,304	2,442	2,682	2,869	2,869	5200-5900	Operating Expenditures	3,407	100.0%
4,304	**2,442**	**2,682**	**2,869**	**2,869**		**TOTAL**	**3,407**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
1,761	497	519	-	538	841-4170	Contributions-Youth Comm	-	0.0%
649	345	402	356	409		Unallocated Revenues	457	13.4%
1,894	1,600	1,761	2,513	1,922		Tax Levy	2,950	86.6%
4,304	**2,442**	**2,682**	**2,869**	**2,869**		**TOTAL**	**3,407**	**100.0%**

SENIOR COMMISSION

PURPOSE

Enhance the quality of life for older adults in Wauwatosa by linking older adults to the community, conducting a survey to assess strengths and needs to guide future planning, and communicate these items to the Common Council.

Wauwatosa has a higher population of people 55 years and over (13,347 or 28.8 %) than other comparable Milwaukee County suburb and the State of Wisconsin (US Census, 2010).

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$3,130	$3,145	$ 15
Rev	$ 389	$ 422	$ 33
Levy	$2,741	$2,723	$ (18)
FTE's			-

PROGRAMS/SERVICE LINES

FILE OF LIFE

In partnership with Wauwatosa Fire, Police, and Health Departments, developing a personalized mini-medical history packet for home and purse/billfold, serving as a resource for emergency responders.

ICE (IN CASE OF EMERGENCY) FOR CELL PHONES

Emergency information added to a cell phone, enabling first responders and other medical personnel to contact next of kin to obtain important medical and support information.

TELEPHONE REASSURANCE

In partnership with Interfaith older Adult Programs, Greater Tosa Interfaith, and the Wauwatosa Fire and Police Departments, older adults and disabled citizens can sign up to receive a daily phone call to check on their wellbeing. If there is a problem, a phone call will be made to a pre-identified contact name, and if necessary, a contact is made to the Fire and Police Department to follow up.

LOCKBOX PROGRAM

In partnership with the Fire and Police Departments, the Senior Commission supports the Lockbox Program. A lockbox containing a key to the participant’s house can be mounted outside the house. In Wauwatosa, only the Fire Department has the key to the lockbox. It provides access for first responders without the need to break into the house in case of an emergency. The Commission has received two grants from the Wauwatosa Neighborhood Committee to underwrite the cost of the lockbox for our aging and disabled population. 31 lockboxes have been set-up from February 2014 to present.

2017 ACHIEVEMENTS

- Hired a **consultant to assist in the development of** the now completed **Strategic Plan** for 2017 and beyond, which identifies specific goals for work in future years.
- Enhanced communication by **updating brochure information** for In Case of Emergency …Who Do I Call? and Transportation. 4,000 copies of each brochure were printed and to date 2,500 copies of each brochure have been distributed.
- Submitted **articles in various community newsletters and the city website** to highlight the Senior Commission, its mission, and its goals.
- Developed **Senior Liaison program** to serve in each Neighborhood Association, enabling older adults to stay connected to the community. Held 3 community meetings for 25 individuals to provide an overview of the Senior Commission and Senior Liaison Program. To date, 7 individuals representing 6 neighborhoods have committed to serve as Senior Liaisons.
- **Met with Senior Residence Facilities** to present the mission and goals of Senior Commission. Discussed their involvement in the Senior Liaison program and ways to share information on a regular basis between the Senior Residence Facility and the Senior Commission.
- **Reviewed the City of Wauwatosa Housing Study**. Developed a plan, based on Housing Study and Senior Survey, to address home repairs, maintenance and yard work/snow shoveling needs.
- Developed **relationship with AARP's Associate State Director for Southeastern WI**. Provides written documents, programs, and consultation to assist the work of the Senior Commission.

2018GOALS

- Enhance communication by **expanding print and digital communications**. Explore the creation of a Senior Page in West Now newspaper. Update and print 4,000 additional brochures.
- **Further Develop Senior Liaison program** by providing training, developing materials for neighborhood distribution on maintenance, home repair, yard work, and snow shoveling contacts, coordinate with Neighborhood Associations and NAC for program start up and continuation, and continue working with Senior Residence Facilities.

BUDGET SUMMARY TABLE

Senior Commission
Dept #115

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
3,374	3,123	1,493	3,130	3,140	5200-5900	Operating Expenditures	3,145	100.0%
37	50	-	-	-	5980-015	Expenditure From Donation	-	0.0%
3,411	**3,173**	**1,493**	**3,130**	**3,140**		**TOTAL**	**3,145**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
915	2,630	480	-	400	841-4174	Sr Comm-Proj Reassurance	-	0.0%
177	76	54	-	-	841-4175	Contributions-Senior Comm	-	0.0%
515	448	224	389	448		Unallocated Revenues	422	13.4%
1,804	19	735	2,741	2,292		Tax Levy	2,723	86.6%
-	-	-	-	-		Excess Revenue	-	0.0%
3,411	**3,173**	**1,493**	**3,130**	**3,140**			**3,145**	**100.0%**

FUND NO. 01-131

MAYOR

PURPOSE

The Mayor is elected Chief Executive Officer of the City of Wauwatosa. The Mayor leads the Common Council, serves as primary spokesperson of the City, and strengthens community relations in support of the City's Mission and Strategic Plan.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 144,324	$ 146,143	$ 1,819
Rev	$ 20,598	$ 19,619	$ (979)
Lew	$ 123,726	$ 126,524	$ 2,798
FTE's	2.00	2.00	-

PROGRAMS/SERVICE LINES

LEADERSHIP

- Provides leadership to the Common Council and presides over Council meetings and models civility and good conduct.
- Upholds and promotes the strategic mission and vision of the City, encourages citizen engagement, strengthens the community and seeks to enhance the quality of life.
- Elected or appointed to Milwaukee Metropolitan Sewage District Commission, the Wisconsin Center District, Visit Milwaukee, Intergovernmental Cooperative Council, the Milwaukee Regional Innovation Center, Milwaukee County Capital Improvement Committee and League of Wisconsin Municipalities as part of the City's vision to be a *Regional, State, and National Leader.* The Mayor also collaborates with Milwaukee 7 (M7) regional economic development group, the Southeastern Wisconsin Regional Planning Commission (SEWRPC), and the National League of Cities (NLC). Participation in all these groups increases the City's involvement and helps build collaborations and partnerships in local, regional, state, and national issues and initiatives.
- Heads the Emergency Operations Center (EOC) which is the City's central coordinating, monitoring, notification and warning center for major emergencies and disasters.

PUBLIC RELATIONS

- Serves as the Chief Executive Officer and spokesperson for the City and represents the City of Wauwatosa at the local, state and national level. The Mayor works with the media to inform the public of the City's mission, policies and practices in a positive, consistent and credible manner.

RECRUITMENT AND APPOINTMENT

- Recruits and appoints over 250 volunteers to City boards, commissions and committees, and assigns Council liaisons encouraging effectiveness and alignment to the City's Strategic Plan. The Mayor actively engages citizens to increase their role in decision-making and creating a stronger link between citizens and their government.

COMMUNITY DEVELOPMENT

- Chairs the Plan Commission to carefully steer future development to retain community character, minimize land use conflicts, provide a wide variety of housing and employment opportunities and preserve natural and cultural resources. The Mayor also works with the Economic Development Advisory Committee (EDAC), Community Development Authority (CDA), NAIOP, the Commercial Real Estate Development Association, and builds relationships with developers and key business leaders.
- Builds collaborative relationships with community partners, such as the Wauwatosa School District, the Education Foundation of Wauwatosa, The Village Business Improvement District, Tosa MidTown Business Association, the Wauwatosa Chamber of Commerce and the Neighborhood Association Council (NAC) to support the City's Strategic Plan goal to be *A Community of Choice.*
- Meets regularly with leaders of Medical College of Wisconsin, Froedtert Hospital, Children's Hospital of Wisconsin, the Milwaukee Regional Medical Center, city and regional business leaders and state and federal elected officials.

2017 ACHIEVEMENTS

- **Government relations:** Advocated for Wauwatosa as part of League of Wisconsin Municipalities Lobby Team and board member; met and networked with state legislators on key issues; including Dark Store Tax Loophole, Walgreens decision, personal property tax, and assessor access. Testified at State Assembly and Senate on behalf of Wauwatosa on Dark Store bills at major press conference by Representative Brooks and wrote letters on these issues to key legislators. Regularly met with Senators Kooyenga, Hutton, Vukmir, Representative Sensenbrenner, Senator Baldwin, County Executive Abele, County Supervisor Schmidt, Alderman Murphy, and Mayors in Milwaukee and Waukesha Counties.
- **New Businesses**: Represented the City at grand openings and groundbreakings; including Library Student Commons, Metcalfe's Market, 2100 Apartments, Residence Inn, St. Camillus, Life Navigator, Tosa East Theater, Holiday Inn renovation, Adaptive Bikes in Hart Park, Cheese Shop in the Village, State Street Station and Mayfair Reserve apartments.
- **Regional Leader:** Continued to build and strengthen relationships with regional partners, including Milwaukee County, RTLC, MRMC, MRIC, Wisconsin Lutheran College, Mayfair, Mayfair Collection, Milwaukee Bucks, SEWRPC, M7, and other development partners and key business leaders.
- **City Spokesperson**: Acted as City spokesperson for media calls and on-camera interviews on such topics as: BRT (Bus Rapid Transit), Village Streetscaping, and land use planning. Conducted interviews with Sean Ryan, *Milwaukee Business Journal*; Carol Nicksin, *Milwaukee Magazine,* editor; Don Behm, *Journal Sentinel*; Susan Bence, *WUWM; Biz Times*; *Wauwatosa Now*, 4th of July live interview on Fox 6 *Real Milwaukee*; and wrote a regular column for City lifestyle magazine, *Tosa Connections;* and numerous other requests. Mayor also appeared in Milwaukee PBS TV Special called Lead & Our Health and interviewed live for nationally-aired broadcast of Peter Greenberg Emmy-winning radio show as a front-line travel journalist.
- **Emergency Preparedness**: Participated in multi-jurisdictional training session and exercises with other municipalities and counties for the Emergency Operations Center and the Tosa Area Preparedness Partnership on cyber threats, active shooters, and train wreck exercise. Passed FEMA certifications.
- **Economic Development:** Worked on economic and community development as chair of Plan Commission and vice chair of Village Streetscaping Committee, the Community Development Authority, and Wauwatosa Economic Development Advisory Committee.
- **Planning:** Supported City's planning process during public meetings, meetings with key CEOs and business leaders, and walking tours with media of County Grounds.
- **Public Transportation**: Championed regional transportation discussions as founding member of Regional Transit Leadership Council. Helped shape strategy and lead discussions with leaders

from four county area, such as: Metro Go, Department of Transportation, Milwaukee County, SEWRPC, and Milwaukee 7.

- **Tourism:** Continued to strengthen relationship with Visit Milwaukee serving on the Executive Committee and as a speaker at the Women in Travel Summit. Recruited volunteers for new Tourism Commission to begin service in September 2017.
- **Senior Center:** Worked with Senior Center Advisory Board and volunteers to keep the Hart Park Senior Center open and functioning for the six-month period after departure of Interfaith until contract with Wauwatosa Recreation Department began.

- **Community Engagement:** Attended neighborhood meetings in District 5 and 6, Coffee with a Cop, and spoke to civic organizations, including Mayfair Rotary, Rotary Club of Wauwatosa, and CARW Next Generation Panel.
- **Committees, Commissions and Boards:** Reviewed and worked with volunteer boards, commissions, and committees on recruitment and appointments improving their effectiveness and alignment with City's Strategic Plan.

2017 BUDGETARY CHANGES

- None

2018 BUDGETARY CHANGES

- None.

2018 GOALS

- Bring back **town hall meeting concept** giving Alderpersons the opportunity to participate.
- Continue to work collaboratively as leader on Regional Transit Leadership Council, regional boards and with business leaders to **improve transportation choices** for the City and region, including Bus Rapid Transit and last mile options.
- Focus key messages in **speaking engagements**, **public meetings**, and **community outreach**, such as Blockwatch and Public Safety Liaisons, reinforcing that Wauwatosa is a safe and peaceful community.
- Work with the City's Public Health Department, Froedtert and Children's Hospital of Wisconsin to **develop and implement a community-wide Mayor's Challenge initiative**.
- Continue improving City's **preparedness for emergencies and disasters** with the Fire Chief and Tosa Area Preparedness partners.
- Create an environment and build relationships with business and community leaders and committee volunteers to explore **opportunities for public art**.
- Support City's efforts to **repair and replace our infrastructure** with a sound financial plan.
- Work to **increase City's property tax base** through economic and community development in a balanced and strategic manner.
- Continue advocacy and lobbying efforts on behalf of City directly to elected representatives and through League of Wisconsin Municipalities to **preserve property valuation equity**, such as testimony on Dark Stores bills and work with Urban Alliance to advocate for municipal funding reform.

BUDGET SUMMARY TABLE

Mayor
Dept #131

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
70,226	62,069	63,223	63,510	63,510	5100	Wages	65,339	44.7%
53,505	47,161	48,657	47,601	47,601	5195	Fringe Benefits	47,739	32.7%
12,983	12,918	14,211	15,505	15,505	5500-5520	Internal Charges	15,603	10.7%
10,062	6,734	19,443	15,908	16,208	5200-5900	Operating Expenditures	16,462	11.3%
-	-	-	1,000	1,000	5950	Capital Outlay	-	0.0%
3,942	323	1,375	500	500	5980-030	Recognition Materials	1,000	0.7%
150,718	**129,205**	**146,909**	**144,024**	**144,324**		**TOTAL**	**146,143**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
22,739	18,229	22,033	17,879	20,598		Unallocated Revenues	19,619	13.4%
127,979	110,976	124,876	126,145	123,726		Tax Levy	126,524	86.6%
150,718	**129,205**	**146,909**	**144,024**	**144,324**			**146,143**	**100.0%**

PERSONNEL SCHEDULE

Mayor

Position Description	2016 FTE	2017 Base Positions	2017 FTE	2016-17 Change
Mayor	1.00	1	1.00	-
Office Assistant	1.00	1	1.00	-
TOTAL	**2.00**	**2.00**	**2.00**	**-**

FUND NO. 01-132, 01-143, 01-161, 01-625

ADMINISTRATIVE SERVICES DEPARTMENT

PURPOSE

ADMINISTRATION (01-132):

The City Administrator serves as the chief administrative and operating officer of the City. He/she has clear authority to administer day-to-day operations of the municipal government, including formulation of appropriate operational procedures. The City Administrator is responsible for directing and coordinating the administration of municipal operations, but has no authority of a policy-making nature, nor shall he/she be a voting member in the creation of such policy. Also, he/she serves in a liaison capacity to all City boards and commissions.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$2,209,961	$2,346,944	$ 136,983
Rev	$ 274,341	$ 315,068	$ 40,727
Levy	$1,935,620	$2,031,876	$ 96,256
FTE's	13.01	12.26	(0.75)

MAJOR CHANGES

COMMUNICATIONS AND MARKETING (01-133):

To enhance the value of the City's work by providing information about Wauwatosa's policies, programs, services, and initiatives to citizens, staff, and businesses and to provide strategic guidance on how to drive and promote Wauwatosa's competitive edge and image.

HUMAN RESOURCES (01-143):

The Human Resource Department's (HR) mission is to strategically support the City's efforts to attract, retain, and engage a talented and efficient workforce.

CITY ATTORNEY (01-161, 01-625):

To provide accurate and accessible legal services to Wauwatosa City Government in a fiscally responsible manner.

PROGRAMS/SERVICE LINES

ADMINISTRATION:

COUNCIL BUSINESS

- On behalf of the Council, direct and coordinate day-to-day operations to make sure policies and procedures are properly implemented. Provide advice and recommendations based on expertise.

COMMUNICATIONS

- Oversight of digital media, print media, social media, and media relations.
- Assist all city departments in implementing their missions, priorities, and projects by providing communications expertise and guidance.
- Taping and broadcasting the Common Council and Standing Committee meetings on the government access channels, including oversight of associated personnel.
- Administering the cable contract with Time Warner Cable.
- Speak at a variety of community gatherings to provide a greater understanding of ongoing City issues and engage with citizens to obtain feedback on city initiatives.

CROSSING GUARD

- Provide crossing guard services to 38 locations for school children attending public and private school to cross.

INTERN PROGRAM

- The intern program provides additional capacity to departments for a variety of special projects, including records retention and management, engineering design projects, writing of communication materials, and more. In addition, this program provides an opportunity for the City to help develop post-secondary students who are interested in a career in public service and may be future leaders in the organization.

BUDGET PREPARATION AND MANAGEMENT

- Assist in preparation and administration of the annual operating and capital budgets, including providing guidance as to how to communicate about the services provided in the budget.

PERSONNEL MANAGEMENT

- Develop strategies for labor relations as part of the negotiation team in the collective bargaining process.
- Develop compensation and benefit strategies to encourage retention and recruitment while being prudent with financial resources.
- Collaborate to encourage continued organizational development through the Invest programs.
- Assist in recruitment of key positions.

DEVELOPMENT/PLANNING

- Assist in economic development activities to attract, retain, and expand businesses in the City of Wauwatosa, including financial resource assistance, working closing with neighborhood and business associations and groups, coordination of City departments to foster development, business retention and expansion efforts, and more.

ORGANIZATIONAL MANAGEMENT/ ANALYSIS/STRATEGIC PLANNING

- Provide necessary research and recommendations to develop a course of action regarding policies, programs, and strategic initiatives.
- Develop and implement strategic plans through the Common Council and committees.
- Guide and assist staff to prepare for and implement policies and procedures of the city and its employees, and any other functions absorbed by the city administration team.

HUMAN RESOURCES:

COMPENSATION

- Manage compensation to reflect desired position in market. Implement salary changes per cost of living and other adjustments. Create and apply salary policies as appropriate (e.g. promotion, sick leave, holiday etc.)

BENEFIT ADMINISTRATION

- Manage vendors and purchasing of benefits, administration of benefits to employees, claims trouble shooting, communication of benefits, eligibility tracking; Also, paid time off including vacation, sick leave, holiday etc.
- Invest in Wellness- comprehensive outcomes based wellness program

PAYROLL/TIMEKEEPING

- Manage bi-weekly and special payrolls
  - Automated Timekeeping System (Kronos)
  - Payroll System (GEMS)

ORGANIZATIONAL DEVELOPMENT

- Design, implement, and support strategies to increase organizational effectiveness and support organizational change.
  - Invest in People- employee development program
  - Employee Engagement
    - Gallup Survey
  - Support teams and leadership through training and initiatives to align organization and increase performance

PERFORMANCE MANAGEMENT

- Manage performance evaluation process, rating systems, communication, and calculation of pay tier scenarios. Manage the associated software system.

EMPLOYEE AND LABOR RELATIONS

- Advise, consult, and lead on employee issues. Examples: work with supervisors and employees on performance issues, disciplinary issues, regulatory issues, and conflict resolution issues.

- Assist in labor relations with unions, contract interpretation, negotiation, and implementation of contract terms; support grievance programs.

RECRUITMENT/SELECTION OF EMPLOYEES

- Manage and lead recruitment process, design positions, advertise openings, work with hiring managers, manage Civil Service Process.
- Onboarding and exit processes

CITY ATTORNEY: (INCLUDING LITIGATION RESERVE)

- Legal representation of City and legal defense/litigation management, including property tax litigation
- Municipal Court prosecution
- General advice, counsel and training for Common Council as well as various boards, commissions and all City departments
- Ordinance drafting, enforcement and review
- Liability claims processing
- Collections and bankruptcy
- Contract review and drafting
- Property transactions

2017 ACHIEVEMENTS

ADMINISTRATION:

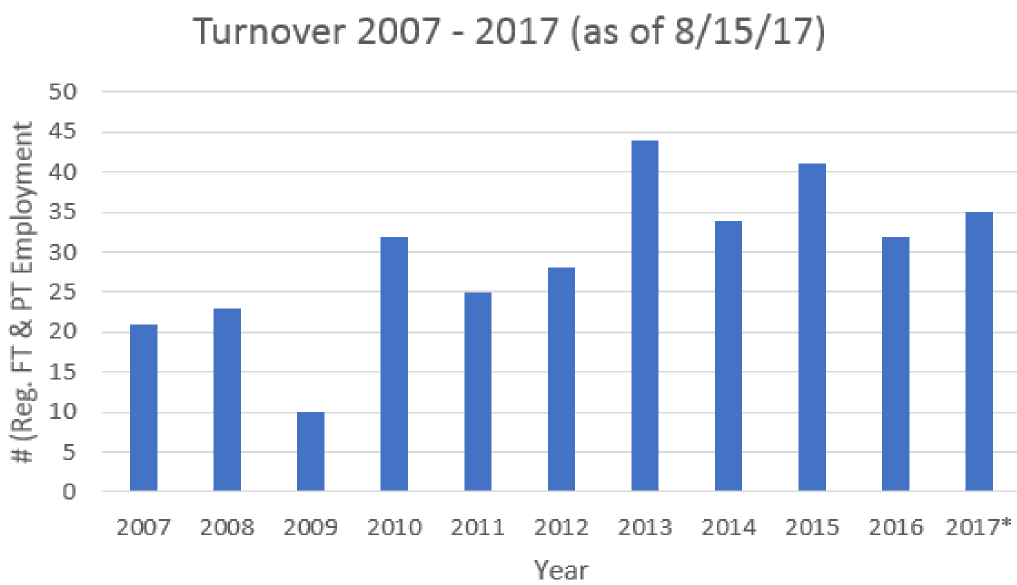
- Piloted Safer Routes to School Concept utilizing Geographic Information System (GIS) mapping utilizing student household data and the infrastructure in an area. The pilot program established safer routes for children traveling to and from school on foot or bike for the Wilson/STEM Elementary School and St. Jude the Apostle School area. This interactive GIS application showcases a data-based approach to assist staff and policy makers in pursuit of creating Safer Routes to school.
- Engaged a professional soccer team to come to Hart Park. The City took a different approach aimed at increasing revenue and raising the profile of Hart Park. If not for the arrangement—no rental fees, but a portion of ticket and concession revenues —the team likely would not have come to Wauwatosa. At the end of the regular season the City earned $30,000 of revenue from this arrangement, significantly more than the rental fee would have generated.
- Continued the discussion about the Municipal Complex by completing a Cost-Benefit Study. The study concluded the City needs to expend $1 million per year to operate the existing facility and pay for deferred maintenance for the next 20 years. If the City chose to embark on a public-private partnership, construction costs for a new City Hall and Public Library would be partially offset, but increase annual payments to $1.2 to $1.7 million per year. Put another way, for $200,000 to $700,000 per year the City would have a new on-site Public Library and a new offsite City Hall. In this scenario, from year 21 and on there would be annual cost savings due to building and operational efficiencies.
- Assisted with citizen engagement and outreach for development projects under consideration.

COMMUNICATION AND MARKETING:

- Hired a Communications Manager in April 2017.
- Revitalized the city's social media communications, including creating a City of Wauwatosa YouTube channel, increasing social subscribers by 27% from April to September of 2017.
- Redesigned and revitalized the city's quarterly newsletter by creating a more compelling design, adding more relevant content, and increasing each newsletter by 2 pages.
- Implemented a bi-monthly digital briefing on city news for elected officials.
- Entered into a contract to build out a new city website with streamlined and enhanced content and services, which is anticipated to go live in April 2018.

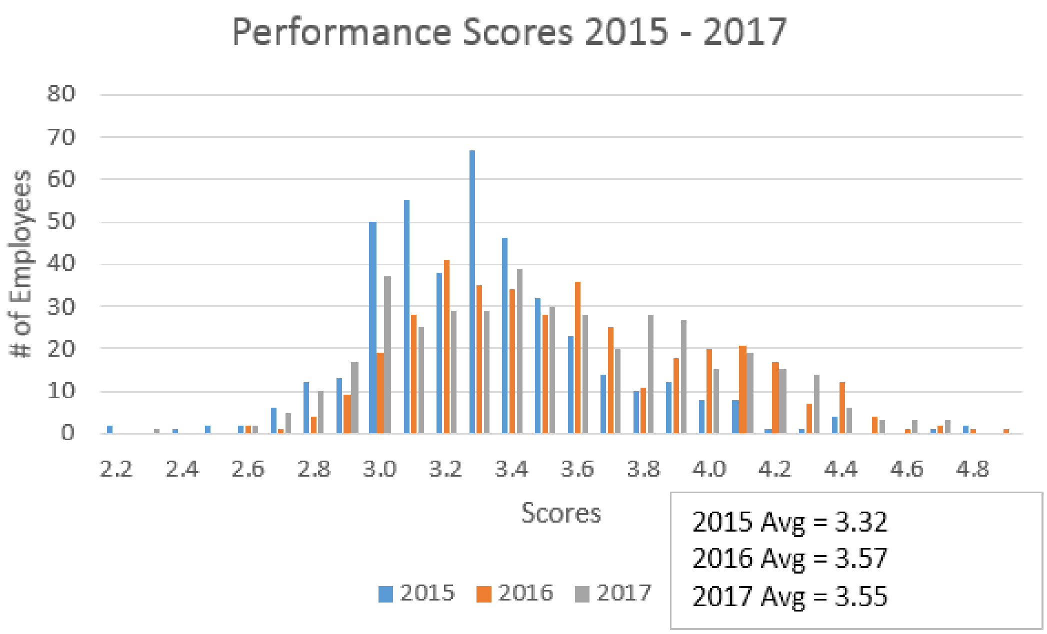
HUMAN RESOURCES:

- Employee Turnover Statistics:



- Hire/Promotional Statistics

- Strategic Plan Action Item: 4.1.3.2: Develop and implement a compensation plan that motivates and retains high performing employees
    - Second year of strategic pay for performance system based 50% on SMART or project goals and 50% on leadership competencies
    - 100% completion of evaluations by supervisors
    - Ratings based on 5-point scale
    - Resulted in 3-Tier Pay: (1) 3.5% of control point; (2) 2.5% of control point; and (3) no increase
    - Slight increase in average scores



- Strategic Plan Goal: High Performing Workforce: Develop a high performing workforce through employee engagement, development and compensation programs.
    - Strategic Plan Areas of Focus and Tasks:
        - Compensation system, pay for performance and performance evaluation programs
            - Evaluated three years of pay for performance data
            - Surveyed directors on effectiveness of pay for performance
            - Modified SMART goal process in response to feedback
        - Department director and supervisor commitment to employee development, leadership and engagement efforts
            - HR Director obtained certification in coaching
            - Will use coaching to create and support management employees' commitment to employee development and engagement
        - Onboarding
            - New HR Generalist trained on Neogov Onboarding module
        - Launch employee intranet website
            - Rolled out new employee intranet early 2017 (wauwatosainvests.com)
        - Succession planning and knowledge transfer
            - Created templates and now distribute to departments as appropriate in anticipation staffing changes. Working with departments on key staffing transitions.   Implemented formal succession plans.
        - Improve communication with employees
            - In addition to providing access to employment related information on new website, also created employee news and city news sections

CITY ATTORNEY

- Obtained consistency in collecting ongoing data for evaluation of liability claims processing and use of outside counsel
- Trained multiple citizen boards and commissions on appropriate legal concepts, including public records, open meetings and meeting procedures
- Improving insurance certification and public records response tracking programs

2018 GOALS

ADMINISTRATION

- Implement and communicate on the success of the 2017 – 2018 Strategic Plan.
- Begin development of the 2019 – 2020 Strategic Plan.
- Provide strategic expertise and guidance to city departments, council committees, and the common council.
- Work with city departments to implement the policy directives of the Common Council.

COMMUNICATIONS AND MARKETING

- Develop a Strategic Communications Plan for the city and assist departments in development and advancement of their communications initiatives.
- Launch a Beta website prior to the launch of the city's new website and collect public feedback to improve the new website before it goes live in spring of 2018.
- Launch a new and improved city website in spring of 2018.
- Continue to enhance city's social media presence.

HUMAN RESOURCES:

- Strategic Plan Goal: High Performing Workforce: Develop a high performing workforce through employee engagement, development and compensation programs.
  - Strategic Plan Areas of Focus and Tasks:
    - Compensation system, pay for performance and performance evaluation programs
      - Evaluate effectiveness of leadership competency measures
    - Department director and supervisor commitment to employee development, leadership and engagement efforts
      - Continue coaching efforts to create more commitment from management employees
    - Onboarding
      - Full roll-out of onboarding program through Neogov
    - Launch employee intranet website
      - Rolled out new employee intranet early 2017 (wauwatosainvests.com)
      - Continue to create enhancements to site
    - Succession planning and knowledge transfer
      - Continue working with departments and create succession plans for anticipated staffing changes

CITY ATTORNEY

- Continue being available and responsive for internal customers, particularly by tracking and streamlining public records responses.
- Improve contract tracking and follow up, including automating process of insurance certificate control, if workable.
- Refine performance measurement criteria for use of outside counsel.
- Explore tools and strategies to control or reduce litigation costs related to property tax matters
- Refine data sets to improve data collection and management of liability claims and property tax litigation. Includes obtaining and inputting past data in order to provide more informative data sets for analysis.
- Continue training for citizen boards and commissions and others, as necessary, on Open Meetings and Public Records duties and obligations.

2018 BUDGETARY CHANGES

ADMINISTRATION:

FEE SCHEDULE CHANGES DUE TO SPECIAL EVENT ORDINANCE CONSOLIDATION

Due to the adoption of a consolidated Special Events ordinance there are fees that need to be changed. While these changes will have a position impact on the level of revenue collected for special events, it will be financially immaterial.

- Street Festival fee will be changed to Special Event Permit Application fee, but the fee amount remains unchanged at $125.
- Parade Permit fee will be modified to become a Police Department Service fee and a Fire Department Service fee will be added. In both cases the fees are variable depending on hourly rates and equipment charges.
- Barricade Delivery and Removal fees will be modified to reflect the true cost.
- Refuse/Recycling Delivery and Removal fee will be established and will have a rate structure set by the number of containers requested and staff time to accommodate the request.

TRANSFER OF 0.5 FTE INTERN TO FLEET

- Recognizing the need to create an apprentice position for succession planning, a 0.5 FTE Intern position is transferred to the Fleet Division. The additional 0.25 decrease is a true-up to budget.

HUMAN RESOURCES:

No substantial changes.

CITY ATTORNEY:

No significant changes for 2018. Slight increase in funding for outside collection activities to match past few years' actual expenditures.

LITIGATION RESERVE:

Significant increase in litigation funds for 2017 (re-estimate) and $75,000 increase in budget for 2018 to match reality of trials and cases in progress. Mayfair Mall case, particularly, has required extensive time and expense in order to successfully defend the Assessor's values.

BUDGET SUMMARY TABLE

Administrative Services
#132, #143, #161

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
700,188	735,105	747,390	862,109	862,109	5100	Wages	827,607	49.5%
261,222	273,104	269,212	277,889	277,889	5195	Fringe Benefits	311,408	18.6%
101,321	107,056	139,429	123,184	123,184	5510-5520	Internal Charges	129,431	7.7%
526,386	263,959	429,093	375,548	458,345	5200-5900	Operating Expenditures	390,498	23.4%
-	2,906	3,723	-	4,659	5950-5970	Capital Outlay	4,000	0.2%
-	34,016	18,699	-	-	5980-010	Negotiations	-	0.0%
3,528	4,801	4,259	5,500	5,500	5980-020	Employee Recognition Prog	5,500	0.3%
-	-	-	-	-	5980-040	Disposal/Shredding of Old	-	0.0%
-	185	330	3,500	3,500	5980-100	Cable Television	3,500	0.2%
-	-	-	(37,769)	(37,769)	5990	Reimbursmt Other Funds	-	0.0%
1,592,645	**1,421,132**	**1,612,135**	**1,609,961**	**1,697,417**		**TOTAL**	**1,671,944**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
240,287	200,499	241,784	199,858	242,258		Unallocated Revenues	224,452	13.4%
1,352,358	1,220,633	1,370,351	1,410,103	1,455,159		Tax Levy	1,447,492	86.6%
1,592,645	**1,421,132**	**1,612,135**	**1,609,961**	**1,697,417**		**TOTAL**	**1,671,944**	**100.0%**

Litigation Reserve
Dept #625

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
548,392	753,163	828,221	600,000	825,000	5200-5900	Operating Expenditures	675,000	100.0%
548,392	**753,163**	**828,221**	**600,000**	**825,000**		**TOTAL**	**675,000**	**100.0%**

Revenue

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
82,737	106,259	124,214	74,483	117,745		Unallocated Revenues	90,616	13.4%
465,655	646,904	704,007	525,517	707,255		Tax Levy	584,384	86.6%
548,392	**753,163**	**828,221**	**600,000**	**825,000**		**TOTAL**	**675,000**	**100.0%**

PERSONNEL SCHEDULE

Administrative Services[1]

Position Description	2017 FTE	2018 Base Positions	2018 FTE	2017-18 Change
Administrative Intern	2.00	3	1.25	(0.75)
Assistant Attorney	1.10	2	1.10	-
Cable Tech	0.16	1	0.16	-
City Administrator	1.00	1	1.00	-
City Attorney	1.00	1	1.00	-
Communications Manager	1.00	1	1.00	-
Health&Productivity Coordinator	1.00	1	1.00	-
HR Director*	0.50	1	0.50	-
HR Generalist	1.00	1	1.00	-
Human Resources Assistant	1.00	1	1.00	-
Office Assistant - Attorney	0.50	1	0.50	-
Payroll Specialist	0.50	1	0.50	-
Peg Access Coordinator	0.25	1	0.25	-
Senior HR Generalist	1.00	1	1.00	-
Senior Management Analyst	1.00	1	1.00	-
TOTAL	**13.01**	**18**	**12.26**	**(0.75)**

[1] 2017 is restated to correct mistakes

** Individual in the position is split between the HR Director and Assistant Attorney positions.*

MUNICIPAL COURT

PURPOSE

The Municipal Court acts on violations of municipal ordinances and violations of resolution or by-law if authorized by statute. Court action is a civil action and the forfeiture or penalty imposed by any ordinance of the municipality may be collected in an action in the name of the municipality. The Wauwatosa Municipal Court strives to serve the public efficiently, courteously, and in a positive manner.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 318,011	$ 322,182	$ 4,171
Rev	$ 318,011	$ 322,182	$ 4,171
Levy	$ -	$ -	$ -
FTE's	3.15	3.16	0.01

MAJOR CHANGES

- Online payments implemented in April 2017
- Signed on with SDC in August 2017

PROGRAMS/SERVICE LINES

This budget supports the clerical functions associated with twice-weekly municipal court activities. Staff prepares court dockets, accepts payments of forfeitures imposed by the court, and arranges payment plans to facilitate collection. Defendants not present for their court dates are notified promptly in writing of the Judge’s decision. Driver license suspensions/revocations ordered by the Judge are reported to the DOT. Warrants are prepared for execution by the Police Department. Defendants failing to pay the forfeiture amounts may be entered into the Department of Revenue’s Tax Refund Intercept Program (TRIP) or State Debt Collection (SDC). Workload in the office is heavily dependent upon the number of citations issued annually.

2017 ACHIEVEMENTS

- Of the total forfeitures collected, the City retains about 65% with the balance divided among the County and State. Forfeiture revenue retained by the City for 2016 was $604,400. So far in 2017, **retained collections** total $320,400. This total includes TRIP collections, warrant/commitment collections, driver license suspension collections, pre-court payments at the Police Department, and on-time payments.
- In April 2017 the **interface with TiPSS and Point and Pay** to provide an online payment option was implemented. The Court collected 881 payments totaling over $79,000 in the first four months.
- Through the Tax Refund Intercept Program (TRIP), we have collected over $157,000 (gross forfeitures) in unpaid, past-due citations through the end of July. This is down from $182,000 collected for the same period in 2016.
- 591 **warrants/commitments** have been issued to date in 2017 with outstanding balances of $208,200. **Collections** on all warrants thus far in 2017 exceeds $14,400.
- 2,926 **driver license suspensions** totaling $418,900 in gross forfeitures have been issued thus far in 2017. $188,800 was collected on these suspensions.
- House of Corrections and Sheriff’s **costs charged to the City for the housing of prisoners** have been effectively managed. Less than $6,000 has been paid to date in 2017.

- So far in 2017, 2,191 **parking tickets** have been adjudicated with $18,200 collected in court or at the court counter.
- The Court signed on with the Department of Revenue **State Debt Collection program** (SDC) in August 2017. The majority of past due debts will be placed into this program prior to issuing other penalties. For those debts that do not qualify for SDC, we will issue warrants or DL suspensions and place them in the Tax Refund Intercept Program (TRIP). SDC collections come from State Tax refunds, wage attachments, garnishment/seizure/levy against property (including bank accounts and IRAs), etc. We anticipate SDC collections to far exceed TRIP collections.

2018 GOALS

- Continue efforts to **increase collection of forfeitures** owed through the on-going use of warrants, suspensions, SDC and TRIP.
- Continue to **participate in the Court Clerk certification program** and look for other educational opportunities.

2018 BUDGETARY CHANGES

LINE ITEM INCREASES TO BUDGET

- Municipal citation revenue is reduced $50,000 based on prior year actuals.

BUDGET SUMMARY TABLE

Municipal Court
Dept #121

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
179,099	164,297	161,382	173,121	173,121	5100	Wages	179,080	55.6%
77,373	70,170	68,542	70,054	70,054	5195	Fringe Benefits	70,012	21.7%
26,698	28,098	28,328	31,051	31,051	5500-5520	Internal Charges	32,580	10.1%
28,041	25,192	25,924	43,785	43,785	5200-5900	Operating Expenditures	40,510	12.6%
-	-	-	-	-	5950	Capital Outlay	-	0.0%
311,211	**287,757**	**284,176**	**318,011**	**318,011**		**TOTAL**	**322,182**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
525,354	495,418	515,039	600,000	450,000	411-4100	Court Penalties & Costs	550,000	170.7%
-	-	-	-	-		Unallocated Revenues	-	0.0%
-	-	-	-	-		Tax Levy	-	0.0%
(214,143)	(207,661)	(230,863)	(281,989)	(131,989)		Excess Revenue	(227,818)	-70.7%
311,211	**287,757**	**284,176**	**318,011**	**318,011**		**TOTAL**	**322,182**	**100.0%**

PERSONNEL SCHEDULE

Courts

Position Description	2017 FTE	2018 Base Positions	2018 FTE	2017-18 Change
Court Clerk	2.60	4	2.60	-
Court Officer	0.38	3	0.39	0.01
Municipal Justice	0.17	1	0.17	-
TOTAL	**3.15**	**8.00**	**3.16**	**0.01**

FUND NO. 01-141, 01-142

CITY CLERK & ELECTIONS

PURPOSE

The City Clerk shall have the care and custody of the corporate seal and all papers and records of the City; shall attend meetings of the Council; keep a full recording of its proceedings; keep an ordinance book; records of licenses and permits granted; keep a bond record; and draw and sign all orders upon the treasury. The office acts as a liaison between the public and elected officials.

The mission of the elections budget is to conduct legal and timely elections as required by law, assuring that each eligible resident is afforded the opportunity to vote.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$667,475	$728,205	$ 60,730
Rev	$240,119	$267,014	$ 26,895
Levy	$427,356	$461,191	$ 33,835
FTE's	5.19	5.00	(0.19)

MAJOR CHANGES

- 4 elections in 2018
- New voting locations
- Boards & Commissions software is operational

PROGRAMS/SERVICE LINES

CLERICAL

- The City Clerk's office provides clerical staffing to the Common Council, council committees, and to a number of other city boards and commissions
- City Clerk staff directs city hall visitors to appropriate departments and answers and appropriately re-directs telephone calls received on the city's general information line
- Staff regularly updates the website calendar and home page
- Staff posts agendas and minutes to the meeting portal and to the website
- Staff schedules and staffs Board of Review hearings
- Issues City licenses twice yearly
- Maintains records of Mayoral appointments to boards and commissions
- Publishes legal notices as required
- Mails Plan Commission notices and rezoning application notices to property owners
- Staff conducts training as required on the Minute Traq/Minute Maker software

ELECTIONS

The Elections budget supports the election process: regular and temporary staff wages, voting machine maintenance, voter registration, maintenance of accurate listings of registered voters and permanent absentee voters, set-up/take-down of voting locations, recruitment, training and compensation of poll workers, election supplies, absentee ballot supplies, ballot printing and memory device coding, publication of legal notices, postage for election correspondence and absentee ballots, delivery of absentee ballots to nursing homes, custodial overtime costs for facility usage, data entry of new registrations, mandatory statistical reporting, and scanning of post-election voter history.

2017 ACHIEVEMENTS

ELECTIONS

- **Two elections** have been successfully conducted.
- **Additional sources to recruit poll workers** have been identified and used.
- State-mandated **purging of inactive voters from the registration list** has been completed.
- **A new voting location plan** is being adopted beginning in 2018 that moves all voting functions out of local schools, and reduces the number of sites from 14 to 9. This new plan will reduce the number of set-up/take-down stops that the election custodians must attend to and will maximize use of City-owned building. It also will facilitate the scheduling of poll workers, as some poll worker positions can now be 'shared' in ways that were not possible previously.
- **Software changes** will be enacted to reflect the new polling place plan; poll worker supplies will be updated as well. Milwaukee County will be advised so that election equipment media is relabeled and reassigned. Affected registered voters will be notified.

CLERK

- The 2017 **Board of Review hearings** were scheduled and conducted.
- **Renewal licenses** for hundreds of license holders will have been successfully issued.
- Clerk and Administration staff have completed the implementation of the **Boards and Commissions software**. Using the meeting portal, interested individuals can submit applications for appointment to boards, committees, or commissions in which they are interested. This process is replacing the phone calls, emails, and notes the Mayor received previously from persons interested in serving. The Mayor is able to use these resources when considering candidates for committee appointments. The software enables staff to track members' service history, appointment expiration dates, and the status of oaths of office.
- Staff is continuing **cross-training efforts** across the spectrum of duties due to approved medical leaves and staffing changes in the department. Workloads have been analyzed and responsibilities reassigned to make best use of staff's strengths.
- **Style guides** for creating agendas and minutes are being developed to assure a more consistent look and feel to the finished documents.
- Initial steps are being taken to create a **document filing guide** for the office to assure that certain types of documents, similar issues, etc., are filed using a consistent procedure to enable ease of retrieval. In addition, obsolete files are being identified and designated for destruction as appropriate.
- The lease for the **current office copier** is being restructured; it will be for a one-year time period and will reduce monthly costs over the current monthly charge. Savings will be applied towards the purchase of a new copier in late 2018.

2018 GOALS

IMPROVED OFFICE FUNCTIONALITY

- Purge records in accordance with the **State's document retention rules**.
- Continue to **investigate electronic records management programs** with the goal of eventual document conversion.

- Continue **expanding the use of the Accela software** to include agendas and minutes for additional boards and committees, conducting additional training as required.
- **Import historical appointment data** into the Board and Commissions software.
- **Update the municipal bond book** in compliance with state statutes.
- Explore solutions for improving work flow balance between customer service and clerical responsibilities as well as how to best direct residents and visitors to the applicable City department whether in person or on the phone.

ELECTIONS

- Successfully use the **new voting locations** effective with the February 20, 2018 Spring Primary; oversee the creation new Election Day parking plans and temporary signage as needed.
- **Mail postcards to affected registered voters** advising them of new voting locations.
- Coordinate with Milwaukee County Election Commission and City of Milwaukee to **update assignment of voting tabulators and memory sticks** to new voting locations
- Update WisVote (election software), the City website, and written materials to reflect changes in voting locations.
- **Advertise the changes in voting locations** so as to reach non-registered residents.
- Continue staff training on **additional modules of the *WisVote* election management software**
- Oversee the **ongoing recruitment and training of poll workers**

2018 BUDGETARY CHANGES

CLERK

There have not been significant changes. The salary account will be reduced somewhat, reflecting the hiring of a new employee at the entry level Office Assistant pay rate.

ELECTIONS

The average cost for a four-year election cycle is budgeted in order to smooth out year-to-year changes. Carryovers will be utilized to ensure sufficient funds are available.

FEE INCREASES

No fee increases are proposed.

BUDGET SUMMARY TABLE

City Clerk
Dept #141

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
203,084	204,375	236,262	237,456	235,056	5100	Wages	229,253	51.7%
104,501	103,466	120,743	110,798	110,798	5195	Fringe Benefits	116,608	26.3%
61,187	60,050	65,375	76,861	76,861	5500-5520	Internal Charges	80,760	18.2%
13,284	19,017	14,757	13,848	15,858	5200-5900	Operating Expenditures	15,300	3.5%
3,159	-	-	-	630	5950-5970	Capital Outlay	-	0.0%
1,016	802	1,862	1,330	1,100	5980-010	Board of Review	1,330	0.3%
386,231	**387,710**	**438,999**	**440,293**	**440,303**		**TOTAL**	**443,251**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
93,556	82,112	102,100	95,000	95,000	311-4100	Liquor and Malt Beverages	95,000	21.4%
4,300	3,700	3,900	3,700	3,700	311-4110	Cigarette	3,700	0.8%
1,406	1,594	1,562	1,600	1,600	311-4210	Bowling and Juke Box	1,600	0.4%
3,180	3,075	2,025	3,000	2,500	311-4230	Vending Machine	2,500	0.6%
950	1,200	1,640	1,100	1,100	311-4260	Service Station Operators	1,020	0.2%
260	270	135	270	270	311-4270	Used Car Dealers	270	0.1%
1,675	1,875	1,875	1,875	1,875	311-4280	Picture Theaters	1,875	0.4%
120	120	135	135	135	311-4290	Firearms Dealers	135	0.0%
255	170	180	180	180	311-4300	Public Dance	180	0.0%
-	1,200	858	200	1,031	311-4330	Closing Out Sales	300	0.1%
9,164	11,896	12,034	11,700	11,700	311-4340	Amusement Premises	11,700	2.6%
3,520	5,080	4,580	4,500	4,830	311-4350	Massage Tech & Establish	4,900	1.1%
1,009	5,372	3,499	2,700	1,750	311-4900	Other	2,000	0.5%
25	75	80	100	275	321-4240	Temporary Sidewalk Sales	100	0.0%
-	-	-	-	-	321-4250	Patio Permit	500	0.1%
2,405	3,363	1,882	-	-	511-4100	Data & Records Request	2,500	0.6%
-	25	25	-	-	511-4180	Board of Public Works	50	0.0%
13,562	17,471	36,328	30,000	30,000	511-4200	Record Certification	40,000	9.0%
925	-	900	-	-	511-4600	Tax Exempt Filing Fees	925	0.2%
24	7	5	-	-	511-4700	Sale of Maps and Plats	-	0.0%
981	1,320	2,736	1,200	1,200	511-4800	Publication Fees	-	0.0%
58,272	54,700	65,840	54,657	62,841		Unallocated Revenues	59,505	13.4%
190,642	193,085	196,680	228,376	220,316		Tax Levy	214,491	48.4%
386,231	**387,710**	**438,999**	**440,293**	**440,303**		**TOTAL**	**443,251**	**100.0%**

Elections
Dept #142

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
153,482	95,864	227,107	134,138	134,138	5100	Wages	183,246	64.3%
46,880	40,025	56,144	49,603	49,603	5195	Fringe Benefits	58,031	20.4%
698	655	1,082	1,190	1,190	5500-5520	Internal Charges	902	0.3%
31,011	14,998	31,957	42,251	42,250	5200-5900	Operating Expenditures	42,775	15.0%
-	12,652	24,743	-	1	5950-5970	Capital Outlay	-	0.0%
232,071	**164,194**	**341,033**	**227,182**	**227,182**		**TOTAL**	**284,954**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
35,013	23,165	51,147	28,202	32,424		Unallocated Revenues	38,254	13.4%
197,058	141,029	289,886	198,980	194,758		Tax Levy	246,700	86.6%
232,071	**164,194**	**341,033**	**227,182**	**227,182**		**TOTAL**	**284,954**	**100.0%**

PERSONNEL SCHEDULE

City Clerk / Elections

Position Description	2017 FTE	2018 Base Positions	2018 FTE	2017-18 Change
City Clerk	1.00	1	1.00	-
Deputy City Clerk	1.00	1	1.00	-
Office Assistant	3.00	3	3.00	-
Temporary Office Election Help[1]	0.19		-	(0.19)
TOTAL	**5.19**	**5.00**	**5.00**	**(0.19)**

[1] Begnining in 2018, Temporary Office Help is not assigned in FTE value

FUND NO. 01-156

FINANCE

PURPOSE

We are a responsible steward of the City of Wauwatosa's fiscal resources that provides accurate, fair and timely services to the community and municipality with respect and integrity.

PROGRAMS/SERVICE LINES

FINANCIAL REPORTING & ACCOUNTING

Maintain general ledger. Produce monthly and annual financial statements in coordination with external auditors. Manage financial system, controls and processes. Process and reconcile payroll and Wisconsin Retirement System contributions. Perform fixed asset accounting. Provide accounting technical support to the departments. Perform grant accounting for departments.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$1,026,683	$ 1,077,264	$ 50,581
Rev	$ 882,451	$ 1,077,264	$ 194,813
Levy	$ -	$ -	$ -
FTE's	9.88	9.38	(0.50)

MAJOR CHANGES

- Increase in special assessment interest, tax search revenues, and investment interest
- Increased interest earnings transferred out of the general fund
- Implementation of a payment lockbox for water utility bill payments
- Staff restructure resulting in reduction of 0.5 FTE
- Changed allocation of Treasurer staff time charged to the water utility from 27% to 12%

BUDGET PREPARATION & FORECASTING

Prepare and administer the annual operating and capital budgets. Develop financial forecasts and projections for all funds to assist with budget planning. Review and establish internal service fund rates and charges. Provide financial analysis on economic development projects requesting TIF support.

PROPERTY TAX ADMINISTRATION

On a timely and accurate basis, calculate the property tax mill rates. Coordinate property tax bill production and mailing. Collect property taxes and settle timely with other taxing jurisdictions in accordance with applicable state statutes. Research payment issues and make decisions concerning delinquency.

CAPITAL PLANNING & DEBT MANAGEMENT

Review and process capital contract payments and monitor capital spending. Develop structure and size of annual bond issuance. Finance Director and Assistant Finance Director serve on the Board of Public Debt Commissioners. Manage proceeds and make timely principal and interest payments.

CASH & INVESTMENT MANAGEMENT

Actively manage cash to ensure cash flow needs are met and to minimize the need for frequent investment/withdrawal in short term investment funds or selling of investments prior to maturity. Maximize earnings of cash equivalents. Perform cash analysis and forecasting. Maintain relationships with banking contacts at designated public depositories.

Manage the City portfolio utilizing safe and legal investments that provide liquidity to meet current funding demands while earning market rate returns. Forecast interest earnings.

TREASURY MANAGEMENT

Utilize online banking software to review and record banking activity and to move funds. Serve as administrator for all merchant service accounts and internet payment programs. Implement and utilize technology products that streamline revenue collection or provide online service to citizens.

ACCOUNTS PAYABLE & VENDOR MANAGMENT

Process all invoices for payment on a timely basis. Ensure compliance with internal process and controls. Maintain relationships with suppliers and vendors. Support Purchase Card administration. Process checks for all bills, claims and payroll. Perform internal control check for outgoing funds. Develop and maintain vendor relationships. Ensure goods and services provided by vendors meet departmental expectations. Coordinate and schedule training and product review sessions. Initiate contract/vendor dispute process.

PURCHASING SERVICES

Solicits competitive prices from responsible vendors for materials, equipment and services. Facilitate departmental requisitions. Produce and monitor purchase orders. Administer Purchase Card program. Collaborate with departments to prepare requests for proposals, bid specifications and contract terms and conditions. Participate with volume-purchasing cooperatives and develops strategies for reducing costs for procurement of goods and services.

ACCOUNTS RECEIVABLE

Manage the ambulance third-party billing contract. Coordinate billing for special assessments. Process and mail invoices for snow and ice removal, special collections, damaged city property, third-party reimbursements as well as other bills owed to the City. Coordinate transfer of unpaid special charges and assessments to the property tax bill.

REVENUE COLLECTION

Direct collection of funds for property taxes, hotel taxes, water utility bills, licenses, permits and charges for other City services. Oversee revenue collection from other designated collection points in other departments, periodically reviewing internal controls. Deposit funds timely on a daily basis.

PET LICENSING / MADACC

Administer pet licensing program for City. Report licensing statistical information to Milwaukee Area Domestic Animal Control (MADACC). Assistant Finance Director serves as City's representative on MADACC's board of directors and operations committee.

2017 ACHIEVEMENTS

- **Finance Department by the Numbers** (* indicates projected for 2017)

Billing:

Property Tax Bills	17,552
Special Assessment Bills	821
Other Bills*	1,054

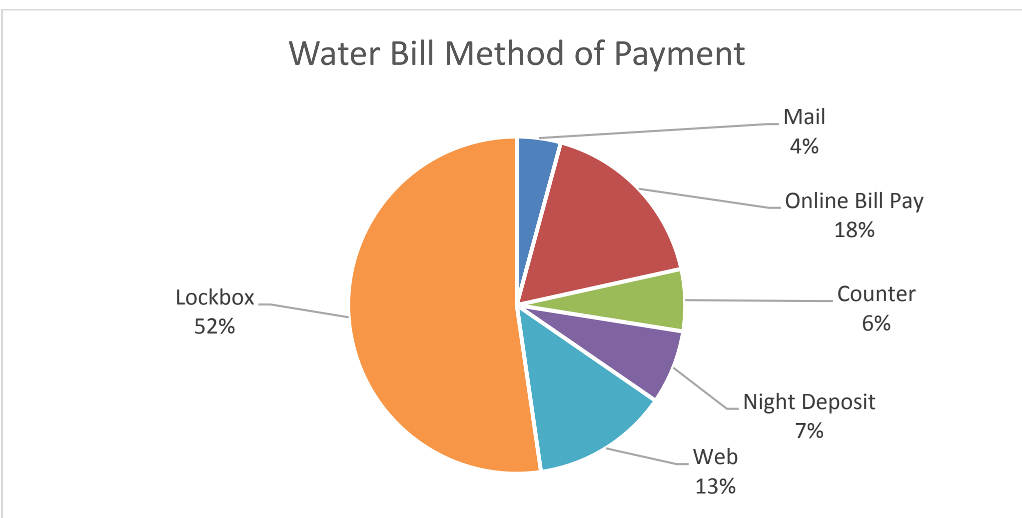
Spending:

Checks Issued*	4,398
Purchase Card Spend*	$4,841,764
Purchase Card Rebate Earned	$59,443

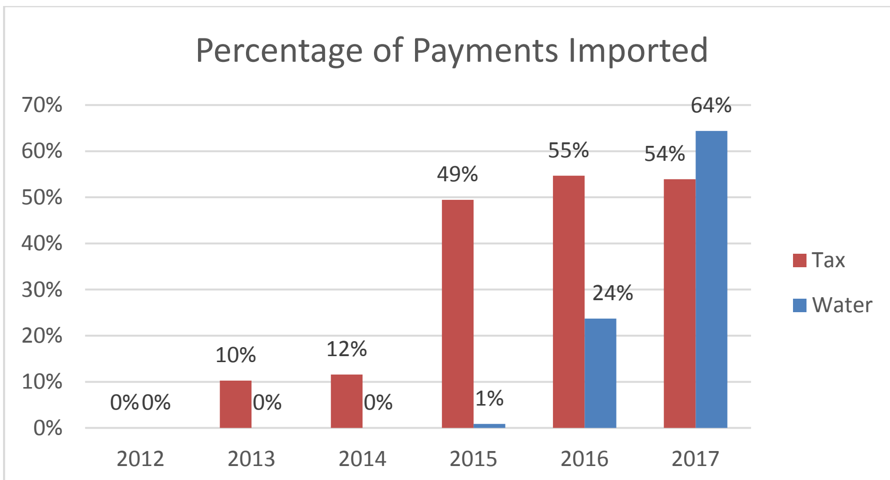
Collecting:

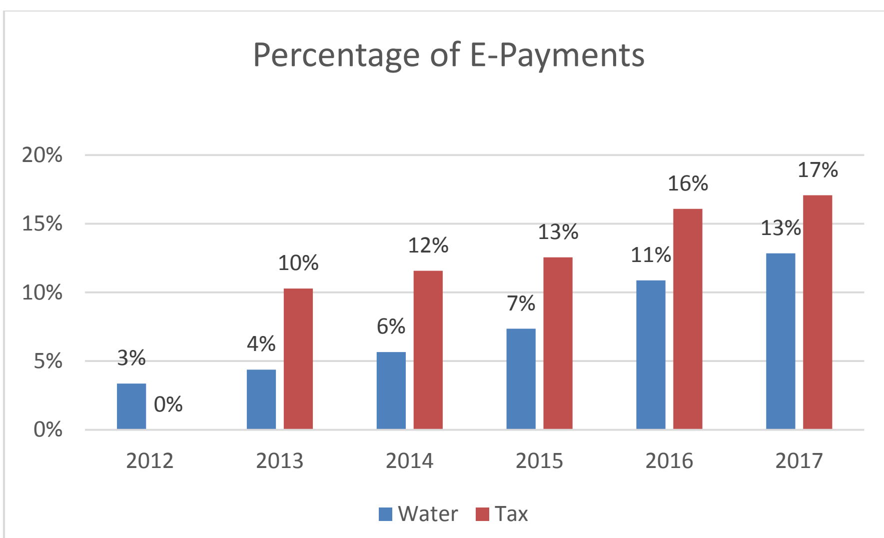
Property Tax Transactions	24,388
Property Tax Collections	$129,468,621
Water Bill Transactions*	59,728
Water Bill Collections*	$20,441,822
Other Transactions*	11,508

- Implemented a **payment lockbox for water utility payments**. This method of payment is the largest of all methods and has allowed for an additional 30,000 payments to be imported into GEMS RMS annually.



- Received **Certificate of Achievement in Financial Reporting** for 2015 Audit.
- Maintained **Aaa bond rating** from Moody's Investment Services.
- 2016 **Audit** completed with an unqualified opinion.
- **Integrated Court software (TIPSS) with online payment vendor program** which will allow for customers to pay via the internet and for payments to be uploaded into the Court software.
- Installation of a **cash register system** at the Treasurer front counter.
- Implementation of a **priority-based budgeting** process for the 2018 budget.
- Supported **assessment software conversion** by testing, mapping and importing property and ownership data into property tax software.
- Implemented **monthly forecasting** function in Municast model.
- Started the process of exploring options for the **replacement of the GEMS financial and human resources system.**
- Cross training and **knowledge transfer between Finance and Water** business offices.
- Continuing the trend of increased use of **treasury management products** for automation and electronic payment options for customers:





2018 GOALS

- Develop a timeline, budget and **implementation plan for replacing the current Financial and Human Resources/Payroll System**. Release a Request for Proposal and award a contract so a new system can be live by January 1, 2020.
- Implement the **electronic payments** for the new **Digital City initiative**.
- Achieve 6th consecutive **Certificate of Achievement in Financial Reporting**.
- Maintain **Aaa bond rating**.
- Implement **Online Bill Pay Electronic Capture** services, which will allow for further automated payment processing of water utility and other payments.
- Complete implementation of a **priority-based budgeting process**.
- Conclude the analysis and potential negotiation of the **transfer of the County Water Utility**.
- Develop a **framework for economic development** related to future phases at the **Burleigh Triangle**.
- **Enhance cash and investment forecasting and analytics** by developing a 2 year cash forecast and expanding on quarterly investment portfolio reporting.
- Conduct **audits of Hotel/Motel tax revenue**.

2017 BUDGETARY CHANGES

TAX SEARCH REVENUE — INCREASE $15,000

Over the past few years, this revenue figure has increased significantly. In 2015, actual revenue was $17,470. In 2016, $19,500 was budgeted and $36,328 of actual revenue was earned. There are two main reasons for the increase. One, an active housing market has increased the amount of tax searches requested and two, a major title company is now utilizing the official tax search to acquire property tax and other property charge information.

In 2017, $30,000 was budgeted. The City is at $29,000 at the July 31 mark and is on target to eclipse $45,000. In 2018, $40,000 is budgeted, which represents a conservative increase over the previous year should the home buying market slow.

GENERAL FUND INTEREST — INCREASE $130,000

There are two main factors affecting interest earnings in 2017 and will continue to be factors in 2018.

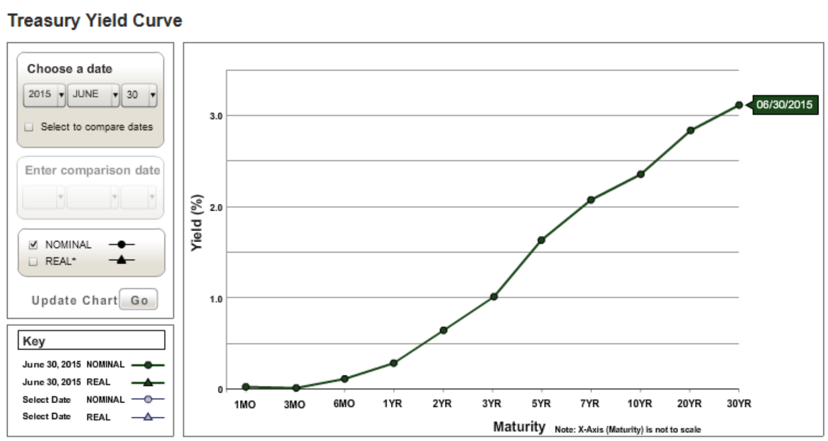
The first is the interest rate environment. Short term interest rates have changed very rapidly compared to benchmark rates two years and higher. The Federal Reserve have increased the fed funds rate 4 times since 2015, resulting in better earnings for investments two years or less in duration. Because of this shift, the City has seen better earnings in its liquid portfolio in 2017, which is comprised of the local government investment pool (LGIP) and several money market accounts, and should continue to see increased earnings on short term investments in 2018. However, the benchmark yields over two years, while undergoing increases and decreases during the period, have remained largely unchanged.

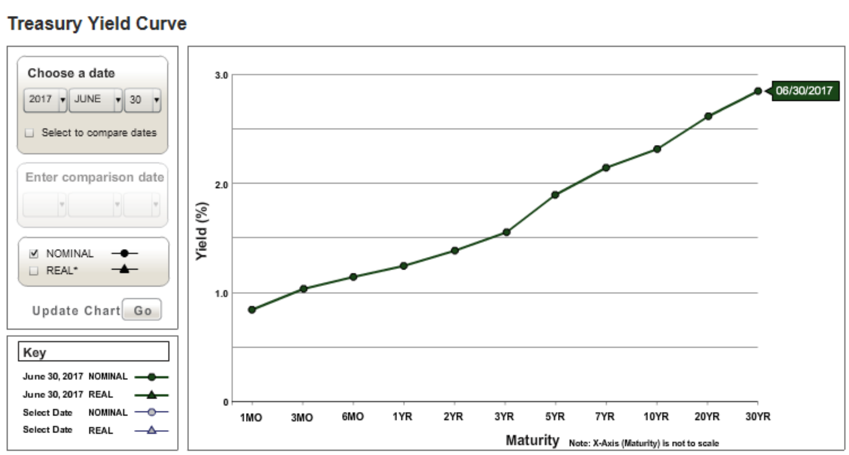
Benchmark Interest Rates
As of June 30 for each year

	2015	2016	2017	2018P*
LGIP	0.14	0.42	0.77	1.1
Fed Funds Rate	0-0.25	0.25-0.5	1-1.25	1.5-2.0
90 Day Treasury	0.02	0.27	0.98	n/a
1 YR Treasury	0.28	0.45	1.24	n/a
2YR Treasury	0.64	0.58	1.38	n/a
5 YR Treasury	1.63	1.01	1.89	n/a
10YR Treasury	2.35	1.49	2.31	2.71

*Fed Funds & 10YR Treasury projection based on Wells Fargo economic forecast
*LGIP rate estimated based on rates from economic forecast

The much flatter yield curve, as illustrated with the following two charts, has led to a shift in investment strategy. There is now a market for the City for purchasing investments with a maturity of one year or less. The overall focus is on shorter term investments as there is not a lot of added value purchasing securities beyond three years, given the shape of the curve and the rising interest rate environment.





The second factor that affects the general fund interest is the allocation of the portfolio earnings to other funds. In 2016, a change was made in the accounting process. This change, coupled with the rise in the LGIP rate, resulted in larger than historical transfers to other funds. This trend is expected to continue in 2018. As overall portfolio earnings continue to rise, so will transfers to the other funds, somewhat negating the revenue earned in the general fund.

Interest Earnings

	2015A	2016A	2017P	2018B
Actual:				
Earnings	$332,088	$533,088	$1,061,949	$1,211,000
Mark to Market	$172,074	$70,157	$0	($44,000)
Expenses	($25,440)	($32,940)	($63,000)	($31,800)
Transfers	($19,246)	($108,282)	($269,765)	($375,200)
Total	$459,476	$462,023	$729,184	$760,000
Budget:	$420,000	$510,000	$590,000	$760,000

2018 BUDGETARY CHANGES

SPECIAL ASSESSMENT INTEREST REVENUE — INCREASE $5,000

Special assessments interest is largely driven by the amount of bills sent out over the last 5 year period. Most of the interest earned during the course of the year is earned as the property owner utilizes the 5 year installment plan where a portion of the assessment and corresponding interest is placed on the bill over that period.

In 2016, $17,011 was earned. In 2017, $20,000 was budgeted for the increased net number of bills outstanding on the 5 year payment plan and the City is on pace to earn over $23,000. With the number of bills increasing 22% for the 2018 budget year, an increase has been projected and places the budget at $25,000.

Invoice Years	Budget Year	Total Invoices	% Increase
2011-2015	2016	2,050	-
2012-2016	2017	3,000	46%
2013-2017	2018	3,670	22%

STAFF EXPENSE INCREASE $6,182

There are two changes that will affect the Finance Department salary expense.

The first is a reduction of FTE by 0.5. In 2018, there is a plan to split the Payroll Specialist to work 50% of the time in Human Resources working on payroll-related duties and 50% of the time in Finance working on accounts payable. This would eliminate the need for a 1.0 FTE Office Assistant position for which the duties were primarily focused on accounts payable services and vendor management. Other duties of the position are planned to be assigned to other staff members. The resulting savings will be $12,190. Human Resources will also see a savings.

The second has to do with allocation of Finance time charged to the water utility, storm and sewer. In previous years, Treasurer front line staff has charged 27% of its time to the water utility, storm and sewer funds. With the new advancements in automation in water bill collection, there is an efficiency savings and this allocation has now decreased to 12%. This will result in a reduction in the amount of Finance staff expense charged to Water, Storm and Sewer and thereby increase the Finance staff budget. The 2017 projected allocation is $33,233 and the 2018 allocation is $14,860. The net effect will be an increase to the Finance budget by $18,373. There is no overall effect on the City budget as there is no change to the number of FTEs.

CONSOLIDATED FEE SCHEDULE CHANGES

The statement of real property status, also known as a tax search, will be undergoing a fee change. Currently, the fee for a tax search is $40 per property, with a charge of $75 for a walk through (which is where the request is done in person and on a priority basis). One of the more time consuming portions of the tax search process is the receipting of an individual check for each request. By offering a subscription service for companies, the hope is that the amount of individual checks to receipt is reduced, thereby saving both the Finance Department and the title search company time. For the subscription service, the cost per search will be the same, but the cost of individual requests will increase.

The new Statement of Real Property Status fees will be:

- Subscription $1,000 per 25 searches ($40 per search)
- Individual $45
- Walk Through $80

In addition, the cost of tax data requests will be updated, as many of these charges were derived back when data was burned to a CD and mailed to the requestor. In addition, the generic data dump available for extract when tax data has been finalized in the GCS tax collection software can be run and used for multiple companies and therefore does not take as much time to compile. Therefore, some of these charges will be reduced to more accurately reflect staff resources used. The current fees are $75 for standard reports and $225 for the priority generic tax data dump.

The new tax data fees will be:

- GCS Generic Data Dump - Priority (within 10 days of finalization of calculated tax amounts for new tax year), $100
- Standard GCS Reports $50
- Customized Reports - $50 plus Data Acquisition Cost (Estimate provided)

BUDGET SUMMARY TABLE

Finance
Dept #156

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
561,803	581,988	572,286	572,773	572,773	5100	Wages	604,130	56.1%
241,734	247,606	250,168	248,020	248,020	5195	Fringe Benefits	250,198	23.2%
102,496	94,151	102,134	102,840	102,840	5500-5520	Internal Charges	105,750	9.8%
78,885	78,137	77,860	81,050	88,459	5200-5900	Operating Expenditures	87,186	8.1%
2,454	9,706	-	-	2,500	5950-5970	Capital Outlay	-	0.0%
-	-	2,496	22,000	-	5980-000	P Card Rebate Expenditure	30,000	2.8%
-	-	4,258	-	-	5980-100	Levy Reduction Expenditure		0.0%
987,372	**1,011,588**	**1,009,202**	**1,026,683**	**1,014,592**		**TOTAL**	**1,077,264**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
106,300	88,147	69,634	75,000	75,000	101-4500	Interest on Taxes	75,000	7.0%
17,573	15,611	15,333	16,000	16,000	311-4800	Dog and Cat	16,000	1.5%
844,130	459,477	462,023	590,000	700,000	811-4100	Interest-General Fund	760,000	70.5%
18,648	17,993	17,012	20,000	20,000	811-4300	Interest-Spec Assessmnt	25,000	2.3%
8,472	9,117	9,115	10,000	10,000	821-4130	Parking Rentals	10,000	0.9%
20,785	43,898	46,362	44,000	59,443	841-4600	P-Card Rebate	60,000	5.6%
94,442	142,719	151,357	127,451	134,149		Unallocated Revenues	131,264	12.2%
510,742	234,626	238,366	144,232	-		Tax Levy	-	0.0%
(633,720)	-	-	-	-		Excess Revenue	-	0.0%
987,372	**1,011,588**	**1,009,202**	**1,026,683**	**1,014,592**		**TOTAL**	**1,077,264**	**100.0%**

PERSONNEL SCHEDULE

Comptroller / Purchasing / Treasurer

Position Description	2017 FTE	2018 Base Positions	2018 FTE	2017-18 Change
Accounting Manager	-	0	-	-
Accounting Tech	0.57	1	0.57	-
Assistant Finance Director	1.00	1	1.00	-
Finance Director	1.00	1	1.00	-
Finance Intern	0.49	1	0.49	-
Office Assistant	3.82	5	3.32	(0.50)
Purchasing Coordinator	1.00	1	1.00	-
Senior Accountant	2.00	2	2.00	-
TOTAL	**9.88**	**12.00**	**9.38**	**(0.50)**

ASSESSOR'S OFFICE

PURPOSE

To discover, list and value all taxable real and personal property within the City's jurisdictional boundaries in accordance with Chapter 70 Wisconsin Statutes, the Wisconsin Property Assessment Manual, and applicable case law.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$726,911	$ 740,684	$ 13,773
Rev	$ 90,238	$ 99,434	$ 9,196
Levy	$636,673	$ 641,250	$ 4,577
FTE's	6.00	6.00	-

MAJOR CHANGES

- Closed 2017 assessment roll in July, continued growth of $100M plus in net new construction.
- Software conversion complete, minor clean up issues to address, online property search active for ownership, sales activity and residential property characteristics.

PROGRAMS/SERVICE LINES

The budget supports the actual assessment function including property inspections as well as the service function of providing property data to property owners, real estate professionals, other government agencies, City officials, and other City departments whose functions rely on an accurate and current property database.

The next city-wide revaluation is scheduled for 2019. Subsequent revaluations will be scheduled on a three year rotation or whenever the market conditions warrant it. A review of sales data to determine if our assessments fairly and equitably represent current market conditions is performed annually. This analysis would determine if a revaluation is needed before or after the three year rotation.

The CAMA (Computer Assisted Mass Appraisal) program supports the overall assessment function as mandated by the Wisconsin Constitution, statutory law and the Wisconsin Property Assessment Manual (WPAM.) Utilization of CAMA software is a primary focus for the provision of accurate and defensible assessed values. The WPAM is provided to municipalities by the Wisconsin Department of Revenue. This manual provides guidelines that Wisconsin assessors are required to use for their office operations.

The Wauwatosa Assessor's Office performs over 1,100 property inspections annually and the number continues to increase. The following reasons trigger an inspection:

1) Properties that have sold
2) Properties with permits
3) Properties where the owner has requested an assessment review.
4) Properties where the Assessor's Office has determined that an inspection is needed
5) Board of review cases and properties that are being litigated as part of ss.74.37 appeal.

As Market conditions have continued to improve, as they are now, sales and permit activity have dramatically increased. This occurrence results in more inspections, allowing our office to systematically review more properties throughout the City.

2017 ACHIEVEMENTS

The assessment staff **completed the 2017 values and closed the assessment roll** on July 7th, 2017. Additionally, by closing the 2017 assessment roll in early July, budget forecasting using the final values is considerably more accurate.

The **new assessment software** (Devnet) was used for the 2017 real and **personal** property assessments. In June of 2016, Devnet was awarded the assessment software contract, and the conversion began August 1st, 2016. Devnet was able to provide ownership data to produce the 2016 tax bills, and the assessment staff was able to utilize the software to produce the 2017 assessments.

In review of the 2016 sales activity and the first half of 2017, we **continue to show an increase in the number of sale transactions** from our previous years. The purchase prices continue to escalate with reduced days on the market and bidding wars. This creates a high demand with limited supply of homes that are available.

A **searchable website for property information** is now available to the public. The ownership and sales data is updated monthly as we receive the deeds from Milwaukee Register of Deeds office. Property values and descriptions (residential descriptions only) are updated annually and would be reflective of the 2017 finalized values.

We continue to make progress in **converting the building sketches from a .jpeg format to the digitally-interfaced Devnet sketch program**; this is a statutory requirement. One of our office goals is to reduce the need to produce paper copies of documents. We have re-aligned our process of recording property transfers into an electronic format and attaching the documents directly to the parcel file. This is not necessarily a time saver, but will substantially reduce paper and toner supply costs.

2018 GOALS

- **Sketch all commercial properties** from manual sketches to APEX (sketching software) and have all physical characteristics integrated into the Marshall & Swift cost valuation module.
- Integrate with assessment software vendor to **statistically model sales** for use of the comparable sales approach that relates directly to our sales activity.
- Construct a **commercial income valuation model** for the analysis of income and expense data for use in the 2019 revaluation.
- Continue the process of **converting residential sketches** to the digitally-interfaced Devnet sketch program.

2018 BUDGETARY CHANGES

Office operating accounts have not seen any notable increases. We have been able to maintain these accounts without any impact to the level of service. We continue to fulfill specialized requests for assessment data by creating reports. Additionally, we fulfill data requests internally to assist City departments with special projects.

BUDGET SUMMARY TABLE

City Assessor
Dept #154

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
331,440	392,240	407,096	421,391	421,391	5100	Wages	431,830	58.3%
148,303	167,268	191,207	172,298	172,298	5195	Fringe Benefits	177,610	24.0%
62,291	51,963	82,545	81,452	81,452	5500-5520	Internal Charges	79,550	10.7%
20,140	19,818	21,445	39,770	39,852	5200-5900	Operating Expenditures	39,694	5.4%
-	20,034	-	-	-	5950-5970	Capital Outlay	-	0.0%
11,938	11,287	12,025	12,000	12,000	5980-100	Mfg Assess Fee-State	12,000	1.6%
574,112	**662,610**	**714,318**	**726,911**	**726,993**		**TOTAL**	**740,684**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
86,618	93,484	107,132	90,238	103,758		Unallocated Revenues	99,434	13.4%
487,494	569,126	607,186	636,673	623,235		Tax Levy	641,250	86.6%
574,112	**662,610**	**714,318**	**726,911**	**726,993**		**TOTAL**	**740,684**	**100.0%**

PERSONNEL SCHEDULE

Assessor

Position Description	2017 FTE	2018 Base Positions	2018 FTE	2017-18 Change
Appraiser 1	1.00	1	1.00	-
Appraiser II	1.00	1	1.00	-
Appraiser III	1.00	1	1.00	-
Assessment Technician	1.00	1	1.00	-
City Assessor	1.00	1	1.00	-
Deputy City Assessor	1.00	1	1.00	-
TOTAL	**6.00**	**6.00**	**6.00**	**-**

FUND NO. 01-114, 01-171, 01-172, 01-231, 01-232, 01-233, 01-321, 13, 30, 31

DEVELOPMENT DEPARTMENT

PURPOSE

HISTORIC PRESERVATION (01-114)

To promote public awareness of sites with special architectural or historic interest, to educate the public about the value of our past, and to inspire residents to protect and maintain historic buildings and sites.

PLANNING & ZONING (01-171)

To promote the health, safety, prosperity, aesthetics, and the general welfare of the community.

ENGINEERING SERVICES (01-321)

Infrastructure planning, design, construction, and inspection; including but not limited to streets, alleys, bridges, sidewalk and bicycle facilities, sanitary and storm sewers, flood mitigation, traffic signals, street lighting, water, and special projects such as facility remodeling.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$3,412,405	$3,593,795	$ 181,390
Rev	$2,259,739	$3,593,795	$1,334,056
Levy	$1,152,672	$1,082,855	$ (69,817)
FTE's	34.42	32.92	(1.50)

- Funding transferred from GIS Intern to GIS Manager position
- Funded added for Bicycle and Pedestrian Committee Education and Enforcement Activities
- Visit Milwaukee contract expenses and Hotel/Motel revenue transferred to Tourism Commission
- One-time increase in Building Permit revenue
- Engineering overtime increased
- Facilities Manager transferred to Public Works

ECONOMIC DEVELOPMENT (01-172)

Advance economic growth in Wauwatosa to provide a variety of employment opportunities, increase the non-residential tax base, promote the City’s regional role as a center for research and innovation, and support dynamic, vibrant, and walkable neighborhoods, while preserving the City’s character and appearance.

BUILDING & SAFETY (01-231)

To protect the health, safety, and welfare of the general public as well as maintaining property values through the uniform enforcement of minimum code standards.

WEIGHTS & MEASURES (01-232)

To protect the health, safety, and welfare of the general public by providing routine inspection and testing of devices and packaging used in retail trade.

PROPERTY MAINTENANCE (01-233)

To protect the health, safety, and welfare of the general public as well as maintaining property values through the uniform enforcement of minimum code standards.

COMMUNITY DEVELOPMENT BLOCK GRANT (13-101)

To develop a viable urban community by providing affordable, decent housing, creating suitable living environments, and expanding economic opportunities, principally for low and moderate income persons.

COMMUNITY DEVELOPMENT AUTHORITY

The Community Development Authority (CDA) is a separate body politic for the purpose of carrying out blight elimination, slum clearance, urban renewal programs and projects, and housing projects.

PROGRAMS/SERVICE LINES

PLANNING & ZONING (INCLUDING HISTORIC PRESERVATION COMMISSION)

Daily administration of the zoning code, including processing and reviewing zoning applications, zoning enforcement, and coordination of pre-development application meetings, administration of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds, development and review of master plans, review of building and floodplain development permits, staff support to Plan Commission, Board of Zoning Appeals, Historic Preservation Commission, and CDBG Committee.

PLANNING & ZONING (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

As an entitlement community, the City of Wauwatosa receives annual funding and determines its own programs and priorities. Grantees must give maximum priority to activities which benefit low- and moderate-income persons. The City may also carry out activities that aid in the prevention or elimination of slums, blight, or may fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available. CDBG funds may not be used for activities that do not meet these national objectives. Funds must be expended in a manner that will produce the greatest measurable impact in the community.

ENGINEERING SERVICES

The majority of our efforts are expended working on Capital Projects. These projects account for approximately 80% of our workload covering five programs/service lines. Time is allocated to each infrastructure project. The field engineering technicians provide field survey information used by the engineers for the infrastructure design. Projects are designed by the engineers and drafted by the engineering technicians, and publicly bid if required. Once a contractor is selected, the construction engineer, our engineering technicians, and contracted inspectors observe construction. A final inspection is performed and warranty is generally in place for one year from the time final payment is made. Sewer and water projects may be stand-alone projects or coordinated with paving projects.

The next largest program is development review. This program involves over 75% of the Engineering staff throughout the process. Staff works with developers, their architects/engineers/contractors, and other City staff on the initial concept planning, design and construction plan review, crafting development agreements, permit issuance, construction oversight, and final project acceptance and dedication of public infrastructure to the City.

In addition to our in-house engineering duties, the division manages consultants to ensure that consultant-generated public works projects are undertaken with the City's interests in mind. Consultants are charged with planning, design, construction engineering, and inspection of some of the projects that the City has committed to build. This includes coordinating consultants' efforts with private developers, utility companies, other public agencies such as the DOT, DNR, Milwaukee County, City of Milwaukee, MMSD, etc.

Engineering Services also coordinates with the Wisconsin Department of Transportation (DOT) on DOT projects impacting Wauwatosa. Staff oversees granting of work permits in the public right-of-way and the planning and design for public works projects. The division is responsible for the city's compliance with the Wisconsin Pollutant Discharge Elimination System (WPDES) Sanitary Sewer and Storm Water Permits, landfill gas and groundwater sampling, the Department of Justice (DOJ) settlement with the 28 Milwaukee Metropolitan Sewerage District (MMSD) member communities and the MMSD, and the MMSD sanitary sewer conveyance system regulations.

ECONOMIC DEVELOPMENT

This program consists of daily economic development activities to attract, retain, and expand businesses. Activities include site selection assistance, business start-up resources, financial resource assistance, working closing with neighborhood & business associations and groups, coordination between City departments to foster development, business retention & expansion efforts, marketing, and more. Economic development staff provides assistance to the Community Development Authority, Economic Development Advisory Committee, Wauwatosa Revolving Loan Fund Corporation, and the Tax Incremental Finance District Joint Review Board.

COMMUNITY DEVELOPMENT AUTHORITY

The Community Development Authority utilizes various funding sources and legal authorities to further redevelopment within Wauwatosa. The Authority has control over CDBG funds allocated to it, as well as the CDBG revolving loan fund formerly administered by the WRLFC and non-federal funds for façade improvements, code updates, and signage.

BUILDING & SAFETY (BUILDING REGULATIONS)

This program consists of inspectors/plan reviewers who are certified and licensed by the State of Wisconsin to perform inspections and plan reviews within their fields. Many inspectors are multi-disciplined and are able to inspect in many areas. These certifications have been obtained through specialized training and each inspector is required to participate in continuing education on an annual basis. The daily workload varies in accord with the changing demands of local construction activities, although compliance and follow-up continue at all times. This division is a designated state agent for review of plans and performance of on-site inspections in accordance with the Wisconsin Administrative Codes.

The division is responsible for responding to disasters in order to provide a preliminary damage assessment that plays a key role in determining eligibility for State and Federal disaster aid. Inspections and investigations are needed to identify the habitability of buildings immediately after an event. Providing this service expedites the recovery operations necessary to restore safety, order, and habitability in the affected area(s).

BUILDING & SAFETY (WEIGHTS & MEASURES PROGRAM)

This program provides four key service categories: Consumer Complaints; Investigations; Routine Inspections, and Enforcement. This program is managed by the Development Department, but is a contracted service with the State Department of Agriculture, Trade and Consumer Protection (DATCP). The contract provides 30 contract days at $400 per day each year for an annual cost of $12,000. This provides inspections at approximately 80 business sites that use bar code scanners, scales, meters, and product labeling. Typical examples include grocery stores and gasoline stations. Consumer complaints are directed to DATCP who investigate and insure corrective action when necessary.

BUILDING & SAFETY (PROPERTY MAINTENANCE)

This service is provided based on criteria established by a citizen's task force with input from the Mayor and other city officials. The primary focus of this program is the preservation of property values relating to aesthetics by maintaining all properties in a condition that reflects a quality community. This is no easy task as what may be aesthetically pleasing to some may not be to others. In addition, problem sites may take over a year for compliance if court action is required. This program also provides fence and sign review along with inspection and enforcement. Benchmarks are established as needed for quality control.

2017 ACHIEVEMENTS

PLANNING & ZONING

- Continued development and coordination of Wauwatosa Life Sciences District Master Plan.
- Development and coordination of Joint City & School District Active Tosa: Park and Open Space Plan.
- Participation in Mid-Town Master Plan and Housing policy document development.
- Coordination of and attendance at FEMA Community Assistance Visit and follow up.
- Coordination of and participation in City's 2020 Census activities.

PLANNING & ZONING (HISTORIC PRESERVATION COMMISSION)

- Awarded $24,900 grant for phase two of a City-wide historic property intensive survey. Intend to apply for a grant to complete phase three.
- Completed phase one of a City-wide historic property intensive survey.
- Development of signage for National Register Historic Districts.
- Continued Preservation of Properties Award program.
- Continued monitoring of development near Schoonmaker Reef.
- Conducted one Design Review to date.

PLANNING & ZONING (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

2017 Projects & Funding Levels: Total Grant $882,995

<u>Administration & Planning - $176,599 Maximum</u>
Administration/Planning:$ 142,599
Metro Fair Housing: <u>$ 34,000</u>
Total: $ 176,599
<u>Public Services & Community Programs - $132,449 Maximum</u>
Senior Center: $ 84,702

Elena's House:		$ 15,051
Interfaith:		$ 20,068
Tosa Food Pantry:		$ 6,314
Tosa Cares		$ 6,314
	Total:	$ 132,449

Public Facilities, Economic Development & Rehabilitation

Life Navigators:		$ 44,190
WWBIC:		$ 30,102
Greek Manor:		$ 50,170
Luther Manor:		$ 182,619
Lutheran Home:		$ 110,374
Community First		$ 156,492
	Total:	$ 573,947

ENGINEERING SERVICES

- Staff assisted in design and will provide construction administration for Phase 2 of the Wauwatosa Bike Share project. Upon completion, the City will have 15 locations.
- Pedestrian cross walk safety enhancements (handicapped ramps, curb bulb outs, flashing beacons) were designed and constructed at Whitman Middle School, East High School, 120th St. and North Ave, 83rd St. and North Ave, 68th St. and Aetna Ct, and 70th St. and Milwaukee Ave.
- Engineering provides support to the Bicycle and Pedestrian Committee and managed the implementation of one of their identified projects, the bike lanes on North Avenue and Wauwatosa Avenue.
- Engineering design and construction staff are working closely with the newly hired City Communications Manager to push timely information to the public relating to new projects and construction impacts.
- The 2017 paving projects were bid out in the spring and will be completed in October.
- The Green Alleys program continued with the construction of 6 additional alleys. This program receives annual grant funding of approximately $144,000 from MMSD.
- The sanitary sewer lining and lateral grouting project in the East Tosa sewershed was completed and results in the sewershed becoming compliant with MMSD.
- The City Engineer worked with the Community Affairs Committee and City Council to adopt an ordinance requiring privately owned sanitary sewer systems to be inspected and maintained on regular basis to help prevent inflow and infiltration into the City's sanitary sewer system.
- Rapid deterioration of the steel girders on the Oak Leaf Trail Bridge over the Menomonee River led to an emergency bridge replacement project that was completed in the field in less than 2 weeks from removal to reopen. A polymer overlay was also applied to the 70th Street bridge deck to extend the life of the structure.
- The Center Street Sanitary Sewer and Water Main Relay project, located between Whitman School and Mayfair Road, was completed in a tight construction window that started when school ended and prior to the start of the fall school year.
- Many annual programs that focus on maintaining infrastructure were completed on schedule such as the sidewalk program, sealcoating, crack filling, and pavement markings.
- Phase 2 of the Village Redevelopment Project was completed and Phase 3 will be 75% complete by winter of 2017. As part of the project, the City worked with the Milwaukee County Transit System to move bus stops in the Village to better align with new streets layout and development hubs.
- Engineering staff continues to serve as a member on many planning initiatives and design teams such as Bus Rapid Transit (BRT), the Public Works Yard, and DOT's Zoo Interchange project.
- The 69th Street Plaza and Parking project will be completed with parking available in fall of 2017 and final site amenities and landscaping in spring of 2018. This project, as well as the two parks in the Village project, continues to expand place making in Wauwatosa.
- Engineering staff continues administer the private development review process as a "one stop shop." Of note in 2017 is the fast-track design and installation of traffic signals on North Avenue at the

Reserve at Mayfair and the coordination and construction staging of the Harmonee Square Apartments development with the ongoing Village Redevelopment project.
- Six planning and engineering staff members attended the 2017 National Association of City Transportation Officials' Designing Cities Conference in Chicago funded through the City of Wauwatosa's Invest in You Program.

ECONOMIC DEVELOPMENT

- The City's Strategic Plan set a property value measure of $81 million per year in net new construction. The increase in net new construction (equalized value) exceeded that measure in 2016 (as of 1/1/17) at $158,841,000 or 2.76%. Wauwatosa's 2017 net new construction was the highest as compared to any other Milwaukee County municipality.
- The Economic Development Advisory Council (EDAC) completed a Threats, Opportunities, Weaknesses, and Strengths exercise, which identified internal strengths and weaknesses and external opportunities and threats. The Committee identified crime and maintaining quality education as top external threats, branding/marketing and taking advantage of significant areas for redevelopment as top external opportunities, and economic development is a priority as the top internal strength.
- The WRLFC, in cooperation with CDA, created a joint marketing piece to promote business financing opportunities. Outreach efforts to promote incentives are underway.
- Continued to promote all of Wauwatosa, including specific identified priority areas.
- Continued to promote CDA and WRLFC loans through the web, other partners, and one-on-one meetings. Joint marketing materials were created and promotion efforts are underway.
- Continued to improve online economic development assistance information.
- Met a Strategic Plan goal of increasing number and locations of Bublr stations through implementation of a WisDOT Transportation Alternatives Program funding application for eight (8) bike share stations and installation of a pilot Adaptive Bike Station in Hart Park.
- Completed a three year USEPA Petroleum Assessment Brownfield Grant.
- Successfully applied for and received a USEPA Hazardous Assessment Grant. Hired an environmental consultant and began implementation of the 3-year funding cycle.
- Substantially completed a strategic master plan for MidTown Tosa.
- Substantially completed a Housing Policy document to assist the implementation of the City-wide Housing Study adopted in 2016.

COMMUNITY DEVELOPMENT AUTHORITY

- The CDA approved one façade, one code compliance, and two sign forgivable loans.
- Continued monitoring of seven (7) CDBG forgivable loans to ensure compliance with program requirements and job creation efforts.
- Negotiated with Milwaukee County to demolish and redevelop the property at 10424 W Woodward Avenue, acquired by Milwaukee County through tax foreclosure.
- The CDA reviewed and approved the term sheet for the Harmonee Square development.
- Following a request to the Common Council for redevelopment funds, the CDA established guidelines for prioritizing potential redevelopment sites to provide rationale for an equitable fund distribution process.

BUILDING & SAFETY (BUILDING REGULATIONS)

4-YEAR RESULTS:

PERMITS	**2013**	**2014**	**2015**	**2016**
BUILDING	***797***	***757***	***871***	***936***
Residential	556	536	623	718
Commercial	241	221	248	218
MECHANICAL	***765***	***782***	***807***	***824***
ELECTRICAL	***1719***	***1678***	***1809***	***1751***
PLUMBING	***1188***	***1070***	***1165***	***1145***
OCCUPANCY	***122***	***143***	***135***	***133***
TOTAL PERMITS	**4591**	**4430**	**4787**	**5254**
TOTAL REVENUES	$1,208,909	$1,513,277	$1,590,685	$1,672,995
INSPECTIONS	9225	8,604	9,220	10,076

BUILDING & SAFETY DIVISION (WEIGHTS & MEASURES)

	2013	2014	2015	2016
Permit Revenue	$12,200	$10,980	$11,770	$11,724

BUILDING & SAFETY DIVISION (PROPERTY MAINTENANCE)

	2013	2014	2015	2016
Inspections	1234	1545	682	914
Violations	748	942	427	475
Enforcement Cases	477	551	284	314
Citations/Court	0	15	8	5

2018 GOALS

PLANNING & ZONING

- Implementation of applicable planning/zoning recommendation from the Mid-Town Master Plan, Life Sciences District Master Plan Active Tosa: Park and Open Space Plan, and Housing Policy, if adopted.
- Revise the Planned Unit Development process.
- Coordination of and participation in City's 2020 Census activities.
- Continue zoning code updates as necessary.

PLANNING & ZONING (HISTORIC PRESERVATION COMMISSION)

- Complete phase two of a City-wide historic property intensive survey.
- Submit grant application for phase three of the City-wide historic property intensive survey.
- Continue Preservation of Properties Award program.
- Continue design review of designated properties.
- Continue public education.
- Continue to monitor development near Schoonmaker Reef and assist with plans for City owned parcel.

PLANNING & ZONING (COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM)

- Give maximum priority to activities which benefit low- and moderate-income persons.
- Carry out activities that aid in the prevention or elimination of slums, blight, and/or fund activities having a particular urgency because existing conditions pose a serious and immediate threat to the health/welfare of the community when other financial resources are not available.
- Work with neighboring entitlement communities to develop a regional analysis of impediments.

ENGINEERING SERVICES

- Complete design and coordination efforts and construct Phase 4 of the Village Redevelopment project and the railroad pedestrian crossing at 74th Street and State Street.
- Complete the construction of the Underwood Ave & Woodland Ave utility and road reconstruction project.
- Review streets identified for 2018-2019 construction in accordance with the Complete Streets Ordinance to ensure all modes of transportation are being evaluated during design and budgeting.
- Identify strategies to plan efficient transportation systems.
- Continue to work with Public Works to optimize opportunities to use City crews for pavement repairs independent of the capital paving projects.
- Perform a review of the Storm Water Utility program to identify changes in impervious surfaces since the year 2000 and update the billing database.
- Review and update the City's standard contract documents for public construction.
- Coordinate with the GIS Manager to streamline the transfer of information and begin asset management.

- Work with MMSD and SEWRPC to finalize the Schoonmaker Creek Watershed study with a recommended alternative for use in continued stakeholder outreach and budget forecasting.
- Participate in a SMART Goal initiative to work on increasing employee engagement within the division and attend a division-wide team building activity funded through the City's Invest in You Program.

ECONOMIC DEVELOPMENT

- Create a Guide for Opening a Business document.
- Work with Community Development Authority to redevelop priority properties as identified by the CDA through their criteria based selection process.
- Work with EDAC to create an EDAC Action Plan to define role and actions of the Committee for the next two years.
- Implement the Brownfield Hazardous Substances Assessment grant to focus on properties with maximum redevelopment potential and pursue additional funding opportunities.
- Begin implementation of the MidTown Tosa Master Plan, if approved.
- As identified in the Strategic Plan, continue to identify sources and strategies for the expansion of Bublr Bike Share station.
- Continue to improve online economic development assistance information, including use of GIS database information.
- As directed by both the WRLFC and CDA during 2017, continue to promote WRLFC loans, CDA forgivable loans, and City code compliance, signage, and façade forgivable loans thru a unified marketing effort to help meet the City's Strategic Plan goal to foster business development through proactive strategies.
- As identified in the Strategic Plan, staff will work to increase City's property tax base in a balanced and strategic manner through:
    - Increasing business recruitment and retention efforts.
    - Assessing the impact proposed developments have on neighborhoods.
    - Adopt the Housing Policy document based on city-wide housing study recommendations and begin policy implementation.

COMMUNITY DEVELOPMENT AUTHORITY

- Continue implementation of recommendations in Redevelopment District No. 1 Project Plan.
- Completion of the mixed-use Harmonee Square project at Remnant Fire Station Parcel Site on Underwood.
- Acquisition of blighted properties and/or catalytic sites utilizing redevelopment reserve funds.
- Facilitate redevelopment of County owned parcels acquired through tax foreclosure, namely 6330 W North Avenue. Demolition and/or redevelopment on parcels will be in cooperation with the CDA.

BUILDING & SAFETY (BUILDING REGULATIONS)

- Purchase new building inspection software to allow inspectors to access Division records and to enter inspection results while in the field.
- Investigate all life safety incidences within 24 hours.
- Complete 95% of all plan reviews within 5 business days.
- Perform at least 95% of inspections within 24 hours of request.
- Resolve 75% of complaints within 90 days.

- Issue 95% of approved permits within 2 business days.
- Recover 90% of program costs through permit fees.

BUILDING & SAFETY (WEIGHTS & MEASURES)

- Invoice known retail businesses to recover 90-100% of program cost.
- DATCP will continue to conduct inspections and complaint referrals.

BUILDING & SAFETY (PROPERTY MAINTENANCE)

- Provide a property maintenance program that operates 40 hours per week.
- Continue to utilize effective enforcement techniques to gain compliance without the use of Municipal Court citations.
- Continue the use of a re-inspection fee to gain compliance and offset program cost.
- As identified in the Strategic Plan, evaluate property maintenance program, including staffing, functions, and priorities.

2017 BUDGETARY CHANGES

ENGINEERING SERVICES

- Engineer vacancies allowed us to fund the following items with the 2017 wages budget that would have been requested for 2018: purchase ArcView Server software and migrate our GIS from ArcView Online to ArcView Server, purchase two used vehicles from our Fire Department for our field staff, replace an outdated survey data collector, professional services for fiber optic master plan and bridge inspections.

- Funds were also transferred from wages to overtime. See our 2018 Budgetary Changes section for further explanation.

2018 BUDGETARY CHANGES

PLANNING & ZONING

$10,000 added to planning division budget for bicycle and pedestrian committee operating expenses related to enforcement and education efforts.

The planning division budget includes 20% of the funding for a new GIS manager position (located in water department) – total for salary and benefits is $15,974. This was offset by the elimination of 0.5 FTE Student Clerk/GIS Intern position.

ECONOMIC DEVELOPMENT

The Visit Milwaukee contract expense and Hotel/Motel revenue are transferred to the Tourism Commission.

ENGINEERING SERVICES

Replacement of our large format digital printer/scanner is budgeted as it is reaching the end of its life. This machine is 10 years old and they do not make replacement parts anymore. Our service contract provider has stated that they will no longer provide a service contract for this machine due to parts not being available.

Another change is a re-estimate of how overtime is budgeted. Staff reductions and increased workload has greatly increased our overtime over the last several years. For the last several years, we had not increased the engineering operating budget to reflect this as most of this overtime has been charged to Capital Projects and not to the Engineering Operating budget. We also have used available wages from staff vacancies to balance out this increase in overtime expenditures over the past few years. For 2018 we do not anticipate engineering vacancies, therefore we have increased overtime expenditures with an offsetting increased charge in Engineering and Overhead Reimbursement from the Capital Projects Fund.

Facilities function transferred to Public Works including 1.0 FTE Facilities Manager.

BUILDING AND SAFETY

One-time increase of building permit revenue of $75,000 for litigation reserve.

PROPERTY MAINTENANCE

Increase property maintenance re-inspection fee revenue to $30,000

Historic Preservation
Dept #114

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
256	500	2,085	6,020	6,020	5200-5900	Operating Expenditures	15,000	50.0%
-	-	20,773	15,000	25,000	5980-010	CLG Subgrant-Natl Reg	15,000	50.0%
256	**500**	**22,858**	**21,020**	**31,020**		**TOTAL**	**30,000**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	11,878	15,000	25,000	231-4490	CLG Grant	15,000	50.0%
43	-	-	-		841-4150	Contributions-Historic Pres	15,000	50.0%
39	71	3,428	2,609	4,427		Unallocated Revenues	-	0.0%
174	429	7,552	3,411	1,593		Tax Levy	-	0.0%
-	-	-	-	-		Excess Revenue	-	0.0%
256	**500**	**22,858**	**21,020**	**31,020**		**TOTAL**	**30,000**	**100.0%**

City Planning
Dept #171

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
183,613	207,285	223,422	204,457	204,457	5100	Wages	219,249	39.9%
75,133	79,425	83,629	77,007	77,007	5195	Fringe Benefits	74,048	13.5%
15,633	17,647	16,569	18,288	18,288	5500-5520	Internal Charges	22,095	4.0%
6,096	7,092	103,844	33,375	33,674	5200-5900	Operating Expenditures	22,539	4.1%
-	-	2,241	-	-	5950-5970	Capital Outlay	11,000	2.0%
-	50,000	-	-	-	5980-005	Housing Study	-	0.0%
-	-	-			5980-011	Bike Ped Committee	10,000	1.8%
9,902	-	-	-	-	5980-015	GIS	-	0.0%
28,847	162,318	-	-	-	5980-025	Site Assessment Grant	-	0.0%
16,091	96,205	66,835	25,000	18,416	5980-035	Petroleum Assessment Grant	-	0.0%
50,091	14,494	20,126	-	10,000	5980-040	Hazardous Materials Grant	190,000	34.6%
385,406	**634,466**	**516,666**	**358,127**	**361,842**		**TOTAL**	**548,931**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
16,091	96,205	69,288	25,000	18,416	231-4470	Petroleum Assessment Gr	-	0.0%
50,091	14,494	21,573	-	10,000	231-4480	Hazardous Materials Gr	190,000	34.6%
28,847	(28,847)	186,153	-	-	241-4500	Site assessment Gr	-	0.0%
3,750	4,600	4,300	2,000	2,000	511-4500	Subdivision Fees	2,000	0.4%
16,000	16,800	13,735	13,000	13,000	521-4400	Zoning Application Fees	15,000	2.7%
120	990	880	-	-	521-4410	Board of Appeal Fees	-	0.0%
2,000	2,400	1,500	1,500	1,500	521-4410-040	Zoning Appeals	1,600	0.3%
400	735	1,200	400	400	521-4420	Zoning Letters-Specialized	600	0.1%
58,147	89,513	77,488	44,457	51,643		Unallocated Revenues	73,692	13.4%
209,960	437,576	140,549	271,770	264,883		Tax Levy	266,039	48.5%
385,406	**634,466**	**516,666**	**358,127**	**361,842**		**TOTAL**	**548,931**	**100.0%**

Economic Development
Dept #172

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
83,530	108,861	77,596	79,745	79,745	5100	Wages	116,636	49.5%
38,173	44,836	35,465	36,290	36,290	5195	Fringe Benefits	41,533	17.6%
15,255	15,609	14,154	16,501	16,501	5500-5520	Internal Charges	22,977	9.8%
38,756	18,348	40,117	35,285	35,285	5200-5900	Operating Expenditures	34,451	14.6%
-	-	15,073	-	-	5950-5970	Capital Outlay	-	0.0%
-	-	-	-	-	5980-010	Reserve Liquor License	-	0.0%
-	14,544	16,000	20,000	60,000	5980-100	Econ Develop Incentive	20,000	8.5%
175,714	**202,198**	**198,405**	**187,821**	**227,821**		**TOTAL**	**235,597**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
175,714	173,698	198,405	187,821	227,821	101-4200	Hotel/Motel Room Tax*	235,597	100.0%
-	28,500	-	-	-	311-4100-100	Reserve Liquor License	-	0.00%
-	-	-	-	-		Unallocated Revenues	-	0.0%
-	-	-	-	-		Tax Levy	-	0.0%
175,714	**202,198**	**198,405**	**187,821**	**227,821**		**TOTAL**	**235,597**	**100.0%**

** Added to this budget in 2013. Previously had been included as a separate non-departmental budget*

Building Regulation
Dept #231

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
489,509	497,507	511,823	533,857	533,857	5100	Wages	507,162	61.2%
216,268	215,716	224,124	222,122	222,122	5195	Fringe Benefits	218,812	26.1%
78,568	85,641	80,119	81,962	81,962	5500-5520	Internal Charges	97,533	10.5%
12,114	19,470	19,069	21,330	21,351	5200-5900	Operating Expenditures	20,204	2.1%
1,200	1,372	4,089	1,200	1,200	5950-5970	Capital Outlay	1,200	0.2%
320	-		-	-	5980-015	Board-Up Bldgs		0.0%
797,979	**819,706**	**839,224**	**860,471**	**860,492**		**TOTAL**	**844,911**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
872,315	893,136	902,665	490,525	751,525	321-4100	Permits-Building	560,000	49.9%
128,117	162,622	176,771	120,000	131,000	321-4110	Heating and A/C	90,000	10.5%
202,517	188,633	263,375	152,000	164,000	321-4120	Plumbing	112,000	13.4%
214,498	273,259	261,340	190,035	216,035	321-4130	Electrical	160,035	21.0%
7,950	7,700	7,525	7,950	7,950	321-4140	Well Operation	7,600	1.1%
22,205	19,775	15,320	12,000	12,000	321-4160	Outdoor Sign	12,000	1.6%
28,990	27,580	30,250	13,000	13,000	321-4170	Occupancy	13,000	1.7%
33,550	14,264	11,661	6,000	6,000	321-4180	Erosion Control Fees	6,000	0.8%
300	200	1,900	100	100	521-4410-010	Electrical Appeals	-	0.0%
1,085	240	600	120	120	521-4410-020	Sign Appeals	-	0.0%
-	-	-	100	100	521-4410-030	Plumbing Appeals	-	0.0%
320	-	-	-	-	931-4900	Other Special Assesm.	-	0.0%
-	-	-	-	-		Unallocated Revenues		0.0%
-	-	-	-	-		Tax Levy		0.0%
(713,868)	(767,703)	(832,183)	(131,359)	(441,338)		Contribution to Overhead	(115,724)	0.0%
797,979	**819,706**	**839,224**	**860,471**	**860,492**		**TOTAL**	**844,911**	**100.0%**

Weights and Measures
Dept #232

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
10,800	11,600	12,000	12,240	12,240	5200-5900	Operating Expenditures	12,240	100.0%
10,800	**11,600**	**12,000**	**12,240**	**12,240**		**TOTAL**	**12,240**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
10,980	11,810	10,200	12,240	12,240	511-4260	Weights & Measures Inspect	12,240	100.0%
-	-	1,800	-	-		Tax Levy	-	0.0%
(180)	(210)	-	-	-		Excess Revenue	-	0.0%
10,800	**11,600**	**12,000**	**12,240**	**12,240**			**12,240**	**100.0%**

Property Maintenance Program
Dept #233

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
72,490	75,703	69,885	77,454	77,454	5100	Wages	80,528	55.2%
35,032	31,819	36,468	36,847	36,847	5195	Fringe Benefits	38,033	26.1%
6,504	6,260	5,718	17,128	17,128	5500-5520	Internal Charges	20,349	14.0%
1,905	3,708	1,953	6,850	6,850	5200-5900	Operating Expenditures	6,874	4.7%
402	-	10,474	-	-	5950-5970	Capital Outlay	-	0.0%
116,333	**117,490**	**124,498**	**138,279**	**138,279**		**TOTAL**	**145,784**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	100	-	-	521-4410-050	Prop Maint Appeals	-	0.0%
45,275	16,775	48,491	15,000	45,000	521-4430	Prop Maint Re-Inspection	30,000	20.6%
-	-	673	5,000	5,000	931-4500	Weed Cutting	5,000	3.4%
17,551	16,576	18,672	17,166	19,735		Unallocated Revenues	19,571	13.4%
53,507	84,139	56,562	101,113	68,544		Tax Levy	91,213	62.6%
116,333	**117,490**	**124,498**	**138,279**	**138,279**		**TOTAL**	**145,784**	**100.0%**

Engineering Department
Dept #321

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
1,006,946	1,109,477	1,287,533	1,395,904	1,445,904	5100	Wages	1,509,999	168.5%
404,901	442,780	514,687	613,189	613,189	5195	Fringe Benefits	573,328	64.0%
132,051	180,404	175,270	164,511	164,511	5500-5520	Internal Charges	194,615	21.7%
31,012	124,529	72,685	36,150	108,730	5200-5900	Operating Expenditures	52,110	5.8%
-	24,999	4,039	-	10,000	5950-5970	Capital Outlay	20,000	2.2%
9,326	-	-	-	-	5980-015	St Street Traffic Engi	-	0.0%
-	-	28,750	-	21,250	5980-020	Convert Paper Records	25,000	2.8%
-	-	-	-	50,000	5980-025	Fiber Optic Eng Design	-	0.0%
8,065	-	-	-	25,000	5980-030	G.I.S.	-	0.0%
20,090	26,730	53,870	25,000	27,800	5980-035	Traffic Studies	10,000	1.1%
(1,081,319)	(1,241,417)	(1,347,002)	(1,285,301)	(1,285,301)	5990	Engineering & Overhead Reim	(1,488,720)	-166.1%
531,072	**667,502**	**789,832**	**949,453**	**1,181,083**		**TOTAL**	**896,332**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
450	550	675	400	400	311-4250	Cement Workers	400	0.0%
111,115	106,100	32,493	50,000	50,000	321-4200	Street	50,000	5.6%
8,451	-		-	-	241-4410-0	Zoo Interchange Mitigation	-	0.0%
607	347	412	400	400	321-4230	Loading Zone	-	0.0%
900	3,002	2,529	1,000	1,000	511-4110	Encroachment Fees	-	0.0%
-	-	-	-	-	541-4800	Eng. Plans and Specs	-	0.0%
80,124	94,174	118,457	117,864	168,566		Unallocated Revenues	120,329	13.4%
329,425	463,329	635,266	779,789	960,717		Tax Levy	725,603	81.0%
531,072	**667,502**	**789,832**	**949,453**	**1,181,083**		**TOTAL**	**896,332**	**100.0%**

Community Development Block Grant
Fund #13

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
55,871	34,117	24,247	64,542	64,542	101-5100-5190	Salaries	51,818	5.9%
23,452	14,646	9,636	26,479	26,479	5190-990-5198	Fringe Benefits	27,367	3.1%
70,767	90,368	47,939	-	127,414	101-5900	Administrative Costs	2,376	0.3%
13,142	17,100	12,700	-	20,068	101-5980-010	Greater Tosa Interfaith	-	0.0%
-	6,142	5,793	-	6,314	101-5980-025	Tosa Cares	-	0.0%
44,282	31,265	33,000	-	34,000	101-5980-030	Fair Housing Services	-	0.0%
25	-	-	-	-	101-5980-070	Storm Sewer-Pavement Rep	-	0.0%
11,142	14,850	12,000	-	15,051	101-5980-105	Common Ground	-	0.0%
-	-	105,000	-	50,170	101-5980-125	Greek Orthodox Manor	-	0.0%
211,367	206,994	325,131	-	110,374	101-5980-165	Lutheran Home	-	0.0%
13,142	-	132,700	-	44,190	101-5980-180	Life Navigators	-	0.0%
1,419	-	-	-	-	101-5980-185	Easter Seals	-	0.0%
52,347	97,653	-	-	224,746	101-5980-195	Luther Manor	-	0.0%
-	-	-	-	90,000	101-5980-205	Housing Resources	-	0.0%
-	-	102,764	-	260,347	101-5980-225	Community First	-	0.0%
24,192	-	8,494	-	-	101-5980-325	Rebuilding Together Great	-	0.0%
257,924	200,529	80,000	-	143,385	101-5980-370	Wauwatosa Econ Develop	-	0.0%
89,422	90,850	84,415	-	84,702	101-5980-385	Muellner Center Senior PR	-	0.0%
60,000	31,118	42,624	-	30,102	101-5980-420	WWBIC	-	0.0%
5,141	4,949	5,500	-	6,314	101-5980-440	Wauwatosa Food Pantry	-	0.0%
-	-	-	793,973	58,457	101-5980-660	Community Development	798,439	90.7%
933,635	**840,581**	**1,031,943**	**884,994**	**1,396,655**		**TOTAL**	**880,000**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
933,635	840,582	1,031,942	885,000	882,995	201-4100	Federal Grants	880,000	100.0%
-	-	-	-		201-4100-010	CDBG Programmed Funds		0.0%
-	-	-	-		201-4100-020	CDBG Recovery Act		0.0%
-	-	-	-	513,660	201-4900-010	Prior Year Funds		0.0%
933,635	**840,582**	**1,031,942**	**885,000**	**1,396,655**		**TOTAL**	**880,000**	**100.0%**

Redevelopment
Fund #30

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	39,753	-	23,900	173-5810	Sundry Contractual	-	0.0%
-	-	100,000	-	-	173-5900	Other Expenses		
-	-	788,118	-	-	921-5131	Transfers	-	0.0%
-	**-**	**927,871**	**-**	**23,900**		**TOTAL**	**-**	**0.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	8,221	-	-	811-4200	Interest Earned	-	0.0%
-	-	36,113	-	-	841-4900	Other Revenues	-	0.0%
-	1,576,235	-	-	-	921-4400	Transfer from TIF	-	0.0%
-	754,731	-	-	-	921-4900	Transfer from Other Funds	-	0.0%
-	**2,330,966**	**44,334**	**-**	**-**		**TOTAL**	**-**	**0.0%**

Community Development Authority
Fund #31

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	88,155	-	-	5100-5900	Operating Expenditures	-	0.0%
-	**-**	**88,155**	**-**	**-**		**TOTAL**	**-**	**0.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	-	-	-	511-4100	Proceeds from Land Sale	-	0.0%
-	-	947	-	-	811-4100	Interest - Loans	-	0.0%
-	-	3,847	-	-	811-4200	Interest Earned	-	0.0%
-	-	788,118	-	-	921-4530	Trans from Redevelopmt Re	-	0.0%
-	-	667,215	-	-	921-4900	Transfer from Other Funds	-	0.0%
-	**-**	**1,460,127**	**-**	**-**		**TOTAL**	**-**	**0.0%**

Development [1]

Position Description	2017 FTE	2018 Base Positions	2018 FTE	2017-18 Change
Administrative Support Special	1.00	1	1.00	-
Assistant City Engineer	1.00	1	1.00	-
Assistant Planner	1.00	1	1.00	-
Building & Safety Manager	1.00	1	1.00	-
Building Inspector	2.00	2	2.00	-
Business Services Specialist	1.00	0	-	(1.00)
City Engineer	1.00	1	1.00	-
Civil Engineer	3.00	3	3.00	-
Code Enforcement Officer	1.00	1	1.00	-
Development Director	1.00	1	1.00	-
Economic Development Manager	-	1	1.00	1.00
Electrical Inspector	2.00	2	2.00	-
Engineering Technician	5.00	5	5.00	-
Engineering Technician Asst	1.00	1	1.00	-
Facilities Manager[2]	1.00		-	(1.00)
Landscape Architect	1.00	1	1.00	-
Office Assistant	1.00	1	1.00	-
Plumbing Inspector	1.00	1	1.00	-
Principal Planner	1.00	1	1.00	-
Seasonal Techs/interns	0.92	0	0.92	-
Senior Civil Engineer	4.00	4	4.00	-
Senior Engineering Technician	3.00	3	3.00	-
Student Clerk/GIS Intern	0.50	0	-	(0.50)
TOTAL	**34.42**	**32.00**	**32.92**	**(1.50)**

1 Engineering previously reported seperately but is now included

2 Position transferred to Public Works under Physical Plant

FUND NO. 01-421

PUBLIC HEALTH

PURPOSE

Public health focuses on community-based prevention efforts to eliminate disease, injury, health risks, and to promote healthy behaviors and a physical environment so that people have quality of life. The Wauwatosa Health Department's (WHD) mission is to protect and promote the health and safety of the entire community.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$1,466,993	$1,444,184	$ (22,809)
Rev	$ 427,353	$ 434,462	$ 7,109
Levy	$1,039,640	$1,009,722	$ (29,918)
FTE's	12.86	12.80	(0.06)

MAJOR CHANGES

- Termination of City Foods License
- Selected consolidated fee increases
- Unknown future of preparedness grants

Did You Know? Americans live shorter lives and suffer more health problems than peers in other high-income countries. Americans believe they are the healthiest nation in the world, however, rank 34th in life expectancy. Americans perform poorly on most measures of health, from infant death, to obesity and chronic disease (APHA, 2015). About one in 3 US children and adolescents and 2 in 3 adults have weight levels in the overweight or obese category. Although Wauwatosa is a community of means with many strengths and assets, there is room for improvement when it comes to health and quality of life. 60% of Wauwatosa survey respondents were overweight or obese (2015 Aurora Survey).

How healthy is your community? In 2016, nurses investigated 17 unusual or 'sentinel' disease events in schools, child care centers, businesses, and long-term-care facilities to contain disease. They investigated 319 disease reports in 2016 and partnered with health care providers and community entities and residents to keep the community safe.

How safe are your children? Our personnel worked closely with the Wauwatosa School District (WSD) to assist with coordinating the Youth Risk Behavior Survey and analyzing data to better understand youth health practices and risks. We have a long-term partnership with WSD and Tosa United to support youth strengths and address needs. Our nurses provide technical assistance to private and public schools on immunizations, investigate outbreaks, and provide health information for child care centers, schools, and others to assure all students are properly immunized to prevent disease outbreaks. Nurses administered 658 vaccines.

What's in your food? 48 million Americans become ill, 128,000 people are hospitalized, and 3,000 people die annually from food-borne diseases. In order to assure sanitary conditions and prevent disease outbreaks in our community, WHD health inspectors conducted 518 inspections of 494 restaurants, store delis, vending machines, school cafeterias, other food establishments, and events where food is served.

What's in your water? Drinking water includes tap and bottled water. Swimming pools, spas, lakes, and rivers considered recreational water and can be a source of illnesses that are spread by swallowing, breathing, or having contact with contaminated water. The US incidence of recreational water illnesses (RWI) associated disease outbreaks increased over recent years. From 2011 to 2012, 90 outbreaks were reported to the CDC, resulting in 1,788 disease cases, 95 hospitalizations and one death.

Cryptosporidium caused over half of the outbreaks associated with *treated* recreational waters such as pools. E. coli caused one third of outbreaks associated with *untreated* recreational waters, such as lakes. WHD inspects over 29 public pools and whirlpools and monitors pool operator logs to assure safety.

What is public health department accreditation? Accreditation is the measurement of health department performance against a set of nationally-recognized, practice-focused and evidenced-based standards, the issuance of recognition of achievement of accreditation by a nationally recognized entity, and the continual development, revision, and distribution of public health standards. The goal of the voluntary national accreditation program is to improve and protect the health of the public by advancing the quality and performance of local public health departments. National public health department accreditation was developed because of the desire to improve service, value, and accountability to stakeholders (PHAB, 2011). PHAB standards and measures can be found at http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.01.pdf.

PROGRAMS/SERVICE LINES

Wauwatosa HEALTH DEPARTMENT

Local health departments (LHD) provide programs related to communicable disease, immunizations, maternal child health, environmental health; community data collection, trending, and surveillance; health assessment, planning, quality improvement, and health education programs; chronic disease prevention; emergency preparedness; and regulation, inspection and licensing.

The majority of the Public Health budget is comprised of personnel who provide excellent customer service. A detailed report to the community on health programs and outcomes is found in the WHD Annual Report at http://www.wauwatosa.net/healthdata . WHD community-based programs include:

Communicable/infectious disease prevention, investigation, control, reporting, enforcement, and surveillance: all reportable diseases; food-borne illness; rabies exposure and prophylaxis; tuberculosis (TB) screening and treatment; emerging disease monitoring surveillance and response to sentinel events in schools, health care facilities, businesses, long-term care facilities, and child care facilities; inspection, regulation and licensing of food establishments for disease prevention.

Immunization Services for Infants, Children and Adults: included back-to-school immunizations and state reporting of all school and day care immunization rates; City of Wauwatosa Invest In Wellness employees (fire, police, public works); flu clinics throughout the community and for City employees; tuberculosis skin testing.

Environmental health services: includes food safety education, vector control, water/air quality and protection; nuisance inspections; human health hazard abatement; lead poisoning assessment and abatement, control of animals; regulation, inspection and licensing of all food, public pool and hotel establishments; educational awareness of radon and kits. Education on multiple topics.

Healthy Behaviors/Chronic Disease Prevention: health behaviors focusing on nutrition, physical activity, chronic disease, injury/violence, substance abuse (ATODA); reproductive health, mental health, healthy growth and development. Health education and awareness on multiple topics/community-based events.

Healthy Growth & Development/Maternal Child Health: includes infant assessment; home safety visits; monitoring of birth certificates for high-risk families and case management; Women, Infants, and Children Clinic (WIC), health education; new baby packet mailing; reproductive health education.

Emergency Preparedness planning and response: member of the Milwaukee/Waukesha County Consortium for Public Health Emergency Preparedness and Response, consisting of 13 municipalities using a nationally-accredited emergency plan; member of the newly-formed southeast regional Health Care Response Coalition to plan and respond to public health events in coordination with health care systems. Staff training and competency assessment; planned and participated in functional and full-scale exercises and drills for the City and the southeast region; education.

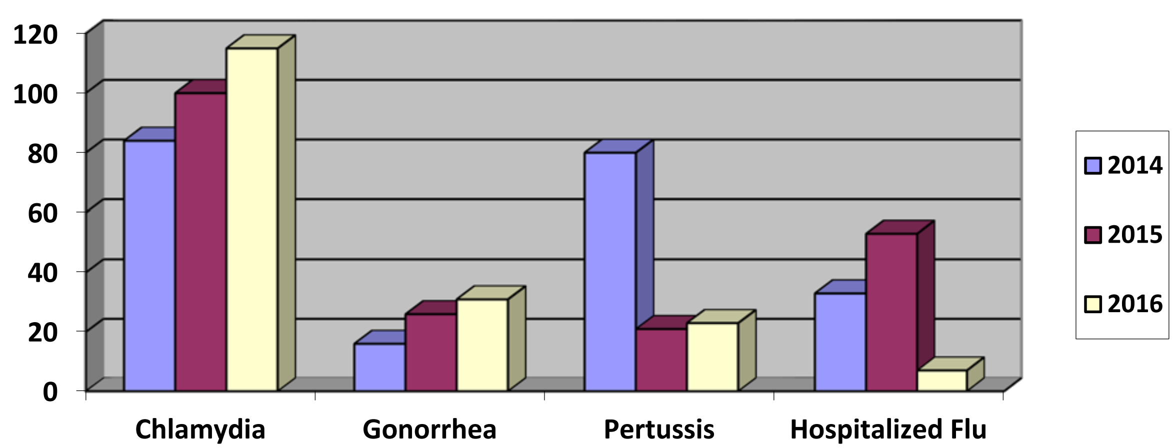
Assessment, planning, and quality improvement: includes conducting City of Wauwatosa Community Health Assessment and Health Improvement Plans; hospital health improvement planning process participation; strategic planning at city and department level; performance management, ongoing quality improvement initiatives; advocacy; surveys; national accreditation; public policy activities: provided input into City ordinance creation; participated in local and state organizations, committees, and initiatives. Community-based partnerships to improve the health of the community. WHD works with health care (Milwaukee Regional Medical Center, clinics), City departments, City staff, and over 80 community partners to address health priorities and community initiatives.

Epidemiology and surveillance: collection, analysis, trending, and dissemination of community data; diseases, injury, birth and death certificates including death reviews of infants/youth with the Milwaukee County medical examiner; surveillance of health information and ongoing reporting and annual reports to the community on all programs and services with trended outcomes.

Regulation, Inspection, and Licensing: includes emerging and routine disease investigation and containment (isolation/quarantine/guards), TB treatment (daily-observed therapy); day care and school immunization compliance; food-vector-water borne illness; dangerous/vicious dogs and animal quarantine; and rabies exposure follow up; State Agent Inspection Contracts (DHS and DATCP) for food, public pools, hotels, vending, school cafeterias; childhood lead poisoning and abatement; human health hazard abatement; issue orders and citations for the above as necessary.

Below are examples of programs and related activities based on the 2016 WHD Annual Report to the Community.

COMMUNICABLE DISEASES AND IMMUNIZATIONS



The WHD investigates all potential and actual communicable disease (CD) reports, including vaccine and non-vaccine preventable CDs, food-water-vector-borne diseases, sexually transmitted diseases and infections (STD/STI), outbreaks, and epidemics. The WHD continued to monitor and evaluate the burden and impact of CDs within Wauwatosa by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. WHD conducted the following disease and immunization program/service activities:

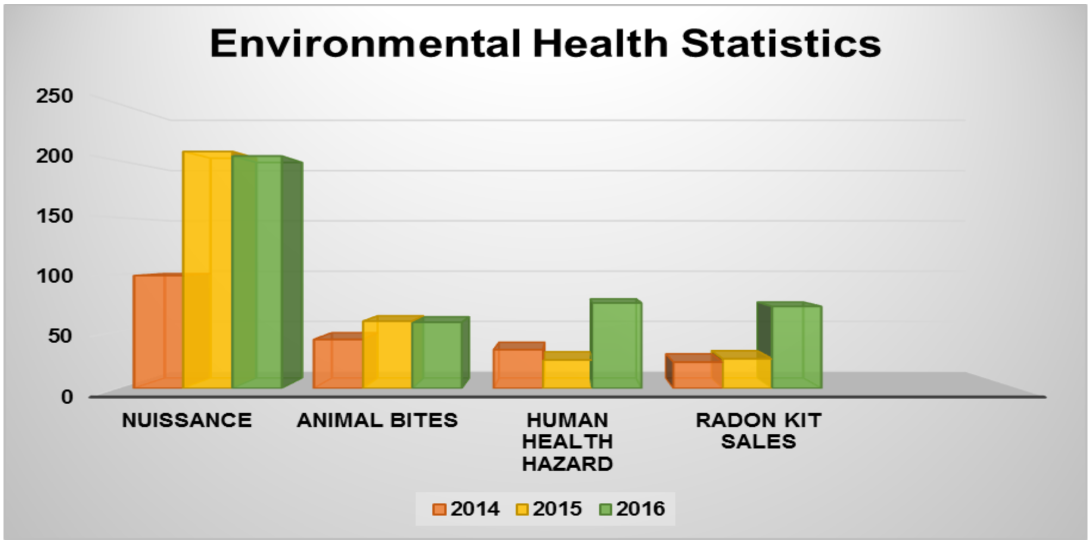
- Processed 636 calls regarding CDs and immunizations through the WHD Information & Referral Nurse Line (I&R).
- Investigated 343 diseases for follow up, case management, and reporting to the state.
- Administered 658 vaccines at immunization clinics.
- Administered 153 TB skin tests and monitored 4 people with suspect TB to provide case management and medication treatment.
- Partnered with the Wauwatosa School District, private schools, day cares, and long-term-care facilities to address school absenteeism rates greater than 10% daily, and cluster of illnesses, or unexplained death.
- Monitored student immunization rates and provided summaries to the state.
- Provided technical assistance for a new business related to immunization needs of students through multiple meetings.
- Offered CD toolkits to all Wauwatosa public and private schools. The toolkits consisted of a cover letter; hand hygiene poster; ‘Cover Your Cough’ poster; head lice fact sheet from the American Academy of Pediatrics (AAP); a norovirus clean up poster; a CDC incident pool clean-up instructional guide; and a wall-mounted, laminated listing of reportable diseases.

FOOD INSPECTION PROGRAM

The Wisconsin Department of Health Services (DHS) and Department of Agriculture, Trade, and Consumer Protection (DATCP) inspection programs aim to prevent the transmission of infectious diseases by food and other venues from licensed establishments. During inspections, violations may be identified for onsite education and correction. Some of the more serious violations include unsafe food sources, improper food temperatures, cross contamination, and personal hygiene. Inspections are conducted to protect the public from food-borne illness caused by disease. The WHD continued to monitor and evaluate the burden of disease though the following activities:

- Investigated 16 food-borne illness complaints and 20 illness inquires.
- Conducted 518 inspections for licensed establishments including restaurants, retail food establishments, city food establishments, vending machines and temporary restaurants/food events and kitchen inspections for 18 public and private schools.
- Processed 83 restaurant and food-related inquiries through the WHD I&R.
- Inspected hotels and public pools/whirlpools.
- Managed the DHS, DATCP, and City food licensing and field inspection process using an electronic, relational database.

ENVIRONMENTAL HEALTH



Sanitation and environmental hazards include all nuisances and human health hazards (HHH). According to the City of Wauwatosa HHH Ordinance, a *nuisance* is "whatever is dangerous, unsanitary, or unwholesome to human life or health; and whatever renders the land water, air, or articles of food or drink impure or unwholesome." Nuisances range from rodent and wildlife harborage to garbage and dog complaints. A HHH is defined as "substance, activity, or condition that is known to have potential to cause acute or chronic illness or death; to endanger life, to generate or spread infectious diseases, or otherwise injuriously affect the health of the public if exposure to the substance, activity, or condition is not abated." The following activities were conducted by WHD:

- Documented 204 nuisance complaints, resulting in 38 warning letters and 5 abatement orders.
- Conducted 285 inspections/follow up inspections for human health hazard (HHH) complaints.
- Collaborated with other city departments, businesses, and residents to manage complaints.
- Processed over 75 nuisance and HHH inquiries through the WHD I&R.
- Provided radon awareness education and encouraged residents to test their homes. Radon has been found in all Wauwatosa zip codes.
- Identified and followed 24 Wauwatosa children for elevated blood lead levels ≥ 5 μg/dL.
- Collaborated with Community Development Department staff to implement a HUD weatherization grant program to prevent homes with children aged less than six years from developing a lead hazard.
- Investigated 58 animal bite reports (including wildlife, domestic and strays); issued 26 domestic animal quarantine orders; processed 23 specimens for Rabies testing; processed 71 animal exposure/bite inquires through the WHD I&R.

HEALTHY GROWTH AND DEVELOPMENT/MATERNAL CHILD HEALTH

One of the CDC's health protection goals is Healthy People in Every Stage of Life. Access to primary and preventive health care services is vital to achieving the 2020 healthy growth and development goals. Other healthy growth and development issues include socioeconomic factors related to education, housing, and employment status; insurance coverage; having a consistent provider for ongoing medical and dental care; and obtaining age-appropriate preventive health screenings. The WHD continued to monitor and evaluate the burden and impact of healthy growth and development and access to primary and preventive care by identifying data for continuous monitoring, obtaining and analyzing the identified data, and comparing the Wauwatosa data to national and state statistics. The WHD performed the following activities addressing healthy growth and development for all life stages:

- Processed 1,031 inquiries through the WHD Information & Referral Nurse Line.
- Assessed and evaluated 1,089 referrals for nursing case management services.
- Assessed 441 individuals on access to care and chronic disease through the WHD's Adult Health program.
- Maintained an active partnership with and provided technical assistance to the Wauwatosa Senior Commission (WSC) on issues affecting the older adults in Wauwatosa. Advertised and distributed WSC's *File of Life* packets. Fiscal agent for the *Adding Life to Years* senior health assessment grant 2014-2015. The survey was completed in 2015 and released on the Health Department website.
- Provided health promotion and education on various topics at the following community events: Wisconsin Lutheran College Fair, Wauwatosa Library Children's programming, South Suburban YMCA Healthy Kids Day, Luther Manor Health Fair, Farmer's Market, Wauwatosa Library Summer Kick Off, Wauwatosa Library Rhyme Time, Wauwatosa Library Summer Family Program, Briggs and Stratton Wellness Fair, and Wauwatosa Night Out.
- Analyzed data for the 2015 Youth Risk Behavior Survey (YRBS) in partnership with the WSD. The YRBS is a questionnaire that assesses the behaviors and perceptions of high school youth in areas such as alcohol, marijuana, cocaine, inhalants, sexual activity, nutrition, physical activity, bullying, and violence.
- Healthy behaviors play a major role in health outcomes (illness/death). Prevention of the risk factors responsible for poor health outcomes and quality of life is a focus of public health. Chronic diseases and conditions are the leading causes of death and disability in the US. Diseases such as heart disease, stroke, cancer, diabetes, obesity, and arthritis—are among the most common, costly, and preventable of all health problems.
- In 2015, about 50% of all adults had one or more chronic health conditions. Health risk behaviors are unhealthy behaviors you can change and cause much of the illness, suffering, and early death related to chronic diseases and conditions (CDC). Healthy behaviors focus on nutrition, physical activity, tobacco, alcohol/other substances, reproductive health, mental health, injury and violence. The following are selected examples of program activities that address population-based health in our community. Detailed information, including comparisons to state and national benchmarks, is found in the WHD Annual Report at www.wauwatosa.net/healthdata

Nutrition and Physical Activity

Nutrition refers to the overall eating habits that promote good growth and health. Physical activity consists of athletic, recreational, or occupational activities that require physical skills and utilize strength, power, endurance, speed, flexibility, range of motion, or agility. The CDC recommends that adults should engage in 30 minutes of moderate physical activity five times per week. The CDC also recommends that adults should engage in 25 minutes of vigorous physical activity three times per week. It is the goal of WHD to promote adequate and appropriate nutrition and physical activity among Wauwatosa residents to prevent or reduce overweight and obesity. Overweight is defined as having a body mass index (BMI) greater or equal to 25.0 while obese is defined as having a BMI of 30.0 or greater. WHD engaged in the following activities:

- Provided technical assistance in WSD Wellness in Wauwatosa Schools (WITS) Committee initiatives and policy review.
- Assessed health eating and physical activity related issues at 430 interactions through the WHD's Adult Health program (health clinic program rotates through 4 community sites).
- Processed 102 inquiries on nutrition topics including WIC, food security, and oral health.
- Provided over 102 participants with the Women, Infants, and Children (WIC) nutrition supplement program for individuals who are nutritionally at-risk.
- Participated in Wauwatosa Bicycle & Pedestrian Facilities Plan Committee.
- Participated in the Power of Produce (PoP) Token program at the Tosa Farmers Market.
- Continued outreach at the Tosa Cares program at Mt. Zion Church regarding healthy eating habits on a budget.

<u>Tobacco Use and Exposure</u>

Tobacco use and exposure is the single most preventable cause of death and disease. Tobacco use is known to be influenced by social factors, physiological addiction, and the marketing and promotion of tobacco products. WHD programming aims to prevent and reduce tobacco use and exposure through education, advocacy, policy, and treatment efforts aimed at reducing youth initiation, promoting cessation, and eliminating environmental tobacco smoke and electronic device vapor exposure. WHD activities included:

- Completed 66 tobacco compliance checks. WHD secured grant monies to pay for the police overtime and student training. 98% of the tobacco retailers did not sell to minors.
- Maintained an active partnership with WSD Tosa United, a community cooperative that seeks to promote positive tobacco, drug, and alcohol-free behaviors among adolescents.
- Assessed, counseled, and referred parents of 619 newborns on tobacco use and smoke-free homes.
- Assessed, counseled, and referred 106 adults and seniors on tobacco use and smoke-free homes.
- Provided information to the City Plan Commission and the Development Committee/Council on the harmful effects of electronic smoking devices and lack of regulation during ordinance creation.

<u>Alcohol and Other Substances</u>

The inappropriate use and abuse of alcohol and other drugs (including pain killers, tranquilizers, sedatives, stimulants, hallucinogens, and inhalants) is a significant health, social, public safety, and economic problem. Substance use and abuse costs society in the form of substance-abuse-related illness, premature death, lost productivity, and the use of the criminal justice system. According to the National Institute on Drug Abuse, for every dollar spent on substance abuse *prevention*, the community's return on investment ranges from $4 to $10 dollars in cost savings for treatment and counseling. The WHD continued to monitor and evaluate the burden and impact of alcohol and other drug use in Wauwatosa. The WHD performed the following activities addressing alcohol/substance use/abuse:

- Maintained an active partnership with and provided technical assistance to WSD Tosa United.
- Researched and updated continuous prescription pill drop-off sites and sharps disposal sites.
- Assessed 106 individuals on alcohol use and illegal/inappropriate drug use.
- Completed 18 alcohol compliance investigation in partnership with the WPD and Tosa United; 17% of retailers sold to minors. WHD secured a grant to pay for this program.

- Planned, advertised, and implemented Tosa United's prescription drug collection day held in September at the city hall parking lot.
- Administered the Wauwatosa Youth Risk Behavior Survey (YRBS) in partnership with the WSD. The YRBS is questionnaire that assesses the behaviors and perceptions of youth in areas such as alcohol, marijuana, cocaine, and inhalants.

Reproductive and Sexual Health

Reproductive and sexual health (RSH) addresses multiple facets and family issues as well as high-risk behavior that may lead to unintended pregnancy and/or STDs. Over 80% of Milwaukee County disease reports are STDs. The WHD continued to monitor and evaluate the burden and impact of outcomes associated with RSH behaviors by identifying data for continuous monitoring and analysis. The WHD performed the following activities addressing RSH issues:

- Processed 13 RSH-related inquiries on WHD I&R.
- Assessed 115 individuals on RSH-related issues through the department's Adult Health Clinic program.
- Investigated 125 STDs/STIs for source identification, treatment, and prevention.
- Assessed 619 birth records for high-risk maternal health issues.

Mental Health

Mental health is closely associated with physical health and is considered indispensable to personal well-being, family and interpersonal relationships, and the ability to make meaningful contributions to community and society. Efforts are made to monitor, evaluate, and mediate the impact and burden of mental health issues in Wauwatosa, which include access to mental health services, diagnosed mental health disorders, harassment and bullying in the schools, stress, depression, and proneness for suicide. The WHD performed the following activities addressing mental health issues:

- Processed 9 mental health-related inquiries on WHD I&R.
- Assessed 106 individuals on mental health-related issues through the WHD Adult Health Clinic program.
- Researched and revised listing of available mental health resources in the community; disseminated resources throughout the community.
- Assisted the Wisconsin Lutheran College Health Communications course project on identifying mental health programs to address bullying in middle and high school facilities.
- Worked with the Wauwatosa School District in securing the Now is the Time AWARE Grant to raise awareness of mental health issues in Wauwatosa youth.
- Conducted the Youth Risk Behavior Survey (YRBS) which asks high school students about their experiences with alcohol, marijuana, cocaine, inhalants, sexual activity, nutrition, physical activity, bullying, and violence.

Injury and Violence

An injury is harm caused to one's body and encompasses unintentional injuries, such as falls, motor vehicle accidents, drowning, and poisonings, as well as intentional infliction including assaults, homicides, suicides, abuse, and neglect. According to the CDC, the economic costs of injuries include the costs associated with medical treatment as well as lost productivity. The WHD continued to monitor and evaluate the burden and impact of intentional and unintentional injuries including violence issues in

Wauwatosa by identifying data for continuous monitoring and analysis while comparing the Wauwatosa data to national and state statistics.

The WHD performed the following activities addressing injury and violence prevention:

- Maintained an active partnership with and provided technical assistance to WSD Tosa United on issues surrounding injuries and violence and promoted and distributed the cyber-bullying program.
- Processed 51 injury and violence-related inquiries on WHD I&R.
- Assessed 106 individuals on injury prevention behaviors including personal safety, risk for falls, abuse/neglect by others, self-neglect, motor vehicle safety, use of sun screen, and installation of home smoke/carbon monoxide detectors through the department's Adult Health Clinic program.
- Continued active partnership with the Safe Kids Coalition and Children's Health Alliance.
- Conducted 24 home safety visits for families.
- Continued participation in the regional Child Death Review process with the Infant Death Center.
- Completed training for the Remembering When fire protection/home safety program in partnership with the Wauwtaosa Fire Department.
- Continued participation in the Citizens with Disabilities Coalition to make Wauwatosa a safer community for residents with disabilities.

EMERGENCY PREPAREDNESS

In the wake unpredictable weather events, acts of terrorism, and Ebola and other disease outbreaks around the world, the possibility of public health emergencies arising in the US is of great concern to many Americans. Preparedness consists of those activities, programs, and systems that exist *before* an emergency and that are used to support and enhance responses to an emergency or disaster. Being prepared can save lives and protect the health and safety of the public and emergency responders during disasters. Emergency preparedness is an ongoing community effort. WHD staff collaborates with state, regional and local partners to continually plan and train for emergency incidents with a focus on all-hazard planning. The WHD conducted the following activities:

- Continued as member of the Healthcare Emergency Response Coalition that includes health care system, public health, and emergency response on a regional level. The Milwaukee/Waukesha County Consortium for Public Health Preparedness, which has existed since 2003, is now the Region 7 Public Health Caucus within the HERC organization.
- Participated in local and regional preparedness exercises involving rapid dissemination of public information, incident management, and mass fatality.
- Participated as member of the Tosa Area Preparedness Partners (TAPP), a public/private collaboration of preparedness efforts throughout Wauwatosa initiated by the WFD.
- Participated as member of the South East Wisconsin Incident Management Team (SEWIMT). This is a team of trained professionals that can assist local governments in SE Wisconsin during an emergency incident by advising and assisting with logistical, planning financial and operational aspects of an incident.
- Monitored grant programs for Public Health Emergency Preparedness and Cities Readiness Initiative.

(Source: 2016 City of Wauwatosa Health Department Annual Report. Follow the link for more detailed information on WHD services and programs and how the City of Wauwatosa compares to the state and the nation. http://www.wauwatosa.net/healthdata)

2017 WHD ACHIEVEMENTS

- Monitored changes on accreditation requirements and continue to document all activities for reaccreditation in 2020. **PHAB Accreditation** means the WHD programs meet nationally recognized, evidence-based standards in public health. A focus of PHAB accreditation is to look for quality improvement (QI) initiatives within the department and the community. WHD staff members continue to implement QI initiatives department-wide.
    - WIC
        - Issue: Increase WIC attendance at the Wauwatosa Health Department WIC clinic
        - QI Project: Increased marketing campaign (flyers, mailings, social media information) to inform Wauwatosa residents about WIC and about the WIC services offered at the Wauwatosa Health Department. As a result of QI project – the WHD saw a 175% increase in attendance to WIC clinics, increase in Wauwatosa WIC participants by 70%, and calls regarding the WIC program to I&R went up 51%.
    - Adult Health Clinic
        - Issue: The number of clients in the AHC program that see nurses once or twice and then stop attending the program has been increasing the last few years.
        - QI Project: Survey conducted to get information on what could be done differently to retain clients. Survey results show many residents need blood pressure consults and readings for short durations of time while transitioning medications.
    - Adult Influenza Vaccination Rate
        - Issue: Increase influenza vaccination rate in residents ages 19 and older for the 2016-2017 flu season
        - QI Project: Increased marketing campaign (reminder/recall postcards, flyers, social media information). Rate increased from 27% to 34%.
    - Radon Kits
        - Issue: Very low number of radon kits have been utilized in Wauwatosa community and radon can be found in all Wauwatosa zip codes
        - QI Project: Increased marketing of radon kits including free give aways and reduced prices to increase the number of kits utilized in Wauwatosa to detect radon levels in homes. Marketing included flyers throughout City Hall during tax season. In 2016 – 74 kits were sent for testing; in 2017 109 kits were sent for testing.
    - Volunteer Registry
        - Issue: Feedback from the State to work on increasing volunteer registry
        - QI Project: Increase awareness of WEAVR and need for emergency volunteers. Awareness included increased marketing through social media, newsletters and blood drive. WHD staff available at many community events to answer questions and assist residents who wish to sign up.
- Adopted a new **WHD Strategic Plan (2018-2022)** through partnership with WHD staff and the Board of Health. The plan provides direction and tracks outcomes. http://www.wauwatosa.net/health. The WHD Strategic Plan is linked to the City Strategic Plan through the Healthy Wauwatosa Initiative. http://www.wauwatosa.net/healthdata.
- Completed the **2017 Community Health Profile**, a comprehensive, community-wide assessment required by state statute every five years. The profile, also known as the community health assessment, provides data and documentation for the Community Health Improvement Plan.

- Convened a **Community Forum** to discuss and select the health priorities for the 2018-2002 Community Health Improvement Plan. City of Wauwatosa's Community Health Improvement Plan guides the Healthy Wauwatosa Initiative; The Community Health Improvement Plan is linked to the City Strategic Plan through the Healthy Wauwatosa Initiative. http://www.wauwatosa.net/healthdata.
- Engaged in initiatives to **increase visibility and communication** to key stakeholders and the public:
  - Launched social media Twitter page for "Healthy Wauwatosa" in spring, 2017: @HealthyTosa.
  - Implemented quarterly newsletter in summer, 2016 to increase communication of health department activities and initiatives amongst all partners across the city.
  - Contracted with a graphic design company to rebrand the health department. The rebranding initiative included the creation of new template educational materials in order to build toward a more professional, cohesive WHD communication plan.
- Collaborated with Wauwatosa Senior Commission to offer a four-part **Adult Health Speaker Series** on Alzheimer's and dementia in fall, 2016 to all Wauwatosa residents.
- Provided selected immunization services and space accommodations for the City's Invest in Wellness program.
- Conducted analysis of the **2017 Youth Risk Behavior Survey (YRBS)** with the Wauwatosa School District (WSD), which provides insight into the health practices of high school youth and a basis for future programming. Conducted data analysis of survey results and prepared a report for WSD. The survey is administered every two years.

2018 GOALS

- Begin implementation of the goals and strategies identified within the 2018-2022 City of **Wauwatosa Community Health Improvement Plan**. The Healthy Wauwatosa initiative will lead the CHIP implementation plan through four health priority action teams comprised of community partners and the public.
- Implement the **City of Wauwatosa Health Department Strategic Plan** to evaluate and revise current collaborative initiatives with community partners; revise data collection, analysis, and reporting processes using internal electronic databases and a performance management system. Conduct performance management tracking and quality improvement initiatives for efficiency and service.
- Assist in implementing the *City's* Strategic Plan through the **'Healthy Wauwatosa Initiative'** to address and support healthy behaviors, acknowledge other factors, and shape the physical environment to improve the health of the community. The Healthy Wauwatosa Initiative is the umbrella that links WHD programming with City and community-based initiatives in collaboration with 40+ community partners and City personnel.
- Continue to work with the **City of Wauwatosa Senior Commission** to review the findings of the Adding Life to Years senior health assessment, disseminate the results to the community on the strengths and needs of seniors, and address senior fall prevention in collaboration with the Fire Department; continue oversight and partnership with Interfaith around Hart Park Adult Center programming.

2017 BUDGETARY CHANGES

- For many years, WHD issued a City Foods license to all establishments that sold non-hazardous, pre-packed foods. However, after recent internal and legal review of the State Agent Contract, WHD concluded this license is in violation of WI State Statute 97.30(2)(b). WHD is no longer able to license these facilities.
- WHD proposes increasing the DHS and DATCP license fees by $10 per license.

2018 BUDGETARY CHANGES

- WHD emergency preparedness grant funds remained steady for the 2017-2018 grant year.
- However, proposed budget conversations at the federal level for emergency preparedness funding in the 2018 grant years and beyond are in a state of unrest. The proposed federal budget cuts both WHD preparedness grants at the federal level (17% and 11%). In addition to decrease in funding, the CDC and ASPR have announced they have been asked to change their approach to allocation formulas to focus more on risk hazards. The application of this type of funding formula would result in Wisconsin being one of 19 states left without any HPP funding in July, 2018. Even if preparedness dollars would be allocated to Wisconsin in 2018, new risk formulas will likely be used in some capacity which would result in decreased funding for Wisconsin and local municipalities.
- The drugs and medical expenses account was reduced in 2017 from $19,000 to $7,000. This money has been allocated in the past for public health emergencies, which rarely occur during normal business hours. The use of these funds was unlikely to receive prior approval before use, given the nature of the work we do. With this reduction in available funds, in the event of an emergency, the Health Department would work with the Finance Department to secure additional funding through a fund transfer or the Reserve for Contingencies.

BUDGET SUMMARY

Public Health
Dept #421

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
879,760	836,899	769,305	883,753	890,253	5100	Wages	881,253	61.0%
361,797	339,445	334,109	375,684	375,684	5195	Fringe Benefits	369,852	25.6%
45,280	37,220	48,855	44,280	44,867	5200-5900	Operating Expenditures	43,480	3.0%
125,718	126,802	124,875	132,731	132,731	5500-5520	Internal Charges	136,745	9.5%
5,472	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
4,775	4,498	2,719	7,688	7,688	5980-010	Maternal Child Health Grant	4,417	0.3%
139	-	-	-	-	5980-015	Expenditures from Donation	-	0.0%
780	257	-	1,810	1,810	5980-020	Child Lead Poison Prev	1,756	0.1%
14,159	205	-	10,443	10,443	5980-025	Preparedness Grant	-	0.0%
1,003	2,035	1,390	-	5,465	5980-045	Prevention Grant	5,435	0.4%
410	70	533	2,910	2,910	5980-080	Immunization Registry Gr	1,246	0.1%
1,200	1,050	-	-	-	5980-095	Radon Awareness	-	0.0%
925	1,277	176	-	-	5980-100	WI Wins	-	0.0%
2,871	403	1,099	7,694	7,694	5980-110	Cities Readiness Inititative	-	0.0%
6,477	-	3	-	-	5980-200	Public Health Improvement	-	0.0%
1,450,766	**1,350,161**	**1,283,064**	**1,466,993**	**1,479,545**		**TOTAL**	**1,444,184**	**100.0%**

Public Health
Dept #421

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
59,444	32,815	54,355	40,461	46,961	231-4420-000	Preparedness Planning Grant	42,617	3.0%
19,774	7,988	9,777	11,093	11,093	231-4420-010	Cities Readiness Iniative	12,472	0.9%
2,390	4,508	1,340	-	5,465	231-4420-020	Prevention Grant	5,435	0.4%
12,349	12,491	2,795	12,570	12,570	231-4420-030	Immunization Registry Gr	11,287	0.8%
11,205	11,441	17,201	15,564	15,564	231-4420-040	Maternal Child Health Grant	12,474	0.9%
1,200	(180)	1,480	2,500	2,500	231-4420-045	Radon Outreach	-	0.0%
11,739	-	-	-	-	231-4420-200	Public Health Infrastruct	-	0.0%
2,285	256	5,311	3,075	3,075	241-4420-060	Child Lead Prevention Grant	3,071	0.2%
571	2,600	-	-	-	241-4420-080	WI WINS	-	0.0%
80,547	100,159	93,418	90,000	90,000	311-4120	Retail Food-DHS	92,000	6.4%
26,286	30,500	26,436	28,550	28,550	311-4125	Retail Food-Dept of AG	29,000	2.0%
1,055	890	1,220	-	-	311-4140	Soda Water	-	0.0%
6,707	(3,590)	8,125	8,500	8,500	311-4310	Hotel/Motel and Rooming H	8,500	0.6%
5,070	5,085	6,400	5,500	5,500	311-4360	Public Swimming Pools	5,500	0.4%
1,425	1,200	1,100	1,200	1,200	531-4300	Animal Pound	-	0.0%
-	100	-	330	330	531-4410	Health Enforcement	330	0.0%
6,412	7,020	8,949	6,500	6,500	531-4500	Health Inspection License	6,500	0.5%
-	-	-	200	200	531-4500-010	Expedited License Fee Reg	200	0.0%
-	-	52	-	-	531-4500-020	Late License Fee	-	0.0%
13,340	7,925	5,579	15,000	15,000	531-4600-050	Health Serv-Flu	7,000	0.5%
1,630	1,140	2,070	2,500	2,500	531-4600-150	Health Serv-TB Skin Test	2,500	0.2%
-	20	-	-	-	531-4600-200	Health Serv-Hepatitis A/B	-	0.0%
-	20	-	-	-	531-4600-250	Health Serv-Varicella	-	0.0%
30	40	-	-	-	531-4600-300	Health Serv-Adult Tetanus	-	0.0%
-	20	-	-	-	531-4600-350	Health Serv-Meningococcus	-	0.0%
-	20	20	-	-	531-4600-450	Health Serv-HPV	-	0.0%
202	310	1,130	1,500	1,500	531-4700	Radon Kits	1,500	0.1%
64	20	-	-	-	531-4900	Other	-	0.0%
147	157	85	200	200	531-4980-020	Hepavac Rental	200	0.0%
131	19	-	-	-	841-4210	Contrib-Health	-	0.0%
218,880	190,486	192,431	182,110	211,163		Unallocated Revenues	193,876	13.4%
967,883	936,701	843,790	1,039,640	1,011,174		Tax Levy	1,009,722	69.9%
1,450,766	**1,350,161**	**1,283,064**	**1,466,993**	**1,479,545**		**TOTAL**	**1,444,184**	**100.0%**

PERSONNEL SCHEDULE

Health

Position Description	2017 FTE	2018 Base Positions	2018 FTE	2017-18 Change
Administrative Support Specialist	1.00	1	1.00	-
Administrative Support Specialist 2 (grant)	0.80	1	0.80	-
Health Officer	1.00	1	1.00	-
Health Services Surge Capacity	0.06	0	-	(0.06)
Nurse Supervisor	1.00	1	1.00	-
Public Health Manager/Epidemiologist	1.00	1	1.00	-
Public Health Nurse	6.00	6	6.00	-
Sanitarian	2.00	2	2.00	-
TOTAL	**12.86**	**13.00**	**12.80**	**(0.06)**

INFORMATION SYSTEMS

PURPOSE

The Wauwatosa Information Systems Department (WISD) strives to offer enhanced business value to city operations by providing cost effective, innovative information management and technology solutions that support the business strategies of the City of Wauwatosa. WISD's secure environment provides for data integrity, accessibility, system availability, and delivery of information resources for City's departments. Its commitment to a collaborative and supportive environment promotes the efficient and timely delivery of municipal services to the City of Wauwatosa and its citizens.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 1,588,974	$ 2,147,535	$ 558,561
Rev	$ 1,710,829	$ 1,937,011	$ 226,182
Net	$ 121,855	$ (210,524)	$ (332,379)
FTE's	6.00	6.00	-

MAJOR CHANGES

- Date Center upgrade
- Email system upgrade

PROGRAMS/SERVICE LINES

WISD is responsible for investigating technology solutions and administering computer-related and communication functions utilized by all departments within the City. It provides the support services necessary to maintain all computer hardware and software to facilitate the business functions of the City.

Since computer technology affects nearly all facets of local government. This functional area empowers the City to deliver quality services and to better serve the public interest.

2017 ACHIEVEMENTS

- Moved Police Department to a **Gigabit internet connection** with Next Generation Firewall for an enhanced cyber security posture.
- Built test platform for **body worn cameras**.
- Microsoft servers license compliance and started upgrading windows and database servers
- Participated in **Cyber Shield 17**, a national cyber defense exercise.
- Migrated to ProPhoenix's latest platform.
- Assisted with **Website RFP** preparation and vendor selection.
- Implemented **Crime Reporting** connectivity with Police.
- Completed discovery process for network and phone upgrades.
- Moved Police detectives to tablets.
- Upgraded various computers, servers, mobile devices, and in-vehicle systems.
- Completed various assessments of virtual platforms, licensing, and cabling infrastructure in preparation for upcoming projects.
- Deployed new **Computer-Assisted Mass Appraisal (CAMA)** system with Assessor.
- Improved **employee intranet** with City's Human Resources Department.
- Implemented **building management systems** with Physical Plant Operations.

- Implemented **PulsePoint** with Fire.
- Assisted with Boards and Commissions management tools implementation.
- Upgrade conference room display systems.

2017 PROJECTS IN-PROGRESS

- Telephone/voicemail system upgrades
- Council and Development Tablet deployment
- Digital City Hall / Website redesign and development
- New wiring at various city facilities
- Health Department assistance to move from proprietary license management tool to a widely-used State sponsored and supported program
- Secure various critical systems

2018 GOALS

- Complete data, voice, and wireless systems upgrades, training, and configuration
- Complete **Data Center migrations**
- Complete **Website redesign**, development, and improve customer service by providing more self-serve and on demand options
- Improve business continuity and disaster recovery using newly installed network devices
- Upgrade email system
- Implement **monitoring tools** for better resource visibility
- Prepare for **Enterprise Resource Planning software replacement**
- Upgrade server and workstation hardware and software
- Upgrade emergency operations call recording system

2017 BUDGETARY CHANGES

Reallocated funds between IT accounts to cover costs of network upgrade project

2018 BUDGETARY CHANGES

DATA CENTERS UPGRADES	INCREASE	+500,000

Servers, data storage, and backup hardware currently in use are 5 to 7 years old. They are causing performance and require more hands on maintenance. These upgrades are critical to replacing the City's financial and resource planning software scheduled for 2019 and 2020.

EXCHANGE EMAIL LICENSES	INCREASE	+32,500

Bring email server to supported level to insure service reliability and data protection.

BUDGET SUMMARY TABLE

Information Systems
Fund #24

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
359,936	438,851	455,192	453,904	453,904	5100,5110,5190	Wages	473,297	23.1%
153,451	195,493	174,178	166,479	166,479	5195	Fringe Benefits	200,074	9.8%
(8,613)	15,931	(2,210)	1,000	1,000	5120	Accrued Vacation Expense	1,000	0.0%
30,900	16,895	19,024	18,209	18,209	5510	Internal Charges	15,732	0.8%
413,996	476,230	551,539	714,994	770,022	5200-5900	Operating Expenditures	754,752	36.9%
-	-	89,626	125,888	169,869	5950-5970	Capital Outlay	150,680	7.4%
87,589	96,313	37,595	70,000	277,131	5980-010	Hardware Upgrade & Improv	420,000	20.5%
21,758	26,081	2,616	38,500	201,549	5980-020	Software Upgrade & Improv	32,000	1.6%
-	-	1,785	-	19,965	5980-060	GIS Capital Costs	-	0.0%
-	-	-	-	51,000	5980-070	Website Capital Costs	-	0.0%
9,715	24,462	1,156	-	-	5980-100	Web Page/GIS	-	0.0%
1,068,732	**1,290,256**	**1,330,501**	**1,588,974**	**2,129,128**		**TOTAL**	**2,047,535**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
1,235,116	1,375,744	1,536,400	1,589,974	1,589,974	144-4100	Interdepartmental Charges	1,797,535	100.0%
726	75	-	-	-	144-4200	Record Request Fulfillment		
-	150,000	-	-	-	144-4200	Record Request Fulfillment	-	0.0%
1,235,842	**1,525,819**	**1,536,400**	**1,589,974**	**1,589,974**		**TOTAL**	**1,797,535**	**100.0%**

Information Systems Equipment Reserve
Fund #26

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
32,338	30,151	-	-	-	144-5980	Hardware Upgrade & Improv[1]	100,000	100.0%
32,338	**30,151**	**-**	**-**	**-**		**TOTAL**	**100,000**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	16,587	5,501	5,501	5,501	144-4100	Interdepartmental Charges	5,501	3.9%
91,583	105,040	107,825	115,354	115,354	921-4600	Depreciation Transfer	133,975	96.1%
91,583	**121,627**	**113,326**	**120,855**	**120,855**		**TOTAL**	**139,476**	**100.00%**

[1] *2015 restated by $18,941 to reflect an account that was inadvertently left out in prior versions of the document*

PERSONNEL SCHEDULE

Information Systems				
Position Description	2017 FTE	2018 Base Positions	2018 FTE	2017-18 Change
Assistant Manager IS	1.00	1	1.00	-
Director Information Systems	1.00	1	1.00	-
Help Desk Specialist	1.00	1	1.00	-
Public Safety Analyst	1.00	1	1.00	-
Public Safety Tech	1.00	1	1.00	-
System Administrator	1.00	1	1.00	-
TOTAL	**6.00**	**6.00**	**6.00**	**-**

CROSSING GUARD

PURPOSE

This fund provides crossing guard services to school children attending public and private schools.

PROGRAMS/SERVICE LINES

The program includes crossing guard services through a private contract during the school year for the morning and afternoon time periods at 36 crossing guard locations with 37 crossing guards.

The purpose of the crossing guard program is to provide unescorted students with a safe means to cross designated intersections while going to and from school.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$259,840	$245,000	$ (14,840)
Rev	$ 54,301	$ 32,890	$ (21,411)
Levy	$205,539	$212,110	$ 6,571
FTE's			-

Major Changes

- Piloted “Safer Routes” concept
- Zoo Interchange Traffic Mitigation funds expired at the end of 2017.

Estimated Average Cost of a 2017 Crossing Guard				
# of Crossing Guards	Hours/Week	Spring Hourly Rate (22 Weeks)	Fall Hourly Rate (20 Weeks)	Total*
1	10	$ 17.41	$ 17.76	$ 7,382.20

*42 weeks in school year

Wauwatosa public schools have an early release program every Wednesday. This has caused an increase in the total guard hours because they are present to escort public school children across intersections and the guards will stay at the intersection to cross students leaving private schools at their dismissal time. This happens in the reverse as well when private schools are released early and public schools are not, but largely it is public school days.

Estimated Annual Cost of Public School Wednesday Early Release		
Additional Hours*	Average Hourly Rate	Total**
588	$ 17.59	$10,324.80

*Assumption: 42 weeks in school year

**Total does not include Private School Early Release Days

The summer 2017 week survey of pedestrians crossing at corners covered by crossing guards shows the following counts for the three highest and the three lowest numbers of pedestrians. There are a number of factors that can affect the final tally, e.g., N 76th St and Wauwatosa Ave – a child may walk past one crossing guard who counts them and walk past the second crossing guard at that intersection and he/she counts them as well, essentially double counting. It is worth pointing this out because these counts are best estimates, not the actual amount of people going through an intersection, i.e., the annual count is prone to human error.

2017 ACHIEVEMENTS

- Administration in partnership with the Department of Public Works and the Wauwatosa School District initiated a pilot project to establish a “Safer Route” program utilizing Geographic Information System (GIS) mapping. Utilizing student household data and the infrastructure in an area, i.e., signage and pavement markings, etc., safer routes for children traveling to and from school on foot or bike were identified for the Wilson/STEM/St. Jude Elementary School area. This interactive GIS application showcases a data-based approach to assist staff and policy makers in pursuit of creating “Safer Routes”. By making the model in the pilot project data for all schools it could be utilized to undertake a comprehensive analysis of our crossing guard program in order to more strategically place them throughout the City. In addition it would help inform staff about opportunities in school areas that are ripe for infrastructure improvements.

2018 GOALS

- Successfully roll out the “Safer Routes” concept to the entire Wauwatosa School District and to the private schools within the jurisdictional boundaries of Wauwatosa.

2017 BUDGETARY CHANGES

- There are no 2017 budgetary changes.

2018 BUDGETARY CHANGES

- Due to the Safer Routes pilot project in the Wilson/STEM/St. Jude area, a guard that is currently at Glenview Avenue and Avon Court will be moved to Glenview Avenue and Gridley Avenue. The latter intersection is a higher priority based on the number of children who cross there before and after school.

- Zoo Interchange Traffic Mitigation funding for crossing guards at these four locations will be discontinued beginning January 1, 2018: (1) Wisconsin Avenue and 70 Street; (2) Glenview Avenue and Gridley Avenue; (3) Wisconsin Avenue and Honey Creek Parkway; and (4) Blue Mound Road and Glenview Avenue. On an annual basis the cost for these four guards is approximately $30,000. This change puts the crossing guard program at pre-Zoo Interchange funding levels.

  Note: There is still one guard at location number 2, 3 and 4.

BUDGET SUMMARY TABLE

Crossing Guards
Dept #214

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
282,010	251,786	262,391	259,840	126,232	5200-5900	Operating Expenditures	245,000	100.0%
282,010	**251,786**	**262,391**	**259,840**	**126,232**		**TOTAL**	**245,000**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
37,100	2,582	355	-	4,000	231-4210-035	Safe Routes to School Gı	-	0.0%
-	-	19,467	22,045	17,659	241-4410-010	Zoo Interchange Mitigatic	-	0.0%
42,547	35,523	39,353	32,256	18,016		Unallocated Revenues	32,890	13.4%
202,363	213,681	203,216	205,539	86,557		Tax Levy	212,110	86.6%
282,010	**251,786**	**262,391**	**259,840**	**126,232**			**245,000**	**100.0%**

LIBRARY

PURPOSE

The mission of the Library is to provide the resources necessary to meet educational, informational and recreational reading needs of the Wauwatosa community; to acquire and organize those materials in appropriate ways according to national standards; and to assist patrons of all ages with their reading, educational and informational searches.

There are 37,985 residents of Wauwatosa with library cards. They reside in every part of the City. The figure is from a GIS map which captured 89% of current card holders tied to their residences.

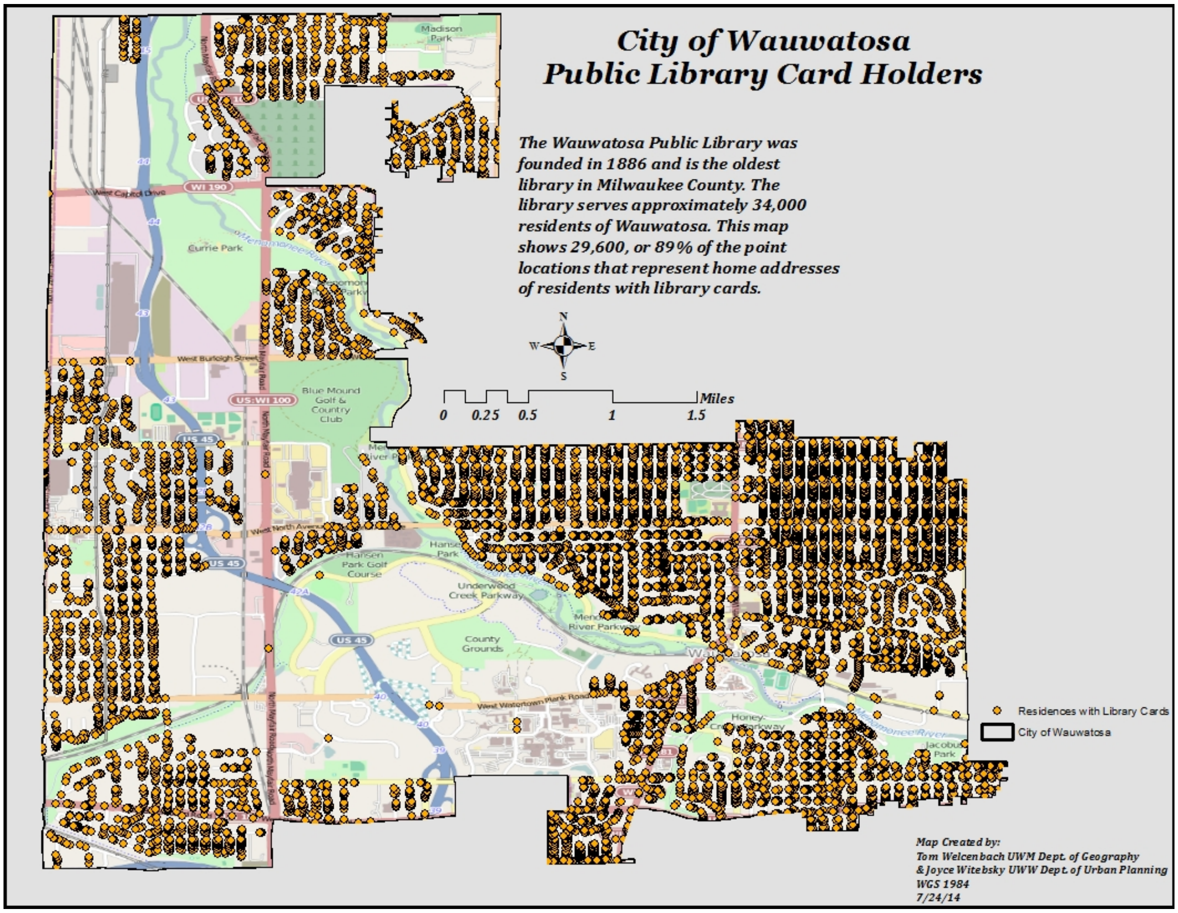
BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 2,914,177	$ 2,904,532	$ (9,645)
Rev	$ 359,647	$ 371,940	$ 12,293
Levy	$ 2,554,530	$ -	$ (2,554,530)
FTE's	26.55	26.69	0.14

MAJOR CHANGES

- The library will be moving from the General fund to its own fund in 2018
- The library will be replacing its public and staff photocopiers.

While most of the library users physically come in to the building (over 380,000 in 2016), some use the library entirely through remote access to our databases of proprietary information. While the Library's core collection is physical books, movies and audiobooks, the Library also had over 37,000 e-books, downloaded audio books, magazines and songs/movies were borrowed in 2016. This figure does not include the number of uses of electronic databases such as Standard & Poors, Morningstar, Consumer Reports and the Oxford English Dictionary, which the Library makes available to Wauwatosa residents from our website.



Quantitative Standards by Municipal Population

The following service targets are drawn from data assembled from public library annual reports submitted to the Wisconsin Department of Public Instruction and published in the 5th Edition of the Public Library Standards. Standards are established for different population levels at four levels of effort: *basic, moderate, enhanced*, and *excellent*. With an estimated 2016 population of 47,160, Wauwatosa uses the 25,000 to 49,999 population level.

Materials Expenditures per Capita

Regardless of population served, minimum materials expenditures is $10,000.

	Municipal Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	$8.80	$6.98	$6.39	$5.40	$5.40	$5.40	$3.35
Moderate	$11.54	$8.96	$8.51	$6.51	$6.26	$6.26	$3.59
Enhanced	$14.69	$11.85	$10.22	$7.94	$7.12	$7.12	$3.91
Excellent	$23.70	$15.04	$12.84	$10.21	$8.53	$8.53	$4.86

Basic level for our population	$254,664 ($5.40 per capita)
Moderate level for our population	$295,222 ($6.26 per capita)
2018 Tosa materials expenditure	**$325,000 ($6.89 per capita)**
Enhanced level for our population	$335,779 ($7.12 per capita)
Excellent level for our population	$402,275 ($8.53 per capita)

FTE Staff per 1,000 Population

Regardless of population served, minimum total staff is 1.0 FTE.

	Municipal Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	1.1	0.9	0.9	0.7	0.5	0.6	0.4
Moderate	1.4	1.1	1.0	0.8	0.6	0.6	0.5
Enhanced	1.7	1.3	1.2	0.9	0.7	0.7	0.6
Excellent	2.4	1.5	1.4	1.1	0.9	0.9	0.6

Basic level for our population	23.58 FTE (0.5 FTE per 1,000 population)
2018 Tosa staffing level	**26.69 FTE (0.56 FTE per 1,000 population)**
Moderate level for our population	28.30 FTE (0.6 FTE per 1,000 population)
Enhanced level for our population	33.01 FTE (0.7 FTE per 1,000 population)

PROGRAMS/SERVICE

TECHNICAL SERVICES

Place electronic orders for all materials, catalog and classify the materials, enter the bibliographic information into the shared library catalog, and process the materials to make them ready to be loaned. Maintain accuracy of the catalog by entering information about items damaged, lost, paid for, or discarded from Wauwatosa's collections.

CHILDREN'S SERVICES

Select materials appropriate for ages newborn through fourteen. Provide reference services and programming, such as class visits, story times and early literacy programs for children and caregivers.

REFERENCE AND ADULT SERVICES

Select materials for all reference and circulating collections in the adult library, maintain the collections, and assist patrons in locating information they need. Provide programs on use of library resources, other common adult education matters, and book discussion groups. Provide technical help in printing, downloading eBooks, and navigating the Internet on PCs and personal devices.

CIRCULATION

Administers the circulation of library materials, stack maintenance, and meeting room setup. The first floor desk is where patrons may check out and return items, gain access to library privileges, pay library bills, and get information about library services. Staff from this department are also responsible for making sure library items are shelved efficiently and orderly and also assist in filling material displays.

ADMINISTRATION

Oversees the day-to-day operation of the library, supervises all other library departments, and manages the library's budget. Works directly with the Board of Trustees to establish Library policies, the Library Foundation to raise private funds to enhance City support, write grants, prepare annual Wauwatosa Organizations Directory, and represent Wauwatosa Public Library's interests at MCFLS Board Meetings and ICC meetings as necessary.

2017 ACHIEVEMENTS

- Added a second public conference room for larger groups.
- Organized and annotated the local history backup file.
- Established new sections for graphic novels in the adult and children's libraries.
- Added Brio Train Table to the very young literacy area.
- Major weeding project in children's library helped contribute to a 10% increase in circulation.
- Updated credit card readers to accept chip cards and contactless payments.

2018 GOALS

- Replace the Library's photocopiers to provide the public with the ability to make color copies.
- Partnering with local business and organizations to provide an additional children's reading program to supplement the summer reading program.
- Explore options for improving the children's reference desk and shelving.
- Move to electronic library card applications, allowing people to register online.

2018 BUDGETARY CHANGES

- Currently, the Library is included as a general fund department along with other property-tax supported departments such as the Police and Fire Departments in the City budget and accounting system. However, in the City' audited financial statements it is treated as a separate and unique fund consistent with state statutes. In 2016 the Department of Revenue notified the City that all departments that are reported as separate funds on the financial statements, must be budgeted as separate funds. To make this change, the Library will be established with a unique fund number within the City's accounting system. A property tax transfer will then be budgeted from the General Fund where property taxes are collected to the library fund where it will be shown as a revenue. This will have no impact on the funding available to the Library. This chance simply standardizes budgeting, accounting, and financial reporting.
- The increase in Library Fees-Other Community reflects the amount of net non-resident use at the library compared to others libraries in the system. In addition, the Governor's proposed budget includes an increase in state aid to library systems. If this increase is included in the approved budget, then the library will receive an additional $7,700 in 2018 revenue from reciprocal borrowing. These funds have been earmarked for the library material budget.
- $10,325 is being requested to replace the Library's two photocopiers and replace them with multifunction units that can provide color copies, faster response times, and lower operating costs.
- The Personnel Schedule is slightly modified to include the hours that Circulation Attendants work while coming in to handle book return duties on days the Library is closed.

BUDGET SUMMARY TABLE

Public Library and Library Pictures
Fund #05

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
1,300,542	1,294,547	1,278,542	1,317,306	1,317,306	5100	Wages	1,299,110	44.7%
400,255	392,384	379,757	409,723	409,723	5195	Fringe Benefits	420,714	14.5%
653,580	650,296	718,004	728,460	728,460	5500-5520	Internal Charges	698,534	24.0%
402,698	367,499	402,783	458,688	424,438	5200-5900	Operating Expenditures	486,174	16.7%
1,526	10,401	-	-		5950-5970	Capital Outlay	-	0.0%
2,758,601	**2,715,127**	**2,779,086**	**2,914,177**	**2,879,927**		**TOTAL**	**2,904,532**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
107,549	99,314	94,552	98,000	98,000	571-4100	Library Book Fees and Fines	92,000	3.2%
744	1,516	2,926	2,300	2,300	571-4110	Library Pictures	2,300	0.1%
3,767	3,794	3,799	3,900	3,900	571-4120	Library Copy Service	3,900	0.1%
9,236	9,631	10,789	10,000	10,000	571-4130	Library Reader Printer	12,000	0.4%
273,705	248,015	243,341	222,447	222,447	571-4140	Library Fees-Other Community	239,740	8.3%
21,582	20,575	20,986	23,000	23,000	571-4900	Other	22,000	0.8%
-	-	-	-	-	921-4100	Tsf from General Fund	2,532,592	87.2%
2,342,018	2,332,282	2,392,361	2,554,530	2,520,280		Tax Levy	-	0.0%
2,758,601	**2,715,127**	**2,768,754**	**2,914,177**	**2,879,927**		**TOTAL**	**2,904,532**	**100.0%**

PERSONNEL SCHEDULE

Library				
Position Description	**2017 FTE**	**2018 Base Positions**	**2018 FTE**	**2017-18 Change**
Assistant Library Director	1.00	1	1.00	-
Cataloger	1.00	1	1.00	-
Children's Librarian	2.41	3	2.91	0.50
Children's Library Supervisor	1.00	1	1.00	-
Circulation Attendant [1]	5.00	11	5.17	0.17
Circulation Supervisor	1.00	1	1.00	-
Library Director	1.00	1	1.00	-
Reference Librarian	3.83	6	3.31	(0.52)
Library Shelvers	7.03		7.02	(0.01)
Office Assistant	0.50	1	0.50	-
Reference Supervisor	1.00	1	1.00	-
Security Guard 1	0.58	2	0.58	-
Tech Services Aide	0.40	1	0.40	-
Tech Services Assistant	0.80	1	0.80	-
TOTAL	**26.55**	**31.00**	**26.69**	**0.14**

[1] Additional .17 reflects the historical practice of Sunday and Holiday book sorting. It does not reflect additional hours.

FUND NO. 32

TOURISM COMMISSION

PURPOSE

To coordinate tourism promotion and tourism development for the City of Wauwatosa as permitted under Section 66.0615 of the Wisconsin Statutes.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$464,863	$ 553,829	$ 88,966
Rev	$464,863	$ 563,788	$ 98,925
Net	$ -	$ 9,959	$ 9,959
FTE's			-

MAJOR CHANGES

- Tourism Commission established as a separate Fund

PROGRAMS/SERVICE LINES

Wisconsin law requires that certain percentages of room tax revenues must be spent on tourism promotion and tourism development. "Tourism promotion and tourism development" is defined to mean any of the following: if significantly used by transient tourists and reasonably likely to generate paid overnight stays in multiple establishments within a municipality: (1) marketing projects (2) transient tourist informational services and (3) tangible municipal development, including a convention center. The City of Wauwatosa imposes a 7.0% room tax of gross receipts and the Tourism Commission administers these funds in accordance with state statutes on the following programs:

- Tourism promotion through VISIT Milwaukee
- Civic Celebration 4th of July and Memorial Day festivities
- Support of tangible municipal development that will increase visitors to Wauwatosa

2018 GOALS

- **Implement public art installation(s)** in Hart Park.
- Share relevant transient tourism informational services messages on the **digital pedestrian scale kiosks** after installation.
- Additional goals will be considered by the Tourism Commission in early 2018.
- VISIT Milwaukee goals included below.

2017 BUDGETARY CHANGES

- Due to projected increase in hotel/motel revenue over budget, the amount required to be spent on additional Tourism promotion is projected to increase from $95,293 to $158,103

- Based on the above, the funds are allocated as follows:
    - $35,322 for the Civic Celebration Committee
    - $6,867 for time spent by the Communication Manager staffing the Commission.

- $25,000 in 2017 as phase 1 of on a public art initiative in Hart Park.
  - $75,000 on the installation of digital pedestrian kiosks in Hart Park and the Village area to provide for transient tourism informational services.
  - Surplus funds to be carried over to 2018 to fund tourism programming

- In order to most efficiently comply with the new state statues regarding tourism, the Tourism Commission is established as a separate fund, Fund 32. Hotel/Motel revenue will still be recorded in the General Fund but the amount required for Tourism promotion will be transferred to this new fund. In 2017 this transfer represents the funding in excess of the Civic Celebration Commission and Visit Milwaukee and totals $158,103.

2018 BUDGETARY CHANGES

- In 2018, all Tourism Promotion related expenditures are budgeted in Fund 32. The transfer of Hotel/Motel Revenue from Fund 01 is $563,788.

- A summary of the expenses is shown in the Budget Summary table. Wages include time spent by the Communication Manager staffing the Tourism Commission as well as funds for a graphic design intern. Visit Milwaukee expenses increased due to the increase in Hotel/Motel revenues from July 1, 2016 through June 30, 2017.

- The Tourism Commission has not yet adopted a 2018 Budget but tentative plans include a public art installation and additional programming with the goal of increasing overnight hotel stays as required by state legislation while also providing amenities and events residents can enjoy.

Below is information provided by VISIT Milwaukee on their 2017 achievements and their 2018 goals to promote the City of Wauwatosa.

VISIT Milwaukee

August 2017

Wauwatosa Strategic Plan Summary FY18

Scope and Mission of VISIT Milwaukee for Wauwatosa

- VISIT Milwaukee is recognized as the chief image and tourism marketing organization of the Greater Milwaukee area, and is responsible for marketing the area as a destination of choice for conventions, events, group tours, and leisure travelers.

- VISIT Milwaukee continues to be recognized as a major contributor to a thriving tourism economy that supports job creation and the growth of our area's convention and tourism infrastructure.

- Wauwatosa is a strategic regional partner of VISIT Milwaukee, and has a long standing commitment to support the marketing efforts of VISIT Milwaukee in promoting the overall destination to maximize the economic impact of tourism.

- VISIT Milwaukee is committed to incorporating Wauwatosa's vibrant community spirit and tourism attractions into its Greater Milwaukee area marketing efforts, while also providing customized convention sales and marketing support to encourage travel to Wauwatosa, resulting in both day trips and overnight hotel stays.

2016/2017 Accomplishments

- **Hotel Occupancy:** Smith Travel Report (YTD Jan-Jun 2017) shows Milwaukee West (Wauwatosa) had a hotel occupancy of 68.9% (compared to 71.2% last year). Even though this number is lower than last year, mainly due to increased supply, it is still the highest of the metro region. By comparison, the Milwaukee Downtown had 62%, Milwaukee South (Airport) had 62.4%, and Milwaukee North (Glendale) occupancy was at the lowest at 60%. All regions were down in occupancy compared to last year which is typical of destinations who have added significant supply, like the Milwaukee area. With regard to the ADR (Average Daily Rate), Milwaukee West (Wauwatosa) had an ADR of $104.01 (compared to $95.17 last year). Milwaukee Downtown had an ADR of $138.68, Milwaukee South (Airport) had $86.33 and Milwaukee North (Glendale) had $97.73.

- **U.S. Open:** The week of June 11-17, 2017 presented a unique opportunity for Wauwatosa hotels which were located in close proximity to the site of the U.S. Open. VISIT Milwaukee worked closely with the USGA to feature and promote Wauwatosa through our sales and marketing efforts for the tournament. The U.S. Open had a big impact on the Greater Milwaukee area hotels; including 84.9% occupancy, average daily rate $204 (32% increase over the same week the previous year), and a $6.3 million room revenue (more than double the same week the previous year. It is safe to assume the restaurants (and many other entities) saw similar increases in volume that week too!

- **Sales Leads:** Through the first six months of 2017, VISIT Milwaukee has secured leads, which included Wauwatosa hotels, for 43,499 room nights with an estimated economic impact of $28 million.

- **Meeting Planner Sales Visits:** The VISIT Milwaukee Convention Sales & Services teams hosted 42 meeting planners for site inspections and/or FAM (familiarization) trips throughout the first half of the year. When appropriate, the Wauwatosa hotels/venues as well as entertainment options (shopping, dining, etc.) are part of these sales efforts.

- **Wauwatosa Tourism Website:** VISITWauwatosa.org, a dedicated tourism website for the Wauwatosa community received 62,593 website visits in 2016, over three times the site traffic from the previous year. The summer campaign drove 46,867 website visits during the peak tourism months of May-October. New last summer, the marketing team created Wauwatosa summer vacation itineraries (which are responsive-designed and mobile optimized) on VISITWauwatosa.org/itineraries.

- **Pay-Per-Click Campaign:** The Google pay-per-click campaign drove over 15,369 clicks to VISITWauwatosa.org in 2016, and 5,367 clicks in Q1 of 2017 (33% more clicks compared to previous year).

- **Summer & Fall Advertising Campaign:** VISIT Milwaukee's 2016 Summer/Fall advertising campaign reached more than 78 million impressions promoting leisure travel to the Greater Milwaukee area, with mobile ads generating more than 2 million impressions and driving website traffic to a dedicated responsive-designed landing page on VISITWauwatosa.org. Additional advertising drives traffic to responsive-designed landing pages on VISITMilwaukee.org, which feature unique vacation itineraries including Wauwatosa-themed itineraries. In addition to our main advertising campaigns, in 2017 VISIT Milwaukee is also running dedicated campaigns for Wauwatosa through Google PPC and Facebook. The pay-per-click ads have generated 1,723,313 impressions and Facebook ads have generated 260,396 impressions to date.

- **Wauwatosa Video Optimization:** VISIT Milwaukee leveraged the new Wauwatosa leisure video to promote VISITWauwatosa.org on both YouTube and Facebook. The video promotions were geo-targeted to key markets of Madison and nearby regions. The campaign is currently in market but expected to reach 150,000 views.

- **Holiday Shopping Advertising Campaign:** The 2016 Q4 promotion for holiday shopping had 8 million total advertising impressions and resulted in an estimated $2.5 million economic impact. The campaign generated 720 hotel reservation requests, and both Radisson Hotel Milwaukee West and Crowne Plaza Milwaukee West provided discounted hotel rates as part of the promotion. Wauwatosa was prominently featured throughout the campaign including within the Pandora radio script, print ads, digital banner ads, and on the website. Wauwatosa-specific events were also promoted included Celtic Christmas Boutique, Holiday Train, and Breakfast with Santa. Additionally, the PR team hosted 6 travel writers in town who were working on holiday shopping stories. Kristin Settle, communications director, highlighted Wauwatosa holiday themed activities during her appearance on CW18 with Andrea Williams.

- **Earned Media / Public Relations:** In Q4 of 2016, VISIT Milwaukee had 7 earned media placements mentioning Wauwatosa, and in Q1 of 2017 VISIT Milwaukee had 5 story placements mentioning Wauwatosa. In total, this resulted in 10,215,022 impressions and an estimated ad value of $493,763.95. In Q4 2016, VISIT Milwaukee sponsored bringing Peter Greenberg's national radio show to Milwaukee. Peter Greenberg is the CBS News Travel Editor and is a multiple Emmy-winning investigative reporter and producer, honored and respected as a front-line travel news journalist. Mayor Kathy Ehley was interviewed for the program, along with other community leaders during the nationally aired broadcast – reaching an audience of 4 million listeners (ad value of $183,000). In Q1 of 2017, Wauwatosa was included in an international story on St. Patrick's Day celebrations in the Milwaukee area on cheapflights.com. In May, VISIT Milwaukee hosted Catharine Hamm, travel editor for the LA Times, and included Wauwatosa in her itinerary.

- **Women in Travel Summit:** VISIT Milwaukee hosted 350 travel writers as part of the Women in Travel Summit. Mayor Kathy Ehley welcomed the attendees on stage at their opening night reception, which included Cranky Al's donuts and Simma's Bakery cupcakes. Wauwatosa destinations were included in multiple pitches for the attendees to enjoy in their free time, and Wauwatosa establishments were also included in a printed piece distributed to all attendees.

- **Social Media:** Social media continues to be a key digital strategy and great channel for promoting Wauwatosa to prospective visitors (and locals too!). VISIT Milwaukee is active on Facebook, Instagram, and Twitter with promoting Wauwatosa. A handful of Wauwatosa-specific content was recently featured on social media, including but not limited to Pizza Man Tosa featured in the pizza video, Cranky Al's Alton Brown article, Lucky Joe's Alchemy & Eatery, Ruby Tap Tosa, Ristorante Bartolotta video, Mardi Gras at Maxie's, plus inclusion in the family friendly activities and the Milwaukee County Zoo's newest babies. VISIT Milwaukee also has a private LinkedIn Group for partner businesses, with over 1,293 subscribers, and provides consistent updates regarding Wauwatosa news and developments.

- **Official Visitors Guide:** VISIT Milwaukee published the 2017 Official Visitors Guide in January, and 200,000 guides will be used throughout the year to inspire travel to the Greater Milwaukee region. Over 55% are distributed out of market. Studies show that 70% of visitors who request guides are actively planning a visit. The visitors guide is distributed by direct requests from visitors, at information centers across Wisconsin, inserted into newspapers delivered to Chicago-area homes, at sales tradeshows, and in brochure racks at General Mitchell International Airport and the Intermodal Station. Wauwatosa is featured throughout the visitors guide with content features, business listings, and a dedicated section.

- **Official Visitors Map:** Similarly, VISIT Milwaukee published the 2017 Official Visitors Map at the beginning of the year, and 250,000 maps are distributed to leisure visitors, convention attendees, and downtown ambassadors. The map is distributed nationwide through direct requests, tradeshows, welcome centers, Wisconsin and Illinois hotels, General Mitchell International Airport, and local businesses. The 2017 maps have a new expanded custom map for Wauwatosa with special icons for Mayfair Mall, the Milwaukee Zoo, and plotting out the new Bublr Bike stations in Wauwatosa. This is the regions only official map and is used extensively by hotel concierges and visitor centers.

- **Group Tour Brochure & Bikers Guide:** Two additional niche-collateral pieces that VISIT Milwaukee produces are the Group Tour Brochure targeted at group tour operators and the Bikers Guide which is the official event brochure for the Milwaukee Rally that takes place over Labor Day weekend. Wauwatosa was highlighted in each of these collateral pieces.

- **Wauwatosa's Bublr Bike Stations:** VISIT Milwaukee signed our 2017 contract agreement with Bublr Bikes to sponsor the bike station posters, and with that supplied a Wauwatosa-specific map for the Wauwatosa bike stations. The marketing team worked closely with Jen Ferguson, economic development manager for Wauwatosa on the map, which displays custom icons for tourism spots, details on parks and bike paths, and call outs for hot spots in town. VISIT Milwaukee also reached out to Kevin Hardman, formerly executive director of Bublr Bikes, avid bicycle rider, and passionate Wauwatosa resident to review the map for accuracy and suggestions.

- **Milwaukee365 Event Calendar:** Over 200 Wauwatosa events have been promoted on Milwaukee365.com and VISITWauwatosa.org. VISIT Milwaukee assisted with entering Wauwatosa volunteer-lead events into the Milwaukee365 event calendar to ensure good representation of Wauwatosa's major community events. Mayor Ehley and Meg McKenna continue to reach out to local event organizers to increase the number of Wauwatosa-specific events that are entered into the events database.

- **Advertising within Wauwatosa's Community:** VISIT Milwaukee placed an ad in the Wauwatosa Chamber of Commerce's 2017 Special Events Guide & Community Map to promote VISITWauwatosa.org.

- **Photography:** VISIT Milwaukee continuously builds its photo and video libraries for use by meeting planners, travel writers, partners, and community stakeholders. Photos are available on our online digital library and by request. VISIT Milwaukee hired a professional photographer to capture the Canadian Pacific Holiday Train as it stopped in Wauwatosa. Seasonal photo shoots are planned for the Village and Mayfair Collection capturing photography of new city developments, as well as TOSA Pool at Hoyt Park and other outside dining spots.

- **Sponsorship:** VISIT Milwaukee is proud to sponsor the Wauwatosa Chamber's 2017 Annual meeting, the Wauwatosa Distinguished Citizens Award Council recognizing and thanking Jeffery Roznowski, the 2017 10 Days in Tosa event happening in September, and Doors Open Milwaukee, which includes Wauwatosa destinations.

2018 Goals and Plans

- **Sales Goals:** Increase economic impact through conventions, meetings and city-wide event business for the Greater Milwaukee area, placing size-appropriate business and leisure travel in Wauwatosa hotels, and as a regional partner, giving preferential treatment to Wauwatosa hotels on city-wide conventions and events. The goal is to increase hotel taxes generated in Wauwatosa 3.5% to 4% over the previous year.

- **Meeting Planner's Sales Visits:** The VISIT Milwaukee Convention Sales & Services teams host meeting planners for site inspections and/or FAM (familiarization) trips throughout the year. When appropriate, the Wauwatosa hotels/venues as well as entertainment options (shopping, dining, etc.) are part of these sales efforts.

- **Travel Writer Media Visits:** Include Wauwatosa businesses in travel writer itineraries and other earned media opportunities where applicable, including the Midwest Travel Journalists Association Conference hosted in Milwaukee. Over 65 writers are expected to attend the conference in April, 2018.

- **Earned Media Press Pitches:** Include Wauwatosa businesses and events in earned media opportunities where applicable, including TV, radio, and print outlets.

- **"Around the Corner" with John McGivern:** Explore TV programs, such as "Around the Corner" with John McGivern, to feature Wauwatosa as part of their on-air programing. VISIT Milwaukee's communications team will proactively reach out to John McGivern and similar programs to inquire editorial calendars and production costs.

- **New Website - VISITMilwaukee.org:** VISIT Milwaukee has invested in a state of the art, industry leading website, set to launch in 2018, which will include expanded content and improved user-experience. New features will consist of a mobile optimized experience, geo-targeted personalization opportunities, and improved analytics and content delivery mechanisms. In addition to the increased cross-promotion benefits of integrating Wauwatosa within the new platform, the current URL (VISITWauwatosa.org) will direct users to Wauwatosa specific content.

- **Inclusion within VISIT Milwaukee's Marketing Efforts:** Continue to position and promote Wauwatosa through VISIT Milwaukee's channels, including inclusion in websites, printed collateral, email newsletter, blogs, media pitches, and videos.

- **Official Visitors Guide:** The 2018 Official Visitors Guide will have a special content section with dedicated pages on Wauwatosa's tourist attractions. New in this year, VISIT Milwaukee will design a full page ad promoting Wauwatosa in the guide.

- **Official Wauwatosa Visitors Brochure:** New in 2018, VISIT Milwaukee will produce a visitors brochure exclusively highlighting Wauwatosa tourist attractions. The pamphlet will be based on the Wauwatosa content available on the new website. The Wauwatosa Visitors Brochure will be primarily distributed through the Wauwatosa hotels. Wauwatosa businesses partners will have the opportunity to advertise within the visitors brochure for further exposure to out-of-town travelers.

- **Official Visitors Map:** Similarly, the 2018 Official Visitors Map will have a call out map exclusively for the Wauwatosa community.

- **Harley-Davidson 115th Anniversary Guide:** It's that time again for a big Harley-Davidson anniversary year. VISIT Milwaukee will be spearheading the production of the official printed brochure for the anniversary on behalf of Harley-Davidson. Over 160,000 guides will be printed and distributed visitors traveling from around the world to come to Milwaukee for the anniversary. Wauwatosa will be featured within the content of the motorcycle guide, as well as includes a quarter page ad.

- **Social Media:** Continue the 2017 social media strategy into 2018, to promote Wauwatosa-specific content on VISIT Milwaukee's social media accounts (Facebook, Twitter, Instagram, and LinkedIN). A portion of the social media advertising budget will be dedicated to promoting Wauwatosa-specific content on VISITMilwaukee.org and Wauwatosa events.

- **Wauwatosa Video Updated:** In the summer of 2018, VISIT Milwaukee will hire a camera crew to retake b-roll footage around Wauwatosa so the existing video can reflect new city developments like the downtown village, coffee shops, etc. Additionally, VISIT Milwaukee's marketing team will look for new opportunities to expand the video library with Wauwatosa content focusing on featuring dining, drinking, and outdoor activities.

- **Support Bublr Bikes in Wauwatosa:** Maintain contract with Bublr Bikes to showcase an exclusive Wauwatosa-specific Bublr Bike Visitors Map at the bike stations in Wauwatosa. The map will help both out-of-town visitors and locals alike locate top tourist attractions near Bublr Bike stations around the Wauwatosa community.

- **Wauwatosa Word Magnet:** At the request and encouragement of Mayor Ehley, VISIT Milwaukee's design team can create a customized word graphic on magnets to handout promoting Wauwatosa.

- **Partner with the Wauwatosa Tourism Committee:** Work with the Wauwatosa Tourism Committee to identify additional marketing needs to promote Wauwatosa as a tourism destination. Discuss additional projects VISIT Milwaukee can support Wauwatosa to assist brand and position itself as a tourist destination.

BUDGET SUMMARY TABLE

Tourism Commission Fund #32

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	-	-	-	5100	Wages	27,959	5.0%
-	-	-	-	-	5195	Fringe Benefits	2,062	0.4%
-	-	-	-	-	571-5500-5520	Operating Expenditures	-	0.0%
46,355	51,896	55,373	45,322	45,322	522-5200-5900	Civic Celebration	45,550	8.2%
-	-	-	59,971	-	571-5810-5900	Other Tourism Promotion	96,386	17.4%
319,819	335,285	343,990	359,570	359,570	571-5810-100	Visit Milwaukee*	381,872	69.0%
366,174	**387,181**	**399,363**	**464,863**	**404,892**		**TOTAL**	**553,829**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
338,879	378,761	375,303	454,863	236,789	101-4200	Hotel/Motel Room Tax	-	0.0%
27,295	8,420	24,060	10,000	10,000	841-4130	Contributions-Civic Celebr	24,000	4.3%
-	-	-	-	158,103		Tsf from General Fund	539,788	
366,174	**387,181**	**399,363**	**464,863**	**404,892**		**TOTAL**	**563,788**	**4.3%**

FUND NO. 01-211, 01-212

POLICE DEPARTMENT

PURPOSE

The Wauwatosa Police Department exists to detect criminal acts, apprehend the offenders and to preserve the peace and safety of all citizens in accordance with all federal, state and local laws.

PROGRAMS/SERVICE LINES

The Police Department is staffed by 92 sworn officers and 24 full time/19 part time civilians that provide 24-hour service and protection to the citizens of Wauwatosa. In 2016, officers responded to 37,711 calls for service and the dispatch center dispatched an additional 6,965 Fire/EMS calls for service.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$15,696,994	$16,070,740	$ 373,746
Rev	$ 4,184,319	$ 4,458,819	$ 274,500
Levy	$11,512,675	$11,611,921	$ 99,246
FTE's	119.54	120.68	1.14

MAJOR CHANGES

- Patrol & Communications OT reduction
- Create: civilian-level Crime Analyst position
- Create: 2nd Police K9 Unit / position
- Complete transition to County digital radio system/deployment

The department programs are divided between the Operations Division and the Administrative Division. The Operations Division manages the following programs: Patrol Bureau, Investigative Bureau, Crash Investigation Unit, Motorcycle Unit, Special Operations Group (SOG), Evidence-Property Management, Personnel-Training. The Administrative Division manages the following programs: Records-Front Desk-Warrants, Community Support, School Resource Officers, Dispatch Center, and Administrative Management Support.

OPERATIONS – PATROL DIVISION

This program's primary function is response to citizen calls for service. It also provides 24/7/365 federal, state, municipal law & ordinance enforcement; police neighborhood patrol; crime suppression, prevention and investigation; and general traffic enforcement. These are the uniformed officers on the street.

OPERATIONS – INVESTIGATIVE DIVISION

This program's primary function is to review and investigate incidents of criminal activity. It provides in-depth investigation of criminal events and individuals related to crime-solving, criminal charging and court convictions. Approximately 2,000 cases are reviewed annually to determine suitability for active investigation. This program also oversees departmental involvement with local, regional and federal investigative task forces.

OPERATIONS – CRASH INVESTIGATION UNIT

This program's primary function is to conduct motor vehicle crash investigations and crime scene investigations that require special training and equipment that are not generally available to the patrol officer. It provides in-depth investigation of crash/traffic-related criminal events and individuals related to, criminal charging and court convictions.

OPERATIONS – SPECIAL OPERATIONS GROUP

This program provides specific, detailed proactive and reactive investigative effort toward major crimes, drugs and weapons enforcement within the City. The program focuses efforts on crimes within the City limits and, in some cases, those outside the City limits that have a direct link to the City.

OPERATIONS – SPECIAL RESPONSE TEAM

This program provides a team of specially trained and equipped officers to be employed in certain critical incidents which require a response beyond the scope of normal or routine police incidents, including but not limited to search warrant execution, barricaded subjects and other higher risk incidents. All team members are department officers and detectives.

OPERATIONS – MOTORCYCLE UNIT

This program's primary responsibility is traffic enforcement on City streets. It also provides back-up and assistance to the Patrol Division program as needed and may be assigned to calls for service if all other patrol units are unavailable. In addition, the Unit provides primary assistance during special events and larger scale traffic control incidents and is used in directed-activity missions where high indicators of criminal activity have been identified.

OPERATIONS – EVIDENCE / PROPERTY MANAGEMENT

This program's primary function is entering, processing, tracking, and management of property and evidence handled by the police department. It includes managing the evidence vault, the evidence lockers, and the electronic management system, as well as requests for and returns of evidence when needed for court. The program also handles the disposal and returns of property, evidence, and contraband.

OPERATIONS – PERSONNEL / TRAINING

This program has two primary functions: work with City Human Resources to accomplish hiring of all sworn and non-sworn department personnel and to oversee/arrange training for entire department to meet mandated requirements. This includes staffing/training departmental trainers and maintaining the related budget. The department Public Information Office is also encompassed within this program.

ADMINISTRATION – RECORDS / FRONT DESK / WARRANTS

This program provides maintenance/processing/checking of department-generated records of all police calls for service, citation issuance, and mandated state-federal reporting. It provides the primary point of contact/service to walk-in and phone customers and provides the department's Warrant initiative. The program also handles criminal records procurement for investigations, provides prisoner checks, and social media interface. It also provides support/processing/completion of Open Records requests.

ADMINISTRATION – COMMUNTY SUPPORT DIVISION

This program's primary function is as a police conduit to the community and community functions. It provides education and serves as a crime prevention resource for businesses and citizens. It also provides oversight of community special events, festivals, run-walks; parades; block watches; and general community engagement. It also oversees and coordinates activities of the Police Reserves and Community Service Officers (CSO).

ADMINISTRATION – SCHOOL RESOURCE OFFICERS

This program's primary function is to provide police presence, problem-solving, security and call-taking within the schools. Made up of four SROs, and partially funded by the Wauwatosa School District, it provides services primarily in the two high schools and two middle schools; secondarily in the grade schools. The program also plays an integral role in developing training for staff and implementing nationwide emergency response plans within the schools.

ADMINISTRATION – DISPATCH CENTER

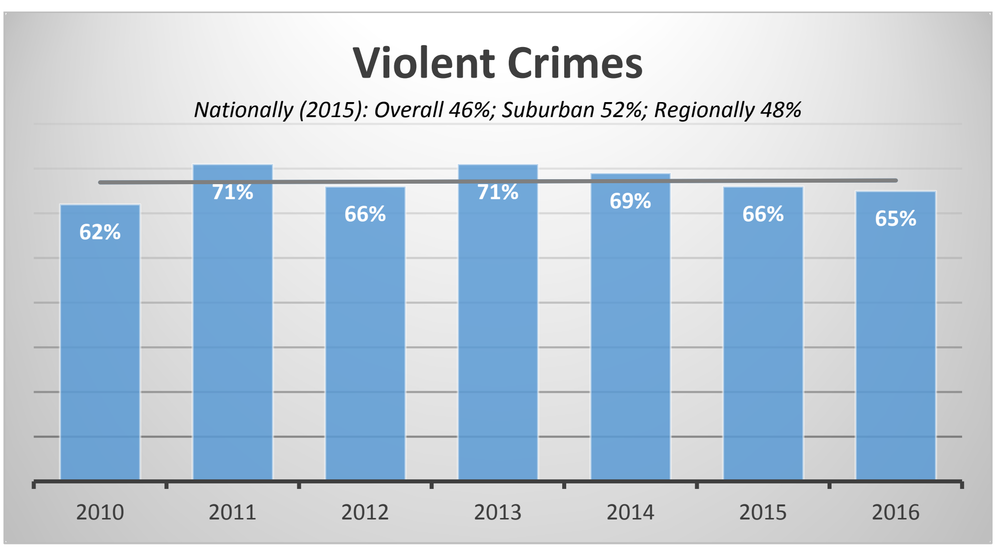
This program's primary function is the call-taking and dispatching of the City's police, fire, and emergency medical services. It provides for the operation, staffing, and training of the dispatch center and dispatch center personnel. It is also the primary dispatch provider for the regional Mutual Aid Box Alarm System, a fire/rescue function for major event response.

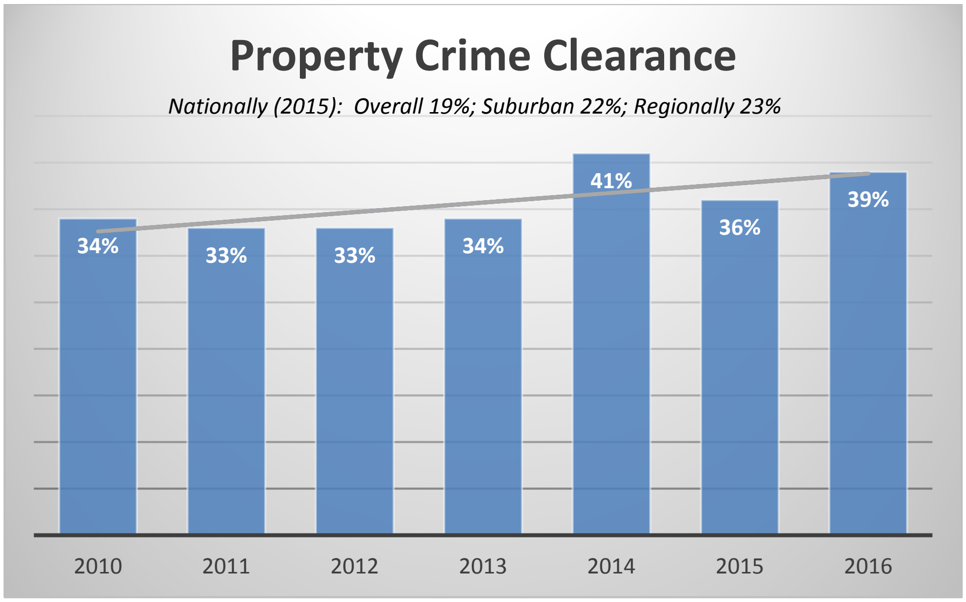
ADMINISTRATION – ADMINISTRATIVE MANAGEMENT SUPPORT

This program provides the overarching administrative function of the management level of the department. It includes oversight of the department programs, budget preparation and execution, and acting as a liaison to other City departments and programs.

2017 ACHIEVEMENTS

- Crime Clearance rate continues to be strong…and well above state and national averages.





- Implementation of crime mapping function available to citizens via crimereports.com portal. Software also provides a powerful analytic function for in-house, departmental use for deployment planning, tracking of the ebbs and flows of criminal, ordinance-violating, and traffic activities.

- Addition of 2nd Part Time Parking Specialist. Afternoons/Evenings, Tuesday through Saturday, 4:30pm to 8:30pm, including the hot zones/times identified by the Walker Parking Consultants' North Avenue Parking study.

- Traffic Enforcement / Coordination with Neighborhood Traffic Calming Plan. The department, used a 2017 Internal Grant to purchase four (4) SafePace 100 Driver Feedback portable signs/devices. These devices have allowed for efficient, non-human gathering of traffic information for the police department, as well as for DPW and the Transportation Affairs Committee for the required steps within the City's Neighborhood Traffic Management Program. This increased traffic intelligence has allowed for more directed and specific traffic enforcement at determined problem areas and more efficient deployment of manpower.

- Addition of, and deployment of, eAssist bicycle fleet. This addition has allowed the department to utilize bicycle-officer deployments as part of the regular patrol coverage scheme, rather than as an occasional 'nicety' or add-on as has been the case previously. This, in turn, has provided enhanced neighborhood presence, multiple-successful opportunities for citizen/business engagement, and better coverage and access to 'off-roadway' areas within the city.

- Re-assignment of manpower within Detective Bureau and Special Operations Group created more opportunity for proactive and specific actions/investigations under auspices of Special Operations Group.

- Creation of cellphone and electronic media investigative lab using Asset Forfeiture and Drug Seizure funds. Because of the proliferation of electronic media, especially cellphones, in the planning, coordination and executing of criminal activities the need to 'interrogate' these devices cannot be overstated. This lab has given the Investigative Bureau and Special Operations Group a powerful weapon to fight crime.

- OWI Multi-jurisdictional Task Force. The Department continues as an original partner of the Southeastern Wisconsin Multi-Jurisdictional Operating While Intoxicated (OWI) Task Force. This combined effort with other Law Enforcement Agencies in Southeastern Wisconsin is now an established force in the goal of combating drunk driving. This partnership includes more than thirty (30) agencies throughout Milwaukee and Waukesha Counties.

- Investigative Task Forces.
  - HIDTA - The High Intensity Drug Trafficking Area program is a drug-prohibition enforcement program run by the United States Office of National Drug Control Policy. Beginning this year, one detective is assigned to work this task force.
  - USSS Financial Crimes Task Force. In addition to regular duties, one detective is assigned to work with the U.S. Secret Service on this fraud task force.

- Milwaukee County Digital 800 MHz Public Safety Radio Project: Dispatch Console Upgrade completed summer 2017. Enables city to utilize the new P25 digital 800 MHz radio system (a joint radio system between Milwaukee and Waukesha County) when the full-digital switch is flipped (Spring 2018).

- In coordination with Facilities Manager, completed Phase I of re-vamp/update of Front Desk / Records area. This high-traffic, high-use area has seen 20 years of intense use, re-alignment, and technology upgrades. Phase I completed in February 2017.

2018 GOALS

- Continued/Increased Traffic Enforcement / Coordination with Neighborhood Traffic Calming Plan. Work with DPW and the Transportation Affairs Committee for the required steps within the City's Neighborhood Traffic Management Program. Provide better/more accurate and timely traffic intelligence to allow for more directed and specific traffic enforcement at determined problem areas and more efficient deployment of manpower.

- Bureau of Transportation & Safety Grants: Looking to 2017-2018 we strongly anticipate securing, or have secured, grants for our OWI Task Force efforts, Speed & Aggressive Driving enforcement, Click-It-Or-Ticket program, and Zoo Project Mitigation. We also have Bullet Proof Vest Partnership funds.

- Launch new Crime Analyst position (noted 2018 Budgetary Changes, below), as recommended in CPSM study.

- Create 2nd Police K9 Unit (Handler and K9). Position would increase availability of departmental K9 officer and allow for greater shift-time coverage by K9 units.

- Milwaukee County Digital 800 MHz Public Safety Radio Project: Replace those hand-held radios and those squad radios that will not function under the new digital protocol. All radios are currently in-house and scheduled to be deployed/installed in coordination with the digital switch-over in Spring 2018.

- In coordination with Facilities Manager, complete Phase II of re-vamp/update of Front Desk / Records area. Phase I has been completed.

2017 BUDGETARY CHANGES

RE-ESTIMATED: PARKING REVENUE — DECREASE $ 72,000

Revenue Reduction: The projected deterrence-generated revenue from parking enforcement was incorrectly tallied during the BY2017 calculations. Less revenue will be received than incorrectly projected.

In determining the projected increase for BY2017 due to the proposed Fee Structure change total, the FY2016 'actual' was correctly used as the basis for the projection; the resulting projected increase should have been added to that same 'actual' to determine the BY2017 projected revenue total. It was, however, added to the 'budgeted' total instead, and in error. This error placed the anticipated revenue $57,000 higher than it should have been.

In addition, a staffing issue resulted in the loss of approximately two months coverage by part-time parking enforcement staff resulting in $15,000 less revenue than anticipated. The staffing shortfall has been addressed and both part-time enforcement positions are again staffed.

A significant portion of this reduction is offset by the following.

RE-ESTIMATED: 2ND PART-TIME PARKING SPECIALIST — DECREASE $ 30,044

Expenditure Reduction: When creating this position for BY2017, the City put in place a cushion equivalent to the difference between the projected position expense and the projected revenue increase in the form of a one-time levy reduction expenditure of $30,044. Because position projections have been confirmed, this expenditure can be decreased by the full amount.

SALARIES — DECREASE $440,000

Expenditure Reduction: The salary budget expenditure is reduced $440,000 reflecting vacancies above the 1.5% assumed attrition rate. Part of this savings will off-set projected parking/citation shortfall.

CAPITAL OUTLAY — INCREASE $ 110,349

Expenditure Increase: Based upon available 2017 Salary Savings, as noted above, Finance Staff have moved the police department's BY2018 Capital Outlay request and C-I-P #6406 (Rehabilitation of Police Complex Parking Lot) into CY2017.

2018 BUDGETARY CHANGES

OVERTIME REDUCTION / RE-SET — DECREASE $ 55,000

Expenditure Reduction: $50,000 from Patrol Response; $5,000 from Communications.
Projection of full-staffing/near-full staffing for CY2018 has allowed for a change in Overtime budget strategy in both areas. A full complement of sworn officers and dispatchers allows for coverage of authorized leave (vacations, etc.) more often from within the shift structure rather than by overtime scheduling. Additionally, it allows us to moderate from 'worst-case/major event overtime' projections because more straight-time manpower is regularly available within the day-to-day schedule.

OVERTIME REIMBURSEMENT – TOURISM COMMISSION — INCREASE $ 16,836

Revenue Increase: Several events which occur annually are also greater metro-area and regional tourist attractions for the City. Five specific events have been identified as key tourism draws; each entails a significant amount of overtime expenditure by the police department. The events area: Independence Day Parade & Fireworks, Holiday Train, Tosa Tonight concert series, Tosa Fest, and East Tosa Grand Prix.

In 2018, the police department will recover overtime costs associated with these events to the Tourism Commission for reimbursement of same.

ALARM REVENUE INCREASE $ 10,000

Revenue Increase: In implementing the Fee Structure change for False Alarms and Alarm System Registrations during BY2017, a conservative projection was made as to the resulting revenue increase. A review of Alarm-related revenues, and anticipated alarm trends, allows for a projection of an additional $10,000 in BY2018.

2ND POLICE K9 UNIT $ 60,000

Expenditure Neutral: Using a combination of seizure/forfeiture funds and department training funds acquire next Police K9, select the handler from within department, acquire and outfit second K9 vehicle. Position would increase availability of departmental K9 officer and enhance officer safety by allowing for greater shift-time coverage by K9 units.

PART TIME FRONT DESK OFFICE ASSISTANT POSITION INCREASE $ 9,381

Expenditure Increase: Position will augment front desk and records service areas. Cost will be partially offset by overtime savings through coverage of some sick time, vacation time, etc. Position creates greater flexibility in front desk and records service areas and assists by allowing for more efficient, timely processing of records while reducing the need to call upon records personnel for front desk area support.

CREATION OF CRIME ANALYST POSITION INCREASE $ 79,934

Expenditure Increase: A key recommendation within the Center for Public Safety Management's 2016 study of the police department was as follows: Develop an integrated intelligence and Crime Analysis function to supplement investigations and patrol deployment and to be able to develop a crime prevention and community engagement strategy. The CPSM Study further states multiple functions of a Crime Analyst position as well as the benefits for the department in having a dedicated staffer for that function. The study further indicates that Traffic Analysis may also, eventually, be an important role for the Analyst position.

Working with Human Resources, a job description has been created for a civilian Crime Analyst.

PERFORMANCE INDICATORS

	2012	2013	2014	2015	2016
Emergency 911 Calls	4890	4685	4589	4568	9,528^
Calls For Service	33,788	31,161	35,945	36,716	37,711*
Violent Crime Clearance Rate	66%	71%	69%	66%	65%
Property Crime Clearance Rate	33%	34%	41%	36%	39%
Stolen Property (Value)	$2,647,218	$2,408,870	$2,241,267	$2,684,822	$2,547,783
Stolen Property Recovered (Value)	$513,123	$472,689	$725,081	$1,535,853	$1,492,741
Adult Arrests	1899	1698	1918	1788	1,936
Juvenile Arrests	634	429	422	316	365

Traffic Citations	12,450	9,234	9,652	9,449	9,437
Parking Citations	13,717	12,214	10,109	13,906	14,045
Response Time [t]	***5:41***	***5:59***	***6:10***	***6:19***	***6:08***

^ Prior to 2016, the previous 9-1-1 call handling system did not track/count calls as accurately as the new system allows; this was true especially as it related to tracking/counting actual individual '9-1-1 calls received/answered' by dispatchers regarding multiple, separate calls received for the same incident.

* In addition to Police call for service, Dispatchers also dispatched 6,965 Fire and EMS calls for service

[t] Prior to 2015, **Response Time** was calculated from all calls for service, including traffic stops. Because traffic stops are initiated by the officer, there is no actual 'response time' as the officer is already there. The calculations reflected above show a more accurate representation of Response Time to received calls for service as they do not include traffic stop "response time" in the tally.

DEPARTMENT GENERATED REVENUE

POLICE GENERATED REVENUE	**2013**	**2014**	**2015**	**2016**	**2017***	**2018***
Parking Violations	467,082	396,698	480,888	482,732	601,000	625,000
Municipal & Traffic Violations	536,803	525,354	495,417	515,038	600,000	600,000
Alarm Fees	70,690	69,941	51,439	83,850	80,000	90,000
Fingerprinting	4,087	4,112	3,689	4,498	5,000	5,000
Direct Sellers	2,320	2,390	1190	3,030	2,500	2,500
Total	***1,026,551***	***998,495***	***1,032,613***	***1,089,148***	***1,302,500***	***1,317,500***
***2017 & 2018 Budget Estimate**						

BUDGET SUMMARY TABLE

Police Department
Dept #211

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
8,498,565	8,819,735	8,992,930	9,418,559	9,110,469	5100	Wages	9,600,229	59.8%
3,893,179	4,089,092	4,331,678	4,501,171	4,501,171	5195	Fringe Benefits	4,619,758	28.8%
1,034,796	978,998	1,094,440	1,161,021	1,161,021	5500-5520	Internal Charges	1,243,734	7.7%
389,908	383,089	461,189	488,580	519,893	5200-5900	Operating Expenditures	492,789	3.1%
7,261	17,638	12,186	8,175	28,524	5950-5970	Capital Outlay	5	0.0%
22,963	21,461	26,860	25,650	25,650	5980-010	Community Support	26,150	0.2%
(190)	-	-	-	-	5980-015	Restitution Crime Prevention	-	0.0%
8,509	22,405	-	-	-	5980-020	Expend from Donations	-	0.0%
390	390	390	-	-	5980-030	Ground Care-Police	-	0.0%
-	5,000	-	-	-	5980-038	Incident Based Reporting	-	0.0%
-	-	-	-	2,580	5980-039	HIDTA Grant Expenditures	5,604	0.0%
23,102	10,000	-	-	-	5980-047	Justice Assistance Grant	-	0.0%
2,478	1,665	3,623	3,600	3,600	5980-055	Bullet Proof Vest Partner	3,600	0.0%
44,431	5,075	37,485	45,000	45,000	5980-060	Fed Reimbursement	50,000	0.3%
-	39,619	8,110	-	-	5980-080	Mobile Computers	-	0.0%
21,469	9,029	4,176	-	-	5980-150	Drug Assets Forfeiture	5,000	0.0%
1,494	-	8,195	-	-	5980-155	Asset Forfeitures-Treasury Funds	15,000	0.1%
10,013	20,229	18,201	-	10,000	5980-180	Harley Unit	10,245	0.1%
1,127	978	2,753	2,094	2,094	5980-185	K-9 Unit	2,100	0.0%
-	-	7,489	30,044	-	5980-900	One-Time Levy Reduction A	-	0.0%
-	-	-	-	-	5990-000	Reimbursement from Tourism	(16,836)	-0.1%
13,959,495	**14,424,403**	**15,009,705**	**15,683,894**	**15,410,002**		**TOTAL**	**16,057,378**	**100.0%**

Police Department
Dept #211

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
33,000	33,000	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	0.2%
-	5,496	-	-	-	231-4210-010	Safety Belt Enforcement	14,000	0.1%
5,558	2,550	3,943	3,600	3,600	231-4210-030	Bullet Proof Vest Partner	3,600	0.0%
2,392	2,346	3,857	4,000	-	231-4210-035	Safe Routes to School Grant	-	0.0%
-	-	-	-	2,580	231-4210-039	HIDTA Grant Revenue	5,604	0.0%
23,102	-	9,064	-	-	231-4210-050	Justice Assistance Grant	-	0.0%
-	-	16,019	10,000	10,000	231-4210-060	Speed & Aggressive Driving	17,000	0.1%
25,874	29,232	18,633	30,000	30,000	231-4210-070	Alcohol Enforcement	17,000	0.1%
54,076	54,440	54,282	55,003	55,003	241-4400	Transportation-Hwy Maint	54,440	0.3%
670,584	771,165	643,068	755,528	755,528	241-4410	Transportation-Local Streets	809,398	5.0%
17,463	2,685	10,537	25,000	-	241-4410-010	Zoo Interchange Mitigation	20,000	0.1%
2,390	1,190	3,030	2,500	2,500	311-4320	Direct Sellers	2,500	0.0%
2,170	1,990	2,200	1,700	1,700	321-4210	Block Party	1,700	0.0%
31,868	34,141	27,342	30,000	30,000	321-4220	Parade	30,000	0.2%
395,014	480,888	482,733	674,901	610,000	411-4200	Parking Violations	625,000	3.9%
69,941	51,439	83,850	80,000	80,000	411-4300	Alarm Fees	90,000	0.6%
4,112	3,690	4,499	5,000	5,000	411-4900	Other Penalties and Fees	5,000	0.0%
96,819	96,923	103,222	90,000	90,000	521-4100	Police Officers Fees	96,000	0.6%
8,722	16,463	48	45,000	45,000	521-4120	Asset Forfeitures - Justice	50,000	0.3%
4,266	18,059	8,226	-	-	521-4120-010	Asset Forfeitures - State	5,000	0.0%
-	-	54,461	-	-	521-4120-020	Asset Forfeitures - Treasury	15,000	0.1%
4,158	2,378	2,694	5,000	5,000	521-4125	Police Reim-Special Event	5,000	0.0%
102,892	105,465	107,841	111,106	111,106	521-4130	Mayfair Mall Reimburse	114,199	0.7%
231,508	235,187	242,674	249,989	249,989	521-4135	School Resource Officer	256,948	1.6%
321	5,026	3,359	-	-	521-4140	Police OT Reimbursement	-	0.0%
12,800	13,959	13,600	14,000	14,000	521-4155	Police DOJ Training	14,000	0.1%
7,140	7,460	7,733	-	-	521-4160	Background Ck Reim.	7,000	0.0%
2,261	1,799	2,862	-	-	521-4500	Sale of Unclaimed Property	-	0.0%
526	407	101	-	-	521-4510	Court Ordered Restitution	-	0.0%
9,049	25,318	9,736	10,000	10,000	521-4900	Other Public Safety	10,000	0.1%
1,802	-	-	-	-	561-4450	Expended Ammo Recycling	-	0.0%
8,897	22,420	130	-	-	841-4110	Contributions-Police Dept	-	0.0%
245	578	269	390	390	841-4110-020	Contributions-Police K-9	-	0.0%
2,073,101	2,002,055	2,251,116	1,946,976	2,199,341		Unallocated Revenues[1]	2,155,636	13.4%
10,057,444	10,396,653	10,805,576	11,501,201	11,066,265		Tax Levy	11,600,353	72.2%
13,959,495	**14,424,403**	**15,009,705**	**15,683,894**	**15,410,002**		**TOTAL**	**16,057,378**	**100.0%**

[1] *Unallocated revenues in 2014 and 2015 restated from prior versions of the document due to a formula error*

PERSONNEL

Sworn Personnel	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**
Chief of Police	1	1	1	1	1	1	1
Police Captains	2	2	2	2	2	2	2
Police Lieutenants	6	6	6	6	6	6	6
Police Sergeants	10	10	10	10	10	10	10
Detective Technician	1	1	1	1	1	1	1
Detectives	15	15	15	15	14	14	14
Patrol Specialist II	2	2	1	1	1	1	1
Patrol Specialist	5	5	5	5	5	5	5
Community Support Officer	1	1	1	1	1	1	1
School Resource Officer	3	4	4	4	4	4	4
Patrol Officer	48	47	47	47	47	47	47
Total	94	94	93	93	92	92	92

Civilian Personnel	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**
Admn Support Spec. (Secretary II)	2	2	2	2	2	2	2
Municipal Clerk III	1	0	0	0	0	0	0
Admn Support Spec (Municipal Clerk II)	2	2	2	2	2	3	3
Office Assistant (Municipal Clerk I)	9	10	9	9	9	8	8
Dispatcher Center Suprv	1	0	0	0	1	1	1
Dispatcher	9.9	10.84	10.84	10.70	9.70	9.70	9.70
Parking Specialist	2	1	1	1	1	1.5	2.0
Community Service Officer	0.64	1.67	1.67	1.44	1.44	1.44	1.44
Equipment Officer				.4	.4	.4	.4
Total	29.43	27.54	27.51	26.65	26.65	27.15	27.15
Total – Sworn and Non-Sworn	**121.54**	**121.51**	**119.51**	**119.54**	**118.54**	**119.04**	**119.54**

Police

Position Description	2017 FTE	Base Positions	2018 FTE	2017-18 Change
Accident Investigator	5.00	5	5.00	-
Administrative Support Special	5.00	6	5.14	0.14
Chief of Police	1.00	1	1.00	-
Crime Analyst	0.00	1	1.00	1.00
Community Support Patrol Spec II	1.00	1	1.00	-
CSO-Support Positions Temp	1.44	10	1.44	-
Detective	14.00	14	14.00	-
Detective Technician	1.00	1	1.00	-
Dispatcher	9.70	14	9.70	-
Dispatch Supervisor	1.00	1	1.00	-
Equipment Officer	0.40	1	0.40	-
Office Assistant	8.00	8	8.00	-
Parking Specialist	2.00	4	2.00	-
Police Captain	2.00	2	2.00	-
Police Lieutenant	6.00	6	6.00	-
Police Officer	48.00	48	48.00	-
Police Offficer Overload (Unfunded)	0.00	3	0.00	-
Police Sergeant	10.00	10	10.00	-
School Resource Officer	4.00	4	4.00	-
TOTAL	**119.54**	**140.00**	**120.68**	**1.14**

POLICE COMPLEX

PURPOSE

This program is intended to provide employees with an effective work environment, to maintain a clean building atmosphere for Police Department employees, and respond to the equipment maintenance needs of the Police Station.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$253,644	$271,540	$ 17,896
Rev	$ 31,487	$ 36,453	$ 4,966
Levy	$222,157	$235,087	$ 12,930
FTE's			-

MAJOR CHANGES

- Conduct an excavation to determine the cause of a leak.

PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental control and Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

2017 ACHIEVEMENTS

- Exterior Lighting upgraded to LED
- Emergency exit door replaced
- Exterior Insulation Finishing System (EIFS) cladding repaired
- Rooftop Unit for West half of building replaced
- Building Management system upgraded and new unit added to system
- Leak into basement electrical room found and repaired

2018 BUDGET

While no major changes were made to the Police Complex budget, more emphasis is being placed on building repairs. The repairs account was increased to reflect our expectation that with the new HVAC staff and the building retro-commissioning study, we will identify many hidden issues that will require repairs. When these repairs are completed, we anticipate the building running more efficiently and comfortably. Without raising the overall Police complex budget, money was allocated from other accounts that are seeing a decreased demand, such as the utilities, to fund the higher repair budget.

The Building Improvements account was increased by $15,000 during the 2017 re-estimate to accommodate improvements to the exterior of the building, such as replacing failed caulking and mortar joints.

BUDGET SUMMARY TABLE

Police Station
Dept #213

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
52,611	48,829	35,170	38,003	38,003	5100	Wages	49,416	18.2%
28,311	29,888	16,671	17,126	17,126	5195	Fringe Benefits	20,610	7.6%
-	-	-	1,750	1,750	5500-5524	Internal Charges	1,776	0.7%
188,734	177,805	168,556	196,765	236,765	5200-5900	Operating Expenditures	199,738	73.6%
4,132	6,827	9,585	-	10,000		Capital Outlay	-	0.0%
273,788	**263,349**	**229,982**	**253,644**	**303,644**		**TOTAL**	**271,540**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
41,307	37,154	34,492	31,487	43,337		Unallocated Revenues	36,453	13.4%
232,481	226,195	195,490	222,157	260,307		Tax Levy	235,087	86.6%
273,788	**263,349**	**229,982**	**253,644**	**303,644**		**TOTAL**	**271,540**	**100.0%**

PERSONNEL SCHEDULE

All staff allocated to this budget is included in Municipal Complex personnel schedule.

FIRE DEPARTMENT

PURPOSE

The Wauwatosa Fire Department is dedicated to protecting lives and property through excellence in fire protection, emergency medical services, rescue, education, and disaster management, treating customers with compassion and respect.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$13,408,585	$13,903,769	$ 495,184
Rev	$ 4,934,978	$ 5,413,637	$ 478,659
Levy	$ 8,473,607	$ 8,490,132	$ 16,525
FTE's	103.70	103.57	(0.13)

PROGRAMS/SERVICE LINES

FIRE/TECHNICAL RESCUE

This program provides a wide variety of emergency response services including but not limited to: fire suppression (*vehicle accidents, vehicle extrication, vehicles fires, structure fires, natural gas line leaks, carbon monoxide leaks, odors, alarms sounding in commercial/residential buildings*) and specialized rescue (*swift water and rope rescue*). The department has an ISO Class 2 rating (Scale of 1-10), which is a reflection of the high quality of fire protection provided.

EMERGENCY MEDICAL SERVICES

This program provides high-quality Emergency Medical Service at the Paramedic level. This is accomplished through a combination of highly trained employees, top-notch equipment, and an organizational approach that makes EMS a priority. The Advanced Life Support (ALS) level service allows our paramedics to respond quickly and efficiently to all types of emergencies through-out the city and county providing the highest level of care. Paramedics are assigned to paramedic ambulances and additional paramedics are assigned to fire engines/ladder trucks in order to provide early ALS care if a paramedic unit is delayed.

A Heart Safe Tosa initiative was started in summer of 2016. This program aims to increase the survival rate of those who suffer sudden cardiac arrest. This will be accomplished through education, CPR training, AED placement, and the use of the PulsePoint smartphone app.

FIRE PREVENTION/PUBLIC EDUCATION

The Fire Prevention Bureau is charged with the overall responsibility of creating a fire-safe environment for our citizens and visitors. The bureau performs fire inspections, investigates fire code violations, and provides for public education programs. They are also responsible for reviewing commercial construction, sprinkler system, and fire alarm plans to ensure they comply with current codes.

As part of public education, the bureau provides numerous programs such as the Fire Safety House for all 1st and 3rd grade students, child safety seat installations, and Tosa's Night Out. They also provide presentations for community groups and local businesses to spread the fire safety message.

DISASTER PREPAREDNESS

The Chief of the department is designated as the Emergency Response Coordinator for City-wide disaster preparedness. The department also facilitates the Tosa Area Preparedness Partnership (TAPP) which is a public-private partnership that shares information regarding emergency preparedness.

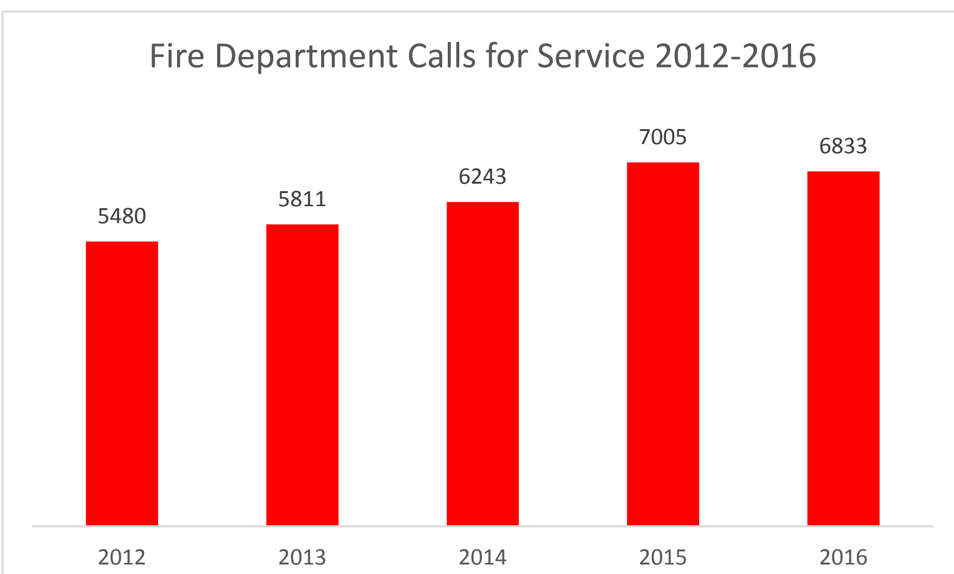
2017 ACHIEVEMENTS

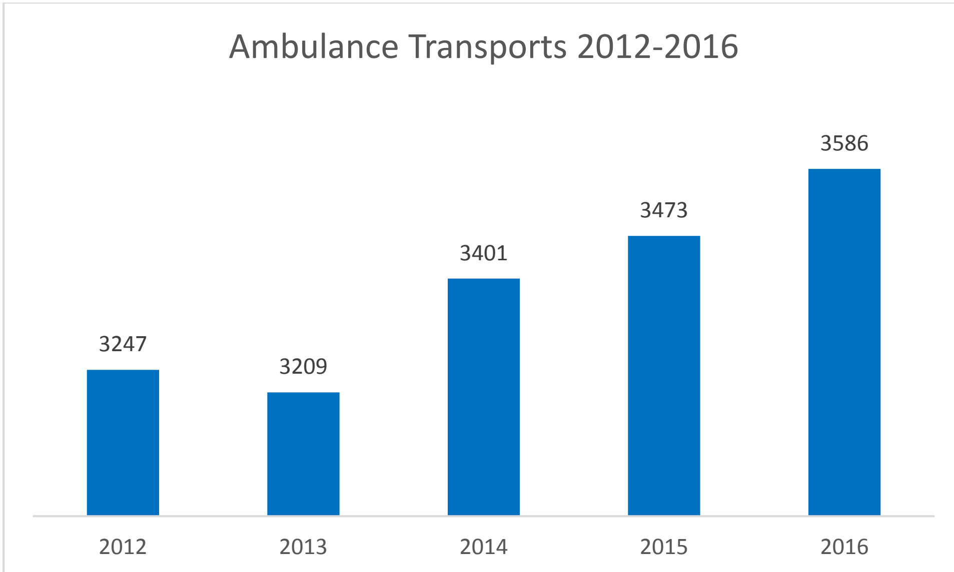
- Trained over 1,200 Milwaukee County firefighters in high-rise firefighting at Mayfair Mall
- Completed 7th Joint Fire Training Academy
- Assisted with command staff training for all Milwaukee County operational chiefs
- All department directors trained on the EOC and emergency response plan
- Implemented a quantitative risk assessment process for all commercial buildings in the city
- Reduced dispatch call processing times by over 20 seconds

2018 GOALS

- Implement Emergency Medical Dispatching system
- Continue growing the Heart Safe Tosa initiative and receive the HeartSafe Community designation
- Partner with Wauwatosa Health Department to identify and assist residents needing frequent medical attention
- Continue to grow the shared services program to include standardized equipment and reduce information delay between dispatch centers with the implementation of FATPOT software

PERFORMANCE INDICATORS 2012-2016





2017 BUDGETARY CHANGES

AMBULANCE REVENUE DECREASE $74,513

Based on revenue from the 1st half of 2017, we anticipate that ambulance revenues will be somewhat lower than the budgeted amount. This will result in revenue of $1,350,000 rather than the budgeted $1,424,513.

OVERTIME BUDGET – EXPENSE INCREASE $65,000

We are requesting an additional $50,000 be re-estimated from our regular pay account to our overtime account. Due to three vacancies, childbirth FMLA leaves, long-term injury leave, and increased focus on public education programs such as HeartSafe Tosa, we have utilized overtime at a faster pace than expected. Per discussions with the City Administrator, our goal is to maintain daily staffing levels of 24 for the majority of the year. This adjustment will allow us to staff at appropriate levels.

2018 BUDGETARY CHANGES

AMBULANCE REVENUE INCREASE $234,487

The department will implement a flat-rate ambulance fee of $1,650 for all transports. This increase will better align us with the usual, customary, and reasonable rate that insurance companies will reimburse. We will also implement a soft collection policy which means there will be no out of pocket expenses for residents that require medical treatment. These changes are expected to increase revenue by $300,000.

In addition to meeting the 2018 levy reduction request of $100,000, the additional revenue will be used to fund other needs such as Station 53 concrete drive work, turnout gear, and ambulance cot replacement. These funds will be placed in 01-221-5980-900.

CHANGE IN MILWAUKEE COUNTY EMS REVENUE $42,157

In 2018, Milwaukee County Emergency Medical Services will be changing the way EMS supplies are billed. In the past the cost of all supplies and repairs were deducted from our county reimbursement resulting in a lower revenue estimate. Starting in 2018 we will receive 100% of our scheduled reimbursement and be billed directly for the cost of EMS supplies. We created a new line item (EMS Supplies) to allow for consolidated accounting of these expenses.

REPAIR STATION 53 WEST APPROACH DRIVE - EXPENSE INCREASE $8,500

The west apparatus bay approach at Station 53 is need of concrete repair. Many of the existing sections are cracked and deteriorating quickly. This funding will allow our DPW to cut out the failing sections and replace with fresh concrete. Based on their 2017 workload, this project would need to be completed in spring/summer of 2018.

MILWAUKEE COUNTY RADIO SUBSCRIBER FEES – EXPENSE INCREASE $17,340

As part of the 800Mhz radio system, we are required to pay annual subscriber fees starting in 2017. These charges are based on a graduated fee schedule that will increase over the next five years. In 2018 we are paying operating costs of $12.00 per radio per month plus $2.00 per radio to create a reserve fund. Our Electronic Communication account has been adjusted accordingly.

Year	Operating Fees	Reserve Fund Fees	Total Fees
2017	$11,340	0	$11,340
2018	$15,120	$2,520	$17,640
2019	$17,640	$3,780	$21,420

OVERTIME BUDGET – EXPENSE INCREASE $60,000

We are requesting an increase in our Overtime account to provide daily staffing of 24 the majority of the year. In the past five years, we have hired 23 new firefighter paramedics. Many of these younger employees are utilizing FMLA due to childbirth resulting in staffing vacancies. We anticipate this trend to continue resulting in the need for more overtime funding to maintain adequate staffing.

Fire Department
Dept #221

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
8,109,704	8,262,895	8,634,097	8,602,878	8,667,136	5100	Wages	8,872,849	63.8%
3,670,767	3,646,286	3,837,834	3,938,722	3,938,722	5195	Fringe Benefits	3,960,395	28.5%
216,608	221,520	268,711	306,315	306,315	5500-5520	Internal Charges	357,553	2.6%
576,403	575,279	598,631	552,670	610,371	5200-5900	Operating Expenditures	617,972	4.4%
18,310	1,552	-	-	-	5950-5970	Capital Outlay	-	0.0%
4,047	7,554	3,929	-	-	5980-015	Expend from Donations		0.0%
4,225	946	8,865	8,000	8,000	5980-050	EMT Grant		0.0%
-	9,263	1,300	-		5980-120	DOT Mitigation Grant		0.0%
-	-	-	-		5980-900	One-Time Levy Reduction S	95,000	0.7%
12,600,064	**12,725,295**	**13,353,367**	**13,408,585**	**13,530,544**		**TOTAL**	**13,903,769**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
33,000	33,000	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	0.2%
188,555	173,380	191,321	190,000	190,000	221-4200	Fire Insurance Tax	190,000	1.4%
-	-	8,673	-	-	241-4410	DOT Mitigation - Fire	-	0.0%
4,225	946	8,955	8,000	10,000	241-4435	EMT Grant	10,000	0.1%
11,627	5,000	-	-	-	241-4900	Other Grants	-	0.0%
30,591	30,119	40,243	31,150	35,000	321-4400	Fire Alarm System	35,000	0.3%
110	-	-	200	200	321-4420	Fireworks	200	0.0%
122,379	122,135	124,524	122,850	122,850	321-4430	Fire Inspection Fees	122,850	0.9%
-	-	3,095	-	-	521-4165	Medical Support-Milw SWAT	-	0.0%
22,051	25,477	27,437	22,500	22,500	521-4200	Fire Department Fees	22,500	0.2%
4,864	7,350	578	-	-	521-4220	Fire Inspection-Undergrd TK	-	0.0%
933,715	1,479,393	1,489,397	1,415,513	1,350,000	521-4300-100	Ambulance Fees	1,650,000	11.9%
61,688	72,612	60,544	75,000	75,000	721-4200	County - Paramedics	117,157	0.8%
1,301,887	1,335,043	1,327,754	1,335,043	1,335,043	721-4220	County-Fire Protection SVC	1,335,043	9.6%
-	-	15,000	37,200	37,200	821-4121	Cell Tower Revenue	31,364	0.2%
4,257	645	15,305	-	-	841-4140	Contributions-Fire Dept.	-	0.0%
1,868,001	1,795,337	2,002,703	1,664,522	1,931,102		Unallocated Revenues	1,866,523	13.4%
8,013,114	7,644,858	8,004,838	8,473,607	8,388,649		Tax Levy	8,490,132	61.1%
12,600,064	**12,725,295**	**13,353,367**	**13,408,585**	**13,530,544**		**TOTAL**	**13,903,769**	**100.0%**

[1] *Unallocated revenues in 2014 restated from prior versions of the document due to a formula error*

Fire

Position Description	2017 FTE	2018 Base Positions	2018 FTE	2017-18 Change
Administrative Support Special	1.00	1	1.00	-
Assistant Chief	2.00	2	2.00	-
Battalion Chief	2.00	2	2.00	-
Code Specialist	2.70	2	2.57	(0.13)
Deputy Chief	3.00	3	3.00	-
Fire Captain	6.00	6	6.00	-
Fire Chief	1.00	1	1.00	-
Fire Lieutenant	12.00	12	12.00	-
Fire Mechanic	1.00	1	1.00	-
Firefighter	57.00	57	57.00	-
Motor Pump Operator	15.00	15	15.00	-
Office Assistant	1.00	1	1.00	-
TOTAL	**103.70**	**103.00**	**103.57**	**(0.13)**

FUND NO. 01-223

FIRE EQUIPMENT RESERVE

PURPOSE

This budget provides for the acquisition and replacement of fire department vehicles and apparatus.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 91,000	$ 141,000	$50,000
Rev	$ 47,297	$ 55,629	$ 8,332
Levy	$ 42,012	$ 85,371	$43,359
FTE's	-	-	-

PROGRAMS/SERVICE LINES

Apparatus purchase and refurbishment. This fund is established to provide for vehicle and apparatus acquisition/replacement separate from the department capital budget.

2017 ACHIEVEMENTS

- Delivery of one new fire engine
- Delivery of two staff vehicles
- Delivery of one command vehicle
- Reallocated 2006 Chevy Suburban to Engineering Department

2018 GOALS

- Replacement of one ambulance
- Replacement of two staff vehicles

2018 BUDGETARY CHANGES

- A permanent $100.000 budget amount is included in capital outlay bringing the total to $121,000. The City plans to increase this appropriation each year through 2040 in anticipation of the expiration of the Milwaukee County Fire Contract with the goal of having a budget appropriation of $2,500,000 in the budget by 2040. This amount will be used to cash-finance fire equipment that would have otherwise been purchased in the capital budget with borrowed funds. In 2018, $51,000 will be used towards the ambulance purchase and $70,000 for staff vehicle replacement.

BUDGET SUMMARY TABLE

Fire Equipment Reserve
Dept #223

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
47,469	29,746	37,723	71,000	71,000	5950-5970	Capital Outlay	121,000	85.8%
-	4,446	27,564	20,000	20,000	5980-010	Training Tower Maint.	20,000	14.2%
47,469	**34,192**	**65,287**	**91,000**	**91,000**		**TOTAL**	**141,000**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
15,000	15,000	15,000	15,000	15,000	521-4240	User Fee-Training Tower	15,000	10.6%
20,850	4,350	23,635	21,000	21,000	841-4500	Sale of Fire Equipment	21,700	15.4%
7,162	4,824	9,792	11,297	12,988		Unallocated Revenues	18,929	13.4%
4,457	10,018	16,860	43,703	42,012		Tax Levy	85,371	60.5%
-	-	-	-	-		Reserve for Future Equip	-	0.0%
47,469	**34,192**	**65,287**	**91,000**	**91,000**		**TOTAL**	**141,000**	**100.0%**

FUND NO. 01-242, 322, 331, 335, 351, 361, 561

PUBLIC WORKS

PURPOSE

TRAFFIC (01-242)

The Traffic budget exists to install, repair and maintain traffic signal systems as well as street name, warning and regulatory signs throughout the City as prescribed by the Manual on Uniform Traffic Control Devices (MUTCD). Maintenance for the marking of lane lines, center lines, and crosswalks within the City as public safety measures dictate.

PUBLIC WORKS OPERATIONS (01-322)

The Public Works Operations Management Budget provides for the administrative, supervisory, and the clerical personnel to direct and support the work of the Operations Division.

ROADWAY MAINTENANCE (01-331)

The Roadway Maintenance budget provides for the clearing, maintenance and pavement repairs of the approximately 200 miles of City streets and alleys, 10 parking lots, 12 bridges and various walks and drives. It also encompasses winter roadway maintenance, which includes anti-icing and pre-wetting operations.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$7,765,101	$7,855,735	$ 90,634
Rev	$2,646,495	$2,855,107	$ 208,612
Levy	$5,118,606	$5,000,628	$ (117,978)
FTE's	68.35	66.05	(2.30)

MAJOR CHANGES

- Reduced expenses by implementing the planned reorganization of Operations and Parks staff.
- Modify EAB program
- Projected 0% WE Energies rate increase for 2018
- Increase in revenue for sale of recyclables and increased use of drop off center

ELECTRICAL SERVICES (01-335)

Provide quality, fast and friendly service to our residents. To ensure that our roads are illuminated through day to day maintenance activities which include the repair and replacement of street lights and associated wiring systems. Electrical Services also provides around the clock professional repairs to Fire, Police, Water, and other City departments.

PUBLIC WORKS FACILITIES- OUTSIDE (01-351)

The Public Works Facilities--Outside Budget involves a portion of the emergency watch/dispatch coverage 24 hours/day, 7 days per week and the maintenance of the public works yard.

SOLID WASTE MANAGEMENT (01-361)

The Solid Waste Management Budget provides for the collection, processing and recycling or disposal of materials annually from 17,235 households including refuse, recycling, yard waste, drop-off center and special collections.

FORESTRY (01-561)

This department provides complete care, maintenance, and replacement of all trees on City properties and rights-of-way.

PROGRAMS/SERVICE LINES

TRAFFIC CONTROL (01-242)

- Traffic Signals
- 24/7 repair service for knock downs or other traffic signal emergency situations
- Signing
- Pavement Marking
- Radar and Rapid Flashing Beacon signs
- Diagnostic inspections and maintenance of all signalized intersections and flashers

PUBLIC WORKS OPERATIONS (01-322)

- Safety Training – meet annual requirements, reduce injuries
- Supervision and monitoring of the 8 divisions within operations
- Development of business and site plans
- Budget development and financial oversite of Operation's budgets

ROADWAY MAINTENANCE (01-322)

- Winter roadway maintenance
- Pavement and roadway repairs
- Maintenance of City owned parking lots / Bridges (including guard rails)/ walks

ELECTRICAL SERVICES (01-335)

- 100% of lighting outages replaced/repaired within 3 days
- 24/7 repair service for knock downs or other electrical emergency situations
- Proactive preventative maintenance of 250 street lighting circuits to limit the number of outages
- Quality electrical maintenance repairs to all City departments
- Oversee cable locating services (USIC) in order to preserve our underground utilities

PUBLIC WORKS FACILITIES OUTSIDE (01-351)

- Provide 7 days a week facility monitoring and security.
- Monitor contracted yard waste processing in Public Works Yard

SOLID WASTE MANAGEMENT (01-361)

- Residential Garbage Collection
- Residential Recycling Collection
- Residential Yard Waste Collection
- Residential Special Collection
- Solid Waste Supervision

FORESTRY (01-561)

- Tree Maintenance: Maintenance is performed cyclically throughout the year on City trees to maintain health, aesthetic value, and public safety. Additionally trees are pruned on a limited basis in response to resident requests and to accommodate Engineering construction projects. The EAB treatment program was initiated in 2014 to retard the spread of the disease and retain tree canopy.
- Removal: Removal of trees is done for safety, disease and pest control, and storm and construction damage.

- Planting: Tree planting replaces trees removed the previous year.
- Administration: Includes the necessary clerical support and supervision for the Section, as well as oversight of City and private tree removal contracts.
- Miscellaneous assignments: Flag maintenance, river cleanup, and assistance to other City departments with tree issues, snow removal, and leaf collection.

2017 ACHIEVEMENTS

TRAFFIC CONTROL

- Continued **updating of WE Energies and billing database** of new traffic control electrical services to reflect new account and metering numbers. Continued policing WE Energies for removal and reimbursement of discontinued traffic control meters/services.
- New **traffic signals installed** at 124th & North Ave.
- Upgraded traffic signal installations at 124th & Burleigh for Burleigh corridor **Adaptive signal system pilot**.
- Installed the infrastructure and assemblies for **4 Rapid Flashing Beacons**:
    - Rotary Stage crosswalks at:
        - 70th & Chestnut St.
    - Safe Routes to School Program
        - Wauwatosa & Warren Ave.
        - 83rd & North Ave.
        - 111th & Center St. (Whitman School)
- Implemented the **Walker Study sign upgrade** recommendations for the East Towne business/residential district. This included North Ave., Garfield Ave., and Meinecke Ave. from 60th St. to 76th St. totaling 188 signs for this project.
- Installed **55 School Zone/School Crossing signs** for the Montessori School at 120th & North Ave.
- Competed **traffic calming speed limit signs and trial roundabout signs** for Research Park.
- Tweaked for uniformity and completed **Glenview Heights traffic study**.
- Upgraded or replaced over **200 School signs with HIP reflective sheeting** to conform with MUTCD retro-reflectivity mandates.
- **Red diamond signs at dead ends** for all 130 locations throughout the City have been replaced/upgraded with High Intensity reflective sheeting.

PUBLIC WORKS OPERATIONS

- **Re-established DPW safety committee** with representation from each department.
- Increased **P-Card usage** for purchases making DPW the largest user in the City.
- Develop **action plans for DPW re-organization** and the integration of business operations for all DPW departments.

ROADWAY MAINTENANCE

- In collaboration with the Electrical and Engineering departments, **modified and rebuilt the intersection of Wauwatosa and Warren avenues**. This project consisted of adding handicap ramps, detectable warning fields and a rapid flashing beacon system for safe routes to school. In addition many of the sidewalk slabs were replaced as part of the project.

- Operations continued to **train employees and refine the winter roadway maintenance program** utilizing the entire fleet of anti-icing and pre-wet salt trucks during the winter of 2016-2017. All front line units are fitted with brine tanks and units to apply the salt brine on the salt before it hits the pavement. In addition, as part of our anti-icing program, employing the larger tank (1800 gallons) along with our two other units has allowed us to expand the area we treat. A second 5,000 gallons storage tank was also purchased for brine storage increasing our capacity and ability to sell brine to other entities.
- Operations along with the Fleet Maintenance Department have written a new specification for snow removal trucks to replace older salt trucks. The new units will be equipped with V-box salters, pre-wet brine saddle tanks and right hand wing plows to **increase snow removal efficiencies** by plowing two lanes of traffic with one salter/plow unit.
- These **new plow units** along with the **pre-wetting program**, **anti-icing program**, coupled with the **monitoring of weather forecasting** and storm pre and post storm planning give DPW employees the tools they need to make informed decisions about how to best treat Wauwatosa's streets during the winter months. The results of the program for this past winter indicate that the multi- tiered program, coupled with employee training, has resulted in **improved efficiencies**.
- Operations **continued the pavement program** to replace deteriorated concrete street slabs to achieve a levy reduction of $80,000. As our newer workforce refines their skills in this area we can hopefully expand the program in the future.
- The Departmental goal for 2017 was to **continue to maximize the efficiencies and reduction in salt usage** as part of the winter roadway maintenance program. Ongoing training of personnel, calibration of equipment, and stressing the "Sensible Salting" initiative are crucial to achieving further efficiencies. Through the increased effectiveness of the brine, and by not salting the entire block except in extreme icing events, we should continue to see our per event usage drop even further.
- The management team along with staff in Operations has been successful in **achieving efficiencies and increasing productivity** by utilizing new technology and procedures.

ELECTRICAL SERVICES

- **1318* LED street lights installed** or 22% of our overall system (*This figure does not include all of the new LED lighting added in Phase 1 and 2 of the project)
- **New LED lighting and associated infrastructure replacement** on **Park Dr. between Locust St. and Center St**.
- WisDOT North leg project as well as miscellaneous sewer project lighting upgrades into maintenance program and GIS mapping. Assisted Engineering by **locating new utilities for mapping**.
- Install **new LED lighting units** along **N. 60th St. from Vliet to Clarke St.** as part of 2017 CIP pavement projects. This will help Engineering in reducing CIP project costs.
- **New LED lighting** installed over **Wisconsin Ave. bridge** and along 97th St.
- Working with WisDOT electrical contractor to **bore in fiber optic line** from South side of PWB parking lot Public Works Building
- Made extensive **electrical punch lists for sewer/relighting projects** (both past and present) to help resolve outstanding warranty issues.
- Replaced **13 knocked down street light poles**

SOLID WASTE MANAGEMENT

- Operations **incorporated the use of GIS for leaf collection** which features a live update mapping of the collection area and projected collection areas and dates.
- Explore the **use of the GIS system for collections** with features similar to leaf collection.

- The Department worked successfully with the vendor for **composting of yard waste and leaf material** and we are currently exploring options for those services going forward.
- The Department purchased a screener to process debris from street sweeping. This has resulted in less waste being hauled to the landfill after the street sweepings are screened. This resulted in a **reduction of approximately 500 tons of debris** being hauled to the landfill for an on-going annual savings of $23,000.
- **Explored options for the demolition and rebuilding of transfer station** and possible revenues that could be achieved by a new transfer station.
- Extended an agreement with Blue Flame Firewood to **lease land to process firewood** on DPW property.
- Successfully **implemented extended hours and annual yard waste permit fee at the Drop-off Center**. The Drop-off Center is estimated to exceed revenue projections with sale of passes and yard waste permits and e-waste initiatives by $8,000
- The **recycling rebate** is estimated to increase $75,000 over the budgeted amount due to an unexpected increase in commodity prices.

FORESTRY

Tree Maintenance:

- Currently 1,636 trees have been pruned in the **sectional pruning program** towards our goal of 2,500 trees. This equates to a 10-year pruning cycle.
- 1,667 **3 to 4 year old trees were training pruned** for structure.
- Responded to **597 maintenance requests** as of July 30th.

Planting:

- Crews **removed and replanted 432 City street trees**.

Miscellaneous Assignments:

- **Maintained shrubs** at City Hall, Police Station, in the Village, Public Parking Lots, boulevards
- **Provided Election Custodians** for City Clerk.
- Assisted Streets with **leaf collection and snow removal**.
- Performed **winter maintenance** on City sidewalks and facilities.
- Constructed and maintained **outdoor ice rink** at Hart Park.

Removal:

- **400 trees** have been **identified for removal** with 313 trees removed through July 30th.

Emerald Ash Borer Treatment Program:

- Identified **1,985 ash trees to be treated,** 1,841 ash trees treated as of July 30th.

Administration:

- Hired a new **Urban Forester/Grounds Maintenance Supervisor** as part of the DPW reorganization.

2018 GOALS

TRAFFIC CONTROL

- Work with WisDOT to get **new fiber line** up and running in the PWB. This will allow the PWB to have a non-wireless connection to the cities network which will enhance speed, and also allow direct connection to the WisDOT traffic center/network.
- Implement "**adaptive traffic signal system**" into the Burleigh corridor.
- Incorporate **traffic software programs** into new laptop as well as traffic signal data into the latest version of Siemens software - Tactics 3.57

- Maintain **temporary traffic signal installations** on both sides of Hwy. 45 at North Ave. (111th St. & 113th St.)
- **Cross train a Street Dept. employee on sign making processes** to fill in as Sign Technician when needed, or during absences.
- **Investigate costs to install solar powered LED school flashers** at 70th & Bluemound Rd. and abandon the current flasher units which have exceeded their life cycle.
- **Recycle** the many traffic signal standards that have been returned to the City from DOT upgrade projects and inventory the control cabinets, signal heads and LED lamps
- **Reduce energy costs** by having the Medical College once again pay the electricity for the traffic signals at both 87th and 92nd & Watertown Plank Rd.

PUBLIC WORKS OPERATIONS

- Adapt to the addition of Forestry and Parks into Operations and **continue to look for ways to increase efficiency and optimism** in Operations.
- Work on **action plans to implement the final stages of the DPW reorganization** to continue our success in safety, productivity and morale improvements. Details of the reorganization are discussed further in the 2018 Budgetary Changes section below.
- Develop and implement **business plans** for Public Works.
- **Renovation and remodel** the administration section of the Public Works building that is far past its useful life. The building's remodel is also a critical piece of a successful transition to a more efficient workforce.

ROADWAY MAINTENANCE

- Continue to expand and **improve efficiencies in the pavement program** to replace deteriorated concrete street slabs and road repairs to achieve levy reductions
- **Train additional employees** in roadway maintenance and develop cross training program to expand the skills of the entire DPW workforce.
- Enhance our goal to continue to **maximize the efficiencies and reduction in salt usage** as part of the winter roadway maintenance program. Purchasing new equipment, utilizing technology, training of personnel, calibration of equipment, and stressing the " Sensible Salting " initiative are crucial to achieving further efficiencies. Through the increased effectiveness of the winter roadway maintenance program we should continue to see our efficiencies increase even further.

ELECTRICAL SERVICES

- Work with Engineering to **accurately incorporate new lighting upgrades** related to new Village signals and street lighting infrastructure
- Continue work on **creating a street lighting spec book** for street lighting upgrades
- Resolve issues regarding the replacement of LED street lighting units related to warranty
- Incorporate new Village lighting systems into **lighting preventative maintenance program**
- Terminate all newly run Cat6 computer cable lines into network terminals at the PWB
- **Cross train on various Fleet equipment** to help make our department more efficient and to rely less on assistance from other Public Works departmental staff.
- Investigate the potential/costs of installing LED lamps in the **decorative LED lights along North Ave.** (60th to 76th St.) and possibly propose as an internal granting project.
- Recycle the many **aluminum light poles** that have been returned to the City from DOT projects
- Investigate **billing MRMC for the electrical energy** associated with the lighting of their wayfinding signs which are currently attached to our street lighting system.

PUBLIC WORKS FACILITY OUTSIDE

- Transition Watchperson position and parks staff to DPW 1 position and coordinate responsibilities to utilize employees for all DPW operations to improve services.

SOLID WASTE MANAGEMENT

- Implement and utilize the **GIS system** for collections.
- Re-analyze the costs related to receiving **construction debris at the Drop –off Center** and the feasibility of continuing to accept construction debris.
- Explore options with All-Ways on simplifying the contract agreement for the **processing and removal of yard waste and leaves**. Cost reduction measures include re-negotiating fees and equipment usage and managing the use of the tub grinder.
- Assess a **yard waste cart program** to pick up yard waste with rear loader or automated collection trucks to further reduce injuries and payroll costs.
- Appraise reduction of the allowable bags/bundles of yard waste collected per household from 10 to 5.
- Utilize a **new vacuum collection unit** as part of a pilot program to explore options on the future of the leaf collection program.

FORESTRY

Tree Maintenance:

- Work with a GIS specialist to **create a GIS based tree inventory** system to include location, species, tree health, and maintenance. An ideal system would allow arborists in the field to update the inventory in real time.
- The **sectional pruning program** will continue with the goal of pruning 2,500 trees, which puts the department on pace for a city wide pruning cycle of 10 years. The department will continue to rent additional bucket trucks and utilize labor from other departments within the DPW in an effort to maximize efficiency.
- **Structural pruning of young trees** will continue. This practice establishes good form and growth habits in young trees, reducing the overall need for maintenance over the life of the tree.

Planting:

- **Plant new trees at a 1:1 ratio** to City trees removed in order to preserve urban forest and canopy coverage.
- Continue to **replant all trees within 18 months** of removal.
- Continue to focus on **increasing diversity within the urban forest** with the goal of no single genus representing more than 20% of the overall population.

Emerald Ash Borer Treatment Program:

- Modification of the **ash tree injection cycle** from 2 years to 3 years. University research suggests that this will still provide good protection to the City's ash trees while reducing annual chemical expenditures by approximately 33%. Those savings could then be used for landscape improvements to City owned properties.
- The estimated **treatment of ash trees** would be 1,216 ash trees in 2018 with the modified 3 year injection cycle.

Removal:

- Emphasize **expeditious removal** to control disease, pest infestations, and hazards to the public.
- EAB infestations of non-treated trees will increase the number of removals performed by the department. Forestry will continue to **pursue aggressive sanitation and treatment** procedures for EAB.

Landscape Services:

- Work with GIS specialist to **create an inventory of properties to be maintained** and work necessary at each property.
- Use one existing FTE position within the Forestry department to create a **hybrid position** which leads landscape/horticultural services in the spring and summer months and participates in forestry operations in the fall and winter months.
- Utilize the savings from modifying the EAB treatment program from a 2 year cycle to a 3 year cycle to **improve the quality of landscaping** at City owned properties.
- Continue **in-house mowing program** at City owned properties.

Administration:

- Manage operation within budgetary constraints.
- Achieve all Smart goals.
- **Reduce pruning cycle** by maximizing efficiency in equipment and labor application.
- Provide improved landscape services to city properties through the re-organization of departmental resources.
- **Transition turf maintenance and grounds maintenance** programs to Forestry Department.

Miscellaneous Assignments:

- Continue to support other departments as needed with labor and equipment.
- Continue to provide river clean up at the Harwood pedestrian bridge and storm grate at Washington Highlands.
- Explore options to **form partnerships** for boulevard and bed maintenance.

2017 BUDGETARY CHANGES

ROADWAY MAINTENANCE (01-331)

- The costs for the rock salt necessary to treat roadways remained steady at $230,000

SOLID WASTE MANAGEMENT (01-361) REVENUE INCREASE- $96,000

- Drop off center revenue from permit sales including the new $20 yard waste permit increased, Re-estimated to $70,000 an increase of $5,000
- Appliance and E waste recycling revenue projected to increase $3,000 from the $15,000 budgeted amount.
- Special collections revenue increased $3,000 due to new operational management.
- Recycling grant increased $10,000.
- Recycling rebate increased $75,000 over budget due to higher than expected commodity prices.
- As a result of all of the above factors the revenue increased from $96,000.

2018 BUDGETARY CHANGES

DPW REORGANIZATION DECREASE $25,000

- These savings are achieved through the reorganization and reutilization of DPW employees from the Operations and Parks Divisions. At the July 11th, 2017 Government Affairs Committee meeting the Director of Public Works and Human Resources Director described how the reorganization of the Department of Public Works will be achieved. In that discussion the reorganization was thought to be budget neutral, however, once final details were worked through, there is a reduction in staff expenses of approximately $102,000. This reduction is essentially based on better utilizing and cross training remaining staff. This is depicted on the personnel schedule in the consolidation of 8 existing FTE from 4 different position classifications into DPW Maintenance Workers, for example. In addition 3.5 FTE clerical positions are consolidated into 2.0 Administrative Support Specialists. By creating more flexible positions from existing operations and parks staff we will be able to better utilize staff's time and talents to get more work completed with less staff.

A key component to this reorganization being successful is the utilization of technology. This reorganization along with some changes in the water division will allow for the creation of a GIS Manager position. This role is critical to the successful creation and use of a GIS platform across all City Departments. In order to start a successful GIS we will need to invest in some startup software that will cost approximately $27,000 (one time), which will come from a portion of the savings generated by the reorganization. Also, we will invest in a work order system to complete tasks quicker and more efficiently, which will have a startup cost of approximately $30,000. Also, we will need to better train our staff into the future to better utilize remaining staff so we have increased our training budget to do so by $20,000.

The table below summarizes how the reorganization savings will be utilized:

Total Annual Staff Cost Reduction:	**$102,000 Annually**
2017 Levy Reduction:	$25,000 Ongoing Reduction
Purchase GIS Software:	$27,000 +/- One time, then use for future levy reduction
Purchase Work Order Software:	$30,000 +/- One time, then use for future levy reduction
Train Staff to Increase Productivity:	$20,000 Annually
Total Remaining:	$0

TRAFFIC CONTROL

- 0% WE Energies rate increase for 2018
- Increase electricity budget to $48,000 due to additional intersections and added intersection street lighting connected to newer traffic signal infrastructure
- Created a Dues Account to cover $510.00 in membership fees to the International Municipal Signal Association for the entire team.
- 3% contractor CPI increase to pavement marking account.

ROADWAY MAINTENANCE DECREASE $36,463

- Due to slightly lower salt costs, continued "sensible salting" initiatives, and budgeting for salt usage in the average winter, the City was able to budget $36,463 less than in 2017.

ELECTRICAL SERVICES

- Have USIC continue to mark electrical utilities for Digger's Hotline requests in 2018. Contract indicates a 2% increase (or $1515.00), however a decreasing trend in locates should accommodate for the rate increase and so leaving the budget status quo for 2018
- Continued reduction of overtime due to USIC handling "emergency locates" which regularly occur after normal working hours and during holidays.

- 0% WE Energies rate increase for 2018
- Increased Electricity account by $5459.00. This increase is to accommodate for taking over energy usage of the Whitman-West electrical substation, Ronald McDonald bridge lighting, Discovery Pkwy. lighting, and new Village street lighting services
- Added $1176.00 to the Electronic Communications Account to pay for handheld radio frequency access to the County wide radio system
- Additional street lighting substations being added to the Village area. Additional lighting being added to our system from string lighting, bollard lighting, informational signs, and decorations.

SOLID WASTE MANAGEMENT

- Projected $30,000 increase in drop off and recycling rebate revenue. ($30,000)
- Terminate agreement with Blue Flame logs.($12,000)
- Re-analyze the costs related to receiving construction debris at the Drop-off Center and the feasibility of continuing to accept construction debris.
- Explore options for the processing and removal of yard waste and leaves. Cost reduction measures include talks with All-Ways on simplifying the contract agreement, re-negotiating fees and equipment usage, managing the use of the tub grinder or performing these functions in-house.
- Explore use of carts in picking up yard waste with rear loaders or automated collection equipment to further reduce injuries and payroll costs or the further reduction of the allowable bags/bundles from 10 to 5.

FORESTRY BUDGET NEUTRAL- PLANTING BED PROGRAM

- The implementation of the change in the EAB program from a two year to a three year cycle results in savings of approximately $28,000 over 2016 chemical expenditures. This savings will be split equally between Storm EAB and Forestry chemical accounts. The $14,000 Forestry savings will be applied to an increase of the planting budget for the creation and maintenance of key planting beds in the City, such as City Hall, Police Complex and other beds previously maintained by other groups

BUDGET SUMMARY TABLE

Traffic Control
Dept #242

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
116,880	129,070	148,645	186,399	186,399	5100	Wages	190,846	37.3%
60,024	63,454	71,803	89,285	89,285	5195	Fringe Benefits	96,134	18.8%
39,737	32,701	33,490	31,619	31,619	5500-5520	Internal Charges	37,338	7.3%
117,420	121,763	130,627	161,486	185,531	5200-5900	Operating Expenditures	173,706	33.9%
6,868	-	50,396	-	-	5950-5970	Capital Outlay	-	0.0%
14,902	6,131	22,704	14,000	14,000	5980-020	Damaged Signals	14,000	2.7%
355,831	**353,119**	**457,665**	**482,789**	**506,834**		**TOTAL**	**512,024**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	3,026	-	29,386	241-4410-010	Zoo Interchange Mitigation	-	0.0%
26,597	(143)	20,875	35,000	35,000	521-4610	Damage Traffic Signals	25,000	4.9%
47	28	-	-	-	541-4310	Street Sign Sales	-	0.0%
53,685	49,819	68,639	59,933	72,336		Unallocated Revenues	68,737	13.4%
275,502	303,415	365,125	387,856	370,112		Tax Levy	418,287	81.7%
355,831	**353,119**	**457,665**	**482,789**	**506,834**		**TOTAL**	**512,024**	**100.0%**

Public Works Operations Management
Dept #322

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
377,096	214,297	165,088	159,998	159,998	5100	Wages	118,529	36.4%
197,674	105,779	81,227	77,592	77,592	5195	Fringe Benefits	69,005	21.2%
28,662	32,511	37,832	41,570	41,570	5500-5520	Internal Charges	41,938	12.9%
19,666	16,833	28,490	12,786	18,265	5200	Operating Expenditures	38,951	12.0%
2,985	2,178	3,452	-	-	5970	Capital Outlay	-	0.0%
-	-	-	-	1,698	5980-900	One-time Levy Reductior	57,000	17.5%
626,083	**371,598**	**316,089**	**291,946**	**299,123**		**TOTAL**	**325,423**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
94,459	52,427	47,406	36,242	42,691		Unallocated Revenues	43,687	13.4%
531,624	319,171	268,683	255,704	256,432		Tax Levy	281,736	86.6%
626,083	**371,598**	**316,089**	**291,946**	**299,123**		**TOTAL**	**325,423**	**100.0%**

Roadway Maintenance
Dept #331

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
696,909	708,302	773,289	752,515	752,515	5100	Wages	765,018	29.9%
380,227	383,607	413,577	421,942	421,942	5195	Fringe Benefits	406,823	15.9%
894,975	795,507	745,539	764,385	764,385	5500-5520	Internal Charges	873,506	34.1%
479,281	319,201	266,776	368,799	469,584	5200-5900	Operating Expenditures	246,896	9.6%
-	14,275	2,230	1,000	1,000	5950-5970	Capital Outlay	1,000	0.0%
159,410	297,134	218,063	255,000	255,000	5980-010	Sealcoat City Streets	340,000	13.3%
210	210	139	1,000	1,000	5980-020	Public Celebration Activit	1,000	0.0%
10	-	470	450	450	5980-100	Rpr Plow Damage-Lawns	450	0.0%
-	-	-	450	450	5980-110	Rpr Plow Damage-Curbs	450	0.0%
707	434	806	500	500	5980-120	Removal Notices	500	0.0%
460	135	-	500	500	5980-130	Snow Removal Cemetery	500	0.0%
-	-	-	500	500	5980-150	Replace Salt Boxes	500	0.0%
1,000	379	397	1,000	1,000	5980-160	Rpr Plow Damage-Mailbox	1,000	0.0%
-	11,087	-	2,000	2,000	5980-410	Rpr Parking Lot Fences	2,000	0.1%
(57,668)	(121,377)	(122,280)	(80,000)	(80,000)	5990-000	Sidewalk Reimbursement	(80,000)	-3.1%
2,555,521	**2,408,894**	**2,299,006**	**2,490,041**	**2,590,826**		**TOTAL**	**2,559,643**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
33,000	33,000	33,000	33,000	33,000	101-4200	Hotel/Motel Room Tax	33,000	1.3%
81,113	81,661	81,424	82,504	82,504	241-4400	Transportation-Hwy Main	81,661	3.2%
1,005,876	1,156,748	964,602	1,133,293	1,133,293	241-4410	Transp.-Local Streets	1,214,097	47.4%
-	4,569	-	-	-	541-4100	Streets	-	0.0%
-	14,667	14,877	15,000	15,000	541-4200	Snow and Ice Control	18,000	0.7%
19,733	8,566	8,099	8,000	8,000	541-4900	Others	8,000	0.3%
13,394	15,403	6,357	8,000	8,000	931-4600	Snow and Ice Removal	8,000	0.3%
352,557	306,857	344,799	309,110	269,767		Unallocated Revenues[1]	343,621	13.4%
1,049,848	787,424	845,848	901,134	1,041,262		Tax Levy	853,264	33.3%
2,555,521	**2,408,894**	**2,299,006**	**2,490,041**	**2,590,826**		**TOTAL**	**2,559,643**	**100.0%**

[1] *Unallocated revenues in 2014 and 2015 restated from prior versions of the document due to a formula error*

Electrical Services
Dept #335

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
332,919	297,815	278,831	306,672	306,672	5100	Wages	313,340	31.1%
161,247	143,655	134,728	153,775	153,775	5195	Fringe Benefits	148,016	14.5%
191,320	94,799	92,282	87,128	87,128	5500-5520	Internal Charges	103,995	19.1%
339,433	386,712	377,814	381,658	383,243	5200-5900	Operating Expenditures	389,229	31.6%
-	-	-	-	2,000	5950-5970	Capital Outlay	-	0.0%
6,250	6,350	6,200	6,200	6,200	5980-040	Rpl Deteriorated Poles	6,200	0.6%
24,791	37,317	27,680	30,000	30,000	5980-060	Repair Damage Poles	30,000	3.0%
1,055,960	**966,648**	**917,535**	**965,433**	**969,018**		**TOTAL**	**990,780**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
75,923	58,419	71,759	40,000	40,000	541-4500	Street Lighting	40,000	100.0%
159,315	136,379	137,609	119,847	138,300		Unallocated Revenues	133,008	0.0%
820,722	771,850	708,167	805,586	790,718		Tax Levy	817,772	0.0%
1,055,960	**966,648**	**917,535**	**965,433**	**969,018**		**TOTAL**	**990,780**	**100.0%**

Public Works Facility Outside
Dept #351

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
53,025	87,492	103,515	40,555	40,555	5100	Wages	38,765	40.8%
27,890	43,910	53,650	21,281	21,281	5195	Fringe Benefits	23,061	24.3%
17,657	20,394	17,822	24,906	24,906	5500-5520	Internal Charges	31,397	33.0%
860	459	1,539	1,400	2,600	5200-5900	Operating Expenditures	1,800	1.9%
-	-	6,678	-	6,678	5950-5970	Capital Outlay	-	0.0%
99,432	**152,255**	**183,204**	**88,142**	**96,020**		**TOTAL**	**95,023**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
15,002	21,481	27,476	10,942	13,704		Unallocated Revenues	12,756	13.4%
84,430	130,774	155,728	77,200	82,316		Tax Levy	82,267	86.6%
99,432	**152,255**	**183,204**	**88,142**	**96,020**		**TOTAL**	**95,023**	**100.0%**

Solid Waste Management
Dept #361

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
552,487	496,516	490,149	467,319	467,319	5100	Wages	450,631	22.5%
284,361	268,263	274,906	251,763	251,763	5195	Fringe Benefits	247,190	12.4%
601,195	546,236	570,880	546,335	546,335	5500-5520	Internal Charges	549,204	27.5%
737,229	732,365	729,153	798,770	773,270	5200-5900	Operating Expenditures	742,900	37.1%
-	11,164	-	14,000	14,000	5950-5970	Capital Outlay	-	0.0%
6,920	8,526	4,098	15,000	10,000	5980-010	Monitoring Well Operation	10,000	0.5%
-	-	-	-	-	5980-040	Recycling Trans Study	-	0.0%
2,182,192	**2,063,070**	**2,069,186**	**2,093,187**	**2,062,687**		**TOTAL**	**1,999,925**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
186,208	186,211	176,949	175,000	185,517	241-4430	Recycling Grant	185,000	9.3%
3,650	3,470	2,500	3,500	3,500	561-4200	Backyard Refuse Collect	3,500	0.2%
13,296	12,278	18,023	15,000	18,000	561-4210	Special Residential Collect	18,000	0.9%
885	800	1,050	800	1,000	561-4220	Refuse Cart Sales	800	0.0%
10,991	2,538	5,103	3,000	3,000	561-4300	Refuse Disposal Fees	3,000	0.2%
18,310	23,871	20,608	-	-	561-4310	Appliance Recycling Fees	-	0.0%
88,220	66,290	70,200	65,000	70,000	561-4400	Recycling Center Tags	65,000	3.3%
1,433	-	429	15,000	18,000	561-4410	Recycling Sales-General	18,000	0.9%
695	690	635	500	500	561-4420	Tire Disposal Fee	500	0.0%
115,369	37,710	59,292	25,000	100,000	561-4440	Recycling Rebates	65,000	3.3%
10,154	404	465	12,500	12,500	561-4900	Other	-	0.0%
329,232	291,066	310,331	259,845	294,390		Unallocated Revenues	268,482	13.4%
1,403,749	1,437,742	1,403,601	1,518,042	1,356,280		Tax Levy	1,372,643	68.6%
2,182,192	**2,063,070**	**2,069,186**	**2,093,187**	**2,062,687**		**TOTAL**	**1,999,925**	**100.0%**

Forestry Department
Dept #561

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
569,967	604,999	624,144	602,280	602,280	5100	Wages	615,408	44.8%
324,165	326,003	321,611	320,900	320,900	5195	Fringe Benefits	304,663	22.2%
295,577	256,407	242,538	233,042	233,042	5500-5520	Internal Charges	249,865	18.2%
148,147	136,242	120,063	188,041	196,049	5200-5900	Operating Expenditures	200,481	14.6%
1,027	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
-	-	-	6,800	6,800	5980-025	Discovery Parkway Planting		0.0%
-	-	-	2,500	2,500	5980-040	Gypsy Moth Prevention	2,500	0.2%
2,875	-	-	-		5980-080	Urban Forestry Grant		0.0%
2,050	-	-	-		5980-090	Rpl Plantings-Hart Park		0.0%
3,687	44,644	34,366	-		5980-120	Emerald Ash Borer Insert		0.0%
1,347,495	**1,368,295**	**1,342,722**	**1,353,563**	**1,361,571**		**TOTAL**	**1,372,917**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
3,117	-	-	-	-	241-4465	Urban Forestry Grant	-	0.0%
9,257	6,580	5,266	-	-	541-4600	Chemical Treatments	-	0.0%
3,398	7,324	29,509	5,850	5,850	541-4620	Forestry	5,850	0.4%
1,409	176	-	600	600	931-4400	Tree Planting	600	0.0%
10,592	2,753	-	-	-	931-4500	Weed Cutting	-	0.0%
8,897	8,624	3,797	6,000	6,000	931-4800	Tree Removal	7,500	0.5%
203,300	193,045	201,378	168,029	194,326		Unallocated Revenues	184,308	13.4%
1,107,525	1,149,793	1,102,772	1,173,084	1,154,795		Tax Levy	1,174,659	85.6%
1,347,495	**1,368,295**	**1,342,722**	**1,353,563**	**1,361,571**		**TOTAL**	**1,372,917**	**100.0%**

PERSONNEL SCHEDULE

Public Works Operations [1]				
Position Description	2017 FTE	2018 Base Positions	2018 FTE	2017-18 Change
Administrative Support Specialist	-	2	2.00	2.00
Arborist	9.00	8	8.00	(1.00)
Business Manager	1.00	1	1.00	-
Director of Public Works	1.00	1	1.00	-
Dispatcher/Clerk	1.00	0	-	(1.00)
DPW Crew Leader	3.00	3	3.00	-
DPW Maintenance Worker	24.00	32	32.00	8.00
DPW Maintenance Worker - Parks	1.00	0	-	(1.00)
Laborer - Custodian - Parks	4.00	3	-	(4.00)
Landscape Maintenance Intern	0.50	0	0.50	-
Management Analyst	-	1	1.00	1.00
Office Assistant	2.50	0	-	(2.50)
Operations Superintendent	1.00	1	1.00	-
Parks/Forestry Superintendent	1.00	0	-	(1.00)
Parks-Forestry Crew Leader	-	1	1.00	1.00
Seasonal - Drop-off	0.41		0.41	-
Seasonal - Recycling/Yard Waste	0.50		0.50	-
Seasonal - Roadway Maintenance	2.50		2.31	(0.19)
Seasonal Parks	1.76		1.76	-
Seasonal Parks - Ground Maint	1.62		1.76	0.14
Seasonals - Forestry	0.61		0.61	-
Seasonals - Forestry EAB	0.92		0.92	-
Swing Support - Forestry	0.74	0	-	(0.74)
Swing Support - Parks/Forestry	1.01	0	-	(1.01)
Urban Forestry and Grounds Supervisor	-	1	1.00	1.00
Watchperson	3.00	0	-	(3.00)
TOTAL	**62.07**	**54.00**	**59.77**	**(2.30)**

1 Parks and Forestry previously reported seperately but is now included here

Traffic and Electric Maintenance				
Position Description	2017 FTE	2018 Base Positions	2018 FTE	2017-18 Change
Electrical Technician	4.00	4	4.00	-
Laborer Seasonal	0.28	1	0.28	-
Sign Technician	1.00	1	1.00	-
Traffic&Electric Superindtendnt	1.00	1	1.00	-
TOTAL	**6.28**	**7.00**	**6.28**	**-**

*Forestry Personnel Schedule included under Parks

FUND NO. 07, 29

PUBLIC WORKS BUILDING

PURPOSE

This budget provides the operation, maintenance, repair, and security of the Public Works Building (PWB).

PROGRAMS/SERVICE LINES

The PWB houses approximately 20 seasonal and 75 full-time personnel. This includes offices, storage, and vehicle parking/maintenance. It covers a 7 days a week dispatch center with emergency watchman and custodial staff. Necessary support and supervisory activities round out the remainder of this budget.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 511,904	$ 1,044,035	$ 532,131
Rev	$ 548,794	$ 796,375	$ 247,581
Net	$ 36,890	$ (247,660)	$ (284,550)
FTE's			-

MAJOR CHANGES

- DPW Building Remodel and Roof Repair Planned
- LED conversion in Fleet parts room and shop.
- Transition Facilities Manager to DPW

2017 ACHIEVEMENTS

- Barrientos Design and Harwood Engineering completed a design and building systems **assessment to develop an initial plan**, scope and prioritization **of future renovation** of approximately 11,000 square feet of administrative areas **of the Public Works facility**.
- Complete **analysis of Public Works building roof**. Identified one major and multiple small leak areas. Prioritized small leak areas for repair in 2017 and large roof section over administrative area for replacement in 2018.
- Received **internal grant to complete LED conversion of lighting in Fleet machine shop** and parts area to be completed in the first quarter of 2018. This will complete LED conversion of all non-administrative areas of the Public Works facility.
- Begin **transition of Facility Manager from Engineering to Public Works** as part of reorganization plan.

2018 GOALS

- Install **LED lighting in Fleet** parts and machine shop areas.
- Complete **transition of Facilities Manager and staff** into Public Works
- Develop **plans to renovate Public Works facility** to include improvement of administrative offices, exercise, meeting and lunch room facilities and building systems such as boiler valve and electrical panel replacement

2017 BUDGETARY CHANGES

BUILDING IMPROVEMENTS – EXPENSE INCREASE $40,000

- 2017 Roof repair of multiple small area roof leaks on main area of Public Works facility

SUNDRY CONTRACTUAL – EXPENSE $17,822

- Funds for consultant to complete design and building systems assessment

2018 BUDGETARY CHANGES

BUILDING IMPROVEMENTS – EXPENSE INCREASE $375,592

- Trench Drain Televising and Repair - $13,592 to complete trench drain televising and repair as part of Public Works building remodeling.
- Truck Scale Automation - $40,000: Automation of truck scales to allow for automatic weighing of refuse, forestry, salt trucks to control inventories, speed processing of vehicles, and to free administrative staff for other activities so reorganization can take place
- Replace Boiler Valve and Pump -$32,000: Replace leaking boiler valve and pump assembly original to building
- Administrative Area Roof Repair- (29-634-5910-000)- $290,000- Replacement of roof over administrative area of Public Works building identified in roof assessment completed above
- In addition the capital budget will include funding for the Public Works Facility Administrative and Building Systems Renovation - (03-191-5980-000)- $1,160,000- Funding to renovate 11,000 square feet of administrative area to include renovation of administrative offices, lunch room, exercise facilities, large and small meeting room renovation and HVAC modernization for Public Works building that has had no renovation since it was built in 1961. Renovation will facilitate consolidation of administrative staff to launch Administrative Services Center to centralize and improve Customer Care initiatives as well as improve morale of all Public Works employees.

BUDGET SUMMARY TABLE

Public Works Building Operations
Fund #07

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
258,382	196,113	185,447	148,454	148,454	5100-5190	Wages	135,630	18.0%
139,408	108,316	89,252	66,961	66,961	5190-5198	Fringe Benefits	78,915	10.5%
9,930	11,873	6,012	6,436	6,436	5500-5520	Internal Charges	6,553	0.9%
235,141	240,455	198,974	277,093	328,192	5200-5900	Operating Expenditures	326,352	43.3%
-	-	8,847	-	7,449	5950-5970	Capital Outlay	-	0.0%
6,578	6,547	11,832	12,960	12,960	5990	Insurance	6,585	0.9%
-	-	-	-	-	921-5400	Tsf to PW Bldg Capital	200,000	26.5%
649,439	**563,304**	**500,364**	**511,904**	**570,452**		**TOTAL**	**754,035**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
602,604	564,681	483,699	487,003	487,003	303-4100	Building Rental	509,110	91.5%
44,756	47,549	47,554	47,549	47,549	03-4100-10	External Bdg Rent-School	47,549	8.5%
726	(54)	-	-	-	303-4400	Other Income	-	0.0%
648,086	**612,176**	**531,253**	**534,552**	**534,552**		**TOTAL**	**556,659**	**100.0%**

Public Works Building Capital
Fund #29

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	-	-	-	5200-5900	Operating Expenditures	-	0.0%
-	-	-	-	-	921-5420	Tsf to Debt Service	-	0.0%
-	-	-	-	-	634-5910	Building Improvements	290,000	100.0%
-	**-**	**-**	**-**	**-**		**TOTAL**	**290,000**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	-	-	-	841-4900	Other Revenues	-	0.0%
-	-	-	-	-	921-4200	Trf from PW Building Op	200,000	
-	-	-	-	-	921-4400	Trf from TIF	-	0.0%
-	34,092	22,073	14,242	14,656	921-4600	Depreciation Tsf	39,716	16.6%
-	**34,092**	**22,073**	**14,242**	**14,656**		**TOTAL**	**239,716**	**16.6%**

PERSONNEL SCHEDULE

*Included with Public Works Operations

MUNICIPAL COMPLEX

PURPOSE

This program is intended to provide employees with an effective work environment, maintain a clean building for all departments, and maintain the building infrastructure at the municipal complex.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 951,754	$ 882,158	$ (69,596)
Rev	$ 944,359	$ 882,399	$ (61,960)
Net	$ (7,395)	$ 241	$ 7,636
FTE's	3.00	4.00	1.00

MAJOR CHANGES

PROGRAMS/SERVICE LINES

- Building Safety and Security
- Environmental Control and Preventive Maintenance
- Contractual Services Management
- Capital Improvements
- Service and Work Order Requests

2017 ACHIEVEMENTS

- Hiring of new HVAC techs to Facilities staff
- Renewed efforts to run the facilities more efficiently
- Emphasis on repairing systems to operate as designed
- Emergency 24 hour lights upgraded to LED
- New store front doors added for Finance hall

2018 GOALS

- Continue to **prioritize repairs** to the **buildings and HVAC** systems to keep the occupants comfortable and reduce utility use
- Develop a **proactive preventative maintenance program** to keep equipment from failing and reduce overall maintenance expense
- **Develop the knowledge and skill** within the staff to handle large volumes of work
- **Upgrade general lighting** in Municipal building to LED
- Work with **Library** to **upgrade lighting and controls**

2018 BUDGETARY CHANGES

BUILDING MECHANICAL UPGRADES

With the long term plans for the building remaining in limbo, the emphasis will remain on repairing and maintaining the systems that are currently in place. Through a retro-commissioning process funded by Focus on Energy, we anticipate many repairs to the HVAC systems will be identified. The building repairs budget was given extra funding while not increasing the overall facility budget. Funds were allocated for repairs from other accounts that are seeing less demand, especially in utilities, where there has been a significant downward trend. This has been due in part to warmer winters, but more due to running the systems more efficiently.

STAFFING

With the retirement of both of the Facilities technical staff between 2016 and early 2017, two new HVAC techs were hired. While we are still in the learning curve for them, we have seen, and expect to continue to see a greatly reduced dependence on outside contractors for routine repairs. With the reorganization of the reporting structure with Facilities now aligning with DPW, we are looking to do more collaboration with the other divisions of City staff, such as the electrical department, to further reduce the use of outside contractors.

BUDGET SUMMARY TABLE

Municipal Complex Reserve Fund #25

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
113,419	95,869	157,251	188,736	188,736	5100	Wages	123,542	14.0%
1,076	1,630	(4,244)	1,250	1,250	5120	Accrued Vacation Expense	-	0.0%
64,975	61,013	74,337	74,874	74,874	5195	Fringe Benefits	91,595	10.4%
9,283	12,298	12,167	12,705	12,705	5500-5520	Internal Charges	19,388	2.2%
495,223	635,637	505,869	668,189	684,410	5200-5900	Operating Expenditures	645,133	73.1%
-	5,047	1,169	4,000	4,000	5950-5970	Capital Outlay	-	0.0%
1,059	268	600	2,000	11,100	5980-015	Emergency Management	2,500	0.3%
-	-	-	-	-	5990-000	Transfer to General Fund	-	0.0%
685,035	**811,762**	**747,149**	**951,754**	**977,075**		**TOTAL**	**882,158**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
870,745	831,055	955,754	941,859	941,859	181-4100	Building Rentals	880,399	99.8%
3,189	4,587	5,355	2,500	2,500	181-4200	Civic Center Rentals	2,000	0.2%
-	2,524	-	-	-	181-4900	Other Revenue	-	0.0%
873,934	**838,166**	**961,109**	**944,359**	**944,359**		**TOTAL**	**882,399**	**100.0%**

Physical Plant Operations

Position Description	2017 FTE	2018 Base Positions	2018 FTE	2017-18 Change
Building Maintenance Lead	1.00	1	-	(1.00)
Custodial Worker	1.00	1	1.00	-
Facilities Manager [1]	-	1	1.00	1.00
HVAC Technician	1.00	1	2.00	1.00
TOTAL	**3.00**	**4.00**	**4.00**	**1.00**

1 Previously reported under Engineering

FLEET MAINTENANCE RESERVE

PURPOSE

To provide safe, reliable, appropriate and well-maintained vehicles and equipment to various city departments to assist them in accomplishing their goals. While utilizing professional ASE-certified technicians and staff in a service-oriented environment by means of efficient and cost-effective methods.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 2,995,823	$ 3,064,320	$ 68,497
Rev	$ 3,008,478	$ 3,067,203	$ 58,725
Net	$ 12,655	$ 2,883	$ (9,772)
FTE's	9.00	9.50	0.50

*Does not include Fund #23

MAJOR CHANGES

- Rebuild/fabricate parts and materials needed to repair our 1979 Morbark yard chipper.
- Purchase/set-up one new 10 passenger Havis dual compartment Police Ford Transit prisoner van.
- Leaf Vacuum Trailer Pilot Program

PROGRAMS/SERVICE LINES

The Fleet Maintenance department consists of a Superintendent, Stock Clerk/Lead Mechanic, seven Mechanics and a shared Clerk III position that is currently vacant. They assist in the acquisition, repair, maintenance and disposal of city vehicles and equipment that is provided to all city departments with the exception of the Fire Department. Fleet provides service for over 360 various types of vehicles and equipment. Some examples are passenger cars, front end loaders, Automated refuse trucks, aerial lift trucks, back hoes, asphalt rollers, Bobcat with attachments, snow plow trucks and smaller equipment like snow blowers, chainsaws, lawnmowers, ATV's, concrete saws, salt spreaders, brine making equipment, etc. In addition, Fleet provides repairs to equipment within departments and at remote sites throughout the City. In the past we have made repairs to the Police department's shooting range, welded/repaired tables for City Hall, welded/repaired bridge railings, repaired parking bollards and welded benches in the Village, rebuilt the fire escape at Public Works, welded/repaired sign sockets, designed and fabricated tools/equipment, etc. Fleet's staff is extremely versatile and can perform multiple tasks with quality results. This department also provides support services for all major Public Works operations such as refuse collection, fall leaf collection, snow and ice control operations, brine production on site including maintaining all anti-icing and pre-wetting tanks and vehicles, flood and wind damage cleanup operations. As well as purchasing, distributing fuel and maintaining the fuel management system. Fleet also provides the maintenance and repair for the School District's vehicles and equipment.

2017 ACHIEVEMENTS

- Rebuild/fabricate parts and materials needed to rebuild 1979 Morbark yard chipper (featured in Wauwatosa Invests)

DPW Employees Save $800K with Chipper Repair

The 1979 Morbark chipper has been a staple machine in the City of Wauwatosa's Fleet department for many years. Unfortunately, after years of use, the chipper went out of service last fall, and, given its incredible weight, length and overall size, it was virtually impossible to move the machine indoors for extensive repairs to make it operational again.

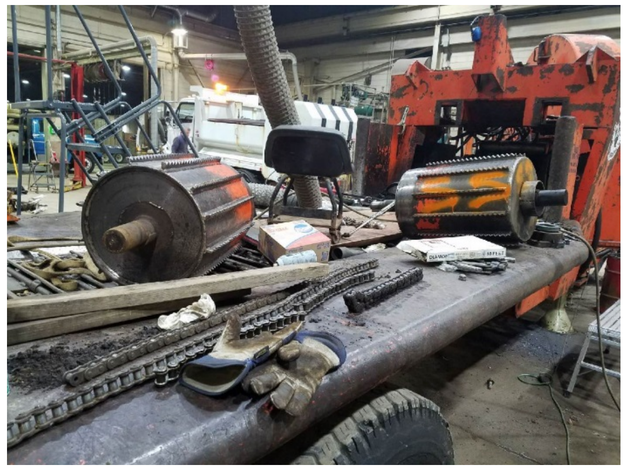
That didn't deter DPW's Jason Skoug. Utilizing his extensive tractor trailer knowledge, Jason took initiative to repair the chipper, and was able to detach and tow the machine into the shop with a quad axle tow truck.

Moving the chipper was not the only challenging part of the repair project. Skoug's team, which *included Joel Wichman and Patrick Sweeney, had to manually fabricate and weld parts that were no longer available. In the end, the entire machine was rebuilt down to the bearings and bushings, and was up and running within two months.*

Mike Hahn, Fleet Superintendent, was very impressed with his team's ability to repair the aging machine, which generated a tremendous cost savings to the City. Had Jason not initiated the repair, the City would have paid approximately $800,000 for a new Morbark chipper.

The fleet team's efforts showcased the specialized knowledge and skillsets of each team member, and their dedication to service, superior craftsmanship and the City of Wauwatosa.

Before (January 2017):



After (March 2017):

2017 ACHIEVEMENTS CONTINUED

- Purchase and set up (1) new 10 passenger dual compartment Police Ford Transit prisoner van.

- Purchase and set up (5) new Ford Explorer Police interceptor Utility Police vehicles.
- Purchased a previously leased 2015 John Deere 544K with only 500 running hours from Brooks Tractor, saved over $43,000.00 vs. a new model with 3 year warranties included.
- Spec, Bid, and purchased (1) new F550 40' Aerial truck for the Electrical department from Utility Sales and service.
- Retro-fit existing Patrol Plow truck (T-121) with a Right hand Wausau wing plow assembly.
- Spec, Bid, and purchase 2017 Freightliner SD108 Patrol Plow/Salter with front and RH wing plows.
- Spec and purchase new 2017 F150 4x4 pick up for the Water Utility operations.
- The repair and upgrade of our 1962 P&H 10 ton overhead shop Crane. This Crane now meets all OSHA electrical code standards and safety guidelines.
- Collaborated with other communities West Allis, Elm Grove on the sale of Brine for anti-icing, pre-wetting systems as they expand winter roadway maintenance programs.
- Disposal of surplus vehicles and equipment in a manner most advantageous to the City.
- Train operators and mechanics on the operation and maintenance of new vehicles and equipment.
- Implement and train employees on the new Gallop, Neogov smart goal pay for performance programs.
- Specification and procurement of all new and replacement equipment.
- (3) Fleet personnel become State of Wisconsin certified in UST as underground fuel storage operators, we are required by the State of Wisconsin to have certified operators on site to safely inspect, maintain, and perform repairs to our fuel island.

2018 GOALS

- Proprietarily purchase the following piece of equipment: One previously leased 2015 John Deere specific 544K loader. Fleet was able to procure another leased 544K loader for the same price/trade in value for a $40,000 savings vs. new. Purchasing strictly John Deere loaders and backhoes greatly reduces the amount of on hand parts needed to be kept in inventory. This increases the cost savings from reduced equipment down times due to having fewer makes/ models and diagnostic software needed for annual computer program upgrades.
  - This allows us to greatly reduce necessary parts inventory stock on hand such as tires, fuel/oil filters, attachments, pins, buckets ,concrete busters, and John Deere specific hydraulic, engine, and transmission synthetic oils/fluids.
  - All departments are able to cross train and share equipment that has the same type and style of controls to operate safely and fleet has the ability to interchange parts between identical pieces of equipment in the case of emergencies such as multiple water main breaks or emergency snow removal.
- Internal granting committee approves New Spartan Titan leaf vacuum collection trailer, for a 2018 Pilot program along with the Sonetics wireless communication headsets. This allows us to look at alternative leaf collection processes and to reduce the need for replacing rear loader garbage trucks in the future.
- Proper utilization of all surplus city vehicles and equipment city wide prior to selling at auction. Continuing to research the feasibility of re-purposing surplus Fire department vehicles in other departments of the city where needed to extend their useful life and provide better vehicles for the engineering crews that work mainly in rough service construction zones.
- Request a part time seasonal/ apprentice/Intern—preferably with mechanical skills and background—to assist Fleet mechanics, run errands, clean the shop and equipment, wash and lubricate vehicles. We want to develop an apprenticeship program utilizing the garage attendant position job description. This will allow us to promote and train from within to meet our high standards and requirements eventually leading to full time employment as a Wauwatosa Fleet mechanic. Especially due to the documented shortage of skilled young people entering into trades across the Midwest, as we recently encountered with the 2015 mechanic application process.
- Specification and procurement of all new and replacement equipment.
- Train operators and mechanics on the operation and maintenance of new vehicles and equipment.
- Continue to expand training for Fleet employees on the latest technology training webinars and computer software updates related to new vehicle and equipment repairs.
- Investigate the latest technology in new vehicles and equipment to reduce fleet fuel consumption in the future.

2017 BUDGETARY CHANGES

REVENUE

Revenue was reduced in 2017 with the reduced number of 2016/2017 snow/salting events for winter roadway maintenance. Yard waste collections, automated refuse maintenance costs, street sweeping costs, and the School District’s vehicle maintenance and repair costs have stabilized over this past year through fleet maintenance schedule efficiencies. Slight increase in the sale of scrap metal and a slight reduction on the anticipated sale of surplus equipment.

REPAIR PARTS - EXPENSE INCREASE $70,000

With the increased costs on repair parts from vendors and the acquisition of school districts equipment, vehicles maintenance and repairs. The maintenance and repairs of dual use refuses collection, increased yard waste collection, the Parks Pilot mowing program, street sweeping, and increased efficiency in shop Fleet has increased costs.

2018 BUDGETARY CHANGES

FLEET LABOR RATE

The shop labor rate will be $78 per hour.

PURCHASE OF NEW EQUIPMENT – EXPENSE INCREASE $840,000

Acquisition of new equipment and vehicles with funds from 23-634 - General Purpose Equipment. The following is a list of the 2018 equipment purchases:

- 6 - Ford Police vehicles 5 Explorer Police interceptors, 1 Jeep Wrangler RHD 4dr 4x4 parking Jeep. New light bars and equipment.
- 1 – John Deere specific only 544K loader.
- 1 – Freightliner SD108 cab and chassis with Dump body, Salter, front plow, and a right side wing plow.
- 1- Ford F550 cab/chassis with a 47’Aerial lift truck.
- 1 – Chevy K3500 4x4 Pickup with stainless dump body and 9’ Western plow.
- 1- Chevrolet Express 2500 series cargo van.

PURCHASE NEW EQUIPMENT THROUGH 2017/2018 INTERNAL GRANTING $83,905

- (1) 2018 Spartan Titan 25 yard self-contained Leaf Vacuum trailer and Sonetics wire-less 4 person headsets with 2 crew base stations, these wireless headset communications will be used by all DPW crews as needed. These offer state of the art hearing protection and communication in high decibel work environments.

FUEL	$301,645

The budget amount for fuel was based on the EIA projected prices for 2018 of:

- Diesel - $ 2.41 Gal.
- Unleaded - $1.93 Gal.

CAPITOL REQUESTS – INCREASE	$13,000

Update diagnostic equipment and software for existing diagnostic tools and equipment, Tech II, Alldata, IDS Ford, Cummins Insite, Pro-Link, Cat E-Tech, Navistar, Etc. - $13,000.

REPAIR PARTS - EXPENSE INCREASE	*$70,000*

Repair parts costs have increased due to increasing vendor prices, the acquisition of school districts equipment, Parks department mowing pilot programs, increased hydraulic cylinder repairs on automated refuse trucks and dump bodies, vehicle maintenance and repairs, implementation of dual use refuse collection, increased yard waste collection, street sweeping, and increased efficiency in Fleet.

BUDGET SUMMARY

Fleet Maintenance Reserve
Fund #06

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
553,071	549,283	560,184	587,961	587,961	5100-5190	Wages	624,542	20.4%
309,324	307,462	266,380	268,157	268,157	5190-5198	Fringe Benefits	316,815	10.3%
151,026	142,516	131,195	132,227	132,227	5500-5520	Internal Charges	140,638	4.6%
47,104	67,197	66,187	73,983	75,219	5200-5900	Operating Expenditures	75,745	2.5%
284,077	9,521	10,972	23,180	23,180	5950-5970	Capital Outlay	13,000	0.4%
1,648,732	1,412,105	1,417,650	1,489,623	1,489,623	06-202	Operating Supplies & Exp	1,399,254	45.7%
331,546	347,524	391,470	318,209	318,209	06-203	Repairs	389,314	12.7%
178,729	94,625	88,976	102,483	292,483	06-204	Cost of Sales	105,012	3.4%
3,503,609	**2,930,233**	**2,933,014**	**2,995,823**	**3,187,059**		**TOTAL**	**3,064,320**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
3,281,842	2,917,694	2,861,936	2,982,078	2,982,078	202-4100	Equipment Rental	3,041,203	99.2%
2,109	4,148	6,422	400	400	202-4300	Sale of Scrap	1,000	0.0%
-	-	-	-	-	202-4400	Other Income	-	0.0%
60,160	25,821	85,333	26,000	26,000	202-4500	Gain (Loss) on Sale of Equip	25,000	0.8%
3,344,111	**2,947,663**	**2,953,691**	**3,008,478**	**3,008,478**		**TOTAL**	**3,067,203**	**100.0%**

General Purpose Fund Equipment
Fund #23

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
47,287	47,237	94,758	-	-	634-5910	Passenger Vehicles	26,000	2.9%
215,689	277,321	235,789	237,500	237,500	634-5920	Public Safety Equipment	246,500	27.5%
216,806	65,187	702,071	570,000	570,000	634-5930	Public Works Equipment	567,500	63.3%
-	-	75,241	28,000	28,000	634-5940	Water Utility Equipment	-	0.0%
60,188	59,188	57,938	57,188	57,188	921-5420	Transfer to Debt Service	56,188	6.3%
539,970	**448,933**	**1,165,797**	**892,688**	**892,688**		**TOTAL**	**896,188**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
84,631	41,921	114,332	47,500	47,500	841-4500	Sales of Vehicles & Equip	53,000	5.9%
4,989	-	-	-	-	841-4600	Alcohol Enforcement Grant	-	0.0%
-	-	-	-	-	911-4200-121	Proceeds from L-T Debt	-	0.0%
-	40,355	-	-	-	921-4100	Transfer from General Fund	-	0.0%
879,271	869,818	807,624	831,163	831,163	921-4600	Depreciation Transfer	839,016	94.1%
968,891	**952,094**	**921,956**	**878,663**	**878,663**		**TOTAL**	**892,016**	**100.0%**

PERSONNEL SCHEDULE

Fleet Maintenance

Position Description	2017 FTE	2018 Base Positions	2018 FTE	2017-18 Change
Fleet Superintendent	1.00	1	1.00	-
Intern	-	1	0.50	0.50
Lead Mechanic/Stock Clerk	1.00	1	1.00	-
Mechanic	7.00	7	7.00	-
TOTAL	**9.00**	**10.00**	**9.50**	**0.50**

FUND NO. 27

PARKS RESERVE

PURPOSE

This department provides for the operation and maintenance of all parks' facilities, programs, senior center, and boulevard maintenance.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$1,474,921	$1,493,384	$ 18,463
Rev	$1,471,771	$1,443,384	$ (28,387)
Net	$ (3,150)	$ (50,000)	$ (46,850)
FTE's			-

MAJOR CHANGES

- 2017 Revenue and concession increased due to the Milwaukee Torrent.
- Tennis Court Improvements

PROGRAMS/SERVICE LINES

Hall rentals, maintenance of athletic fields, general park maintenance, boulevard flower bed planting and maintenance, Wauwatosa Beautification Committee (WBC) and perennial bed and flower pot watering fall within the purview of Parks.

- Halls are cleaned and prepared for each rental.
- Athletic fields are maintained all year and prepared for each game, practice and/or camps.
- General park maintenance at Hartung, Webster and Hart Park; includes turf maintenance, cleanup, repairs and maintenance of buildings and park amenities, park bench maintenance, playground safety inspections, and senior center assistance.
- Staff prepares, maintains, and cleans the Muellner Building for the senior center, curling club, and other rental groups.
- Staff plants and maintains annual flower beds and pots on City boulevards and at Hart Park. Additionally staff waters WBC perennial beds on boulevards, around welcome signs, and flower pots, WGNA perennial beds, and the Highlands Assn. perennial and annual beds.
- Administration includes the necessary clerical support and supervision for this section as well as for turf maintenance, concessions, and curling club contracts.

2017 ACHIEVEMENTS

- The **Milwaukee Torrent soccer club** now plays their home games at Hart Park increasing revenue from tickets sales and concessions.
- Complete **replacement of playground equipment and play surface at Webster Park**.
- Purchased and installed **new trash/recycling receptacles** at Hart Park.
- Install **3 game tables (checkers/chess)** at Hart Park.
- 22 WBC perennial beds, 22 flower pots, and 41 WGNA perennial beds are watered by city staff.
- Transition **turf maintenance program** to the Forestry department.
- Coordinate with Facility manager on **building repairs and improvements**.

Hart Park Rentals, January through June

	YTD '17	YTD '16
Muellner Building		
No. of rentals	162	139
Revenue	55,818	50,872
Stadium		
No. of rentals	262	199
Rental hours	566	525
Revenue	54,181	36,308
Concessions	18,874	0
Projected Total Stadium Rentals for 2017:	Revenue:	110,000

2018 GOALS

- Explore options to **increase Park utilization and revenue**.
- Transition **Watchpersons position** and Parks maintenance staff to Operations DPW 1 position to better utilize staff and improve customer service.
- Collaborate with the Urban Forester/Grounds Maintenance Supervisor to **develop a grounds maintenance program** at Parks to increase attractiveness of the facility.
- Transition the **turf and grounds maintenance program** to Forestry department.
- Combine forces with the Facility maintenance department **on building repairs, maintenance and improvements**.

2017 BUDGETARY CHANGES

No major budgetary changes in 2017

2018 BUDGETARY CHANGES

27-551-5750 BUILDING IMPROVEMENTS – EXPENSE INCREASE $ 80,000

- Resurface eight tennis courts - $80,000

Other improvements funded through capital budget:

- Hart Park tennis courts and sand volleyball court lighting - $ 165,000
- Replace chain link fence on south side of Hart Park Lane - $47,250

REVENUE INCREASE $ 30,000

- Milwaukee Torrent revenue and concessions sales are projected to result in an increase of $30,000 in revenue.

BUDGET SUMMARY TABLE

Park Reserve Fund #27								
Expenditures								
2014 Actual	**2015 Actual**	**2016 Actual**	**2017 Adopted Budget**	**2017 Estimated**	**Acct #**	**Name**	**2018 Budget**	**% of Total**
399,761	398,503	454,936	503,123	503,123	5100	Wages	439,894	29.5%
203,649	204,502	190,858	194,490	194,490	5195	Fringe Benefits	204,815	13.7%
47,117	42,794	61,746	58,116	58,116	5500-5520	Internal Charges	64,579	4.3%
286,303	298,040	294,213	266,978	376,084	5200-5900	Operating Expenditures	326,142	21.8%
-	-	-	100,000	100,000	5910-000	Asset Replacement	100,000	6.7%
1,208	110	-	2,400	2,400	5930-000	Unemployment Comp	-	0.0%
16,202	4,187	87,455	4	4	5950-5970	Capital Outlay	-	0.0%
778	-	300	-	-	5980-018	Expend from Donation-Greensp	-	0.0%
8,382	8,451	21,312	11,950	-	5980-050	Hartung Park	-	0.0%
-	-	-	-	-	5980-055	Roots Commons/Pocket Park	-	0.0%
4,265	4,331	4,946	5,000	5,000	5980-060	Wauwatosa Beautification	5,000	0.3%
-	3,061	-	-	-	5980-076	Shade Structures Hart Playgrd	-	0.0%
3,071	12,373	104	-	-	5980-120	Senior Center Programs	-	0.0%
-	-	-	3,000	3,000	5980-130	Park Marketing	3,000	0.2%
-	-	(8,848)	(11,906)	(11,906)	5990-000	Abatement	(9,652)	-0.6%
249,318	364,818	337,285	341,766	341,766	921-5100	Transfer to Debt Service	359,606	24.1%
1,220,054	**1,341,170**	**1,444,307**	**1,474,921**	**1,572,077**		**TOTAL**	**1,493,384**	**100.0%**

Park Reserve Fund #27								
Revenues								
2014 Actual	**2015 Actual**	**2016 Actual**	**2017 Adopted Budget**	**2017 Estimated**	**Acct #**	**Name**	**2018 Budget**	**% of Total**
120,404	129,755	140,469	133,000	133,000	551-4100	Recreational Buildings	140,000	9.7%
108,243	101,204	105,767	110,000	110,000	551-4105	Stadium Rentals	110,000	7.6%
39,232	9,511	35,173	30,000	30,000	551-4110	Field Rentals	30,000	2.1%
-	-	-	-	31,000	551-4115	Milw. Torrent Admission	30,000	2.1%
62,082	63,441	64,868	30,000	30,000	551-4120	Antenna Rental	43,361	3.0%
17,003	19,055	18,850	18,000	18,000	551-4200	Tennis Fees	18,000	1.2%
182	109	-	-	-	551-4210	Public Skating	-	0.0%
1,294	1,336	1,306	1,400	1,400	551-4300	Park-Merch Sales Taxable	1,400	0.1%
531	-	-	-	-	551-4600	Contributions-Hart Park	-	0.0%
-	-	80	-	-	551-4600-005	Contributions-Greenspace	-	0.0%
-	4,486	-	-	-	551-4610	Contrib-Senior Center	-	0.0%
1,112	1,898	6,694	1,500	1,500	551-4750	Interest Income	9,774	0.7%
19,364	-	-	-	5,488	551-4800	Other	-	0.0%
932,008	1,156,043	1,134,875	1,147,871	1,147,871	551-4900	Transfer from General Fund	1,060,849	73.5%
1,301,455	**1,486,838**	**1,508,082**	**1,471,771**	**1,508,259**		**TOTAL**	**1,443,384**	**100.0%**

PERSONNEL SCHEDULE

Personnel Schedule has been consolidated with Public Works

WISCONSIN RETIREMENT SYSTEM

PURPOSE

The City of Wauwatosa is statutorily required to belong to the State of Wisconsin Retirement System. The Wisconsin Retirement Fund provides income to disabled and retired city employees.

Funding is not actually shown here as it is budgeted directly in departmental budgets.

In 2018 all employees enrolled in the Wisconsin Retirement System will contribute 6.7% of salary towards their pensions. The table below provides a break-out of rates by employee group for 2017.

2018	Empl-oyee	Empl-oyer	Total	2017	EE Change	ER Change	Change
General	6.70%	6.70%	13.40%	13.60%	-0.10%	-0.10%	-0.20%
Electeds	6.70%	6.70%	13.40%	13.60%	-0.10%	-0.10%	-0.20%
Police	6.70%	11.16%	17.86%	17.80%	-0.10%	0.16%	0.06%
Fire	6.70%	15.36%	22.06%	22.10%	-0.10%	0.06%	-0.04%

The Fire rate is higher than Police because sworn Fire employees do not pay, nor will they receive, social security. Police and Fire employer contribution rates are higher as a result of their earlier retirement eligibility and duty-disability pay which is also funded by the Wisconsin

For the 2018 Budget, $3,221,109 is included for the employer pension contribution (all funds). This represents an increase of $86,695 from the 2017 Adopted Budget due to a slight increase in the Police and Fire rates as well an increase in total wages.

FUND NO. 01-612

SOCIAL SECURITY

PURPOSE

This account facilitates the funding of the City's portion of Social Security and Medicare. Funding is not actually shown here as it is budgeted directly in departmental budgets.

The city's contribution is matched by payroll deductions from the covered employees and equals 6.2% for Social Security and 1.45% for Medicare for a total of 7.65%. The contribution for fire employees is only 1.45% of payroll as these employees are not covered by Social Security. The earnings limit to pay in Social Security for 2017 is $127,200

For the 2018 Budget $1,923,206 is budgeted for all funds Social Security and Medicare employer contributions as compared to $1,888,118 in the 2017 Budget. The $35,088 increase is due to the assumed cost of living adjustment, step and performance increases and additional positions.

WORKERS COMPENSATION

PURPOSE

This fund mitigates the City's safety and workers compensation risk.

PROGRAMS/SERVICE LINES

In the first half of 2016 we completed an RFP process. This culminated in the selection of a new third party administrator for worker's compensation and a safety consultant. The selected vendor for both professional services is AEGIS Corp. of Brookfield. The following two areas describe the scope of each.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 766,700	$ 777,146	$ 10,446
Rev	$ 765,040	$ 768,500	$ 3,460
Net	$ (1,660)	$ (8,646)	$ (6,986)
FTE's	-	-	-

MAJOR CHANGES

- Enhanced Safety Program
- 3.2% decrease in claims budget

EMPLOYEE SAFETY SERVICES

- Manage the City's safety in the workplace initiatives, including employee communication, training, city-wide standards, policy development, and enforcement.
- Lead new city-wide safety committee.
- Coordinate the provision of all work-related health programming, medical tests, evaluation of work process/equipment use practices, and maintain related record-keeping.
- Recommend and develop safety programming and safety standards.
- Evaluate safety practices of line departments and provide direction to correct errors and offer recommendations regarding work-process improvement to promote safety.
- Foster a collaborative city-wide safety culture.
- Perform safety audits pursuant to city-wide standards.
- Report and document breaches in safety protocol on the part of the employees to the relevant department director and human resource director.
- Determine pre-employment health-related tests and requirements.
- Serve as primary liaison with CVMIC on matters of employee safety.

WORKERS COMPENSATION SERVICES

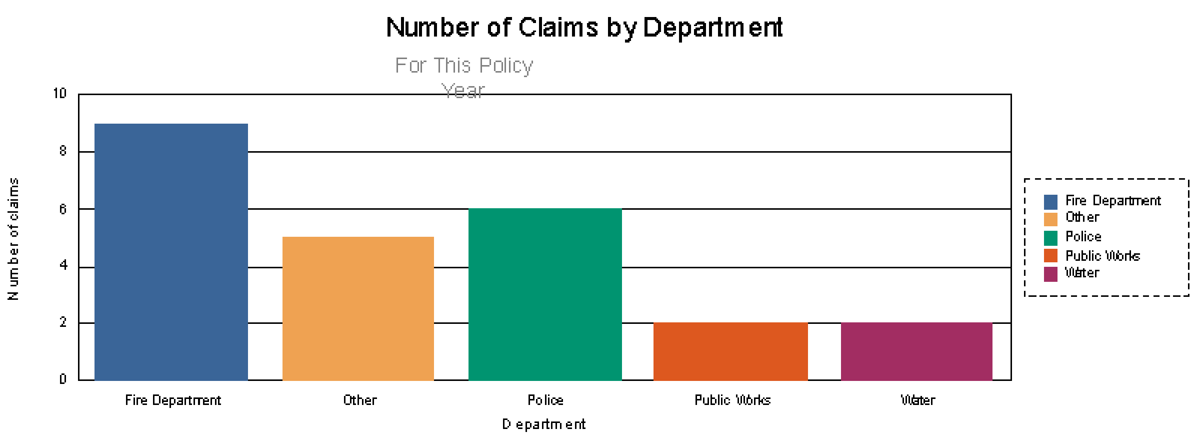
- Administer the City's workers compensation function, including claims management, injury and accident investigation, and manage return to work processes.
- Authorize and develop light-duty assignments, proposes workplace accommodations, and determine injury pay eligibility.
- Advise the director on performance of the workers compensation administrator.
- Serve as primary liaison with CVMIC on matters of workers compensation.

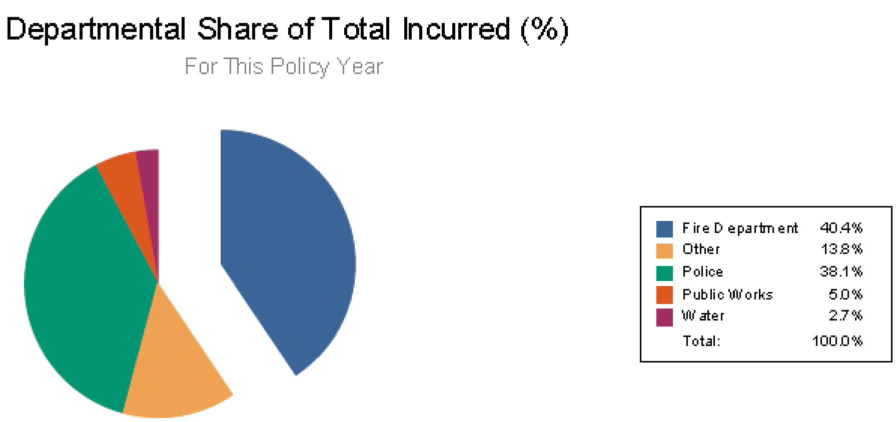
2018 GOALS

- Implement above initiatives through professional contractual services
- Take initial steps to create an **integrated safety and worker's compensation program** with the goal of overall risk mitigation
- Work with departments on implementation of new contracts
- Monitor progress of contract and success of programs

2017 BUDGETARY CHANGES

- While no changes are made to the 2017 budget, the City has incurred 24 claims to date for an estimated cost of $312,945 as compared to 9 claims for an estimated cost of $159,215 during this same period as last year. This is above the average annual number of claims since 2011 (42) and the total average cost of claims of $572,399 (adjusted for inflation). While $620,000 was budgeted for claims, given the volatile nature of workers compensation, no adjustment has been made to the budget. The table below depicts the claims to date by department.





2018 BUDGETARY CHANGES

- The insurance claims budget is decreased $20,000 to $600,000 in order to closer reflect the historical average. The five-year average adjusted for medical inflation is $572,399 which includes one particularly bad year; with that year removed, the average is $564,715. The claims budget is allocated among departments based on their 3-year average of total claims. Thus the distribution of this total between departments shifts as shown in the table below.

	2016	2017	Change	%
General Government	42,100	21,000	(21,100)	-50%
Fire Departtment	174,800	159,000	(15,800)	-9%
Police Department	193,900	267,000	73,100	38%
Public Works Department	196,300	145,000	(51,300)	-26%
Water Utility	12,900	8,000	(4,900)	-38%
TOTAL	620,000	600,000	(20,000)	-3%

- As part of the enhanced safety program, an additional 0.25 FTE Human Resources Generalist is allocated to the Worker Compensation Fund resulting in a $18,507 increase in wages and benefits.
- Sundry contractual and third party administration fees increase $12,915 due to including an expedited back to work program piloted in 2017. This will continue in 2018 and include the actual amount for the AEGIS contract for third party administration and safety services as the contract was still being negotiated at this time last year.
- Due to changes in the three-year departmental claims averages described above, there are shifts in the transfers that fund the Worker Compensation program. The transfer from the General Fund increases 4.3% to $661,872 while the transfer from the water utility drops 36% to $10,067 and the transfer from internal service funds decreases 21% to $88,011.

Workers Compensation
Fund #09

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
(82,591)	452,925	294,750	193,900	193,900	211-5100	Claims-Police Dept.	267,000	34.4%
251,353	66,579	77,489	174,800	174,800	211-5200	Claims-Fire Dept.	159,000	20.5%
165,549	109,550	86,974	196,300	196,300	211-5300	Claims-Public Works	145,000	18.7%
17,888	41,256	(6,416)	42,100	42,100	211-5400	Claims-All Other	21,000	2.7%
28,300	(17,438)	8,945	12,900	12,900	211-5500	Claims-Water Utility	8,000	1.0%
17,883	13,662	19,173	19,569	19,569	221-5100	Wages	34,549	4.4%
8,484	6,415	3,150	7,024	7,024	221-5190	Fringe Benefits	10,486	1.3%
57,475	55,349	52,453	55,107	55,107	221-5200	Excess Coverage Premium	55,076	7.1%
-	55	50	-	120	221-5315	Phone Stipend	120	0.0%
-	-	-	1,000	1,000	221-5410	Conference and Travel	-	0.0%
13,000	13,000	7,880	21,000	26,795	221-5800	Management Service Fees	26,795	3.4%
350	517	3,205	42,000	42,000	221-5810	Sundry Contractual Service	49,120	6.3%
792	11,610	6,517	1,000	1,000	221-5900	Other Expenditures	1,000	0.1%
478,483	**753,480**	**554,170**	**766,700**	**772,615**		**TOTAL**	**777,146**	**100.0%**

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
880	1,364	4,783	3,750	6,400	211-4200	Interest Earned	8,550	1.1%
3,133	-	-	-	-	211-4300	Third Party Reimbursement	-	0.0%
500,300	586,047	657,979	634,333	634,333	221-4100	Transfer from General Fund	661,872	86.1%
32,407	27,198	9,867	15,814	15,814	221-4200	Transfer from Water Utility	10,067	1.3%
200,000	-	-	-	-	221-4400	Transfer from Health/Life	-	0.0%
105,565	91,755	76,972	111,143	111,143	221-4500	Transfer from Internal Service	88,011	11.5%
842,285	**706,364**	**749,601**	**765,040**	**767,690**		**TOTAL**	**768,500**	**100.0%**

DENTAL INSURANCE RESERVE FUND

PURPOSE

This fund provides dental insurance to eligible employees.

- Two plan options available for employees: Self-insured PPO plan and a fully-insured HMO plan
- Eligibility for 2017:
  - Full-time City employees
    - Contribute 30% of the premium
  - Part-time City employees regularly scheduled to work 20 or more hours per week
    - Contribute 30% of the premium

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 389,173	$ 384,913	$ (4,260)
Rev	$ 389,179	$ 384,914	$ (4,265)
Net	$ 6	$ 1	$ (5)
FTE's			-

BUDGET SUMMARY

Dental Insurance Fund Reserve Fund #12

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
12,939	13,887	12,594	12,797	12,797	321-5100	Management Service Fees	11,610	3.0%
149,243	137,872	138,310	135,796	145,964	5200-5900	Operating Expenditures	151,957	39.5%
219,372	220,151	215,435	240,580	240,580	311-5400	Other / Claims	221,346	57.5%
381,554	**371,910**	**366,339**	**389,173**	**399,341**		**TOTAL**	**384,913**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
130,101	115,543	110,537	113,008	113,008	311-4100	Employee Contributions	113,170	29.4%
241	200	536	696	696	311-4200	Interest Earned	1,067	0.3%
-	9,772	5,779	583	6,700	311-4400	COBRA Contribution	7,000	1.8%
223,454	201,925	222,007	235,219	235,219	321-4100	Transfer from Gen Fund	220,205	57.2%
11,589	12,105	11,113	11,368	11,368	321-4200	Transfer from Water Utility	10,041	2.6%
22,842	23,478	27,433	28,305	28,305	321-4500	Transfer from Internal Service	33,431	8.7%
388,227	**363,023**	**377,405**	**389,179**	**395,296**		**TOTAL**	**384,914**	**100.0%**

HEALTH/LIFE FUND

PURPOSE

This fund exists to provide key benefits to attract, retain and engage a talented and efficient workforce.

PROGRAMS/SERVICE LINES

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$9,417,069	$ 9,634,364	$ 217,295
Rev	$9,413,186	$ 9,624,366	$ 211,180
Net	$ (3,883)	$ (9,998)	$ (6,115)
FTE's			-

HEALTH INSURANCE

- Self-insured plan up to $75,000

- Eligibility:
  - FT Employees contribute 15% of premium if participating in the wellness program. FT employees who opt out of the wellness program pay 27% of the premium.
    - Over 98% of FT employees participate in the wellness program.
  - PT Employees regularly scheduled for 20 or more hours per week are eligible to participate in the health plan (single coverage only) at their own cost.
  - ACA eligible FT employees are eligible to participate in the health plan (single or family coverage) at their own cost.
  - Eligible pre-65 retirees:
    - If hired on or before 9/1/91 City pays 100% of premium
    - If hired after 9/1/91 the City pays 95% of premium
    - If hired after 1/1/08 maximum City contribution is 50% of premium
    - If hired after 12/31/14, there is no City paid pre-65 health insurance benefit, except for Police and Fire union employees per their contract
    - If hired after 12/31/14, there is no Sick Leave Conversion paid by the City at retirement, except for Police and Fire union employees per their contract

- Major Health Insurances Changes for 2018:
  - Premium equivalent rate increase from 2017 to 2018 = 1.84%
  - Projected medical/RX claims decrease -0.30%
  - Specific stop loss increase 20% (preliminary projection subject to revision mid-budget process)

VISION INSURANCE

- Fully insured benefit
- Eligibility:
  - FT employees. The vision premium is built into the health insurance premium.
  - PT employees regularly scheduled for 20 or more hours per week can participate in the plan at their own expense.

LIFE INSURANCE

- Self-insured benefit for retirees up to $3,500 (different calculation for those hired prior to 1974)
- Fully-insured benefit for full-time active employees up to amount of annual base salary
- Fully-insured dependent life benefit for full-time, active employees up to $1,500 for spouse and $750 for dependent children

WELLNESS PROGRAM

- The City cares about the health and well-being of its employees and in that spirit, we feel that helping employees understand their health risks is critical. Our annual Invest in Wellness program is designed to give employees a snapshot of their overall health, help them keep up to date with age appropriate cancer screenings and provide employees with access to wellness coaches who can assist with interpreting lab results and setting of personal wellness goals.
- Participation in the wellness program is voluntary, however, it does come with an incentive. Employees who satisfy the Core Wellness Steps are eligible to receive substantial discounts on the cost of the health insurance. Premiums, deductibles and out-of-pocket maximums are all discounted for employees who participate in the Invest in Wellness program.
- The Core Wellness Steps are:
    - Full Fasting Lab Draw
    - Online Health Questionnaire
    - Biometric and Health Education Appointment
    - Compliance with Age Appropriate Cancer Screenings
- The City has an outcomes based program under which the amount of City contribution that an employee receives for their health insurance is based on the employees' wellness score (Personal Health Risk Score).
    - The PHRS is a tool used to determine whether an employee's current health status poses any health risks either now or further down the road. The PHRS is based solely on lab and biometric results.
        - The PHRS is based on the following measures: Blood Pressure, Total Cholesterol, HDL Cholesterol, Triglycerides, LDL Cholesterol, Non-HDL Cholesterol, Blood Glucose, Waist Circumference, Body Mass Index (BMI), and Nicotine Use.
        - The PHRS ranges from 0-100 points and services as an indicator of overall health status. The higher the PHRS, the better.
    - To qualify for the highest City contribution for health insurance and employee must either score 75 points or higher on their PHRS <u>or</u> improve their prior year score by 5 or more points <u>or</u> complete the Reasonable Alternative Standard process
    - Those employees that do not meet the above requirement but do complete the remainder of the core wellness steps will pay an additional $600 (annually) on top of their 15% premium contribution.
- In 2016, the average PHRS was 78.35.
- 97% of participating employees qualified for the highest City contribution for health insurance for the 2017 plan year.
- In addition to the Core Wellness Steps, the Wellness Program also offers a variety of wellness resources to employees to assist them with wellness goals. The workplace can often get in the way of wellness and the wellness program mission is to create a workplace that fosters wellness rather than acts as a barrier to wellness. It is our goal to make wellness as accessible as possible to

employees and we have designed our wellness resources with that goal in mind. Some examples of these resources include: Onsite Wellness Coaching, Nutrition Support, Behavioral Health benefits, Onsite Physical Activity opportunities (including an active apparel program) and a Fitness Center Reimbursement Program.

2017 ACHIEVEMENTS

Strategic Plan Area of Focus: Compensation system, pay for performance and performance evaluation programs. The following benefits directly contribute to the City's compensation system.

- Opened **Workplace Clinic** at City Hall in June 2016. The Workplace Clinic is operated by Froedtert Workforce Health and is open 20 hours per week. The Workplace Clinic is available to all employees, retirees, spouses and dependent children (ages & 2 up) who are on the City's health insurance plan.
    - In the first year, there were 668 visits the to the clinic
    - The clinic was most frequently used for: blood pressure checks, medication refills, upper respiratory infections, acute sinusitis, coughs and sore throats
    - New services being rolled out in summer 2017 include lab testing, shingles vaccinations and changing the dependent age limit from age 7 to age 2
- **Ergonomic Program** rolled out in late 2016. This program was designed to promote and support a safe and health work environment and included workstation assessments with and ergonomic specialist. Over 50 employees participated in the workstation assessments and the City invested around $18,000 in ergonomic improvements as a result of this program. Improvements were in the form of new office chairs, monitor risers, wrist rests, keyboard trays and other related items. Funding for this program was made possible due to the City's successes with the health insurance program in recent years.
- **Enhancements to Wellness Coaching program**, include a Fitness Coach and increased programming on nutrition. The fitness coaching program is designed to help employees evaluate their fitness level, set goal and personal challenges and learn the proper use of fitness center equipment. Future steps for this program include matching workout buddies that share similar abilities and goals and the coordination of fitness groups that will serve as a social support network for employees. Nutritional programming has also been added in the form of monthly discussion topics led by a registered dietitian. Topics to date include: Trending Foods, Fad Diets, and Maximizing Exercise with Nutrition.
- **Invest in Wellness survey** (focus on City's wellness culture) conducted March 2016
- **Employee Benefits Survey** (focus on satisfaction with existing benefit options as well as optional benefit enhancements) conducted June 2016

- Enhanced communication regarding employee benefit programs:
    - Rebranded the City's Invest in Wellness collateral to include a n**ew Employee Benefits Guide and Wellness Resource Guide** for the 2017 Open Enrollment period.
    - In connection with Open Enrollment, hosted a **Benefits & Wellness Expo** for employees.
    - Rolled out **WauwatosaInvests.com intranet site** to employees. This site allows for enhanced employees access to benefit and wellness information.

- Successfully completed the City's required **ACA 1094/1095C reporting**

2018 GOALS

Strategic Plan Areas of Focus: Compensation system, pay for performance and performance evaluation programs:

- **Create compensation statements**. Requires implementation of technology and pulling data out of various systems
- Establish **strategic plan for cost constraint**
- Implement **FSA Debit card program** with health insurance vendor
- **Partner with Froedtert Workforce Health** on utilization strategies for the Workplace Clinic
- Reduce employee health risk through **outcomes based wellness program**
- No major wellness programming changes in 2018.
    - Focus will continue to be on **creating a culture of wellness**. This will involve working with department directors and other supervisors to create strategies unique to their operational areas.

2017 BUDGETARY CHANGES

RETIREE CONTRIBUTIONS

16-311-4300 Retiree Contributions: re-estimate to account for increased number of individuals in the 95% tier and the 1 over / 1 under 65 group

COBRA CONTRIBUTIONS

16-311-4400-000 COBRA Contributions: re-estimate to account for higher than anticipated COBRA revenues

2018 BUDGETARY CHANGES

ADMINISTRATIVE FEES

16-321-5100-000 Administrative Fees: 2018 budget accounts for an estimated 20% increase to specific stop loss premiums over 2017 (increase of $248,878 in premiums)

HEALTH CLAIMS

16-311-5191-100 Health Claims: Decreased by -0.30%, which is not a significant budget change. However, it is important to note that in an environment when health care costs continue to increase on average 8 – 10% yearly, the City's health plan continues to perform well.

FUND TRANSFERS

Fund Transfers: The General Fund Transfer to the Health Life Fund decreased $153,115 while the Transfer from Other Funds increased $459,683. This was due to a change in the allocation formula to more fairly allocate the cost of health insurance to all funds. The decrease in the General Fund was nearly entirely offset by increased charges from the Internal Service Funds as a result of their increased health insurance costs so the main impact of this change was more accurately reflecting costs.

BUDGET SUMMARY TABLE

Health/Life Insurance Reserve Fund #16

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
34,370	34,370	23,983	17,357	17,357	311-5100	Health Claims	17,185	0.2%
6,651,785	6,463,837	6,316,379	6,628,642	6,628,642	311-5191-100	Health Claims	6,608,589	68.6%
-	-	-	430,769	430,769	311-5191-200	HRA Contribution	448,195	4.7%
25,375	20,125	30,500	40,000	40,000	311-5600	Life Ins Claims	40,000	0.4%
38,764	37,459	39,491	39,896	39,896	319-5100-5190-000	Regular Pay	41,061	0.4%
71,926	71,249	76,547	78,278	78,278	319-5100-5190-100	Regular Pay-Wellness	81,888	0.8%
16,700	16,093	14,397	14,041	14,041	319-5190-990	Fringe Benefits	16,723	0.2%
31,012	30,697	27,784	27,449	27,449	319-5190-995	Fringe Benefits-Wellness	33,004	0.3%
1,302,117	1,382,788	1,524,030	1,674,562	1,674,562	321-5100	Administrative Fees	1,859,363	19.3%
127,567	132,269	120,771	122,680	122,680	321-5210, 5220	Premiums	131,446	1.4%
153,748	170,363	206,822	195,779	195,779	321-5300-5900	Expenditures	208,013	2.2%
-	-	-	-	-	321-5950	Capital Outlay	-	0.0%
96,122	108,654	115,881	147,616	147,616	322-5200-5900	Expenditures-Wellness Prog	148,897	1.5%
-	-	54,251	-	-	921-5103	Transfer to Capital Proj Fund	-	0.0%
-	75,000	-	-	-	921-5108	Transfer to General Liability	-	0.0%
200,000	-	-	-	-	921-5110	Transfer to Workers Comp	-	0.0%
8,749,486	**8,542,904**	**8,550,836**	**9,417,069**	**9,417,069**		**TOTAL**	**9,634,364**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
743,240	905,910	952,013	904,269	904,269	311-4100	Employee Contributions	897,197	9.3%
3,167	5,150	20,365	22,165	22,165	311-4200	Interest Earned	35,437	0.4%
71,089	85,460	87,902	73,637	95,000	311-4300	Retiree Contributions	91,064	0.9%
78,278	15,599	10,649	7,579	13,000	311-4400	Cobra Contributions	6,500	0.1%
220,279	285,483	286,320	224,733	224,733	311-4900	Other	241,552	2.5%
6,761,756	6,837,249	7,212,610	7,152,739	7,152,739	321-4100	Transfer from General Fund	6,914,758	71.8%
407,568	404,840	433,006	425,073	425,073	321-4200	Transfer from Water Utility	388,068	4.0%
691,214	794,977	616,352	602,991	602,991	321-4500	Transfer from Other Fund	1,049,790	10.9%
8,976,591	**9,334,668**	**9,619,217**	**9,413,186**	**9,439,970**		**TOTAL**	**9,624,366**	**100.0%**

PERSONNEL SCHEDULE

Personnel from the Human Resources Department are allocated to this budget.

FUND NO. 04

SANITARY SEWER RESERVE

PURPOSE

The sanitary sewer budget funds inspections, cleaning, and repairing the City's sanitary sewers.

PROGRAMS/SERVICE LINES

The sanitary sewer cleaning program covers cleaning of over 800,000 lineal feet of sanitary sewer on an approximately three year cycle; troubled areas are inspected more often. Sanitary sewers are inspected ahead of road projects and also routinely inspected to determine necessary repairs. The sanitary sewer repair program is necessary to keep the system in good repair. Most repairs are done in conjunction with planned street improvement projects.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 7,524,233	$ 7,757,104	$ 232,871
Rev	$ 8,934,723	$ 9,558,314	$ 623,591
Net	$ 1,410,490	$ (17,315,418)	$ (18,725,908)
FTE's			-

MAJOR CHANGES

- 6% RATE INCREASE RESULTING IN 5% BILL INCREASE

2017 ACHIEVEMENTS

- As of August 10, 209,993 feet of sanitary sewer lines have been cleaned, averaging 2,658 feet daily.
- As of July 30, Operations responded to 59 sanitary sewer calls. None of these calls were for basement backups caused by issues with the City sanitary sewer lines.

2018 GOALS

- Continue with the successful sanitary lateral grouting program making use of MMSD's PPII funding.
- In 2018, the DOJ Mandated Sanitary Sewer manhole repair program will continue.
- As in past years $250,000 of operating revenue is to be set aside for further TV inspections, rainfall simulation testing, and flow monitoring of sanitary sewer systems outside of paving projects.
- Utilize the **GIS system** to locate areas that have been relined, cleaned or repaired to aid in the efficiency of the sanitary sewer cleaning program.
- Staff will be **rightsizing the cleaning schedule** to reflect priority areas requiring more frequent cleaning, reducing cleaning where the frequency was perhaps too great, better targeting areas where problems have occurred, and re-programming labor into other pressing areas.

2017 BUDGETARY CHANGES

LOCAL CHARGES REVENUE	DECREASE 27,370

Local charge revenue is re-estimated based on updated consumption figures from $5,615,602 to $5,588,232

SEWER CONNECTION CHARGES REVENUE — INCREASE $32,923

The Sewer Connection Charge is based on a rate set by the Milwaukee Metropolitan Sewerage District. At the time of Budget Adoption, the rate for calculating this revenue is an estimate. The final rate increased resulting in an increase of sanitary revenue for sewer connection charges from $412,765 to $445,688. Correspondingly, the charge from MMSD to the City will increase as well.

FLOW CHARGES REVENUE — DECREASE 64,214

Flow charge revenue, a pass-through charge from MMSD, is also re-estimated based on updated consumption figures.

MMSD PASS THROUGH CHARGE — DECREASE 31,611

The amount paid to MMSD is decreased to reflect the revised revenues discussed above.

INTEREST EXPENSE — DECREASE $95,011

As the 2016 bonds had not been issued by the time the 2017 Budget was adopted, interest expense was an estimate. The actual interest expense will be $615,545.

CARRYOVERS

The re-estimated budget reflects the already approved carryovers for the Lateral Program ($637,062) and the DOJ Mandated Manhole rehabilitation project ($150,000) and sewer evaluations ($178,989).

2018 BUDGETARY CHANGES

REVENUES — INCREASE $623,591

The 2018 budget assumes a 6% rate increase to the sanitary sewer local charge. This results in a 6.8% increase in revenue totaling $385,389 from the original budget. In addition, MMSD related revenue is anticipated to increase $204,713. This rate increase matches the long-term plan that has been in place since 2013 to address deferred maintenance and basement back-ups during heavy rains. This rate increase should be considered an estimate at this time as the 2017 debt has not yet been issued, therefore principal and interest amounts are estimates. Additionally, the 2018-2022 Capital Budget has not been finalized, which will also have an impact.

The chart below displays the impact of the rate increase on different types of customers as well as future projected increases through 2022.

Projected Sanitary Sewer Rate Increases										
	2013	2014	2015	2016	2017	2018B	2019F	2020F	2021F	2022F
Rate Increase	20%	13%	11%	11%	8%	6%	8%	8%	8%	8%
Projected Bill increase	10%	7%	10%	7%	6%	5%	6%	6%	6%	6%
Quarterly Residential Bill Est.	$ 84.42	$ 90.13	$ 99.10	$ 105.86	$ 112.55	$ 118.13	$ 125.18	$ 132.73	$ 140.80	$ 149.45
Quarterly Restaurant Bill Est.	$ 1,249	$ 1,334	$ 1,466	$ 1,566	$ 1,665	$ 1,748	$ 1,852	$ 1,964	$ 2,083	$ 2,211
Quarterly Laundrymat Bill Est.	$ 3,350	$ 3,576	$ 3,932	$ 4,200	$ 4,466	$ 4,687	$ 4,967	$ 5,266	$ 5,587	$ 5,930
Quarterly Office Bldg Bill Est.	$ 156	$ 167	$ 183	$ 196	$ 208	$ 219	$ 232	$ 246	$ 261	$ 277

MMSD CHARGES — INCREASE $201,599

The fees paid to MMSD, which equal the rate revenue collected on its behalf, increased.

INTEREST EXPENSE — INCREASE $3,130

As the 2017 debt has not yet been issued, interest expense is estimated to increase $3,130 to $713,686 because actual interest expense in 2017 was less than budgeted.

BUDGET SUMMARY TABLE

Sanitary Sewer Fund #04

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
116,157	178,766	193,516	241,454	241,454	5100 - 5190-900	Wages	232,767	3.0%
52,980	97,461	84,923	109,705	109,705	5190-990 - 5198-900	Fringe Benefits	124,692	1.6%
127,903	153,389	130,330	132,238	132,238	5500 - 5520	Internal Charges	110,977	1.4%
4,271,718	4,651,396	4,717,869	4,830,280	4,788,943	5200-5450, 5550-5900	Operating Expenditures	5,074,982	65.4%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
533,724	554,899	597,525	710,556	615,545	220-5300	Interest Expense	713,686	9.2%
-	-	269		-	5980-020	CMOM Compliance	-	0.0%
504,521	864,926	336,526	1,000,000	1,637,062	5980-025	Lateral Pilot Program	1,000,000	12.9%
46,001	49,181	24,565	250,000	400,000	5980-030	DOJ Mandated Projects	250,000	3.2%
412,073	399,116	208,570	250,000	428,989	5980-040	Sewer Evaluations	250,000	3.2%
-	-	2,556	-	-	5980-050	Scada System Upgrade	-	0.0%
6,065,077	**6,949,134**	**6,296,649**	**7,524,233**	**8,353,936**		**TOTAL**	**7,757,104**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
539,921	524,088	418,244	412,765	445,688	211-4100	Connection Charge Metro	445,160	4.7%
2,369,524	2,594,631	2,748,833	2,793,113	2,728,899	211-4110	Flow Charge Metro	2,965,431	31.0%
4,337,144	4,651,769	5,191,044	5,615,602	5,588,232	211-4120	Local Charge	6,000,991	62.8%
-	-	-	-	-	211-4130	Local Charge DOJ Projects	-	0.0%
78,577	81,746	80,912	81,000	81,000	211-4200	Penalty Charges	81,000	0.8%
1,510	4,877	21,205	4,000	32,000	211-4250	Interest	32,000	0.3%
215,460	-	-	-	-	211-4300	Other Income	-	0.0%
461,034	187,134	866,100	-	-	221-4110	MMSD	-	0.0%
-	-	-	-	-	291-4100	Federal Reimburse-BAB	-	0.0%
8,283	32,786	30,561	28,243	35,750	291-4300	Amort Bond Premium	33,732	0.4%
8,011,453	**8,077,031**	**9,356,899**	**8,934,723**	**8,911,569**		**TOTAL**	**9,558,314**	**100.0%**

PERSONNEL SCHEDULE

*Personnel are allocated to the Sanitary Utility from the Public Works Operations Budget.

FUND NO. 17

STORM WATER MGMT RESERVE

PURPOSE

The Storm Water Management Budget involves the inspecting, cleaning and repairing of over 103 miles of storm sewers and 7,247 storm inlets in the City. It also involves responding to flooding and other emergencies to clear inlets and keep water flowing as needed. A storm water utility was formed midyear 2000.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 2,664,633	$ 2,699,054	$ 34,421
Rev	$ 4,805,058	$ 5,171,890	$ 366,832
Net	$ 2,140,425	$ 2,472,836	$ 332,411
FTE's			-

MAJOR CHANGES

- 5.7% RATE INCREASE IN 2018
- DECREASE IN INTEREST EXPENSE

PROGRAMS/SERVICE LINES

STORM SEWER CLEANING PROGRAM

Covers inspecting of over 7,247 storm inlets over 10 years with annual inlet and catch basin cleaning generating about 75 tons of material for disposal. NR 216 has increased the cleaning effort which is generally completed with treating basins for West Nile. 600 basins should be cleaned annually to remain in compliance with DNR requirements.

STORM SEWER REPAIRS PROGRAM

Storm sewer repair involves inspection and repair of manholes and inlets by area every ten years, with scheduled repairs usually in street sealcoating areas, and non-scheduled repairs outside of those areas as needed.

LEAF COLLECTION PROGRAM

The program attends to fall leaf pick-up and sweeping of leaves in the streets, as well as recovery of those leaves. Approximately 4000 tons of leaves are collected annually.

STREET CLEANING PROGRAM

Performs a minimum of six complete cycles of sweeping of all City streets and alleys as well as hand sweeping areas on medians, difficult to sweep parking lots, and islands. As of the end of July 2017, 400 tons of street sweepings have been collected.

EAB TREATMENT PROGRAM

In recognition of the contribution trees make towards reducing the amount of storm water runoff, the City is funding a portion of the EAB treatment program using storm water utility funds.

2017 ACHIEVEMENTS

- To be in compliance with the City's NR 216 permit, approximately 600 basins in the City must be cleaned annually. **As of July 3rd, crews had removed 80 tons of debris from 516 City catch basins**. These numbers will increase throughout fall season. Currently, the Department is on a two year cleaning cycle for the City's catch basins.
- Due the mild weather we have been able to complete **5 sweeping passes of the City** as of the end of July, **removing 400 tons of debris**
- All of the storm sewers and catch basins were tuck pointed or rebuilt in the 2017 sealcoat area.

2018 GOALS

- Continue **inlet cleaning program** and programmed inspections and repairs of inlets in conjunction with the seal coating program.
- Review the **EAB treatment program** to assess the costs and benefits of expanding it to treat larger diameter ash trees to maintain tree canopy in the City.

2017 BUDGETARY CHANGES

REVENUES — INCREASE $61,719

Revenues are forecasted to increase largely due to Stormwater rate revenue which is estimated to increase $49,786 to $4,866,777.

DEPRECIATION EXPENSE — DECREASE $31,900

Based on a revised estimate of construction of storm sewer assets in 2017, the depreciation expense is decreased $31,900 to 748,200.

INTEREST EXPENSE — DECREASE $51,157

The $614,082 included in the 2017 budget was an estimate as the debt had not yet been issued. It is re-estimated to $562,925 based on the actual debt service schedule.

2018 BUDGETARY CHANGES

STORM WATER FEES — INCREASE $366,832

The 2018 Budget assumes a 5.8% increase in storm sewer rates in order to fund capital improvements that address deferred maintenance as well as street and basement back-ups during heavy rain events. This results in an increase in storm water fees of $366,832 to $5,080,694 the table below shows the impact of this rate increase on different types of customers and future planned rate increases. It should be emphasized that 2018 rate increase is an estimate and may be impacted by final figures associated with the 2017 debt issuance and the finalization of the 2018-2022 Capital Improvement Plan.

Projected Storm Sewer Rate Increases										
	2013	2014	2015	2016	2017B	2018F	2019F	2020F	2021F	2022F
Rate Increase	21%	17%	16%	11%	10%	6%	6%	6%	6%	5%
Quarterly Residential Bill Est.	$ 16.82	$ 19.68	$ 22.83	$ 25.38	$ 27.92	$ 29.53	$ 31.30	$ 33.18	$ 35.17	$ 36.93
Quarterly Restaurant Bill Est.	$ 415	$ 486	$ 564	$ 627	$ 690	$ 729	$ 773	$ 820	$ 869	$ 912
Quarterly Laundrymat Bill Est.	$ 42	$ 49	$ 57	$ 63	$ 70	$ 74	$ 78	$ 83	$ 88	$ 92
Quarterly Office Bldg Bill Est.	$ 311	$ 364	$ 422	$ 470	$ 517	$ 546	$ 579	$ 614	$ 651	$ 683

REGULAR PAY AND BENEFITS — INCREASE $51,218

This category of spending has increased largely due to a change of allocation method related to fringe benefits that more fairly spreads these costs across all funds.

OPERATING EXPENDITURES — INCREASE $15,747

Operating Expenditures increase $15,747 largely due to an increase in the administrative charge from the General Fund for administrative support provided in 2016.

INTEREST EXPENSE — DECREASE $34,816

Interest expense on debt decreased $34,816 to $579,266 based on the estimated additional interest expense associated with the yet-to-be-issued 2017 bonds. It is a decrease because the 2017 budget was over-estimated

DEPRECIATION — INCREASE $22,600

Due to the increase in the value of capital assets, depreciation is forecasted to increase $22,600 to $802,700.

EMERALD ASH BORER TREATMENT — DECREASE $14,000

The cost of Emerald Ash Borer treatment has been split equally between Storm and Forestry. Due to the change in application from two years to three years a savings of $14,000 will be realized in the Storm account.

BUDGET SUMMARY TABLE

Storm Water Management Reserve
Fund #17

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
267,779	277,932	287,929	357,279	357,279	5100	Wages	373,209	13.8%
144,046	153,504	128,155	160,644	160,644	5195	Fringe Benefits	195,932	7.3%
410,638	361,986	322,165	336,151	336,151	5500-5520	Internal Charges	350,957	13.0%
778,492	801,567	884,739	1,014,678	984,778	5200-5900	Operating Expenditures	1,040,415	38.5%
-	-	-	-	-	5950-5970	Capital Outlay	-	0.0%
2,652	5,312	838	862	862	5990	Insurance	-	0.0%
94,490	109,749	122,775	135,053	135,053	5980-040	Educational Grant	135,275	5.0%
-	39,185	33,872	45,884	45,884	5980-045	Emerald Ash Borer Treatmt	24,000	0.9%
-	-	2,750	-	-	5980-080	WPDES Permit Compliance	-	0.0%
428,039	499,686	487,096	614,082	562,925	340-5300	Interest Expense	579,266	21.5%
2,126,136	**2,248,921**	**2,270,319**	**2,664,633**	**2,583,576**		**TOTAL**	**2,699,054**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
3,345,578	3,881,574	4,333,766	4,748,057	4,797,843	311-4100	ERU Fees	5,080,694	98.2%
27,121	30,371	33,880	30,000	30,000	311-4200	Penalty Charges	30,000	0.6%
929	2,013	11,982	2,000	2,000	331-4100	Interest	26,000	0.5%
-	-	76,575	-	-	331-4200	Non-Point Source Grant	-	0.0%
2,307	26,742	25,977	25,001	36,934	331-4300	Amort Bond Premium	35,196	0.7%
		78,399	-	-	331-4400	MMSD	-	0.0%
-	-	-	-	-	331-4500	Federal Reimbursement-BAB	-	0.0%
-	-	-	-	-	331-4900	Other Revenue	-	0.0%
3,375,935	**3,940,700**	**4,560,579**	**4,805,058**	**4,866,777**		**TOTAL**	**5,171,890**	**100.0%**

PERSONNEL SCHEDULE

*Personnel are allocated to this budget from Public Works Operations.

CONTRIBUTION FOR UNCOLLECTABLES

PURPOSE

Contribution for uncollectables are funds set aside to write-off uncollectable debts owed to the City. Typically this includes unpaid personal property taxes, uncollected amounts owed for damage to City property and other miscellaneous debts. The City actively manages its outstanding receivables and engages a collection agency to try and maximize the amount of funds collected.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 20,000	$ 20,000	$ -
Rev	$ 2,483	$ 2,685	$ 202
Levy	$ 17,517	$ 17,315	$ (202)
FTE's	-	-	-

2018 BUDGETARY CHANGES

The amount set-aside for writing off bad debt remains constant at $20,000. In addition, the City will explore partnering with the State of Wisconsin and utilizing their debt collection program.

BUDGET SUMMARY TABLE

Contribution for Uncollectables
Dept #622

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
14,815	17,477	19,512	20,000	20,000	5990	Expenditures	20,000	100.0%
14,815	**17,477**	**19,512**	**20,000**	**20,000**		**TOTAL**	**20,000**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
n/a	2,466	2,926	2,483	2,854		Unallocated Revenues	2,685	13.4%
n/a	15,011	16,586	17,517	17,146		Tax Levy	17,315	86.6%
-	**17,477**	**19,512**	**20,000**	**20,000**		**TOTAL**	**20,000**	**100.0%**

MADACC

PURPOSE

The City contracts with MADACC (Milwaukee Area Domestic Animal Control Commission) to provide quality, cost-effective animal control services that protect public health and safety, promote the welfare of animals, and responsible pet ownership throughout the 19 municipalities of Milwaukee County.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$67,000	$69,500	$ 2,500
Rev	$ 8,317	$ 9,330	$ 1,013
Levy	$58,683	$60,170	$ 1,487
FTE's	-	-	-

PROGRAMS/SERVICE LINES

Programs included in the field operation are: stray pick-ups, injured animals, and assistance to law enforcement agencies. The kennel operation houses and cares for the animals for the holding period. The kennel operation evaluates and recommends animals not claimed to various shelters and breed rescue groups for possible adoption, and also performs euthanasia as needed for those animals unsuitable for adoption. The office staff performs all administrative work.

They are responsible for all government required animal control activities, including: stray pick-ups; provide assistance to law enforcement and health agencies as needed with cruelty investigations; injured animal assistance and assessment of adoptable animals. In addition, they provide spay/neuter programs and educational programs. MADACC is a creation of Wisconsin Statutes 66.13 and is an inter-agency cooperative organization. Membership is comprised of the City of Milwaukee and all 19 suburbs in Milwaukee County.

Operating expenses are allocated to the municipalities based on the percentage of animals handled, and debt service expenses are allocated based on the municipality's apportionment of equalized value in Milwaukee County.

2017 BUDGETARY CHANGES

OPERATING EXPENDITURES — DECREASE $10,000

Actual expenditures for MADACC are projected to be $57,000 in 2017, which is a decrease of $10,000 over what was budgeted. At the time of the 2017 budget process, the long term debt for MADACC's building renovation had not been finalized. Therefore, estimates were used in determining the portion of the budget allocated to debt service. The final debt service came in less than projected. In addition, MADACC was able to take advantage of a one time savings – bond premium on the debt issuance – which served to reduce the interest cost in 2017.

2018 BUDGETARY CHANGES

OPERATING EXPENDITURES — INCREASE $2,500

While it was mentioned in the 2017 budgetary change section that the debt service numbers came in lower than expected, it is important to note that operating expenses are increasing for the 2018 budget year. The MADACC budget is comprised of a general fund for operations and a debt service fund. There will be an increase of $6,000 in the annual budget due to operations. MADACC operations overall increased 2% and Wauwatosa's portion of the operating budget, which is based on the number of animal handled, went up from 1.8% to 2%. This is not due to an increase in the animals handled for Wauwatosa – this number is similar to previous years – but rather a reduction of animals handled in the City of Milwaukee, which led to a reduction of animals handled overall.

MADACC Budget

	2016A	2017B	2017A	2018B
Operations	$37,059	$39,000	$39,026	$45,000
Debt Service	$19,395	$28,000	$17,602	$24,500
Total	$56,454	$67,000	$56,628	$69,500

BUDGET SUMMARY

+

Milwaukee Area Domestic Animal Control Center
Dept #624

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
50,240	53,579	56,454	67,000	67,000	5200-5900	Operating Expenditures	69,500	100.0%
50,240	**53,579**	**56,454**	**67,000**	**67,000**		**TOTAL**	**69,500**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
7,580	7,559	8,467	8,317	9,562		Unallocated Revenues	9,330	13.4%
42,660	46,020	47,987	58,683	57,438		Tax Levy	60,170	86.6%
50,240	**53,579**	**56,454**	**67,000**	**67,000**		**TOTAL**	**69,500**	**100.0%**

INTERNAL GRANTING

PURPOSE

This fund invests in ideas generated by City staff which increase revenues, decrease expenditures, or increase efficiency of City departments.

BUDGET SNAPSHOT

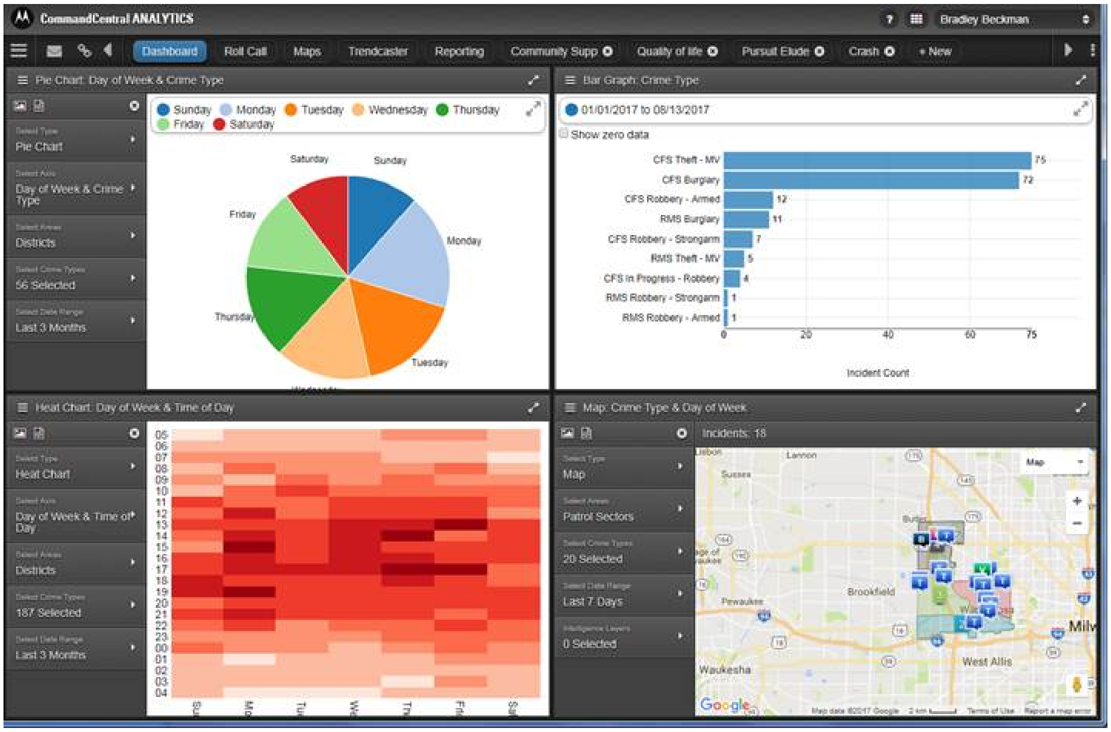
	2017	2018	Change
Exp	$ 250,000	$ 250,000	$ -
Rev	$ 31,035	$ 33,561	$ 2,526
Lew	$ 218,965	$ 216,439	$ (2,526)
FTE's	-	-	-

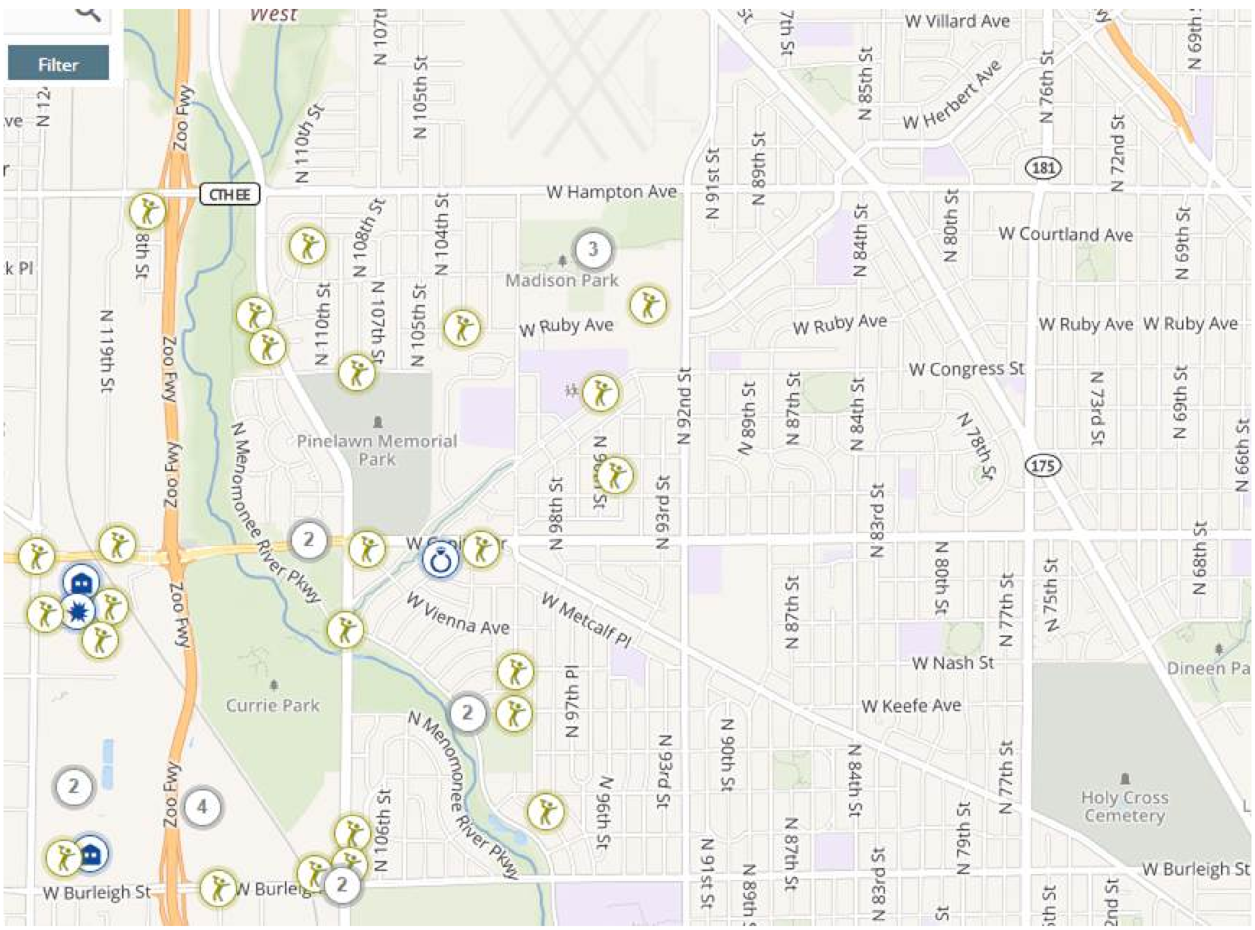
PROGRAMS/SERVICE LINES

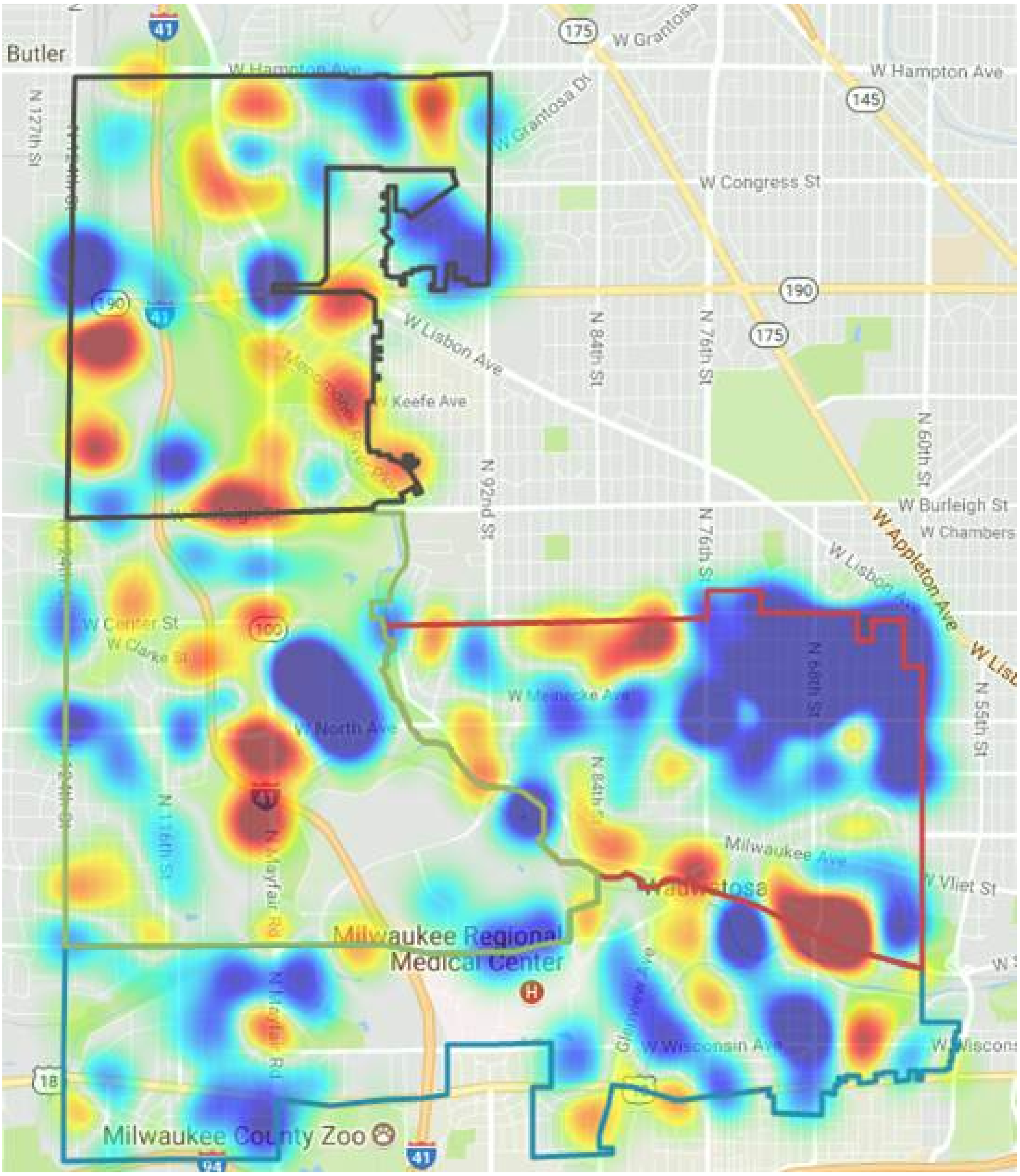
Beginning in 2012, $250,000 is made available annually as grants to City departments for proposals which increase revenues, decrease expenditures or increase efficiency. A cross-functional team of City employees review and rank applications that are then recommended to the City Administrator for final approval. In 2016, $7,000 became available from the City's insurance provider, the Cities and Villages Mutual Insurance Company as matching funds for risk mitigation projects.

2017 ACHIEVEMENTS

- A resident was added to the review team to add an external and tax-payer perspective.
- The Municipal Court with the support of the Finance Department implemented an **on-line payment portal for municipal citations** allowing individuals to pay their municipal citation on-line without having to travel to City Hall. The Court collected 881 payments totaling over $79,000 in the first fourth months. The Municipal Court should also be live with the State Debt Collection program in October.
- The indoor and outdoor **lighting projects at the Police Department** will be completed by the end of 2017.
- An RFP for a **new phone system** was issued and a contract awarded. The project is expected to be completed by the end of the year.
- The Police Department purchased and implemented a **crime analytics program** which has been in place for several months now, and users are continually added on a weekly basis. It is a useful tool for our supervisors to assist in deployment of officers on a daily basis. The information is pulled directly from the police records management system and is available at any time to officers. The wide variety of maps, graphs, and charts give a visual perspective of incidents in our city. Having the data automatically sorted increases efficiency and gives the officers instant results. In addition to internal analytics, the police have also unveiled the public version, Crimereports.com. A local newspaper reported on it, and staff have been active in pushing the information out to the public, receiving positive feedback. Below are examples from the system:


CommandCentral ANALYTICS
Bradley Beckman
Dashboard
Roll Call
Maps
Trendcaster
Reporting
Community Supp
Quality of life
Pursuit Elude
Crash
+ New
Pie Chart: Day of Week & Crime Type
Sunday
Monday
Tuesday
Wednesday
Thursday
Friday
Saturday
Pie Chart
Day of Week & Crime Type
Districts
56 Selected
Last 3 Months
Bar Graph: Crime Type
01/01/2017 to 08/13/2017
Show zero data
CFS Theft - MV
CFS Burglary
CFS Robbery - Armed
RMS Burglary
CFS Robbery - Strongarm
RMS Theft - MV
CFS In Progress - Robbery
RMS Robbery - Strongarm
RMS Robbery - Armed
Incident Count
Heat Chart: Day of Week & Time of Day
Heat Chart
Day of Week & Time of Day
Districts
187 Selected
Last 3 Months
Map: Crime Type & Day of Week
Incidents: 18
Map
Patrol Sectors
20 Selected
Last 7 Days
0 Selected
Brookfield
Pewaukee
Waukesha
West Allis
Google


Filter
W Villard Ave
W Herbert Ave
W Hampton Ave
Madison Park
W Ruby Ave
W Courtland Ave
W Congress St
Pinelawn Memorial Park
N Menomonee River Pkwy
W Vienna Ave
W Metcalf Pl
Currie Park
W Nash St
W Keefe Ave
Holy Cross Cemetery
Dineen Pa
W Burleigh St
Zoo Fwy
CTH EE



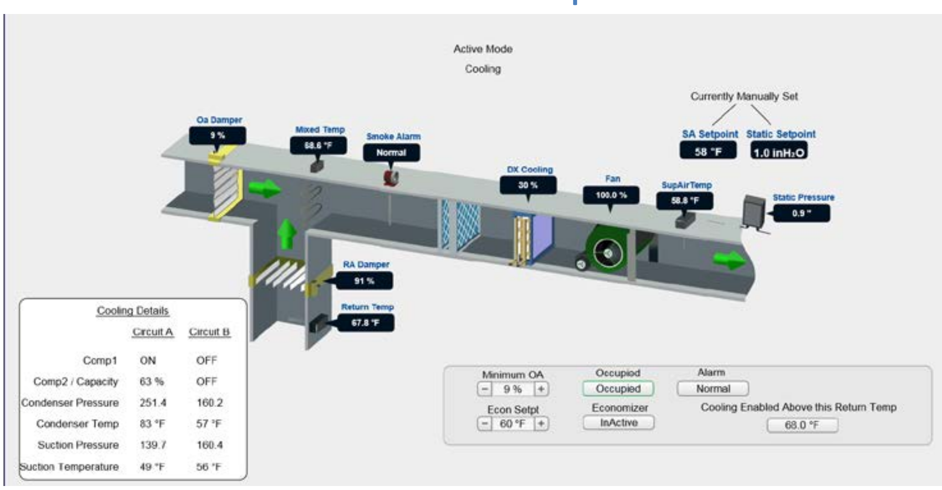
- The Police Department was also awarded $20,000 for **bicycle and pedestrian enforcement and education initiatives**. The Police Department has made a strong push for bicycle and pedestrian safety, starting with the creation of a tri-fold brochure to cover the basics for pedestrians, bicyclists, and drivers. It is an education piece that has been distributed for the last couple of months. In addition, the police had reflective arm/leg bands created. At the first farmer's market, officers made contact with nearly 500 people, answering questions and handing out the bands. The feedback was so positive that the Police Department had to order an additional 1,000 bands. Those will be given out over the next few months as this visibility push continues. In addition, the police have scheduled additional information/enforcement programs on August 26th (in conjunction with the Youth Tri) and September 26th (in conjunction with pedestrian rail safety), and national walk to school day in October. The Police Department continues to look at opportunities to get the word out with directed patrol and enforcement during the summer months.

- $80,000 had been awarded to the Physical Plant Operations division for a **Building Management System** which is a combination of electronic hardware and a software system that is used to control major systems found in all commercial buildings, such as the heating system, AC and ventilation. The installation process has been completed at the Police Station and Hart Park, with installation expected to begin at DPW in September. Now that these buildings are on the system, Physical Plant staff have access to view and adjust the systems from any computer on the City's network. A secure VPN connection has been established to allow staff and our support contractor to access the system from outside the network if required.

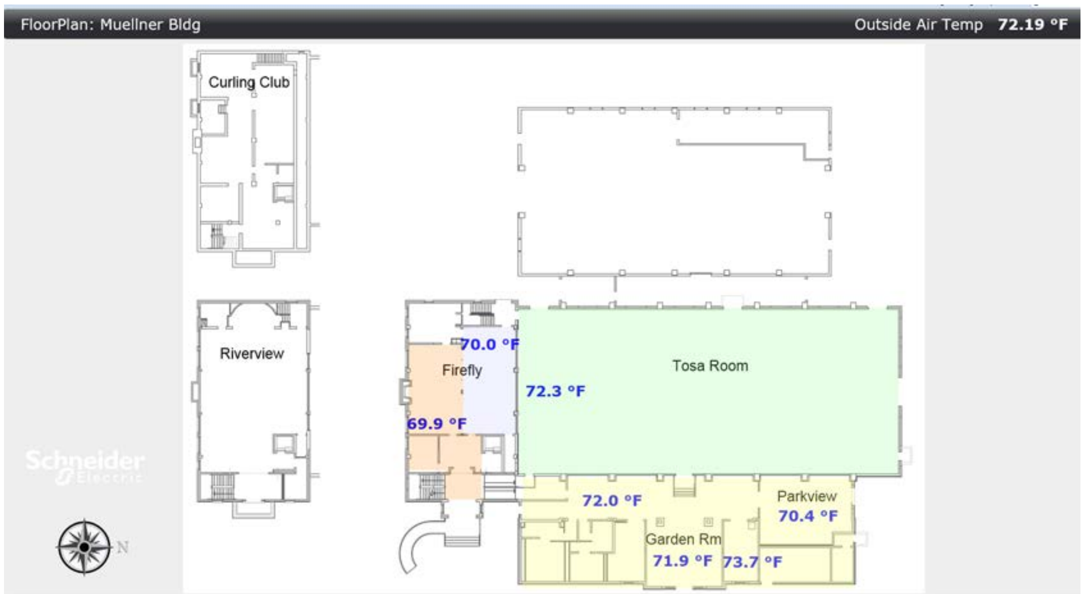
  The Park staff have been trained on the use of the system and has created schedules for operating the equipment at the temps that they deem appropriate for each space. This gives them the ability to pre-schedule the spaces to run only during occupied times and eliminated the necessity for staff to manually start and stop equipment before or after events.

  All of the major equipment at the Police Station is now controlled with the system. By observing the system we have already begun to find hidden issues. Upon observing the trending of the fan speed on the brand new rooftop unit, we see that it has not varied from 100%. This led us to begin an evaluation of all the damper controls for individual spaces, finding that most are not working. This results in areas that are too warm or too cold. We found areas of the building where the occupants are running space heaters and others that are much too warm. Addressing these issues will allow for a much improved comfort level as well as an increase in efficiency. Below are a few screen shots of the system in action.

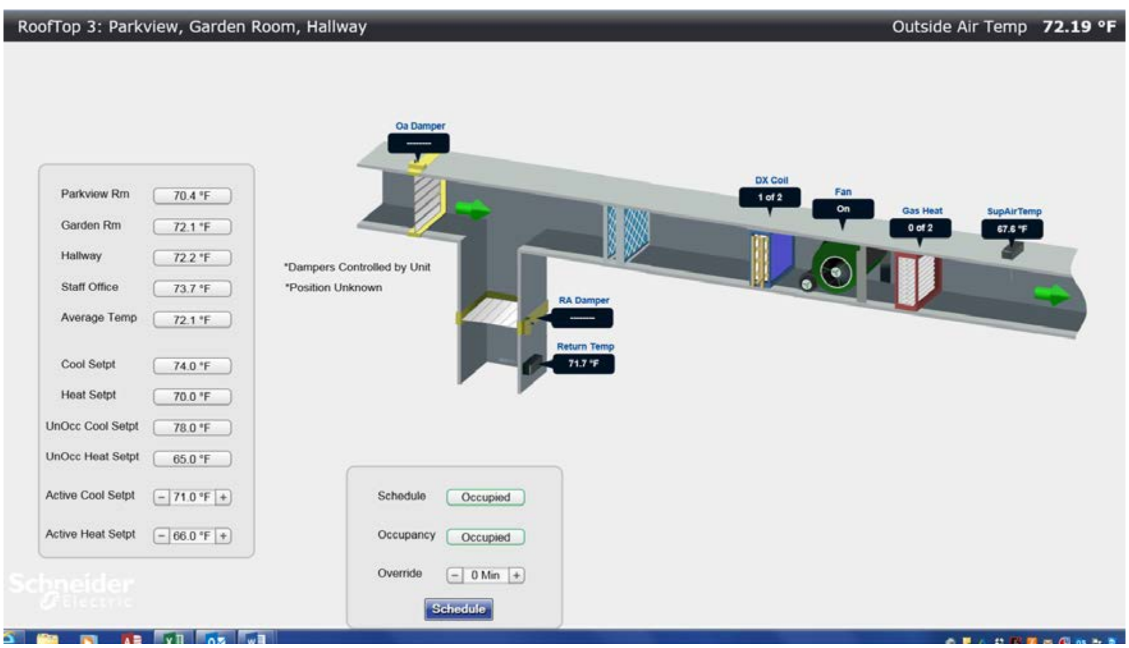
Police Station New Roof Top Air Handler



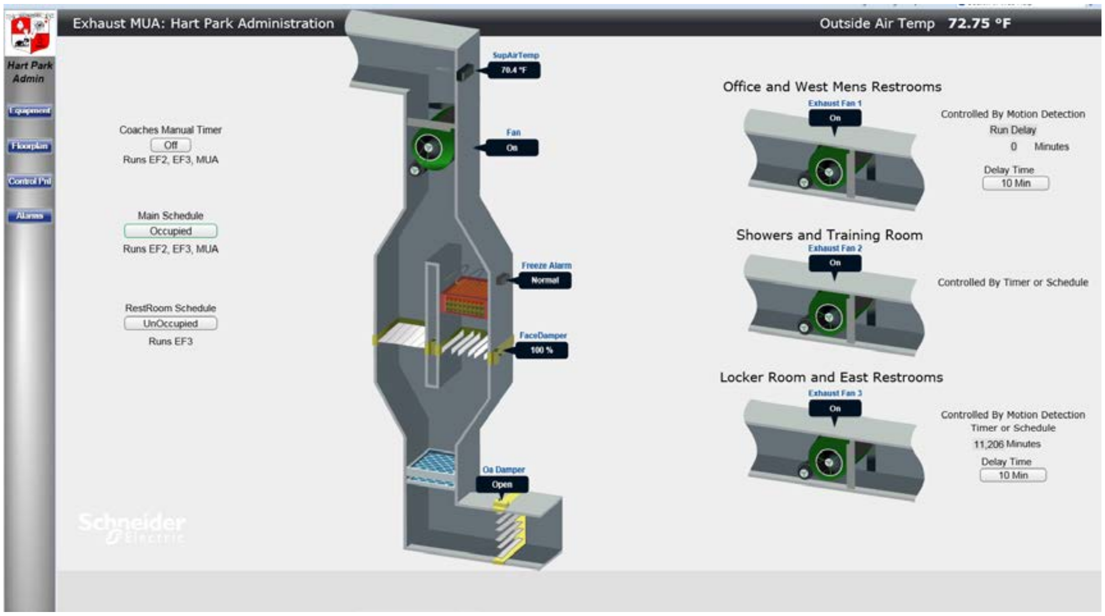
Hart Park Muellner Building Floor Plan

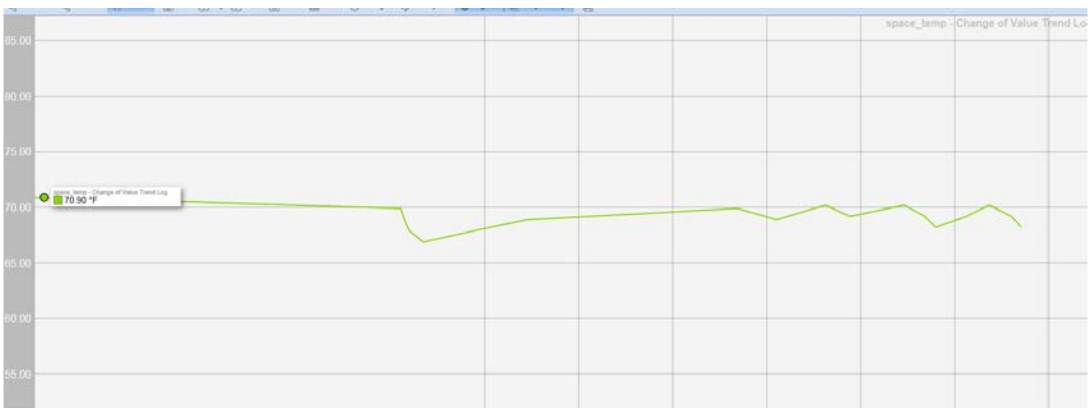


Hart Park Muellner Building Roof Top Unit



Hart Park Admin Building- Exhaust and Make-up air units





- **Rapid flashing beacons** were successfully installed at 71st and Hart Park Lane prior to the start of the summer and all major 2017 Hart Park events.

- **Four (4) SafePace 100 Driver Feedback portable signs/devices** were purchased and have been in use since January 2017. These devices are used in multiple capacities for efficient, non-human gathering of traffic information related to traffic complaints received by the Police Department and to assist DPW and the Transportation Affairs Committee with required steps within the City's Neighborhood Traffic Management Program (NTMP), most notably the 'Data Collection' step and the 'Education/Encouragement' step of the Phase 1 Traffic Calming plan.

- A GIS evaluation was conducted, and the final report has been completed. The results have been used to develop the 2018 Budget and move forward with the creation of the **GIS Manager position**.

- The Department of Public Works purchased a **screening bucket** for the Public Works yard. This screening bucket will be used to screen out debris from street sweeping that can be reused as fill, sift asphalt millings to use as fill and cold patch, and sift stump grindings which have broken down into soil and can be reused throughout the City. Diverting 95% of street sweepings from the landfill will save the City $26,368.20/year in hauling fees and ultimately increase the City's diversion rate. This results in a one-year payback.

2018 GOALS

- Monitor implementation of 2017 and 2018 projects
- Facilitate 2017 funding cycle
- Evaluate the internal granting program

2017 BUDGETARY CHANGES

FUNDING OF ADDITIONAL PROJECTS

- The following grants were awarded using Cities and Villages Mutual Insurance Company risk mitigation matching funds:
  - SENA Headset Communication for Forestry and Streets - $2,710
  - Water Meter Pit Confined Space Entry Harness - $6,000
  - Forestry Full Body Bucket Harness - $1,511
  - Engineering Manhole Lift System - $1,500
  - Public Works Flame Resistant Safety Cabinet $5,178

2018 BUDGETARY CHANGES

FLEET MACHINE SHOP LED CONVESION $39,748

Funds will be used to convert the current lighting in the Fleet machine shop, Fleet parts room, Fleet Superintendent's office, and Business Manager's office to LED lighting with motion sensors and sunlight sensors where applicable. Lighting with motion and light sensors will help cut energy usage even further by dimming or turning lights off when not in use. This includes fixtures, installation, and disposal of old equipment.

This new and improved lighting will create a safer work environment for fleet employees working with high powered and fast-moving equipment in the machine shop section of the Fleet department. Improved lighting will also create opportunity for more precise work and minimize trip hazards.

This project will have a six-year payback based on a calculation of estimated energy usage. Savings will continue long after the payback period not only with a decrease in the amount of energy used for lighting but the cost of replacement bulbs and parts as well. The current lamps installed are becoming obsolete and difficult to purchase. New LED fixtures have a guaranteed life of 5 years. After installation of these lights there will be minimal up keep required for that time period, with periodic maintenance after the five-year period.

LEAF COLLECTION PILOT PROGRAM $75,000

These internal granting funds will be used for a one-year pilot assessment program to help find a more cost-efficient way to replace our current fall leaf collection process. We currently bunch leaves with a patrol truck/buncher on 3rd shift city-wide into large piles throughout the city. Then during the day, Street Department staff use rear loader refuse trucks with rear attached leaf ramps and trackless buncher vehicles to collect leaves. The new leaf assessment project will not require any leaf bunches day or night or rear-loaders for the pilot testing area. Instead, a new 25-year self-contained leaf vacuum towable trailer to be pulled by one of our existing patrol salter trucks will be purchased. This trailer is self-contained with its own engine and hydraulic controls. An operator safely rides on the leaf trailer in a caged cockpit with a joystick engine and hydraulic lever controls. There is two-way voice activated headset radio communication between the driver and trailer operator at all times and an emergency stop switch in the event of a clog from debris. The leaf vacuum will pick up the regular leaf piles that residents rake out into the street eliminating the need for bunching.

The three-year payback is based on reduced labor as there will be no need to bunch on third shift, nor will a trackless buncher and ramp be needed for daytime leaf collection. This will also result in fuel savings. Not included in the calculation is the time spent by the Fleet division to attach and maintain the custom designed leaf ramps, buncher frames and brushes. There will also be less wear-and-tear on the trackless and rear loader refuse vehicles, which other than for yard waste and serving as back-up vehicles to the automated trucks, are now only used for the 6-8 week leaf season.

SONETICS WIRLESS WORK TEAMS COMMUNICATION/HEARING PROTECTION $8,905

This is a companion grant to the Leaf Collection pilot and utilizes matching CVMIC grant funds. The total cost is $8,905 of which half will be reimbursed by CVMIC. These CVMIC safety risk mitigation funds will be used to purchase a portable package Sonetics model #SHC305/Comhub 4 person wireless communication headset. Features include hearing protection, listen through technology, and voice activated technology. These head-sets are being purchased for their applicability with the new leaf collection program but they can be utilized year round with multiple construction crews (e.g. for pothole patching, sewer crews, or any DPW projects where driver-to-crew communication is needed).

This is a wireless system separate from our radio system with each set being coded only to the respective headsets. This allows for uninterrupted conversations, and does not interfere with city radio communications. The vehicle driver has a listen-through headset designed to block out surrounding noises while also allowing the user to hear things like emergency sirens, vehicle horns, etc. It also offer a behind the head style for outside crews to allow personnel to use hard hats, winter hats, and baseball caps for comfort and function. City crews were able to test a demo on March 21st of this year and the crew leaders and staff were very impressed with the protection, communication range, comfort, and voice clarity these provided. Sonetics are sold by Baycom, the same company that provides us with our City radios and support. They come with a full 1 year warranty from the date of delivery.

This is a perfect example of a much-needed safety product for the risk mitigation category, it offers two important benefits: (1) hearing protection and (2) clear communication for crews, especially in high traffic and hazardous construction areas.

MUNICIPAL BUILDING LED LIGHTING UPGRADE $42,000

Funds will be used to purchase LED lamps to retrofit the four foot T12 and T8 fluorescent lamps currently used throughout City Hall. Lamps would be purchased as soon as funds were available. Work would begin as soon as lamps arrive to swap LEDs into current fixtures that use T12 or T8 lamps. Where T12's are currently used the ballast will also need to be changed to a new compatible ballast. Current T8 ballasts are compatible. Using in-house labor, we would hope for a six month duration to complete the change.

A count of the lamps used currently in the City Hall/Civic areas of the building accounted for 1,878 lamps. An estimate of T12 vs T8 lamps showed about 605 T8's vs 1273 T12's. On average, we calculated that each lamp burns for about 2,860 hours per year. At $0.10 per KWH, lighting currently costs us about $20,100 per year, and consumes 201,000 KWH. With LED lamps replacing the current lamps they would consume 56,400 KWH and cost $5,640 to run, for a savings of 144,604 KWH and $14,460 per year. With a $42,000 investment, the payback period is 2.9 years. This calculation does not factor in a reduction of peak demand charges or reduced labor for maintaining lights. It also assumes at least some contracted labor for the installation. If possible, most of this would be performed in-house and reduce the cost of the project.

Given the two-year payback, this project would likely pay for itself even if a decision is made to relocate City Hall.

FINANCIAL AND PAYROLL SYSTEM SELECTION CONSULTANT $50,000

The current financial and payroll system was installed in 1998 and is reaching the end of its useful life as the developer has transitioned to a newer platform. While support and enhancements are still available, there are fewer programmers and support staff available for this system, and it lacks modern features such as the ability to easily integrate online customer transactions. City staff utilize this system for the most critical administrative tasks such as accounting, developing the budget, paying bills, receipting revenue, processing payroll, producing water bills, and managing water meters. Based on a recent implementation completed by a peer community, it is anticipated a new system of a similar scope will cost $1,000,000 and take 12-18 months to fully implement. Given the cost and complexity of implementing a new system, it is strongly recommended to utilize a third-party system selection consultant familiar with the municipal marketplace. This consultant would help draft the Request for Proposals (RFP), manage the procurement process including facilitating software demonstrations and negotiate the final contract. It is anticipated that utilizing a consultant will reduce implementation risk for the City. The consultant would be hired in 2018 with the goal of selecting a system by the fourth quarter of 2018.

CVMIC RISK REDUCTION $7,000

Funding is set-aside as matching funds for the 2018 Cities and Villages Mutual Insurance Company Risk Mitigation Granting Program.

UNALLOCATED GRANT FUNDS $41,347

Not all available funds were awarded. Staff plan a second call for applications later this year to utilize the remainder of the funding as several departments have indicated they have potential projects to fund.

BUDGET SUMMARY TABLE

Internal Granting Program
Dept #626

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
264,996	185,500	80,164	250,000	515,802	5100-5900	Operating Expenditures	250,000	100.0%
264,996	**185,500**	**80,164**	**250,000**	**515,802**		**TOTAL**	**250,000**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
39,981	26,171	12,023	31,035	73,616		Unallocated Revenues	33,561	13.4%
225,015	159,329	68,141	218,965	442,186		Tax Levy	216,439	86.6%
264,996	**185,500**	**80,164**	**250,000**	**515,802**		**TOTAL**	**250,000**	**100.0%**

UNALLOCATED REVENUES

PURPOSE

Unallocated revenues are funds which are not earned by any single department. They are depicted in this narrative for presentation and discussion purposes, but are then allocated to departmental budgets. They appear in the "Unallocated Revenue" line in departmental general fund budget summary tables as an offset, along with property tax levy, to departmental net costs.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ -	$ -	$ -
Rev	$ 5,255,606	$ 5,683,138	$ 427,532
Levy	$ -	$ -	$ -
FTE's	-	-	-

- 2.46% increase in the Property Tax Levy
- Unallocated General Fund State Aid revenues decrease $47,071
- Cable Franchise Fees down $65,000
- Hotel Motel revenue increases $72,000

DESCRIPTION

PRIOR YEARS OMITTED TAXES

Omitted taxes are property taxes that were not assessed in a prior year and subsequently owed to the City.

PAYMENTS IN LIEU OF TAXES

There are five property-tax exempt organizations currently making payments in lieu of property taxes. These include San Camillo, Milwaukee Hellenic Elderly Housing, Annunciation Greek Orthodox Church Foundation Center, Harwood Place, and Luther Manor.

PAYMENTS IN LIEU OF TAXES- DNR

The State makes a payment in lieu of taxes on the forest land near Hanson Park.

STATE SHARE TAXES

State shared taxes reflect unrestricted aid provided by the State of Wisconsin.

UTILITY PAYMENT

The State shares revenue from taxation of power plants within the City. Municipal amounts are not available until September 15th.

EXPENDITURE RESTRAINT PROGRAM

The State shares revenue with municipalities that adopt a budget within imposed limitations. The 2018 revenue is a result of the 2017 budget complying with those limits. Municipal amounts are not available until September 15th. As a result, the status quo is budgeted.

COMPUTER EXEMPTION

The State reimburses municipalities based on the value of computer-related equipment within their boundaries. Computers are exempt from property taxation. Municipal amounts are not available until September 15th.

TV FRANCHISE FEES

The City receives five percent of the gross revenues received by Time Warner Cable and AT&T that were generated within the City.

OTHER GENERAL GOVERNMENT

Miscellaneous revenues such as recycle cartridges and payroll fees are budgeted here.

UTILITY REIMBURSEMENT

Administrative charges to the Water, Sanitary and Storm Utilities reflecting support staff time spent in the administration of the utility. This includes charges from Comptroller, Treasurer, Human Resources, etc. and is based on a cost allocation model reflecting prior year actuals.

OTHER LOCAL DEPARTMENTS

This refers to miscellaneous revenues such as rebates, collection fees and bank fee reimbursements.

OTHER RENTALS

Other rental income not specific to any department is budgeted in this account.

OTHER MISCELLANEOUS REVENUE

Miscellaneous revenue includes military pay, flex account balances, stale dated checks.

TRANSFER FROM TIF

Beginning in 2013, a transfer from the Tax Increment Financing Districts was established to recognize administrative time spent in the development and management of TIF districts. This revenue amount is calculated based on an estimate of the amount of time the City Administrator, Mayor, Finance Director, City Attorney and Development Director spent working on TIF-related matters in the prior year. Engineering staff time is directly billed to the TIF on an actual basis and not reflected here.

TRANSFER FROM THE WATER UTILITY

Payment in Lieu of Taxes by the Water Utility. This is based on a formula developed by the Public Service Commission and is based on the monetary value of water utility assets and the property tax rate.

APPROPRIATED SURPLUS APPLIED

This revenue reflects the amount of General Fund balance that is used to reduce the property tax levy or can also represent the use of designated fund balance reserves.

HOTEL MOTEL TAX

A municipality may impose a "room tax" on entities such as hotels, motels, and other establishments that rent short-term lodging. State law controls municipal room tax collection as well as the use of room tax revenues. 2015 Wisconsin Act 55 (Act 55), the 2015-17 Biennial Budget, modified state law regarding the collection and use of a municipal room tax. Wisconsin law requires that certain percentages of room tax revenues must be spent on "tourism promotion and tourism development", which is defined to mean any of the following if significantly used by transient tourists and reasonably likely to generate paid overnight stays in multiple establishments within a municipality: (1) marketing projects; (2) "transient tourist informational services;" and (3) "tangible municipal development, including a convention center." The City of Wauwatosa imposes a 7.0% room tax of gross receipts.

2017 BUDGETARY CHANGES

APPROPRIATED SURPLUS APPLIED — DECREASE $570,888

The 2016 Amended Budget Appropriated Surplus Applied reflects the approved carry-over amount of $390,318 with no approved contingency fund transfers to date. Setting aside this amount as it is already reserved in the City's fund balance and will likely be offset by the 2016 carryover, the re-estimated budget provides a surplus of $570,888.

HOTEL/MOTEL ROOM TAX — INCREASE $93,625

Despite delays in the opening of the Burleigh Triangle hotel, revenue from hotel/motel taxes are projected to be $93,625 over the original budget of $1,078,000 for a total of $1,171,625. This amount also includes a one-time increase from the United States Golf Open at Erin Hills.

FRANCHISE FEES — DECREASE $65,000

Based on the first six months of actual payments, this revenue is forecasted to be $610,000 which represents a $65,000 reduction from the original budget. This is due to a lower level of gross sales by the cable television operators in the City.

TRANSFER FROM TAX INCRMENT DISTRICTS — INCREASE $26,667

In 2016, the reimbursement from Tax Increment Districts to the General Fund for administrative support was inadvertently omitted so it will be charged in 2017.

2018 BUDGETARY CHANGES

PROPERTY TAXES — INCREASE $840,239

The property tax levy is increased $840,239 to $41,946,785. This represents a 2.04% increase which is comprised of a 1.08% increase for operating expenditures and a 0.96% increase for debt service. The maximum levy increase allowed by state statute is 5.25% resulting in a carryover of 3.21%.

UTILITY TAX — DECREASE $24,042

The utility tax decreases $24,042 to $93,794. This decrease is presumably due to the sale of the WE Energies power plant on Watertown Plank Road to the Milwaukee Reginal Medical Complex. It was anticipated this would result in an estimated loss of $64,000 in utility aid; however it may have been offset by an increase in revenue due to the new substation. At the current time, detailed information was not provided by the State.

EXPENDITURE RESTRAINT — INCREASE $22,352

State shared revenue through the expenditure restraint program increased $22,352 to $931,742 due to an increase in the City's 2016 equalized tax rate which is part of the formula for distributing the revenue.

WATER UTILITY REIMBURSEMENT — DECREASE $10,725

This reimbursement decreased $10,725 to $59,828 as a result of changes to antenna rent and power as well as the number of real estate closings.

TRANSFER FROM WATER UTILITY — INCREASE $13,102

The payment in-lieu of taxes transferred from the Water Utility is estimated to increase by $13,102 to $1,014,827 based on estimate increases to the value of the physical plant.

HOTEL MOTEL — INCREASE $72,000

The hotel motel revenue shown here only represents the amount that is not set aside for specific purposes. In total, this revenue is estimated to increase $72,000 to $1,150,000. This is based on the forecasted growth in gross revenue from the City's existing hotels. No additional revenue is assumed from any future hotels including the hotel at the Burleigh Triangle.

It is important to note that due to the new legislation, none of this increase can be used by the City for non-tourism purposes. The City cannot retain more hotel/motel revenue for non-tourism purposes than it did in 2013 as shown in the table below.

	Total Revenue	VISIT Milwaukee Contract	Allowable Retained Amount	Additional spend on tourism promotion	Total Tourism Spend	Total spend as % of Revenue
2017	1,171,625	359,570	623,137	188,918	548,488	47%
2018	1,150,000	381,872	610,212	157,916	539,788	47%

As the 2017 and 2018 revenue is forecasted, this amount is an estimate that won't be known for sure until February 2018. Since 2017, $346,834 has been diverted from the General Fund by this legislation. These funds must be spent by a tourism entity or commission separate than the City.

COMPUTER EXEMPTION INCREASE 13,136

This revenue increases $13,136 to $906,750. The 1.5% increase is due to a change in state law that replaces this program with state shared revenue at the same amount earned in 2017 adjusted for inflation.

GENERAL TRANSPORTATION AID INCREASE $159,415

While General Transportation Aids is budgeted in the public works, police and capital budgets, it is noted here that it increased $159,415 to a total of $2,308,762. This revenue is based on a six-year average of road maintenance costs and increases in 2018 due to the extensive work done in the Village. The increase, along with $35,714 from the Capital Budget was budgeted in the General Fund to offset the revenue decreases discussed in this narrative. An additional $50,000 was added to the capital budget to fund Safe Route to School initiatives. This leaves $175,852 in the Capital Budget to offset future revenue decreases and to cash finance capital.

CABLE FRANCHISE FEES DECREASE $65,000

As described above under 2017 changes, based on the first six months of actual payments in 2017, this revenue is forecasted to be $610,000 which represents a $65,000 reduction (9.6%) from the original budget. This is due to a lower level of gross sales by the cable television operators in the City.

BUDGET SUMMARY TABLE

Unallocated Revenue

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
1,612	8,167	25,824	-	-	101-4110	Prior Years Omitted Taxes	-	0.0%
422,586	402,009	423,448	415,000	415,000	101-4400	Payments in Lieu of Taxes	416,000	7.3%
6,403	7,805	7,581	7,500	7,500	101-4400-100	Payment in Lieu of Taxes-DNR	7,500	0.1%
703,960	703,960	703,960	703,959	703,959	221-4100	State Shared Taxes	703,959	12.4%
123,981	131,965	122,746	117,836	117,836	221-4300	Utility Tax	93,794	1.7%
1,032,200	1,091,686	968,745	909,391	909,391	221-4400	Expenditure Restraint Program	931,743	16.4%
266,008	354,728	1,107,000	893,614	893,614	221-4500	Computer Exemption	906,750	16.0%
654,937	664,540	639,761	675,000	610,000	511-4300	TV Franchise Fees	610,000	10.7%
1,606	2,158	56,198	2,000	23,000	511-4900	Other General Government	2,000	0.0%
145,484	104,545	90,887	70,553	70,553	741-4700	Water Utility Reimbursement	59,828	1.1%
53,294	42,253	41,303	52,694	52,694	741-4710	Sanitary Sewer Overhead	53,236	0.9%
33,903	26,996	32,992	28,518	28,518	741-4720	Storm Utility Overhead	41,501	0.7%
500	-	-	1,500	1,500	741-4900	Other Local Departments	-	0.0%
197	187	1	-	-	821-4900	Other Rentals	-	0.0%
(554)	40	50	-	-	841-4200	Retained State Sales Tax	-	0.0%
264	178	269	-	-	841-4300	Jury Duty	-	0.0%
41,273	90,273	13,836	5,000	6,124	841-4900	Other Miscellaneous Revenue	5,000	0.1%
26,572	-	-	-	-	911-4100	Proceeds from Sale of Land	-	0.0%
38,737	36,041	-	35,000	61,667	921-4530	Transfer from TIF	35,000	0.6%
838,623	848,899	987,755	1,001,725	986,626	921-4600	Transfer from Water Utility	1,014,827	17.9%
226,000	90,000	105,000	-	660,776	921-4900	Appropriated Surplus Applied	-	0.0%
-	-	-	-	-	921-4910	Amortization Fund Approp	802,000	14.1%
-	-	-	-	-	912-5300	Transfer to Unappropriated Fd Bal	-	0.0%
1,561,731	1,123,155					Surplus Departmental Revenue		0.0%
649,182	348,751		336,316			Surplus Hotel/Motel Rm Tax		0.0%
6,828,499	**6,078,336**	**5,327,356**	**5,255,606**	**5,548,758**		**TOTAL**	**5,683,138**	**85.9%**

FUND NO. 01-621

REMISSION OF TAXES

PURPOSE

Remission of Taxes is used to pay successful property tax appeals. Typically, these appeals are for prior year valuations that are challenged in court and either litigated or mediated.

When the City must refund a property taxpayer due to a change in their prior year property value, typically due to a court challenge, Wisconsin statutes allow the City to charge the other taxing jurisdictions their share of the refund. That revenue, representing approximately 70% of the total cost of the refund, is known as a chargeback. Chargebacks are typically not budgeted because property tax appeals are not known at the time the budget is adopted.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ -	$ -	$ -
Rev	$ -	$ -	$ -
Levy	$ -	$ -	$ -
FTE's	-	-	-

2017 BUDGETARY CHANGES

The 2017 Budget is re-estimated to include $250,288 in property tax refunded in the Walgreens case. This refund was provided when, after litigation commenced, the City's appraiser determined that certain Walgreens properties (not all) had in fact been overvalued on the tax rolls and the Common Council approved a refund of those tax amounts.

$175,202 of chargeback revenue from the other taxing jurisdictions is also included as an estimate related to the Walgreens case above and a Target settlement from last year. This revenue should be received in 2018 but is attributable to 2017.

2018 BUDGETARY CHANGES

There are no changes to this budget as there are no anticipated property tax refunds at this time.

BUDGET SUMMARY TABLE

Remission of Taxes
Dept #621

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
446,775	12,963	129,804	-	250,288	5990	Expenditures	-	0.0%
446,775	**12,963**	**129,804**	**-**	**250,288**		**TOTAL**	**-**	**0.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
270,122	160,754	94,449	-	286,500	101-4130	Chargebacks	-	0.0%
67,406	-	19,468	-	-		Unallocated Revenues	-	0.0%
109,247	-	15,887	-	-		Tax Levy	-	0.0%
-	(147,791)	-	-	(36,212)		Contribution to Overhead	-	0.0%
446,775	**12,963**	**129,804**	**-**	**250,288**		**TOTAL**	**-**	**0.0%**

DEBT SERVICE FUND

PURPOSE

This fund exists to pay for debt service for the General Fund and Special Revenue Funds including Parks, Tax Increment Financing (exclusive of Lease Revenue Bonds) and General Purpose Equipment.

DESCRIPTION

General Obligation Debt is typically paid for out of the Debt Service Fund except for that which is funded by the Sanitary, Storm, or Water Utilities.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 7,930,060	$ 8,560,597	$ 630,537
Rev	$ 7,930,060	$ 8,510,597	$ 580,537
Net	$ -	$ (50,000)	$ (50,000)
FTE's	-	-	-

MAJOR CHANGES

The table below shows the principal amount of outstanding debt as of 1/1/18 by issuance totaling $134,470,000 of which $114,970,000 is General Obligation debt which is backed by the property tax base and $18,500,000 is Water Revenue Bonds which are backed by water rates.

Debt Issue (as of 1/1/18)	Outstanding Principal
General Obligation	
2010 A Taxable GO Refunding Bonds	$4,830,000
2011 GO Prom Notes	$7,600,000
2012 GO Prom Notes	$7,775,000
2013 GO Bonds	$8,800,000
2013 GO Prom Notes	$3,550,000
2013 Taxable GO Prom Notes, 2009 BAB Refunded	$665,000
2014 A GO Prom Notes	$12,675,000
2014 B Taxable GO Prom Notes	$4,125,000
2015 A GO Bonds	$6,000,000
2015 B GO Bonds	$21,975,000
2015 C GO Taxable Bonds	$6,775,000
2016 GO Bonds	$14,220,000
2017 GO Prom Notes	$15,980,000
Subtotal	***$114,970,000***
Water Revenue	
2010 Water Revenue	$ 6,175,000
2011 Water Revenue Refunded	$ 1,325,000
2013 Water Revenue	$ 4,000,000
2016 Water Revenue	$ 4,000,000
2017 Water Revenue	$ 3,000,000
Subtotal	***$18,500,000***
Grand Total	**$ 133,470,000**

The table below organizes that debt by funding source.

Funding Source	2017	2018	Change
GO Debt - Levy	$ 34,706,412	$ 41,301,965	$ 6,595,553
GO Debt - Parks	$ 1,708,619	$ 1,408,424	$ (300,195)
GO Debt - TIF	$ 25,373,286	$ 26,603,520	$ 1,230,234
GO Debt - Sanitary	$ 23,210,366	$ 22,736,054	$ (474,312)
GO Debt - Storm	$ 22,176,065	$ 20,839,279	$ (1,336,786)
GO Debt - Water	$ 230,253	$ 205,758	$ (24,495)
GO Debt - MADACC		$ 1,875,000	$ 1,875,000
Water Revenue	$ 16,400,000	$ 18,500,000	$ 2,100,000
TOTAL	**123,805,000**	**133,470,000**	**9,665,000**

It is important to consider the debt capacity of an organization as it compares to stated policy and that of comparable peers. The table below provides this comparison. The Wauwatosa figures are based on debt issued through 1/1/2017. The National Medians are based on 2014 figures reported by Moody's in August 2016.

Debt Profile	Tosa 2017	Tosa 2018	Debt Policy	National Medians Aaa
Total Debt	$ 107,405,000	$ 114,970,000	NA	NA
Total Net Debt	$ 36,415,031	$ 42,710,389	NA	$ 46,651,542
Total Debt as % of Full Value	1.88%	1.90%	5.00%	NA
Direct Net Levy Debt as % of Full Value	0.64%	0.70%	0.77%	0.70%
Debt Burden (All taxing bodies - % of value)	3.28%	4.43%	NA	2.10%
Debt Service (Net) as a % of Expenditures	9.77%	10.10%	10.00%	NA
Total Debt per capita	$ 2,288	$ 2,438	NA	NA
Net Debt per capita	$ 776	$ 906	NA	$ 1,207

It is projected that the City will exceed its debt policy in regards to Debt Service (Net) as a Percentage of Expenditures in 2018. Discussions have begun with the Common Council regarding cash financing options in order to decrease the amount of borrowing. This will be especially important as interest rates begin to rise.

2017 BUDGETARY CHANGES

- $60,178 is budgeted as an interest payment from the Milwaukee Area Domestic Animal Control Commission; however, this will be paid for with bond premium.
- The transfer from the Amortization Fund is decreased $265,036 reflecting the use of 2016 bond premium to pay 2017 debt service in lieu of using property tax levy. It is assumed the surplus property tax levy is transferred into the Amortization Fund.
- The transfer from the Tax Increment Funds is increased $77,400 reflecting actual debt service amounts which were not available when the 2017 budget was adopted.
- Debt Service is increased $135,304 reflecting updated debt service amounts.

2018 BUDGETARY CHANGES

- Principal payments increase $577,411, and interest payments $53,126. This is largely due to the addition of the MADAC borrowing, increases in the TIF debt schedules and the enhanced capital program. This is an estimate as the 2017 debt has not yet been issued.
- Due to the increased TIF borrowing described above, the transfer from the TIF fund increases $177,546 from the original budget to $2,389,547
- The transfer from the general fund increases by $149,620 to $4,783,725 due to increased capital spending. This increase was mitigated by an increase in the transfer from the amortization fund of $175,000 due to increased general fund interest earnings.
- $61,531 is also budgeted as the interest reimbursement from MADACC.

BUDGET SUMMARY TABLE

Debt Service
Fund #02

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
3,481,397	16,667,817	5,217,084	6,084,408	6,134,408	101-5100-5500	Debt Service Principal	6,137,534	71.7%
1,073,308	1,281,691	1,791,717	1,785,652	1,870,956	201-5100-5500	Debt Service Interest	2,363,063	27.6%
44,980	53,786	156,734	60,000	60,000	301-5300	Issuance Expense	60,000	0.7%
4,599,685	**18,003,294**	**7,165,535**	**7,930,060**	**8,065,364**		**TOTAL**	**8,560,597**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	7,825,000	1,925,000	-	-	731-4200	Proceeds from Long Term Debt	-	0.0%
107,800	354,248	212,762	-	-	731-4200-010	Premium on Debt	-	0.0%
		81,240	-	-	731-4200-020	Premium on Debt-Underwriter	-	0.0%
			-	60,178	731-4900-010	MADACC Revenue	61,531	0.7%
55,233	-	-	-	-	811-4100	Interest	-	0.0%
102,464	50,308	50,579	-	-	841-4100	Federal Reim BAB	-	0.0%
3,291,777	3,882,321	3,867,876	4,634,105	4,634,105	921-4100	Trans from Gen Fund-Taxes	4,783,725	56.2%
620,000	532,000	630,000	685,000	419,964	921-4200	Transfer from Amort Fund	860,000	10.1%
9,305	3,077,114	1,787,394	2,212,001	2,289,401	921-4400	Transfer from TIF Dist Fund	2,389,547	28.1%
249,318	364,818	337,285	341,766	341,766	921-4550	Transfer from Parks	359,606	4.2%
60,188	59,188	57,938	57,188	57,188	921-4750	TSF from General Purpose	56,188	0.7%
-	-	-	-		921-4900	TSF from Water Utility	-	0.0%
4,496,085	**16,144,997**	**8,950,074**	**7,930,060**	**7,802,602**		**TOTAL**	**8,510,597**	**100.0%**

GENERAL LIABILITY

PURPOSE

This fund provides risk management services that address the City's general liability and general litigation cost exposures and to procure stable and affordable insurance products that transfer the financial risk at acceptable cost.

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$289,515	$292,549	$ 3,034
Rev	$654,647	$670,957	$16,310
Net	$365,132	$378,408	$13,276
FTE's	-	-	-

PROGRAMS/SERVICE LINES

The Cities and Villages Mutual Insurance Company provides the city with $10,000,000 of liability coverage for losses over the self-insured retention level of $125,000 per occurrence with a $500,000 aggregate stop loss. The city group purchases employment practices liability insurance through CVMIC which provides $1,000,000 of coverage with a $25,000 deductible per event. In addition, beginning in 2013, $1,000,000 in internal crime coverage is purchased via CVMIC, which insures the City against embezzlement and theft, forgery, and robbery of City funds. In 2013, the City also began purchasing insurance to cover its volunteers. In 2015, CVMIC added Cyber Liability insurance.

In 2009, CVMIC paid its first cash dividend payment. The annual dividend for the first twenty years was used to pay the city's share of debt service. Now that the debt has been retired, the dividend can either be used to provide additional risk management services, reduce premiums, be returned to the city, or a combination of all three. CVMIC's declared dividend for 2016 payable in 2018 will be $47,873 a decrease of $2,973 from last year due largely to a change in the allocation methodology.

When claims are incurred, they are paid for out of the general liability budget. At year end, the Finance Department in conjunction with the City Attorney and CVMIC estimate the total of incurred but upaid claims so that claims are generally charged or accrued for in the year they are incurred, regardless of when the claim is actually paid. In subsequent years, departments are charged for the incurred claims based on the previous July-June expenditures as described below, and the General Liability fund is reimbursed.

The City also maintains property insurance for approximately $125,000,000 of value in buildings, property in the open and non-motorized vehicles. Currently the deductible is $5,000. Since 2016, the newly formed Municipal Property Insurance Corporation provides this coverage.

2018 GOALS

- **Mitigate risk of general liability claims** through training, prevention and awareness

2017 BUDGETARY CHANGES

- As of July 1, 2016, only 2 claims had been reported to CVMIC with $10,000 incurred. While very encouraging, due to the volatile nature of claims, no change is recommended to the adopted budget due to the unpredictable nature of claims.

2018 BUDGETARY CHANGES

- Insurance premiums are expected to decrease $1,524, approximately 1.4% as final amounts are not yet available.

- This does not include flood insurance, which is budgeted directly in the Parks Department budget, or Property insurance which is budgeted directly in departmental budgets. Flood insurance is expected to increase nearly 30% to $29,512. Property insurance is expected to decrease 9% over the prior year budget to $53,522.

- Departments are charged for the claims incurred from July 1, 2016 through June 30, 2017. This is a reimbursement to the general liability fund. In 2018, this amount increased by $79,072, as shown in the table below.

Department	2017	2018	Change
Engineering	0	1,800	1,800
Fire	7,504	5,566	-1,938
Forestry	1,666	1,053	-613
Library	6,879	0	-6,879
Litigation Reserve	375,000	375,000	0
Parks	0	5,296	5,296
Police	94,992	124,231	29,239
Roadway Maintenance	4,232	49,188	44,956
Sanitary	0	6,305	6,305
Water	127	1,033	906
Grand Total	**490,400**	**569,472**	**79,072**

- Interest earnings increased $16,574 to $17,224 based on the estimated interest rate of the Local Government Investment Pool.
- In order to ensure that revenues equal expenditures so as not to reduce fund balance, the transfer from the general fund decreased $75,397 to $1,704

BUDGET SUMMARY TABLE

General Liability Reserve
Fund #08

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
(31,970)	181,092	42,863	100,000	100,000	111-5100	Claims-Personal Injury	80,000	27.3%
6,912	3,890	6,602	15,000	15,000	111-5200	Claims-Property Damage	15,000	5.1%
(18,661)	27,040	185,976	15,000	15,000	111-5300	Claims-Other Liability	15,000	5.1%
28,966	191,527	(109,358)	30,000	30,000	111-5400	Claims-Automobile Damage	50,000	17.1%
8,187	16,766	13,318	17,192	17,192	121-5100	Wages	17,385	5.9%
1,268	2,505	1,911	1,152	1,152	121-5190	Fringe Benefits	2,553	0.9%
101,133	105,421	107,486	111,171	111,171	5200-5900	Operating Expenditures	112,611	38.5%
95,835	**528,241**	**248,798**	**289,515**	**289,515**		**TOTAL**	**292,549**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
797	(70,219)	299,238	650	8,000	111-4200	Interest Earned	17,224	2.6%
63,007	60,908	54,361	50,846	50,846	111-4500	CVMIC Dividend	47,873	7.1%
-	-	-	-	-	111-4900	Other Reimbursement	-	0.0%
(67,000)	225,000	88,735	77,101	77,101	121-4100	Transfer from Gen Fund	1,704	0.3%
608,494	398,103	470,189	490,272	490,272	121-4100-010	Trans from Gen Fund-Depts	563,143	83.9%
6,186	4,852	11,069	5,254	5,254	121-4200	Transfer from Water Utility	5,899	0.9%
27,699	27,200	27,924	28,742	28,742	121-4300	Transfer from Fleet Maint	33,064	4.9%
9,617	6,009	894	920	920	121-4400	Transfer from Sanitary Sewer	1,058	0.2%
2,652	5,312	838	862	862	121-4500	Transfer from Stormwater	992	0.1%
-	78,139	-	-	-	121-4900	Transfer from Other Funds	-	0.0%
651,452	**735,304**	**953,248**	**654,647**	**661,997**		**TOTAL**	**670,957**	**100.0%**

TAX INCREMENT DISTRICTS

PURPOSE

BUDGET SNAPSHOT

	2017	2018	Change
Exp	$ 3,899,466	$ 9,384,214	$ 5,484,748
Rev	$ 4,315,125	$ 9,818,498	$ 5,503,373
Net	$ 415,659	$ 434,284	$ 18,625
FTE's	-	-	-

MAJOR CHANGES

Tax Increment Districts (TID) provide funding that enables development or redevelopment of property over a period of time. During the existence of a district the original (base) value of the district is held constant and the taxes paid on that value continue to be distributed to each of the overlaying taxing jurisdictions. The increased (incremental) taxable value of the district is the basis of property tax payments that are 'captured' by the city for the payment of any projects authorized to foster the development. After all financial obligations of the district are met, the district is closed with the then higher current value the basis of taxes paid again to all overlaying taxing jurisdictions.

Under state law, at the time a district closes half the value impact of the district can be used to increase the levy of the municipality for general purposes including operations or debt service. The other half of the value functionally decreases the property tax burden of all other property tax payers. As an example, the incremental value of TIF #2 represented 3.73 percent of the property value of the City. When it closed, half that value (1.86%) was used to increase the city levy above the otherwise mandated 0% plus net new construction. In current value this would represent approximately $725,000, or approximately 1.4% of total general fund expenditures. The other 1.86 percent reduced property tax bills. To put this in perspective the average valued home would produce an estimated property tax decrease of approximately $100, all other things being equal.

The total combined valuation for all TID increments located within the City cannot exceed twelve percent of the equalized value of the City. The calculation of this limitation is as follows:

	2016	2017	Change
Equalized Value of the City	$ 5,699,272,300	$ 6,155,392,800	$ 456,120,500
Maximum Allowable TID Value	$ 683,912,676	$ 738,647,136	$ 54,734,460
Current TID Increment Value Estimated	$ 179,323,900	$ 281,467,600	$ 102,143,700
Unused TID Value Capacity	**$ 504,588,776**	**$ 457,179,536**	**$ (47,409,240)**
TID Increment as % of Total Equalized Property Value	**3.1%**	**4.6%**	**1.4%**

$281,467,600 of TIF increment represents 4.6% of equalized value compared to 12% allowable under state statute.

The following table provides a summary of the changes in TID value by TID from 2016 through 2017. 2017 values are used to determine the increment for the 2018 budget.

	TIF 5	TIF 6	TIF 7	TIF 8
Incremental Value	$ 14,101,600	$ 106,909,400	$ 101,906,300	$ 25,383,200
% of Equalized Value	0.23%	1.74%	1.66%	0.41%
Change in Value from 2016	$ 1,027,500	$ 41,467,900	$ 18,121,400	$ 8,574,300
% Change in Value	6.64%	44.97%	17.32%	22.26%
Annual Property Tax Increment	$ 341,066	$ 2,585,743	$ 2,464,736	$ 613,926

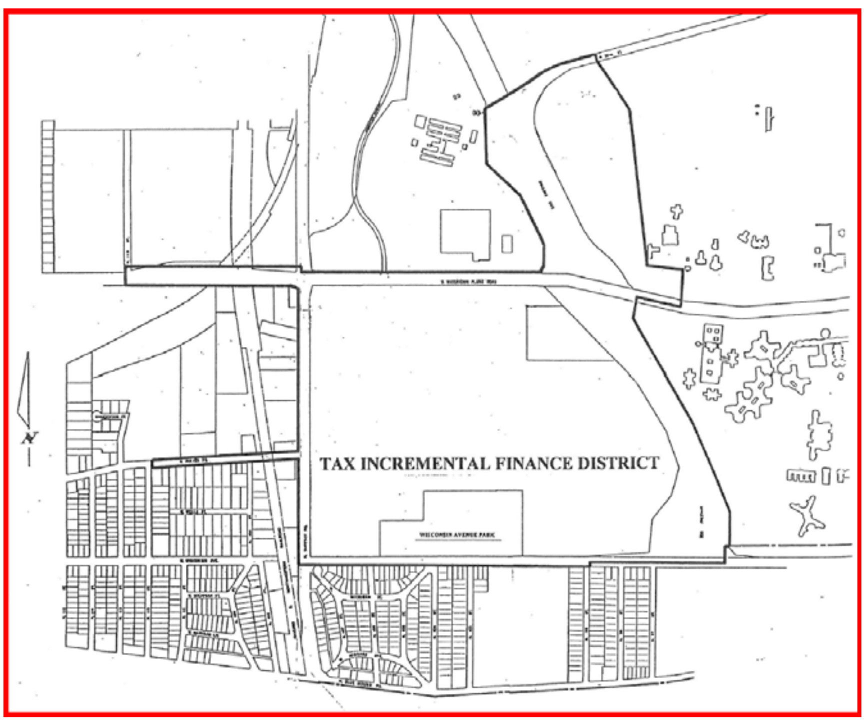
	TIF 9	TIF 10	TIF 11	Total
Incremental Value	$ (778,600)	$ 20,806,400	$ 13,139,300	$ 281,467,600
% of Equalized Value	-0.01%	0.34%	0.21%	4.57%
Change in Value from 2016	$ (618,000)	$ 20,894,800	$ 12,675,800	$ 102,143,700
% Change in Value	-12.44%	538.25%	109.02%	3.75%
Annual Property Tax Increment	NA	$ 503,230	$ 317,791	$ 6,807,660

DESCRIPTION

TIF DISTRICT #2 (MILWAUKEE COUNTY RESEARCH PARK) CREATED 1994

OVERVIEW

TIF 2 was closed in 2015 with a final tax incremental value (total current value less base value) of $199,356,100. This represented 3.73% of the equalized value and resulted in approximately $4.8 million in additional tax revenue for all of the overlying taxing jurisdictions, of which the City accounts for approximately 30%. This was a major reason for the reduction in the 2016 municipal tax rate.

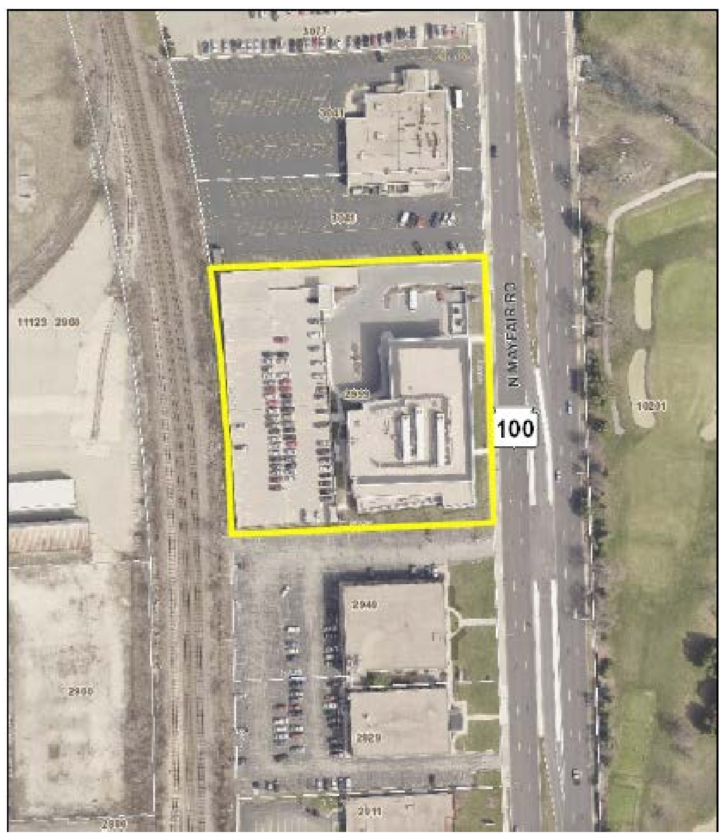


TIF #2 Fund #19								
Expenditures								
2014 Actual	**2015 Actual**	**2016 Actual**	**2017 Adopted Budget**	**2017 Estimated**	**Acct #**	**Name**	**2018 Budget**	**% of Total**
434,760	860,113	-	-	-	111-5650-020	Municipal Revenue Oblig	-	0.0%
2,568	5,122	-	-	-	111-5810-020	Sundry Contractual Serv	-	0.0%
1,145	303	-	-	-	111-5900-020	Other Expense - TIF #2	-	0.0%
49,361	275,714	-	-	-	192-5500-020	TSF to Capital Projects Fd	-	0.0%
917	-	-	-	-	192-5550-020	TIF 2 Admin Charge	-	0.0%
-	2,552,500	-	-	-	192-5600-020	TSF to Redevel Auth-97	-	0.0%
3,179,125	9,778,802	-	-	-	192-5700-021	TSF to Redevel Auth-04	-	0.0%
-	1,576,235	-	-	-	192-5750-020	TSF to Redevel Reserve TIF #2	-	0.0%
-	8,882,800	-	-	-	192-5900-020	Excess Dist-TIF #2	-	0.0%
3,667,876	**23,931,589**	**-**	**-**	**-**		**TOTAL**	**-**	**0.0%**
Revenues								
2014 Actual	**2015 Actual**	**2016 Actual**	**2017 Adopted Budget**	**2017 Estimated**	**Acct #**	**Name**	**2018 Budget**	**% of Total**
5,037,418	4,818,795	-	-	-	101-4100-020	Tax Increments	-	0.0%
1,259,396	1,270,780	-	-	-	111-4100-020	Computer Exemption	-	0.0%
17,895	18,660	-	-	-	151-4100-020	Interest / Other	-	0.0%
-	-	-	-	-	192-4200-020	TSF from Redevelop Fd	-	0.0%
6,314,709	**6,108,235**	**-**	**-**	**-**		**TOTAL**	**-**	**0.0%**

TIF DISTRICT #5 (MAYFAIR MEDICAL) CREATED 2007

OVERVIEW

The Mayfair Medical building is a pay-as-you-go district wherein the developer financed the parking structure in order to construct a larger and denser facility and is reimbursed those costs out of the tax payment received each year. This district has a base value of $2,401,800 and the incremental value increased $1,027,500 to $14,101,600. The last Municipal Revenue Obligation payment was made in 2017 and the District was authorized to remain open for an additional year to generate proceeds for affordable housing. As of 12/31/17, this District is projected to have a $172,480 fund balance which would be distributed to the taxing jurisdictions.



2017 CHANGES

The amount budgeted for the final Municipal Revenue Obligation payment was reduced by

$82,221 to $227,764 reflecting the actual and final amount paid to the developer.

2018 CHANGES

Tax increment revenue is increased $26,730 to $341,065 reflecting the 2017 incremental property value.

The $341,065 of increment is budgeted as an “Other Expense” to be used for affordable housing. It is also assumed that the estimated remaining fund balance of $172,480 will be distributed to the taxing jurisdictions with the City of Wauwatosa retaining 30%. This amount will be deposited in the Redevelopment Reserve.

No funds are budgeted for the Municipal Revenue Obligation as it has been paid in full.

TIF #5

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
344,139	286,820	313,524	311,335	227,614	111-5650-050	Muncipal Revenue Oblig	-	0.0%
941	1,144	2,369	1,000	2,500	111-5810-050	Sundry Contractual	2,500	0.5%
150	150	-	150	150	111-5900-050	Other Expenses -TIF #5	513,545	98.6%
-	-	-	-	-	192-5550-050	TSF to Gen Fund-TIF #5	5,000	1.0%
345,230	**288,114**	**315,893**	**312,485**	**230,264**		**TOTAL**	**521,045**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
344,139	286,820	313,524	311,335	316,214	101-4100-050	Tax Increments	341,065	98.5%
23,216	13,362	8,294	8,419	8,419	111-4100-050	Computer Exempt-TIF #5	3,628	1.0%
163	224	811	400	1,400	151-4100-050	Interest Rev-TIF #5	1,500	0.4%
367,518	**300,406**	**322,629**	**320,154**	**326,033**		**TOTAL**	**346,193**	**100.0%**

TIF DISTRICT #6 (UWM INNOVATION CAMPUS)

SUMMARY

The City of Wauwatosa created Tax Incremental Finance District Number 6 in 2010 to facilitate the creation of UWM Innovation Campus that will ultimately include an advanced degree engineering school for the University of Wisconsin-Milwaukee. The location is on the former Milwaukee County Grounds that had historically been used for a variety of Milwaukee County Institutional functions for over 150 years. The existing infrastructure was deteriorating and insufficient to meet the needs of the proposed re-use of the site. UWM Innovation Campus is a mixed-use project that currently houses UWM's Accelerator Building (a project that focuses on the development of new manufacturing processes that support existing businesses and create new businesses and jobs), ABB, the Echelon multi-family housing project, and the Marriott Residence Inn. The value in the district is expected to reach over $125 million as compared to the creation base value (amended) of $26,768,400.

The district was amended in 2014 to include structured parking as an eligible activity within the campus. The district was also amended in 2015 to add territory and amend the project plan to allow for assistance related to a 155,000 square foot office building with structured parking in the Research Park which is located south of Innovation Campus.

Future project costs beyond 2017 include anticipated reconstruction of the portion of Swan Boulevard not paved by the Wisconsin Department of Transportation including the installation of a round-about at Swan and Discovery as well as future parking structures to facilitate additional commercial development.

The value of the district increased $41,467,900 in 2017 which represented a 45.0% increase due to the completion of the Echelon apartments, the hotel and the Meadowlands (Irgens) commercial building. No additional increases are anticipated in 2018 as no new buildings are planned. The 12/31/2018 fund balance is estimated to be $1,830,811.

2017 CHANGES

The 2017 Budget was re-estimated to include an increase in the transfer to capital from 0 to $125,000 representing the use of surplus bond proceeds to create a traffic circle in front of GE Healthcare on Innovation Driver as described in the Ayers traffic study and also provide funding for the possible realignment of the multi-use trail that was installed east of Discovery Parkway and has experience significant erosion.

Sundry contractual was increased by $30,000 to $35,000 for herbicide applications of the bio-swale basins and possible remediation of the natural plantings.

2018 CHANGES

The property tax increment revenue is estimated to increase 66% to $2,585,743. In addition, computer exemption revenue is estimated to increase $74,273 to $79,709.

At this time, there is no planned construction activity in 2018.

The City's Municipal Revenue Obligation payment increases $274,274 to $436,133. The balance on the MRO as of 12/31/18 is estimated to be $3,899,513 with an estimated 9 years remaining until the $4,500,000 obligation for the construction of the Meadowlands parking structure is retired.

Sundry contractual is increased $172,400 to $177,500 reflecting the full remediation of the natural plantings in the bio-swale basins which have failed. This project will be coordinated by the Landscape Architect.

TIF #6

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	-	161,859	164,354	111-5650-060	Municipal Revenue Obligation	436,133	28.5%
5,941	46,754	119,122	5,000	35,000	111-5810-060	Sundry Contr Serv-TIF #6	177,500	11.6%
598,282	1,155,357	-	-	-	111-5850-060	Fed EDA Grant	-	0.0%
6,837	54,400	-	150	150	111-5900-060	Other Expenses-TIF #6	150	0.0%
217,531	40,423	-	-	-	111-5910-060	Debt Serv-TIF #6	-	0.0%
1,167,596	1,481,664	1,852,002	-	125,000	192-5500-060	TSF to Cap Proj Fd - TIF #6	-	0.0%
20,790	9,383	-	5,000	17,791	192-5550-060	TSF to General Fd-TIF #6	7,500	0.5%
9,305	236,271	733,819	895,551	895,551	192-5600-060	TSF to Debt Serv-TIF #6	911,197	59.5%
2,026,282	**3,024,252**	**2,704,943**	**1,067,560**	**1,237,846**		**TOTAL**	**1,532,480**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
325,092	584,433	814,118	1,558,366	1,582,789	101-4100-060	Tax Increments-TIF #6	2,585,743	96.4%
	-	5,356	5,436	5,436	111-4100-060	Computer Exemp-TIF #6	79,709	3.0%
357	405	7,005	1,000	6,700	151-4100-060	Interest / Other	17,800	0.7%
598,282	1,155,357	-	-	-	191-4200-060	Federal EDA Grant	-	0.0%
-	18,803	-	-	-	191-4300-060	Developer Fees - TIF #6	-	0.0%
2,050,504	9,800,000	-	-	-	191-4500-060	Proceeds from Long Term Debt	-	0.0%
-	262,622	-	-	-	191-4510-060	Premium from Long Term Debt	-	0.0%
2,974,235	**11,821,620**	**826,479**	**1,564,802**	**1,594,925**		**TOTAL**	**2,683,252**	**100.0%**

TIF DISTRICT #7 (BURLEIGH TRIANGLE)

SUMMARY

This approximately 67-acre district was created in November 2012 to facilitate the redevelopment of the Burleigh Triangle area within the City. The first phase of development is located on the western-most 23-acre parcel and adaptively re-using existing warehouse space to create a 275,000 square foot regional specialty retail center known as Mayfair Collection. The Common Council approved a term sheet for phase 2 of the project on October 6, 2015 which will add additional retail, a grocery store, a hotel, four restaurants, and a parking structure to support phases one and two. A third phase will include additional retail as well as more than 1,000 apartments. Terms for the first 260 apartments and 50,000 sq. ft. of retail were approved on August 2, 2016.

As of January 1, 2017, the incremental value of the district increased $18,121,400, a 17.3% increase to $101,906,300 representing completion of phase one and a partial completion of phase 2 and phase 3. The fund balance as of 12/31/18 is estimated to be $754,975.

2017 CHANGES

Tax increment revenue is increased $31,268 to $2,026,448 reflecting the actual revenue generated by the District.

The 2017 Budget includes funds in sundry contractual for construction monitoring for phase 3. This is increased by $10,000 to $30,000 based on projected estimated costs.

Debt Service is increased $105,000 to reflect an interest payment on the Developer Loan.

$565,000 is budgeted for the completion of the installation of a retaining wall at Mayfair and Burleigh as well as the completion of the right-hand turn land onto 114th from Burleigh. However, given uncertainity surrounding the Microcenter site, it is likely this will be carried over into 2018. This was originally part of the Burleigh contract.

2018 CHANGES

Property tax increment revenue is increased $469,556, a 24% increase to $2,464,736.

$2,826,000 in bond proceeds is budgeted to finance three anticipated developer payments totaling $3,826,000. These include a $1,500,000 incentive payment to HSA for exceeding $100,000,000 in incremental property value per the phase 2 term sheet as well as a $500 per apartment incentive payment totaling $134,000. A $2,192,000 payment will also be due to HSA per the phase three term sheet upon issuance of an occupancy permit for the apartment buildings currently under construction. The $1,000,000 difference between the bond issuance and the developer payments is paid for through the use of fund balance.

$101,013 is budgeted for an interest payment towards the Developer Loan. As of 12/31/2018 the outstanding balance is estimated to be $1,700,000 of the original $2,000,000

Debt service on bonds increases $55,188 to $1,361,076.

TIF #7

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	2,000,000	-	-	-	111-5600-070	Developer Payment - TIF #7	3,826,000	72.1%
69,575	2,293	2,218	20,000	30,000	111-5810-070	Sundry Contr Serv-TIF #7	9,300	0.2%
15,379	28,133	588	150	150	111-5900-070	Other Expense-TIF #7	150	0.0%
-	46,603	105,000	-	105,000	111-5910-070	Debt Service - TIF #7	101,013	1.9%
69,064	10,162,835	3,933,331	-	565,000	192-5500-070	TSF to Capital Project Fd	-	0.0%
2,191	6,403	-	5,000	17,748	192-5550-070	TSF to General Fd-TIF #7	10,000	0.2%
	288,344	1,043,013	1,305,888	1,305,888	192-5600-070	TSF to Debt Service - TIF #7	1,361,076	25.6%
156,209	**12,534,611**	**5,084,150**	**1,331,038**	**2,023,786**		**TOTAL**	**5,307,539**	**2.3%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	579,420	1,395,213	1,995,180	2,026,448	101-4100-070	Tax Increments-TIF #7	2,464,736	46.3%
-	-	10,825	10,989	10,989	111-4100-070	Computer Exemp-TIF #7	19,628	0.4%
384	4,052	15,850	2,100	11,500	151-4100-070	Interest Rev-TIF #7	18,600	0.3%
15,000	-	10,000		-	191-4300-070	Developer Fees-TIF #7	-	0.0%
5,271,584	9,450,000	-		-	191-4500-070	Proceeds from Long Term Debt	2,826,000	53.0%
-	132,152	-		-	191-4510-070	Premium from Long Term Debt	-	0.0%
5,286,968	**10,165,624**	**1,431,888**	**2,008,269**	**2,048,937**		**TOTAL**	**5,328,964**	**100.0%**

TIF DISTRICT #8 (STATE STREET OVERLAY)

SUMMARY

Created in 2014, this overlay district allowed for the closure of TIF 3 while keeping in place a mechanism to continue to facilitate redevelopment along State Street. The initial project included in this TIF is the Tosa Reef Apartments developed by Wangard. The terms with Wangard include funds for environmental remediation as well as a $1,500,000 Municipal Revenue Obligation equal to 70% of the increment generated by the project. The incremental value increased $8,574,300 to $25,383,200 in 2017 representing a 22.3% increase as the Reef project was completed. The fund balance as of 12/31/18 is estimated to be $1,407,897

2017 CHANGES

The Transfer to Capital is increased $750,000 from $100,000 reflecting TIF 8's contribution towards the paving of State Street.

2018 CHANGES

The property tax increment revenue is projected to increase $213,654 to $613,926 due to the increase in incremental property value.

Likewise, the Municipal Revenue Obligation owed to Wangard for the Reef Development is estimated to increase $104,318 to $353,318 leaving a balance of $872,758 as of 12/31/18 with an estimated additional 3 years required to retire the $1,500,000 obligation.

TIF #8

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	14,288	249,000	259,636	111-5650-060	Muncipal Revenue Oblig	353,318	29.2%
1,500	9,174	9,892	5,000	2,500	111-5810-080	Sundry Contr Serv-TIF #8	2,500	0.2%
1,000	150	-	150	150	111-5900-080	Other Expense-TIF #8	150	0.0%
292,560	403,289	109,307	850,000	100,000	192-5500-080	TSF to Capital Proj Fd-TIF #8	850,000	70.4%
5,030	8,951	-	5,000	2,000	192-5550-080	Tsf to Gen Fd - TIF #8	2,000	0.2%
300,090	**421,564**	**133,487**	**1,109,150**	**364,286**		**TOTAL**	**1,207,968**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	40,818	400,272	406,545	101-4100-080	Tax Increments-TIF #8	613,926	96.7%
-	-	1,469	1,491	1,491	111-4100-080	Computer Exemp-TIF #8	404	0.1%
185	3,019	8,258	9,100	11,500	151-4100-080	Interest Rev-TIF #8	20,600	3.2%
2,725,777	-	-		-	191-4603-080	Excess TIF Distribution	-	0.0%
2,725,962	**3,019**	**50,545**	**410,863**	**419,536**		**TOTAL**	**634,930**	**100.0%**

TIF DISTRICT #9 (THE 2100)

SUMMARY

The purpose of Tax Incremental Finance District Number 9 is redevelopment of the area included within the district on Mayfair Road North. As part of the redevelopment plan, the 30,000 square foot office building located at 2100 North Mayfair Road was demolished and the parcel was combined with the neighboring located at 2050 North Mayfair Road. The development will consist of the subsequent new construction of an approximate 96 unit multifamily apartment. In addition, additional redevelopment activities are contemplated on the remaining properties within the District.

The objective of the District creation is to facilitate the redevelopment of certain properties within the proposed District as identified from both the private developer and City. The redevelopment is anticipated to create a total of $10,986,420 in incremental value. The economic feasibility projections are based on the utilization of approximately 11-12 years of the maximum allowed tax increment collection period of 27 years, which is the maximum for blight and rehabilitation TIDs. The actual District life is anticipated to be shorter based on actual development and increment revenue collections.

The total redevelopment project costs to be financed with tax increment are estimated to be $2,868,011. The estimated project costs are divided into capital costs, other costs, administrative costs and financing costs.

The value of the district is a negative $778,600 due to delays in the construction of the 2100 apartments, changes in the equalization ratio and the demolition of the Roadhouse Steakhouse by the Department of

Transportation. It is anticipated that this District will have a significant increase in value in 2018. Due to the use of a Municipal Revenue Obligation structure so that a payment is only due when there is positive tax increment and capitalizing the interest on the debt used to finance the utility improvements, the negative value has not had a significant detrimental impact on the City as the fund balance as of 12/31/18 is estimated to be a negative $62,425.

2017 CHANGES

No significant changes

2018 CHANGES

Contractual services is increased $7,800 to $9,300 reflecting construction monitoring costs.

Debt service is increased $25,000 to $35,563.

No Municipal Revenue Obligation payment is anticipated.   The balance remains $1,994,000.

TIF #9

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2015 Estimated	Acct #	Name	2018 Budget	% of Total
5,080	6,612	2,684	17,100	17,100	111-5810-090	Sundry Contr Serv-TIF #9	9,300	20.2%
-	10,665	32	150	150	111-5900-090	Other Expense-TIF #9	150	0.3%
370	397,026	(5,506)	-	-	192-5500-090	TSF to Capital Proj Fd-TIF #9	-	0.0%
5,030	2,437	-	2,500	4,112	192-5550-090	TSF to Gen Fd - TIF #9	1,000	2.2%
-	-	10,563	10,563	10,563	192-5600-090	TSF to Debt Service - TIF #9	35,563	77.3%
10,480	**416,740**	**7,773**	**30,313**	**31,925**		**TOTAL**	**46,013**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2015 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	-	-	-	111-4100-090	Computer Exempt - TIF# 9	140	100.0%
-	3	87	-	100	151-4100-090	Interest Revenue - TIF #9	-	0.0%
-	10,000	-	-	-	191-4300-090	Developer Fees - TIF #9	-	0.0%
-	425,000	-	-	-	191-4500-090	Proceeds from Long-Term Debt	-	0.0%
-	10,147	-	-	-	191-4510-090	Premium from Long-Term Debt	-	0.0%
-	**445,150**	**87**	**-**	**100**		**TOTAL**	**140**	**100.0%**

TIF DISTRICT #10 (THE RESERVE AT MAYFAIR)

SUMMARY

Tax Incremental Finance District Number 10 involves the redevelopment and rehabilitation of a site that was formerly occupied by a car dealership and is no longer in use or viable for such. The buildings are obsolete and are not consistent with City's desire to maintain and improve its tax base and provide housing opportunities for employees and workers within the immediate community and greater Milwaukee area. The buildings would be demolished and the site will be environmentally restored.

The specific project proposed on this single site is a well-designed and highly attractive 236 unit market rate apartment development which will have a unique “wrap” design with 4 stories of apartments surrounding a 5 level concrete parking structure situated on a 4.97 acre site. The site offers frontage on North Avenue just down the street from Mayfair Mall with easy access to employment bases in the greater Milwaukee area.

As a result of the creation of this District, the City projects that additional land and improvements value of approximately $27,000,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. The City anticipates making total project expenditures of approximately $4,900,000 to undertake the projects listed in this Project Plan. This includes a Municipal Revenue Obligation of $4,500,000 as well as $400,000 for potential public capital improvements.

Based on the Economic Feasibility Study, this District would be expected to generate sufficient tax increments to recover all project costs by the year 2025; 17 years earlier than the 27 year maximum life of this District.

The 2017 value increased 538% to $20,806,400. The 12/31/18 fund balance is estimated to be $40,075.

2017 CHANGES

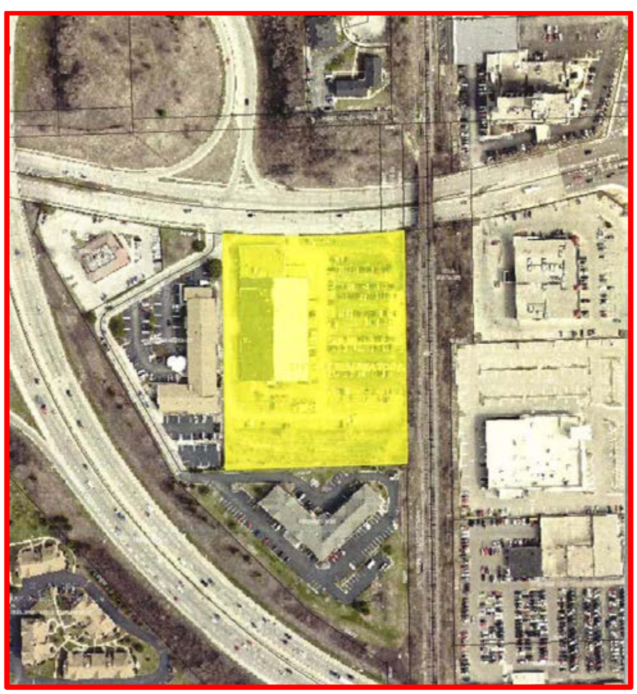
Sundry contractual is increased $10,000 for construction monitoring

2018 CHANGES

The first tax increment from this district totaling $503,230 will be collected in 2018.

Contractual services is decreased $7,500 as construction monitoring will be completed.

The first Municipal Revenue Obligation payment of $404,656 is budgeted resulting in an estimated year-end balance of $4,095,344. It is estimated that this $4,500,000 obligation will be retired in 10 years although it likely will be faster given that 2017 was a partial assessment.



TIF #10

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2015 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	-	0	0	111-5650-010	Municipal Revenue Obligation	404,656	99.1%
-	21,916	8,010	10,000	20,000	111-5810-010	Sundry Contr Serv - TIF #10	2,500	0.6%
-	1,016	-	150	150	111-5900-010	Other Expenses - TIF #10	150	0.0%
7,465	(6,432)	26,489	2,500	-	192-5500-010	TSF to Capital Proj Fd-TIF #10	-	0.0%
500	1,730	-	-	5,806	192-5550-010	TIF 10 Admin Charge	1,000	0.2%
7,965	**18,230**	**34,499**	**12,650**	**25,956**		**TOTAL**	**408,306**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	-	-	-	101-4100-010	Tax Increments - TIF# 10	503,230	99.6%
-	-	-	-	-	151-4100-010	Interest Revenue - TIF #10	1,800	0.4%
-	10,000	-	-	20,000	191-4300-010	Developer Fees - TIF #10	-	0.0%
-	**10,000**	**-**	**-**	**20,000**		**TOTAL**	**505,030**	**100.0%**

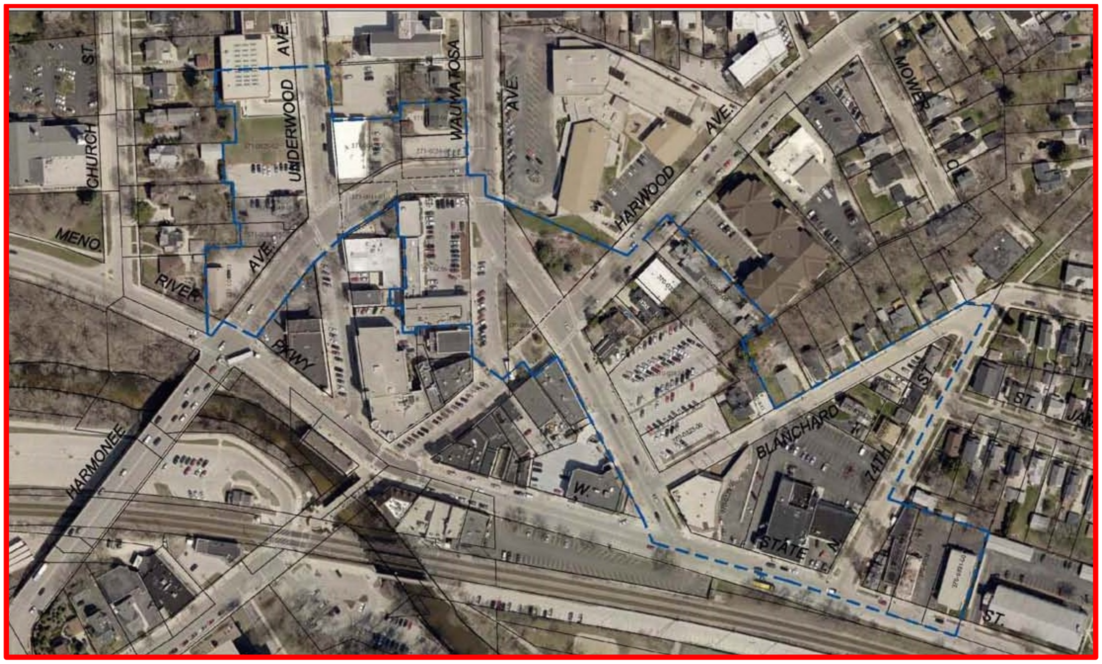
TIF DISTRICT #11 (THE VILLAGE)

SUMMARY

Tax Incremental District Number 11 is proposed to be created as a rehabilitation - conservation, district. The City anticipates making total project expenditures of approximately $14,789,500 to undertake the projects listed in the Project Plan. The City anticipates completing the projects in five phases. The expenditures include a $3,926,500 Municipal Revenue Obligation to the developer of the State Street Station project as well as $2,875,000 in public capital construction costs associated with the State Street Reconstruction project.

As a result of the creation of this district, the City projects that additional land and improvements value of approximately $27,250,000 will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. This additional value will be a result of the improvements made and projects undertaken within the District.

Based on the Economic Feasibility Study, this district would be expected to generate sufficient tax increments to recover project costs for phases I-IV by the year 2034; 8 years earlier than the 27 year maximum life of this District. Costs for Phase V would require the district to remain open for the full 27 Years.
Incremental value increased 109% to $13,139,300. The 12/31/2018 fund balance is estimated to be a negative $338,418.



2017 CHANGES

Contractual services is increased $23,880 for construction monitoring at State Street Station and Harmonee Square.

At the time of the 2017 Budget, debt service figures were no known.   Consequently, $77,400 in debt service payments are budgeted.

Likewise, the phasing of the Village Improvement project was not finalized. $890,000 is budgeted in the transfer to capital reflecting the District's contribution to the project.

2018 CHANGES

Property tax incremental revenue is increased $306,754 to $317,791 due to the increased property value.

Contractual services is decreased $10,620 due to the completion of construction monitoring on State Street Station.

Debt Service is increased $81,713 based on the finalized debt schedules.

$250,000 is budgeted as a Transfer to Capital reflecting the Harmonee Square's contribution to the Village Improvements at the intersection of Harmonee and Underwood. Given the strength of the City's TIF's in general, it is assumed that fund balance is used. This is part of the reason the 12/31/18 fund balance is projected to be negative.

TIF #11

Expenditures

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2015 Estimated	Acct #	Name	2018 Budget	% of Total
-	27,976	21,566	31,120	55,000	111-5810-011	Sundry Contr Serv - TIF #11	20,500	5.7%
-	7,052	-	150	150	111-5900-011	Other Expenses - TIF #11	150	0.0%
-	73,474	1,332,061	5,000	890,000	192-5500-011	TSF to Capital Proj Fd-TIF #11	250,000	69.3%
9,309	7,138	-		14,210	192-5550-011	TIF 11 Admin Charge	8,500	2.4%
-	-	-	-	77,400	192-5600-011	TIF 11 TSF to Debt Service	81,713	22.6%
9,309	**115,640**	**1,353,627**	**36,270**	**1,036,760**		**TOTAL**	**360,863**	**100.0%**

Revenues

2014 Actual	2015 Actual	2016 Actual	2017 Adopted Budget	2017 Estimated	Acct #	Name	2018 Budget	% of Total
-	-	-	11,037	11,210	101-4100-011	Tax Increments - TIF #11	317,791	99.3%
					111-4100-011	Computer Exempt TIF #11	1,798	0.6%
-	-	470	-	5,500	151-4100-011	Interest Rev - TIF #11	400	0.1%
-	20,000	-	-	-	191-4300-011	Developer Fees - TIF #11	-	0.0%
-	-	2,295,000	-	-	191-4500-011	Proceeds from Long Term Debt	-	0.0%
-	-	68,532	-	-	191-4510-011	Premium from Long Term Debt	-	0.0%
-	**20,000**	**2,364,002**	**11,037**	**16,710**		**TOTAL**	**319,989**	**100.0%**

INDEX

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2015 and 2016,
Budget Adopted for 2018,
2017 Estimated and Proposed Budget for 2018

General Fund	2015 Actual	2016 Actual	2017 Adopted Budget	2017 First 6 Months Actual	2017 Estimated	2018 Adopted Budget
City Tax Rate Per $ l,000 of Assessed Valuation						
Debt Service	$0.79	$0.80	$0.87			$0.89
Library	0.47	0.47	0.48			$0.47
Parks	0.21	0.21	0.21			0.20
Other Municipal Purposes	6.32	6.14	6.12			6.22
	$7.79	$7.62	$7.67			$7.77
	======	======	======			======
General Fund Revenues:						
General Property Taxes	$ 36,717,856	$ 37,655,752	$ 38,552,016	$ 38,549,807	$ 38,549,807	$ 41,946,785
Other Taxes	$ 1,667,092	$ 1,609,402	$ 1,575,500	$ 759,125	$ 1,955,625	$ 1,648,500
State Shared Revenues	$ 2,455,719	$ 3,093,772	$ 2,814,800	$ 207,548	$ 2,814,800	$ 2,826,246
Federal Shared Revenue/Grants	$ 221,968	$ 241,558	$ 169,788	$ 45,133	$ 197,749	$ 346,489
State Grants & Aids	$ 2,232,865	$ 2,165,447	$ 2,259,448	$ 1,200,247	$ 2,271,965	$ 2,489,243
Licenses & Permits	$ 2,178,435	$ 2,185,361	$ 1,505,320	$ 1,167,838	$ 1,819,056	$ 1,480,065
Fines, Forfeits & Penalties	$ 1,031,435	$ 1,086,121	$ 1,359,901	$ 598,593	$ 1,145,000	$ 1,270,000
Public Charges for Services	$ 3,068,153	$ 3,262,855	$ 3,003,348	$ 1,345,612	$ 3,010,035	$ 3,266,442
Intergovernmental Charges	$ 1,581,449	$ 1,553,480	$ 1,563,308	$ 75,687	$ 1,563,308	$ 1,606,765
Miscellaneous Revenue	$ 666,599	$ 628,120	$ 737,590	$ 466,487	$ 865,095	$ 928,064
Special Charges	$ 26,956	$ 10,827	$ 19,600	$ 8,865	$ 19,600	$ 21,100
TOTAL REVENUES	$ 51,848,527	$ 53,492,695	$ 53,560,619	$ 44,424,942	$ 54,212,040	$ 57,829,699
Other Financing Sources						
Proceeds from Sale of Land	-	-	-	-	-	-
Proceeds from Long-Term Debt	-	-	-	-	-	-
Transfers From Other Funds & Use of Equity						
Revolving Funds - Net	-	-	-	-	-	-
Redevelopment Authority	-	-	-	-	-	-
Transfer from Municipal Complex	-	-	-	-	-	-
Transfer from T.I.F.	$ 36,041	-	$ 35,000	$ 31,667	$ 61,667	$ 35,000
Transfer from Water Utility	$ 848,899	$ 987,755	$ 1,001,725	-	$ 986,626	$ 1,014,827
Appropriated Surplus Applied	$ 90,000	$ 105,000	-	-	$ 660,776	-
Amortization Fund	-	-	$ 452,000	-	-	$ 802,000
TOTAL REVENUES, TRANS & USE OF EQUITY	$52,823,467	$54,585,450	$55,049,344	$44,456,609	$55,921,109	$59,681,526
Assessed Valuation Including T. I. F. District						
Real Estate	$ 5,064,934,100	$ 5,155,893,200	$ 5,297,542,000			$ 5,416,628,700
Personal Property	$ 203,486,800	$ 202,611,400	$ 230,857,100			$ 238,816,800
Assessed Valuation Including TIF District	$ 5,268,420,900	$ 5,358,504,600	$ 5,528,399,100			$ 5,655,445,500
Less TIF Incremental Valuation	$ 255,792,621	$ 104,094,174	$ 174,123,183			$ 259,183,063
Assessed Valuation Excluding TIF District	$ 5,012,628,279	$ 5,254,410,426	$ 5,354,275,917			$ 5,396,262,437
Equalized Valuation Excluding TIF District	$ 5,091,255,900	$ 5,435,690,500	$ 5,519,699,400			$ 5,873,146,600

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2015 and 2016,
Budget Adopted for 2018,
2017 Estimated and Proposed Budget for 2018

General Fund - Continued	2015 Actual	2016 Actual	2017 Adopted Budget	2017 First 6 Months Actual	2017 Estimated	2018 Adopted Budget
General City Expenditures						
General Government	$ 4,462,244	$ 4,930,295	$ 4,912,986	$ 2,228,621	$ 5,048,528	$ 5,117,628
Public Safety	$ 28,750,775	$ 30,135,079	$ 30,950,198	$ 13,777,839	$ 30,688,723	$ 31,875,468
Transportation - General	$ 4,566,897	$ 4,505,666	$ 4,785,015	$ 3,072,949	$ 5,136,070	$ 4,867,201
Sanitation	$ 2,063,070	$ 2,069,186	$ 2,093,187	$ 1,052,960	$ 2,062,687	$ 1,999,925
Health	$ 1,350,161	$ 1,283,064	$ 1,466,993	$ 612,149	$ 1,479,545	$ 1,444,184
Leisure Activities	$ 387,181	$ 400,034	$ 464,863	$ 286,812	$ 404,892	$ -
Conservation & Development	$ 2,204,959	$ 2,057,793	$ 1,899,511	$ 967,206	$ 1,951,234	$ 2,157,445
Non-Departmental & General	$ 1,022,682	$ 1,114,155	$ 1,000,514	$ 628,819	$ 1,741,004	$ 1,074,006
TOTAL OPERATION & MAINT. EXPENDITURES	$ 44,807,969	$ 46,495,272	$ 47,573,267	$ 22,627,355	$ 48,512,683	$ 48,535,857
Add Transfers To Other Funds & Equity Use						
Amortization Fund	$ 679,729	$ 984,237	$ 685,000	$ 352,380	$ 685,000	$ 860,000
Reserve for Contingency	-	-	-	-	-	-
Debt Service Fund	$ 3,882,321	$ 3,867,876	$ 4,634,105	-	$ 4,634,105	$ 4,783,725
Capital	$ 1,244,010	$ 450,000	$ 932,000	-	$ 570,000	$ 1,370,419
Parks Reserve	$ 1,156,043	$ 1,134,875	$ 1,147,871	-	$ 1,147,871	$ 1,060,849
Library	-	-	-	-	-	$ 2,532,592
Tourism	-	-	-	-	-	$ 539,788
Other Funds	$ 190,355	-	-	-	-	-
Insurance Reserve Funds	$ 225,000	$ 88,735	$ 77,101	-	$ 77,101	$ (1,704)
Unappropriated Surplus	-	-	-	-	-	-
TOTAL EXPENDITURES, TRANSFERS, & USE OF EQUITY	$ 52,185,427	$ 53,020,995	$ 55,049,344	$ 22,979,735	$ 55,626,760	$ 59,681,526
Unexpended Balances - December 31						
Nonspendable	$ 2,071,864	$ 2,521,308	$ 2,521,308		$ 2,521,308	$ 2,521,308
Restricted	$ -	$ -	$ -		$ -	$ -
Assigned	$ 1,978,281	$ 2,346,541	$ 2,346,541		$ 2,346,541	$ 2,346,541
Unassigned	$ 16,571,897	$ 17,567,603	$ 17,567,603		$ 17,861,952	$ 17,861,952

City Indebtedness as of December 31, 2017	$ 113,270,000
Scheduled Debt Retirements	$ 11,455,000
Proposed Debt Issue	$ 17,700,000
CITY INDEBTEDNESS AS OF DECEMBER 31, 2018	$119,515,000

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2015 and 2016,
Budget Adopted for 2018,
2017 Estimated and Proposed Budget for 2018

	2015 Actual	2016 Actual	2017 Adopted Budget	2017 6 Month Actual	2017 Estimated	2018 Proposed Budget
Debt Service						
TOTAL REVENUES & TRANSFERS	$ 16,144,997	$ 8,950,075	$ 7,930,060	$ 647,719	$ 7,802,602	$ 8,510,597
TOTAL EXPENSES	$ 18,003,294	$ 7,165,535	$ 7,930,060	$ 2,938,629	$ 8,065,364	$ 8,560,597
NET INCOME (LOSS)	$ (1,858,297)	$ 1,784,540	$ -	$ (2,290,910)	$ (262,762)	$ (50,000)
RESERVE BALANCE - DECEMBER 31	$ 354,248	$ 2,138,787	$ 414,248		$ 1,876,025	$ 1,826,025
Sanitary Sewer Reserve						
TOTAL REVENUES & TRANSFERS	$ 8,077,031	$ 9,356,900	$ 8,934,723	$ 2,288,951	$ 8,911,569	$ 9,558,314
TOTAL EXPENSES	$ 6,949,150	$ 6,296,646	$ 7,576,927	$ 2,693,632	$ 8,353,936	$ 7,757,104
NET INCOME (LOSS)	$ 1,127,881	$ 3,060,254	$ 1,357,796	$ (404,681)	$ 557,633	$ 1,801,210
RESERVE BALANCE - DECEMBER 31	$ 3,002,934	$ 6,128,134	$ 2,877,594		$ 5,832,655	$ 6,684,439
Library						
TOTAL REVENUES & TRANSFERS	$ 2,715,127	$ 2,779,086	$ 2,914,177	$ 290,035	$ 2,916,386	$ 2,904,532
TOTAL EXPENSES	$ 2,715,127	$ 2,779,086	$ 2,914,177	$ 1,330,791	$ 2,916,386	$ 2,904,532
NET INCOME (LOSS)	$ -	$ -	$ -	$ -	$ -	$ -
RESERVE BALANCE - DECEMBER 31	$ 191,024	$ 174,504	$ 191,024	$ -	$ 174,504	$ 174,504
Fleet Mainteance Reserve						
TOTAL REVENUES & TRANSFERS	$ 2,947,663	$ 2,953,691	$ 3,008,478	$ 1,636,222	3,008,478	$ 3,067,203
TOTAL EXPENSES	$ 2,930,233	$ 2,933,015	$ 2,995,823	$ 1,453,841	$ 3,187,059	$ 3,064,320
NET INCOME (LOSS)	$ 17,430	$ 20,676	$ 12,655	$ 182,381	$ (178,581)	$ 2,883
RESERVE BALANCE - DECEMBER 31	$ 412,265	$ 366,185	$ 179,809		$ 187,604	$ 190,487
Public Works Building Reserve						
TOTAL REVENUES & TRANSFERS	$ 612,176	$ 531,253	$ 534,552	$ 267,456	$ 534,552	$ 556,659
TOTAL EXPENSES	$ 563,304	$ 500,364	$ 511,904	$ 230,939	$ 570,452	$ 754,035
NET INCOME (LOSS)	$ 48,872	$ 30,889	$ 22,648	$ 36,517	$ (35,900)	$ (197,376)
RESERVE BALANCE - DECEMBER 31	$ 192,024	$ 214,320	$ 226,467		$ 178,420	$ (18,956)
General Liability Reserve						
TOTAL REVENUES & TRANSFERS	$ 735,070	$ 953,247	$ 654,647	$ 55,215	$ 661,997	$ 670,957
TOTAL EXPENSES	$ 528,008	$ 248,797	$ 289,515	$ 80,482	$ 289,515	$ 292,549
NET INCOME (LOSS)	$ 207,062	$ 704,450	$ 365,132	$ (25,267)	$ 372,482	$ 378,408
RESERVE BALANCE - DECEMBER 31	$ 1,135,575	$ 1,548,611	$ 1,880,127		$ 1,921,093	$ 2,299,501

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2015 and 2016,
Budget Adopted for 2018,
2017 Estimated and Proposed Budget for 2018

	2015 Actual	2016 Actual	2017 Adopted Budget	2017 First 6 Months Actual	2017 Estimated	2018 Proposed Budget
Worker's Compensation Reserve						
TOTAL REVENUES & TRANSFERS	$ 706,364	$ 749,601	$ 767,690	$ 376,003	$ 767,690	$ 768,500
TOTAL EXPENSES	$ 753,480	$ 554,169	$ 772,615	$ 3,817	$ 772,615	$ 777,146
NET INCOME (LOSS)....................................	$ (47,116)	$ 195,432	$ (4,925)	$ 372,186	$ (4,925)	$ (8,646)
RESERVE BALANCE - DECEMBER 31........................	$ 756,865	$ 952,297	$ 776,126		$ 947,372	$ 938,726
Trust & Agency Fund						
TOTAL REVENUES & TRANSFERS	$ 3,100	$ 3,640	$ -	$ 3,667	$ -	$ -
TOTAL EXPENSES	$ 5,034	$ 3,204	$ -	$ 2,448	$ -	$ -
NET INCOME (LOSS)....................................	$ (1,934)	$ 436	$ -	$ 1,219	$ -	$ -
RESERVE BALANCE - DECEMBER 31........................	$ 208,350	$ 208,786	$ 208,786		$ 208,786	$ 208,786
Dental Insurance Reserve						
TOTAL REVENUES & TRANSFERS	$ 363,023	$ 377,405	$ 389,179	$ 192,003	$ 395,296	$ 384,914
TOTAL EXPENSES	$ 372,997	$ 366,338	$ 389,173	$ 193,396	$ 399,341	$ 384,913
NET INCOME (LOSS)....................................	$ (9,974)	$ 11,067	$ 6	$ (1,393)	$ (4,045)	$ 1
RESERVE BALANCE - DECEMBER 31........................	$ 139,146	$ 150,214	$ 132,741		$ 146,169	$ 146,170
C.D.B.G. Program Fund						
TOTAL REVENUES & TRANSFERS	$ 840,582	$ 1,031,942	$ 885,000	$ 261,608	$ 1,396,655	$ 880,000
TOTAL EXPENSES	$ 840,582	$ 1,031,942	$ 884,994	$ 395,550	$ 1,253,270	$ 879,734
NET INCOME (LOSS)....................................	$ -	$ -	$ 6	$ (133,942)	$ 143,385	$ 266
RESERVE BALANCE - DECEMBER 31........................	$ -	$ -	$ 6		$ 143,385	$ 143,651
Health/Life Insurance Reserve						
TOTAL REVENUES & TRANSFERS	$ 9,334,669	$ 9,619,217	$ 9,413,186	$ 4,699,365	$ 9,439,970	$ 9,624,366
TOTAL EXPENSES	$ 8,542,903	$ 8,550,936	$ 9,417,069	$ 4,391,411	$ 9,417,069	$ 9,634,364
NET INCOME (LOSS)....................................	$ 791,766	$ 1,068,281	$ (3,883)	$ 307,954	$ 22,901	$ (9,998)
RESERVE BALANCE - DECEMBER 31........................	$ 3,922,851	$ 4,991,132	$ 4,631,480		$ 5,014,033	$ 5,004,035

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2015 and 2016,
Budget Adopted for 2018,
2017 Estimated and Proposed Budget for 2018

	2015 Actual	2016 Actual	2017 Adopted Budget	2017 First 6 Months Actual	2017 Estimated	2018 Proposed Budget
Storm Water Management Resreve						
TOTAL REVENUES & TRANSFERS	$ 3,940,700	$ 4,560,579	$ 4,805,058	$ 2,561,103	$ 4,866,777	$ 5,171,890
TOTAL EXPENSES	$ 2,249,556	$ 2,270,322	$ 2,664,633	$ 873,343	$ 2,583,576	$ 2,699,054
NET INCOME (LOSS)......................................	$ 1,691,144	$ 2,290,257	$ 2,140,425	$ 1,687,760	$ 2,283,201	$ 2,472,836
RESERVE BALANCE - DECEMBER 31........................	$ 2,258,469	$ 3,101,608	$ 2,733,490		$ 3,476,224	$ 3,918,780
Special Assesments						
TOTAL REVENUES & TRANSFERS	$ 478,998	$ 1,138,212	$ -	$ 413,888	$ 1,093,500	$ 1,047,595
TOTAL EXPENSES	$ 478,998	$ 1,138,212	$ -	$ -	$ 1,093,500	$ 1,047,595
NET INCOME (LOSS)......................................	$ -	$ -	$ -	$ 413,888	$ -	$ -
RESERVE BALANCE - DECEMBER 31........................	$ -	$ -	$ -		$ -	$ -
Total Tax Incremental Financing						
TOTAL REVENUES & TRANSFERS	$ 28,874,054	$ 4,995,630	$ 4,315,125	$ 4,403,984	$ 4,426,241	$ 9,818,498
TOTAL EXPENSES	$ 40,750,739	$ 9,634,372	$ 3,899,466	$ 1,658,240	$ 4,950,823	$ 9,384,214
NET INCOME (LOSS)......................................	$ (11,876,685)	$ (4,638,742)	$ 415,659	$ 2,745,744	$ (524,582)	$ 434,284
RESERVE BALANCE - DECEMBER 31........................	$ 8,835,214	$ 4,093,923	$ 1,549,605		$ 3,569,341	$ 4,003,625
District #2						
TOTAL REVENUES	$ 6,108,235		$ -	$ -	$ -	$ -
TOTAL EXPENDITURES & TRANSFERS	$ 23,931,589		$ -	$ -	$ -	$ -
Net Operations (Loss)................................	$ (17,830,903)		$ -	$ -	$ -	$ -
Fund Balance - December 31…………..........	$ -		$ -	$ -	$ -	$ -
District #5						
TOTAL REVENUES	$ 300,406	$ 322,629	$ 320,154	$ 316,981	$ 326,033	$ 346,193
TOTAL EXPENDITURES & TRANSFERS	$ 288,114	$ 315,893	$ 312,485	$ 230,264	$ 230,264	$ 521,045
Net Operations (Loss)................................	$ 12,292	$ 6,736	$ 7,669	$ 86,717	$ 95,769	$ (174,852)
Fund Balance - December 31…………..........	$ 67,455	$ 74,191	$ 82,368		$ 169,960	$ (4,892)
District #6						
TOTAL REVENUES	$ 11,821,620	$ 826,479	$ 1,564,802	$ 1,621,525	$ 1,594,925	$ 2,683,252
TOTAL EXPENDITURES & TRANSFERS	$ 3,024,252	$ 2,704,943	$ 1,067,560	$ 524,514	$ 1,237,846	$ 1,532,480
Net Operations (Loss)................................	$ 8,797,368	$ (1,878,464)	$ 497,242	$ 1,097,011	$ 357,079	$ 1,150,772
Fund Balance - December 31…………..........	$ 2,201,423	$ 322,959	$ 703,236		$ 680,038	$ 1,830,810

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2015 and 2016,
Budget Adopted for 2018,
2017 Estimated and Proposed Budget for 2018

	2015 Actual	2016 Actual	2017 Adopted Budget	2017 First 6 Months Actual	2017 Estimated	2018 Proposed Budget
District #7						
TOTAL REVENUES & TRANSFERS	$ 10,165,624	$ 1,431,888	$ 2,008,269	$ 2,033,459	$ 2,048,937	$ 5,328,964
TOTAL EXPENSES	$ 12,534,611	$ 5,084,150	$ 1,331,038	$ 171,717	$ 2,023,786	$ 5,307,539
NET INCOME (LOSS)..	$ (2,368,987)	$ (3,652,262)	$ 677,231	$ 1,861,742	$ 25,151	$ 21,425
RESERVE BALANCE - DECEMBER 31...........................	$ 4,649,646	$ 902,385	$ 1,095,496		$ 927,536	$ 948,961
District #8						
TOTAL REVENUES & TRANSFERS	$ 3,019	$ 50,545	$ 410,863	$ 410,990	$ 419,536	$ 634,930
TOTAL EXPENSES	$ 421,564	$ 133,487	$ 1,109,150	$ 253,594	$ 364,286	$ 1,207,968
NET INCOME (LOSS)..	$ (418,545)	$ (82,942)	$ (698,287)	$ 157,396	$ 55,250	$ (573,038)
RESERVE BALANCE - DECEMBER 31...........................	$ 2,007,327	$ 1,924,385	$ 1,126,285		$ 1,979,635	$ 1,406,597
District #9						
TOTAL REVENUES & TRANSFERS	$ 445,150	$ 87	$ -	$ 24	$ 100	$ 140
TOTAL EXPENSES	$ 416,740	$ 7,773	$ 30,313	$ 18,044	$ 31,925	$ 46,013
NET INCOME (LOSS)..	$ 28,410	$ (7,686)	$ (30,313)	$ (18,020)	$ (31,825)	$ (45,873)
RESERVE BALANCE - DECEMBER 31...........................	$ 22,958	$ 15,272	$ (23,566)		$ (16,553)	$ (62,426)
District #10						
TOTAL REVENUES & TRANSFERS	$ 10,000	$ -	$ -	$ 7,631	$ 20,000	$ 505,030
TOTAL EXPENSES	$ 18,229	$ 34,499	$ 12,650	$ 21,506	$ 25,956	$ 408,306
NET INCOME (LOSS)..	$ (8,229)	$ (34,499)	$ (12,650)	$ (13,875)	$ (5,956)	$ 96,724
RESERVE BALANCE - DECEMBER 31...........................	$ (16,200)	$ (50,699)	$ (71,350)		$ (56,655)	$ 40,069
District #11						
TOTAL REVENUES & TRANSFERS	$ 20,000	$ 2,364,002	$ 11,037	$ 13,374	$ 16,710	$ 319,989
TOTAL EXPENSES	$ 115,640	$ 1,353,627	$ 36,350	$ 438,601	$ 1,036,760	$ 360,863
NET INCOME (LOSS)..	$ (95,640)	$ 1,010,375	$ (25,313)	$ (425,227)	$ (1,020,050)	$ (40,874)
RESERVE BALANCE - DECEMBER 31...........................	$ (104,949)	$ 905,426	$ 37,088		$ (114,624)	$ (155,498)

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2015 and 2016,
Budget Adopted for 2018,
2017 Estimated and Proposed Budget for 2018

	2015 Actual	2016 Actual	2017 Adopted Budget	2017 First 6 Months Actual	2017 Estimated	2018 Proposed Budget
General Purpose Equipment Reserve						
TOTAL REVENUES & TRANSFERS	$ 952,094	$ 921,956	$ 878,663	$ 838,344	$ 878,663	$ 892,016
TOTAL EXPENSES	$ 448,933	$ 1,165,796	$ 892,688	$ 803,354	$ 496,847	$ 896,188
NET INCOME (LOSS)..	$ 503,161	$ (243,840)	$ (14,025)	$ 34,990	$ 381,816	$ (4,172)
RESERVE BALANCE - DECEMBER 31..........................	$ 1,436,367	$ 1,192,527	$ 1,183,621		$ 1,574,343	$ 1,570,171
Information Systems Reserve						
TOTAL REVENUES & TRANSFERS	$ 1,525,819	$ 1,536,400	$ 1,589,974	$ 794,989	$ 1,589,974	$ 1,797,535
TOTAL EXPENSES	$ 1,290,256	$ 1,330,501	$ 2,129,128	$ 771,897	$ 2,129,128	$ 2,047,535
NET INCOME (LOSS)..	$ 235,563	$ 205,899	$ (539,154)	$ 23,092	$ (539,154)	$ (250,000)
RESERVE BALANCE - DECEMBER 31..........................	$ 754,023	$ 948,781	$ 420,657		$ 409,627	$ 159,627
Municipal Complex Reserve						
TOTAL REVENUES & TRANSFERS	$ 838,166	$ 961,109	$ 944,359	$ 472,272	$ 944,359	$ 882,399
TOTAL EXPENSES	$ 811,762	$ 747,149	$ 977,075	$ 401,367	$ 977,075	$ 882,158
NET INCOME (LOSS)..	$ 26,404	$ 213,960	$ (32,716)	$ 70,905	$ (32,716)	$ 241
RESERVE BALANCE - DECEMBER 31..........................	$ 380,405	$ 594,365	$ 498,965		$ 561,649	$ 561,890
Information System Equip Reserve						
TOTAL REVENUES & TRANSFERS	$ 121,627	$ 113,326	$ 120,855	$ 99,435	$ 120,855	$ 139,476
TOTAL EXPENSES	$ 30,150	$ -	$ -	$ -	$ -	$ 100,000
NET INCOME (LOSS)..	$ 91,477	$ 113,326	$ 120,855	$ 99,435	$ 120,855	$ 39,476
RESERVE BALANCE - DECEMBER 31..........................	$ 254,696	$ 368,022	$ 498,965		$ 488,877	$ 528,353
Parks Reserve						
TOTAL REVENUES & TRANSFERS	$ 1,486,838	$ 1,508,082	$ 1,508,259	$ 119,724	$ 1,508,259	$ 1,443,384
TOTAL EXPENSES	$ 1,341,170	$ 1,444,307	$ 1,572,077	$ 548,809	$ 1,572,077	$ 1,493,384
NET INCOME (LOSS)..	$ 145,668	$ 63,775	$ (63,818)	$ (429,085)	$ (63,818)	$ (50,000)
RESERVE BALANCE - DECEMBER 31..........................	$ 930,550	$ 994,329	$ 975,234		$ 930,511	$ 880,511

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2015 and 2016,
Budget Adopted for 2018,
2017 Estimated and Proposed Budget for 2018

	2015 Actual	2016 Actual	2017 Adopted Budget	2017 First 6 Months Actual	2017 Estimated	2018 Proposed Budget
Public Works Bldg Improvements						
TOTAL REVENUES & TRANSFERS	$ 34,092	$ 22,073	$ 14,242	$ 13,481	$ 14,656	$ 239,716
TOTAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ 290,000
NET INCOME (LOSS)...	$ 34,092	$ 22,073	$ 14,242	$ 13,481	$ 14,656	$ (50,284)
RESERVE BALANCE - DECEMBER 31..........................	$ 34,092	$ 56,165	$ 70,921		$ 70,821	$ 20,537
Redevelopoment Authority						
TOTAL REVENUES & TRANSFERS	$ 2,330,966	$ 44,334	$ -	$ 3,694	$ -	$ -
TOTAL EXPENSES	$ -	$ 927,871	$ 23,900	$ -	$ 23,900	$ -
NET INCOME (LOSS)...	$ 2,330,966	$ (883,537)	$ (23,900)	$ 3,694	$ (23,900)	$ -
RESERVE BALANCE - DECEMBER 31..........................	$ 2,330,966	$ 1,447,429	$ 1,423,529		$ 1,423,529	$ 1,423,529
Community Development Authority						
TOTAL REVENUES & TRANSFERS	$ -	$ 1,460,127	$ -	$ -	$ 103,834	$ -
TOTAL EXPENSES	$ -	$ 88,155	$ -		$ -	$ -
NET INCOME (LOSS)...	$ -	$ 1,371,972	$ -	$ -	$ 103,834	$ -
RESERVE BALANCE - DECEMBER 31..........................	$ -	$ 1,371,972	$ 1,371,972		$ 1,475,806	$ 1,475,806
Tourism						
TOTAL REVENUES & TRANSFERS	$ -	$ -	$ -	$ -	$ 158,103	$ 563,788
TOTAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ 553,679
NET INCOME (LOSS)...	$ -	$ -	$ -	$ -	$ 158,103	$ 10,109
RESERVE BALANCE - DECEMBER 31..........................	$ -	$ -	$ -		$ 158,103	$ 168,212

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2015 and 2016,
Budget Adopted for 2018,
2017 Estimated and Proposed Budget for 2018

GENERAL FUND	2015 Actual	2016 Actual	2017 Adopted Budget	2017 First 6 Months Actual	2017 Estimated	2018 Proposed Budget
Taxes						
General Property Taxes.......……......................	$ 36,717,856	$ 37,655,752	$ 38,552,016	$ 38,549,807	$ 38,549,807	$ 41,946,785
Prior Years Omitted Taxes.....……......................	$ 8,167	$ 25,824	-	-	-	-
Prior Years Pers Prop Tax………………...……...	$ -	$ -	-	-	-	-
Chargebacks …………………………………….....	$ 160,754	$ 94,449	-	$ 10,535	$ 286,500	-
Hotel/Motel Room Tax...........……......................	$ 1,000,210	$ 988,466	$ 1,078,000	$ 453,062	$ 1,171,625	$ 1,150,000
Payments in Lieu of Taxes..................................	$ 402,009	$ 423,448	$ 415,000	$ 233,192	$ 415,000	$ 416,000
Payments in Lieu of Taxes-DNR...........................	$ 7,805	$ 7,581	$ 7,500	$ 7,783	$ 7,500	$ 7,500
Interest on Taxes..	$ 88,147	$ 69,634	$ 75,000	$ 54,553	$ 75,000	$ 75,000
TOTAL TAXES	$ 38,384,948	$ 39,265,154	$ 40,127,516	$ 39,308,932	$ 40,505,432	$ 43,595,285
Intergovernmental Grants & Aids						
State Shared Taxes..	$ 2,455,719	$ 3,093,772	$ 2,814,800	$ 207,548	$ 2,814,800	$ 2,826,246
Federal Grants.......................…….....................	$ 221,968	$ 241,558	$ 169,788	$ 45,133	$ 197,749	$ 346,489
State Grants.........................…….....................	$ 2,232,865	$ 2,165,447	$ 2,259,448	$ 1,200,247	$ 2,271,965	$ 2,489,243
TOTAL GRANTS & AIDS	$ 4,910,552	$ 5,500,777	$ 5,244,036	$ 1,452,928	$ 5,284,514	$ 5,661,978
Licenses & Permits						
Licenses...........................…….....................	$ 296,559	$ 289,160	$ 277,410	$ 259,579	$ 277,121	$ 279,080
Permits...........................…….....................	$ 1,881,876	$ 1,896,201	$ 1,227,910	$ 908,259	$ 1,541,935	$ 1,200,985
TOTAL LICENSES & PERMITS	$ 2,178,435	$ 2,185,361	$ 1,505,320	$ 1,167,838	$ 1,819,056	$ 1,480,065
Penalties & Forfeitures						
Court Penalties & Costs.............…….................	$ 495,418	$ 515,039	$ 600,000	$ 245,061	$ 450,000	$ 550,000
Parking Violations..........................…...................	$ 480,888	$ 482,733	$ 674,901	$ 285,087	$ 610,000	$ 625,000
Alarm Fees……………………………………………	$ 51,439	$ 83,850	$ 80,000	$ 65,650	$ 80,000	$ 90,000
Other Penalties & Fees.................……................	$ 3,690	$ 4,499	$ 5,000	$ 2,795	$ 5,000	$ 5,000
TOTAL PENALTIES & FORFEITURES	$ 1,031,435	$ 1,086,121	$ 1,359,901	$ 598,593	$ 1,145,000	$ 1,270,000
Public Charges for Service						
General Government.....................…….................	$ 708,296	$ 754,684	$ 723,440	$ 201,765	$ 679,440	$ 669,715
Public Safety...........................…….................	$ 2,093,661	$ 2,181,345	$ 2,043,328	$ 972,628	$ 2,007,815	$ 2,332,847
Health & Social Services..................……................	$ 17,992	$ 18,985	$ 27,430	$ 4,873	$ 27,430	$ 18,230
Streets & Related Facilities.......…......................	$ 100,153	$ 129,510	$ 68,850	$ 38,799	$ 68,850	$ 71,850
Sanitation..	$ 148,051	$ 178,331	$ 140,300	$ 127,547	$ 226,500	$ 173,800
TOTAL PUBLIC CHARGES FOR SERVICE	$ 3,068,153	$ 3,262,855	$ 3,003,348	$ 1,345,612	$ 3,010,035	$ 3,266,442
BALANCE FORWARD	$ 49,573,523	$ 51,300,268	$ 51,240,121	$ 43,873,903	$ 51,764,037	$ 55,273,770

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2015 and 2016,
Budget Adopted for 2018,
2017 Estimated and Proposed Budget for 2018

GENERAL FUND REVENUES - CONT'D	2015 Actual	2016 Actual	2017 Adopted Budget	2017 First 6 Months Actual	2017 Estimated	2018 Proposed Budget
BALANCE FORWARD	$ 49,573,523	$ 51,300,268	$ 51,240,121	$ 43,873,903	$ 51,764,037	$ 55,273,770
Intergovernmental Charges for Service						
Counties & Municipalities						
County - Paramedics...	$ 72,612	$ 60,544	$ 75,000	$ 39,934	$ 75,000	$ 117,157
County - Fire Protection Service...........................	$ 1,335,043	$ 1,327,754	$ 1,335,043	-	$ 1,335,043	$ 1,335,043
Other-Cnty & Municipaltiies……………………….	-	-	-	-	-	-
Schools and Special Districts..............................	-	-	-	-	-	-
Local Departments...	$ 173,794	$ 165,182	$ 153,265	$ 35,753	$ 153,265	$ 154,565
TOTAL INTERGOVERNMENTAL CHARGES	$ 1,581,449	$ 1,553,480	$ 1,563,308	$ 75,687	$ 1,563,308	$ 1,606,765
Miscellaneous Revenue						
Interest..	$ 477,470	$ 479,035	$ 610,000	$ 341,085	$ 720,000	$ 785,000
Rentals..	$ 9,304	$ 24,116	$ 47,200	$ 19,346	$ 47,200	$ 41,364
Other Miscellaneous Revenue.............................	$ 179,824	$ 124,969	$ 80,390	$ 106,056	$ 97,895	$ 101,700
TOTAL MISCELLANEOUS REVENUE	$ 666,598	$ 628,120	$ 737,590	$ 466,487	$ 865,095	$ 928,064
Other Financing Sources						
Proceeds from Sale of Land………………………….	-	-	-	-	-	-
Proceeds from Long Term Debt……………………..	-	-	-	-	-	-
Transfer from Other Funds	-	-	-	-	-	-
Transfer from T.I.F…………………………………….	$ 36,041	-	$ 35,000	$ 31,667	$ 61,667	$ 35,000
Transfer from P. W. B. Reserve...........................	-	-	-	-	-	-
Transfer from Water Utility……………………………	$ 848,899	$ 987,755	$ 1,001,725	-	$ 986,626	$ 1,014,827
Transfer from Municipal Complex Reserve………….	-	-	-	-	-	-
Appropriated Surplus Applied..............................	$ 90,000	$ 105,000	-	-	$ 660,776	-
Amortization Fund Appropriation..........................	-	-	$452,000	-	-	$ 802,000
TOTAL TRANSFERS FROM OTHER FUNDS AND OTHER FINANCING SOURCES	$ 974,940	$ 1,092,755	$ 1,488,725	$ 31,667	$ 1,709,069	$ 1,851,827
Special Assessment Revenue						
Special Assessments...	$ 26,956	$ 10,827	$ 19,600	$ 8,865	$ 19,600	$ 21,100
TOTAL SPECIAL ASSESSMENTS	$ 26,956	$ 10,827	$ 19,600	$ 8,865	$ 19,600	$ 21,100
TOTAL GENERAL FUND REVENUES	$ 52,823,466	$ 54,585,450	$ 55,049,344	$ 44,456,609	$ 55,921,109	$ 59,681,526

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2015 and 2016,
Budget Adopted for 2018,
2017 Estimated and Proposed Budget for 2018

GENERAL FUND		2015 Actual		2016 Actual		2017 Adopted Budget		2017 First 6 Months Actual		2017 Estimated		2018 Proposed Budget
Legislative												
Common Council..	$	125,076	$	126,508	$	139,258	$	68,393	$	139,033	$	137,094
Youth Commission..	$	2,442	$	2,682	$	2,869	$	1,276	$	2,869	$	3,407
Historic Preservation…………………………	$	500	$	22,858	$	21,020	$	4,353	$	31,020	$	16,020
Senior Commission……………………………	$	3,173	$	1,493	$	3,130	$	11	$	3,140	$	3,145
TOTAL LEGISLATIVE	$	131,191	$	153,541	$	166,277	$	74,033	$	176,062	$	159,666
Judicial												
Municipal Court...	$	287,757	$	284,176	$	318,011	$	127,976	$	318,011	$	322,182
TOTAL JUDICIAL	$	287,757	$	284,176	$	318,011	$	127,976	$	318,011	$	322,182
Executive												
Mayor..	$	129,205	$	146,909	$	144,324	$	62,442	$	144,324	$	146,143
TOTAL EXECUTIVE	$	129,205	$	146,909	$	144,024	$	62,442	$	144,324	$	146,143
Administrative Services												
Administrative Services................................	$	1,424,589	$	1,612,135	$	1,609,961	$	763,731	$	1,697,417	$	1,671,944
TOTAL ADMINISTRATIVE SERVICES	$	1,424,589	$	1,612,135	$	1,609,961	$	763,731	$	1,697,417	$	1,671,944
General Administration												
City Clerk..	$	387,710	$	438,999	$	440,293	$	203,479	$	440,303	$	443,251
Elections...	$	164,245	$	341,033	$	227,182	$	118,202	$	227,182	$	284,954
TOTAL GENERAL ADMINISTRATION	$	551,955	$	780,032	$	667,475	$	321,681	$	667,485	$	728,205
Financial Administration												
Finance	$	1,011,588	$	1,009,202	$	1,026,683	$	432,727	$	1,014,592	$	1,077,264
City Assessor..	$	662,610	$	714,318	$	726,911	$	325,345	$	726,993	$	740,684
TOTAL FINANCIAL ADMINISTRATION	$	1,674,198	$	1,723,520	$	1,753,594	$	758,072	$	1,741,585	$	1,817,948
Urban Planning												
City Planning...	$	634,466	$	516,666	$	358,127	$	202,063	$	361,842	$	548,931
Economic Development………………………	$	202,198	$	198,405	$	187,821	$	113,245	$	227,821	$	235,597
TOTAL URBAN PLANNING	$	836,664	$	715,071	$	545,948	$	315,308	$	589,663	$	784,528
Buildings and Plant												
Police Station………….……………………	$	263,349	$	229,982	$	253,644	$	120,686	$	303,644	$	271,540
TOTAL BUILDINGS AND PLANT	$	263,349	$	229,982	$	253,644	$	120,686	$	303,644	$	271,540
BALANCE FORWARD	$	5,298,908	$	5,645,366	$	5,458,934	$	2,543,929	$	5,638,191	$	5,902,156

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2015 and 2016,
Budget Adopted for 2018,
2017 Estimated and Proposed Budget for 2018

GENERAL FUND	2015 Actual	2016 Actual	2017 Adopted Budget	2017 First 6 Months Actual	2017 Estimated	2018 Proposed Budget
BALANCE FORWARD	$ 5,298,908	$ 5,645,366	$ 5,458,934	$ 2,543,929	$ 5,638,191	$ 5,902,156
Police Services						
Police Department...	$ 14,424,403	$ 15,009,705	$ 15,683,894	$ 6,598,281	$ 15,410,002	$ 16,057,378
Police Reserves...	$ 13,184	$ 10,942	$ 13,100	$ 3,787	$ 13,100	$ 13,362
Crossing Guards…………………………………..….	$ 251,786	$ 262,391	$ 259,840	$ 345,324	$ 126,232	$ 245,000
TOTAL POLICE SERVICES	$ 14,689,373	$ 15,283,038	$ 15,956,834	$ 6,947,392	$ 15,549,334	$ 16,315,740
Fire Services						
Fire Department...	$ 12,725,295	$ 13,353,367	$ 13,408,585	$ 6,000,605	$ 13,530,544	$ 13,903,769
Fire Equipment Reserve......................................	$ 34,192	$ 65,287	$ 91,000	$ 97,600	$ 91,000	$ 141,000
TOTAL FIRE SERVICES	$ 12,759,487	$ 13,418,654	$ 13,499,585	$ 6,098,205	$ 13,621,544	$ 14,044,769
Inspections						
Building Regulation...	$ 819,706	$ 839,224	$ 860,471	$ 403,405	$ 860,492	$ 844,911
Weights and Measures.......................................	$ 11,600	$ 12,000	$ 12,240	$ 12,000	$ 12,240	$ 12,240
Property Maintenance Program.....……................	$ 117,490	$ 124,498	$ 138,279	$ 61,840	$ 138,279	$ 145,784
TOTAL INSPECTIONS	$ 948,796	$ 975,722	$ 1,010,990	$ 477,245	$ 1,011,011	$ 1,002,935
Other Public Safety						
Traffic Control & Regulation..................................	$ 353,119	$ 457,665	$ 482,789	$ 254,997	$ 506,834	$ 512,024
TOTAL OTHER PUBLIC SAFETY	$ 353,119	$ 457,665	$ 482,789	$ 254,997	$ 506,834	$ 512,024
Engineering & Administration						
Engineering..	$ 667,502	$ 789,832	$ 949,453	$ 1,036,245	$ 1,181,083	$ 896,332
Public Works Department Operations...................	$ 371,598	$ 316,089	$ 291,946	$ 148,454	$ 299,123	$ 325,423
TOTAL ENGINEERING & ADMINISTRATION	$ 1,039,100	$ 1,105,921	$ 1,241,399	$ 1,184,699	$ 1,480,206	$ 1,221,755
Streets & Highways						
Roadway Maintenance..	$ 2,408,894	$ 2,299,006	$ 2,490,041	$ 1,262,125	$ 2,590,826	$ 2,559,643
Electrical Services..	$ 966,648	$ 917,535	$ 965,433	$ 495,519	$ 969,018	$ 990,780
TOTAL STREETS & HIGHWAYS	$ 3,375,542	$ 3,216,541	$ 3,455,474	$ 1,757,644	$ 3,559,844	$ 3,550,423
BALANCE FORWARD	$ 38,464,325	$ 40,102,907	$ 41,106,005	$ 19,264,111	$ 41,366,964	$ 42,549,802

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2015 and 2016,
Budget Adopted for 2018,
2017 Estimated and Proposed Budget for 2018

GENERAL FUND	2015 Actual	2016 Actual	2017 Adopted Budget	2017	2017 Estimated	2018 Proposed Budget
BALANCE FORWARD	$ 38,464,325	$ 40,102,907	$ 41,106,005	$ 19,264,111	$ 41,366,964	$ 42,549,802
Other Transportation						
Public Works Facilities Outside..........................	$ 152,255	$ 183,204	$ 88,142	$ 130,606	$ 96,020	$ 95,023
TOTAL OTHER TRANSPORTATION	$ 152,255	$ 183,204	$ 88,142	$ 130,606	$ 96,020	$ 95,023
Sanitation						
Solid Waste Management………………………………	$ 2,063,070	$ 2,069,186	$ 2,093,187	$ 1,052,960	$ 2,062,687	$ 1,999,925
TOTAL SANITATION	$ 2,063,070	$ 2,069,186	$ 2,093,187	$ 1,052,960	$ 2,062,687	$ 1,999,925
Public Health						
Public Health…………………………………………..	$ 1,350,161	$ 1,283,064	$ 1,466,993	$ 612,149	$ 1,479,545	$ 1,444,184
TOTAL PUBLIC HEALTH	$ 1,350,161	$ 1,283,064	$ 1,466,993	$ 612,149	$ 1,479,545	$ 1,444,184
Recreation						
July Fourth................................…….................	$ 51,896	$ 56,044	$ 45,322	$ 17,135	$ 45,322	-
TOTAL RECREATION	$ 51,896	$ 56,044	$ 45,322	$ 17,135	$ 45,322	-
Conservation of Natural Resources						
Forestry..……...........	$ 1,368,295	$ 1,342,722	$ 1,353,563	$ 651,898	$ 1,361,571	$ 1,372,917
TOTAL CONSERVATION OF NAT. RESOURCES	$ 1,368,295	$ 1,342,722	$ 1,353,563	$ 651,898	$ 1,361,571	$ 1,372,917
Other Leisure Activities						
Visit Milwaukee...………	$ 335,285	$ 343,990	$ 419,541	$ 269,677	$ 359,570	-
TOTAL OTHER LEISURE ACTIVITIES	$ 335,285	$ 343,990	$ 419,541	$ 269,677	$ 359,570	-
BALANCE FORWARD	$ 43,785,287	$ 45,381,117	$ 46,572,753	$ 21,998,536	$ 46,771,679	$ 47,461,851

CITY OF WAUWATOSA

Summary of Receipts & Expenditures for the Years 2015 and 2016,
Budget Adopted for 2018,
2017 Estimated and Proposed Budget for 2018

GENERAL FUND	2015 Actual	2016 Actual	2017 Adopted Budget	2017 First 6 Months Actual	2017 Estimated	2018 Proposed Budget
BALANCE FORWARD	$ 43,785,287	$ 45,381,117	$ 46,572,753	$ 21,998,536	$ 46,771,679	$ 47,461,851
Employee Pension and Benefits						
Wisconsin Retirement Fund................................	-	-	-	$ (2,106)	-	
Social Security..	-	-	-	-	-	
Employee Insurance Premiums............................	-	-	-	$ (19)	-	
Unemployment Benefits....................................	-	-	-	$ (4,994)	-	
Special Death & Disability................................	-	-	-	-	-	
Flexible Spending Account..............................	-	-	-	$ (1,318)	-	
Undistributed -Unallocated Expenditures..............	$ -	$ -	$ 63,514	$ -	$ 63,514	$ 59,506
TOTAL EMPLOYEE PENSION & BENEFITS	$ -	$ -	$ 63,514	$ (8,437)	$ 62,914	$ 59,506
Other General						
Remission of Taxes..	$ 12,963	$ 129,804	$ -	$ 250,288	$ 250,288	$ -
Contribution for Uncollectible............................	$ 17,477	$ 19,512	$ 20,000	$ 1,832	$ 20,000	$ 20,000
MADACC..	$ 53,579	$ 56,454	$ 67,000	$ 29,951	$ 67,000	$ 69,500
Litigation Reserve..	$ 753,163	$ 828,221	$ 600,000	$ 158,689	$ 825,000	$ 675,000
Internal Granting Program................................	$ 185,500	$ 80,164	$ 250,000	$ 196,496	$ 515,802	$ 250,000
TOTAL OTHER GENERAL	$ 1,022,682	$ 1,114,155	$ 937,000	$ 637,256	$ 1,678,090	$ 1,014,500
Intrafund Transfer						
Other Intrafund Transfers................................	$ 679,729	$ 984,237	$ 685,000	$ 352,380	$ 685,000	$ 860,000
Transfer to Unappropriated Fund Balance..............	-	-	-	-	$ -	-
TOTAL INTRAFUND TRANSFERS	$ 679,729	$ 984,237	$ 685,000	$ 352,380	$ 685,000	$ 860,000
Interfund Transfer						
Interfund Transfers..	$ 6,697,729	$ 5,541,486	$ 6,791,077	$ -	$ 6,429,077	$ 10,285,669
TOTAL INTERFUND TRANSFERS	$ 6,697,729	$ 5,541,486	$ 6,791,077	$ -	$ 6,429,077	$ 10,285,669
TOTAL GENERAL FUND EXPENDITURES	$ 52,185,427	$ 53,020,995	$ 55,049,344	$ 22,979,735	$ 55,626,760	$ 59,681,526

Note: These line items are allocated as part of the fringe benefits distributed throughout the various departments.

CITY OF WAUWATOSA

Budget for Debt Service - Year 2018

Series	Date	Final Maturity		Balance 12/31/17	Due in 2018		Balance 12/31/18
						Interest	
Prommissory Notes							
2011	11/29/2011	11/1/2018	2.00%	$ 1,500,000	$1,500,000	$ 30,000	$ -
2011	11/29/2011	11/1/2019	2.50%	$ 2,000,000	$ -	$ 50,000	$ 2,000,000
2011	11/29/2011	11/1/2020	2.50%	$ 2,000,000	$ -	$ 50,000	$ 2,000,000
2011	11/29/2011	11/1/2021	2.50%	$ 2,100,000	$ -	$ 52,500	$ 2,100,000
							$ -
2012	8/21/2012	6/1/2021	2.00%	$ 6,300,000	$1,550,000	$ 126,000	$ 4,750,000
2012	8/21/2012	6/1/2022	2.25%	$ 1,475,000	$ -	$ 17,687	$ 1,475,000
							$ -
2013A	8/20/2013	6/1/2019	2.00%	$ 1,475,000	$ 725,000	$ 23,750	$ 750,000
2013A	8/20/2013	6/1/2023	3.00%	$ 2,075,000	$ -	$ 60,750	$ 2,075,000
							$ -
2014A	12/2/2014	12/1/2021	2.00%	$ 5,650,000	$1,050,000	$ 113,000	$ 4,600,000
2014A	12/2/2014	12/1/2022	2.50%	$ 2,850,000	$ -	$ 71,250	$ 2,850,000
2014A	12/2/2014	12/1/2024	3.00%	$ 4,175,000	$ -	$ 125,250	$ 4,175,000
							$ -
2014B	12/2/2014	12/1/2019	2.00%	$ 925,000	$ 450,000	$ 18,500	$ 475,000
2014B	12/2/2014	12/1/2020	2.10%	$ 475,000	$ -	$ 9,975	$ 475,000
2014B	12/2/2014	12/1/2021	2.35%	$ 475,000	$ -	$ 11,163	$ 475,000
2014B	12/2/2014	12/1/2022	2.60%	$ 525,000	$ -	$ 13,650	$ 525,000
2014B	12/2/2014	12/1/2023	2.80%	$ 525,000	$ -	$ 14,700	$ 525,000
2014B	12/2/2014	12/1/2024	3.00%	$ 1,200,000	$ -	$ 36,000	$ 1,200,000
TOTAL PROMISSORY NOTES....................................				$ 35,725,000	$5,275,000	$ 824,174	$ 30,450,000
WRS Taxable Refunding Bonds							
2010	8/3/2010	3/1/2018	4.00%	$ 600,000	$ 600,000	$ 24,000	$ -
2010	8/3/2010	3/1/2019	4.25%	$ 625,000	$ -	$ 26,563	$ 625,000
2010	8/3/2010	3/1/2020	4.50%	$ 650,000	$ -	$ 29,250	$ 650,000
2010	8/3/2010	3/1/2021	4.70%	$ 685,000	$ -	$ 32,195	$ 685,000
2010	8/3/2010	3/1/2022	4.70%	$ 720,000	$ -	$ 33,840	$ 720,000
2010	8/3/2010	3/1/2023	5.00%	$ 755,000	$ -	$ 37,750	$ 755,000
2010	8/3/2010	3/1/2024	5.00%	$ 795,000	$ -	$ 27,750	$ 795,000
TOTAL WRS Taxable Refunding Bonds................				$ 4,830,000	$ 600,000	$ 211,348	$ 4,230,000
General Obligation Sewerage Bonds							
2013	11/19/2013	11/1/2024	3.00%	$ 2,450,000	$ 250,000	$ 73,500	$ 2,200,000
2013	11/19/2013	11/1/2025	3.25%	$ 625,000	$ -	$ 20,313	$ 625,000
2013	11/19/2013	11/1/2031	4.00%	$ 4,225,000	$ -	$ 169,000	$ 4,225,000
2013	11/19/2013	11/1/2033	4.25%	$ 1,500,000	$ -	$ 63,750	$ 1,500,000
TOTAL SEWERAGE..				$ 8,800,000	$ 250,000	$ 326,563	$ 8,550,000

Series	Date	Final Maturity		Balance 12/31/17	Due in 2018		Balance 12/31/18
						Interest	
General Obligation Bonds							
2015B	12/1/2015	12/1/2021	2.00%	$ 6,775,000	$ 1,750,000	$ 135,500	$ 5,025,000
2015B	12/1/2015	12/1/2022	4.00%	$ 1,650,000	$ -	$ 66,000	$ 1,650,000
2015B	12/1/2015	12/1/2023	2.25%	$ 3,475,000	$ -	$ 78,188	$ 3,475,000
2015B	12/1/2015	12/1/2024	2.50%	$ 2,425,000	$ -	$ 60,625	$ 2,425,000
2015B	12/1/2015	12/1/2025	2.75%	$ 2,200,000	$ -	$ 60,500	$ 2,200,000
2015B	12/1/2015	12/1/2026	3.00%	$ 950,000	$ -	$ 28,500	$ 950,000
2015B	12/1/2015	12/1/2027	3.50%	$ 1,075,000	$ -	$ 37,625	$ 1,075,000
2015B	12/1/2015	12/1/2030	3.00%	$ 3,425,000	$ -	$ 102,749	$ 3,425,000
2016B	12/20/2016	12/1/2021	4.00%	$ 2,600,000	$ 775,000	$ 104,000	$ 1,825,000
2016B	12/20/2016	12/1/2024	3.00%	$ 3,390,000	$ -	$ 101,700	$ 3,390,000
2016B	12/20/2016	12/1/2025	4.00%	$ 1,930,000	$ -	$ 77,200	$ 1,930,000
2016B	12/20/2016	12/1/2028	3.00%	$ 2,725,000	$ -	$ 81,750	$ 2,725,000
2016B	12/20/2016	12/1/2029	3.13%	$ 385,000	$ -	$ 12,031	$ 385,000
2016B	12/20/2016	12/1/2030	3.25%	$ 390,000	$ -	$ 12,675	$ 390,000
2016B	12/20/2016	12/1/2032	3.50%	$ 725,000	$ -	$ 25,375	$ 725,000
2016B	12/20/2016	12/1/2034	3.63%	$ 990,000	$ -	$ 35,888	$ 990,000
2016B	12/20/2016	12/1/2036	3.75%	$ 1,085,000	$ -	$ 40,688	$ 1,085,000
2017A	11/3/2017	11/1/2022	3.00%	$ 4,490,000	$ 1,440,000	$ 134,700	$ 3,050,000
2017A	11/3/2017	11/1/2026	2.00%	$ 4,550,000		$ 91,000	$ 4,550,000
2017A	11/3/2017	1/1/2027	3.00%	$ 1,400,000		$ 42,000	$ 1,400,000
2017A	11/3/2017	11/1/2029	2.50%	$ 1,575,000		$ 39,375	$ 1,575,000
2017A	11/3/2017	11/1/2032	3.00%	$ 2,265,000		$ 65,867	$ 2,265,000
TOTAL GENERAL OBLIGATION BONDS....................................				$ 50,475,000	$ 3,965,000	$1,433,935	$ 46,510,000
General Obligation Community Development Bonds							
2015A	4/1/2015	4/1/2020	3.00%	$ 2,700,000	$ 175,000	$ 81,000	$ 2,525,000
2015A	4/1/2015	4/1/2024	5.00%	$ 400,000	$ -	$ 20,000	$ 400,000
2015A	4/1/2015	4/1/2028	4.00%	$ 1,925,000	$ -	$ 77,000	$ 1,925,000
2015A	4/1/2015	4/1/2035	3.125%	$ 975,000	$ -	$ 27,844	$ 975,000
2015C	12/1/2015	12/1/2021	2.250%	$ 2,375,000	$ 525,000	$ 53,438	$ 1,850,000
2015C	12/1/2015	12/1/2022	2.350%	$ 700,000	$ -	$ 16,450	$ 700,000
2015C	12/1/2015	12/1/2023	2.550%	$ 700,000	$ -	$ 17,850	$ 700,000
2015C	12/1/2015	12/1/2024	2.750%	$ 725,000	$ -	$ 19,938	$ 725,000
2015C	12/1/2015	12/1/2025	2.950%	$ 750,000	$ -	$ 22,125	$ 750,000
2015C	12/1/2015	12/1/2026	3.100%	$ 300,000	$ -	$ 9,300	$ 300,000
2015C	12/1/2015	12/1/2027	3.250%	$ 300,000	$ -	$ 9,750	$ 300,000
2015C	12/1/2015	12/1/2028	3.400%	$ 300,000	$ -	$ 10,200	$ 300,000
2015C	12/1/2015	12/1/2029	3.500%	$ 300,000	$ -	$ 10,500	$ 300,000
2015C	12/1/2015	12/1/2030	3.650%	$ 325,000	$ -	$ 11,862	$ 325,000
TOTAL COMMUNITY DEVEOPMENT BONDS......				$ 12,775,000	$ 700,000	$ 387,255	$ 12,075,000
General Obligation Refunding Bonds (2009)							
2013	8/20/2013	12/1/2018	3.00%	$ 665,000	$ 665,000	$ 19,950	$ -
TOTAL REFUNDING..				$ 665,000	$ 665,000	$ 19,950	$ -
TOTAL OUTSTANDING GENERAL OBLIGATION DEBT……..				$ 113,270,000	$11,455,000	$3,203,224	$ 101,815,000

2018 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

City Clerks Office

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Sidewalk Café Permits	Chapter 6.38	New application fee							$100.00	2018
	Renewal									
		Class 1 0-100 total area (sq. ft)							$25.00	2018
		Class 2: 101-200 total area (sq ft)							$50.00	2018
		Class 3: 201-300 total area (sq ft)							$75.00	2018
		Class 4: 301-400 total area (sq ft)							$100.00	2018
		Class 5: 401-500 total area (sq ft)							$150.00	2018
		Class 6: 501-or greater total area (sq ft)							$225.00	2018
Special Event Permit Application Fee									$125.00	2018
Publication Fee - Original	Fee Res.	Class "B" liquor & Pharmacist Applicants Only	$12.00	$12.00	$12.00	$12.00	$24.00	$24.00	$8.00	2018
Publication Fee - Renewal	Fee Res.	Class "B" liquor & Pharmacist Applicants Only	$7.00	$7.00	$7.00	$7.00	$12.00	$12.00	$8.00	2018
Statement of Real Property Status	Unknown	Statement of real property status w/copy of tax bill	$25.25	$40.25	$40.25	$40.25	$40.25	$40.25	moved to Finance	2018
Walk-Through of Statement of Real Property Status	Unknown			$75.00	$75.00	$75.00	$75.00	$75.00	moved to Finance	2018

Finance Department

Formerly known as Comtroller/Treasurer's O

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Pre-collection Tax Roll Data							$225.00	$225.00	NA	2018
GCS Tax roll data (via electronic media)		GCS Tax Roll data			$75.00	$75.00	$75.00	$75.00	NA	2016
Tax Data-GCS Generic Data Dump - Priority		within 10 days of finalization of tax roll							$100.00	2018
Tax Data-Standard GCS Reports									$50.00	2018
Tax Data-Customized Reports									$50.00 plus Data Acquisition Charges	2018
Statement of Real Property Status-Individual	Unknown	Statement of real property status w/copy of tax bill							$45.00	2018
Walk-Through of Statement of Real Property Status	Unknown								$80.00	2018
Statement of Real Property Status-Subscription		per search							$40.00	2018
Statement of Real Property Status-Subscription		per 25 searches							$1000.00	2018

Fire Department

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
		Paramedic service with transport Level-ALS-1 (resident)	$660.00	$660.00	$660.00	$687.49	$687.49	$769.45	$1650.00	2018
		Paramedic service with transport Level-ALS-2 (resident)	$760.00	$760.00	$760.00	$791.93	$791.93	$845.75	$1650.00	2018
		Paramedic service with transport Level-ALS-1 (non-	$780.00	$780.00	$780.00	$812.21	$812.21	$867.41	$1650.00	2018
		Paramedic service with transport Level-ALS-2 (non-	$900.00	$900.00	$900.00	$936.94	$936.94	$1000.61	$1650.00	2018
Fire Department Service Fee - Special Events										2018
Fire Engine		Apparatus-per hour							$91.00	2018
		Crew-per hour							$93.00	2018
Paramedic Unit		Apparatus-per hour							$41.50	2018
		Crew-per hour							$62.43	2018
Single Paramedic		Apparatus-per hour							$14.30	2018
		Crew-per hour							$31.21	2018
Tent Permit		400 sq ft or greater							$35.00	2018
		after hours inspection/testing							$50.00	2018
		re-inspection fee							$70.00	2018

Health Department

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Food/Retail/DATCP										
(FP) R-55 No food processing		No Food Processing, Sells Non-potentially hazardous food,	$125.00	$125.00	$131.25	$131.25	$135.00	$140.00	$150.00	2018
(FP) R-44 Less than $15,000		Non-potentially hazardous food processing, Annual Sales	$150.00	$150.00	$157.50	$157.50	$165.00	$170.00	$180.00	2018
(FP) R-33 $25,000		Non-potentially hazardous food processing, Annual Sales	$275.00	$275.00	$288.75	$288.75	$300.00	$305.00	$315.00	2018
(PHF) R-22 $25,000 - <$1,000,000		Potentially hazardous food processing, Annual Sales	$375.00	$375.00	$393.75	$393.75	$410.00	$415.00	$425.00	2018
(PHF) R-11 $1,000,000 +		Potentially hazardous food processing, Annual Sales >	$685.00	$685.00	$719.25	$719.25	$740.00	$745.00	$755.00	2018
Prepackaged		Prepackaged Food	$175.00	$175.00	$183.75	$183.75	$195.00	$200.00	$210.00	2018
Low Complexity		Low Complexity	$325.00	$325.00	$341.25	$341.25	$355.00	$360.00	$370.00	2018
Moderate Complexity		Moderate	$475.00	$475.00	$498.75	$498.75	$515.00	$520.00	$530.00	2018
High Complexity		High Complexity	$625.00	$625.00	$656.25	$656.25	$675.00	$680.00	$690.00	2018
Mobile Restaurant License										
Restaurant							$515.00	$520.00	$530.00	2018
DATCP Level		R55					$135.00	$140.00	$150.00	2018
		R44					$165.00	$170.00	$180.00	2018
		R33					$300.00	$305.00	$315.00	2018
		R22					$410.00	$415.00	$425.00	2018
		R11					$740.00	$745.00	$755.00	2018

2018 CONSOLIDATED FEE SCHEDULE LIST OF UPDATES

Special Event Fees										
DHS Fees		Prepackaged							$200.00	2018
		Low Complexity							$360.00	2018
		Moderate Complexity							$520.00	2018
		High Complexity							$680.00	2018
DATCP Fees		R55							$140.00	2018
		R44							$170.00	2018
		R33							$305.00	2018
		R22							$415.00	2018
		R11							$745.00	2018
City Food		Less than $20,000							$60.00	2018
		$20,001-$30,000							$115.00	2018
		$30,001-$100,000							$150.00	2018
		$100,001-$200,000							$215.00	2018
		$200,001-$1,000,000							$280.00	2018
		$1,0000,001 +							$315.00	2018

Police Department

Police Department Service Fee - Sepcial Events		Parade, march, run/walk, bike/foot race on street or							$50.00	2018
		Additional fee based on OT and other dept. costs								2018

Public Works

Barricade Delivery & Removal - Special Events										
Barricade Delivery Fee		1 to 25							$50.00	2018
		26 to 76							$75.00	2018
		76 to 100							$100.00	2018
Refuse/Recycling Delivery and Removal - Special Events										
Numbers of Refuse/Recycling Containers Rented		1 to 5							$50.00	2018
		6 to 10							$100.00	2018
		11 to 15							$150.00	2018
		16 to 20							$200.00	2018
Delivery fee									$100.00	2018
Pick up fee									$100.00	2018
Trash Disposal (Tipping Fee)		1 to 10							$50.00	2018
		10 to 20							$100.00	2018

Building & Safety Division

Mechanical - 1 & 2 Family Heating & Cooling Systems	15.02.150	Each	$50.00	$70.00	$70.00	$70.00	$70.00	$70.00	$35.00	2018

2018 CONSOLIDATED FEE SCHEDULE

Assessors

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Vision Property Data (via electronic media)		Property addresses plus other data requested by customer								
		Minimum Charge			$20.00	$20.00	$20.00	$20.00		2014
		Commercial only			$20.00	$20.00	$20.00	$20.00		2014
		Multi-Family			$20.00	$20.00	$20.00	$20.00		2014
		Residential Only			$30.00	$30.00	$30.00	$30.00		2014
Property data (via electronic media)		Entire Property database			$65.00	$65.00	$65.00	$65.00		2014

Administration

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Room Rentals - Full Rate										
~~Club Room #1 or #2 Full Day (Monday - Friday)~~	~~R 95-261~~	~~Room rental (8:00 A.M. - 5:00 P.M.)~~	~~$84.00~~	~~$84.00~~	~~$84.00~~	~~$84.00~~	~~$84.00~~			1999
~~Club Room #1 or #2 Partial Day (Monday - Friday)~~	~~R 95-261~~	~~Room rental (8:00 - 5:00)~~	~~$56.00~~	~~$56.00~~	~~$56.00~~	~~$56.00~~	~~$56.00~~			1999
Upper Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)						$310.00		2017
Upper Civic Center, Partial Day (Monday-Friday)	R 95-261	Room Rental (4 hour rental time)						$185.00		2017
Lower Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)						$400.00		2017
Lower Civic Partial Day (Monday - Friday)	R 95-261	Room Rental (4 hour rental time)	$158.00	$158.00	$158.00	$158.00	$158.00	$240.00		2017
~~2 Club Rooms & Lower Auditorium Partial Day (Monday - Friday)~~	~~R 95-261~~	~~Room rental (8:00 - 5:00)~~	~~$248.00~~	~~$248.00~~	~~$248.00~~	~~$248.00~~	~~$248.00~~			1999
Upper and Lower Civic Center, Full Day (Monday-Friday)	R 95-261	Room Rental (8:30 a.m. - 4:30 p.m.)						$550.00		2017
Upper and Lower Civic Center, Partial Day (Monday-Friday)	R 95-261	Room Rental (4 hour rental time)						$330.00		2017
Room Rentals - Reduced Rate										
~~Club Room #1 or #2 (Monday - Friday)~~	~~R 95-252~~	~~Full Day - Reduced rate is for civic groups~~	~~$34.00~~	~~$34.00~~	~~$34.00~~	~~$34.00~~	~~$34.00~~			1995
~~Lower Auditorium (Monday - Friday)~~	~~R 95-252~~	~~Full Day - Reduced rate is for civic groups~~	~~$84.00~~	~~$84.00~~	~~$84.00~~	~~$84.00~~	~~$84.00~~			1995
~~2 Club Rooms & Lower Auditorium (Monday - Friday)~~	~~R 95-252~~	~~Full Day - Reduced rate is for civic groups~~	~~$141.00~~	~~$141.00~~	~~$141.00~~	~~$141.00~~	~~$141.00~~			1995
Full Closet Storage Area	R 95-252	Annually	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00		1995
One Shelf Storage Area	R 95-252	Annually	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00		1995
Recreation	R95-279	Annually	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00		1995
Cable										
Common Council Tape	Unknown	Per Tape	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00		2002
Committee of the Whole Tape	Unknown	Per Tape	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00		2002

Building & Safety Division

			2012	2013	2014	2015	2016	2017	2018	Last Updated
Application Fee	15.02.150	All Permit Applications Without Plan Review	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00		2012
Building Plan Examination & Inspection Fees	**Section**	**Description**								**Updated**
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set Not Listed Below	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
One & Two-Family Dwellings - New	15.02.150	Per Plan Set	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00		2008
One & Two Family-Dwellings - Additions & Alterations	15.02.150	Per Plan Set	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00		1997
Multi-Family & Condominiums	15.02.150	Minimum Charge Plus Per Unit	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00		2008
Multi-Family & Condominiums	15.02.150	Per Unit	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00		2008
Commercial - New	15.02.150	Per Plan Set	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00		2008
Commercial - Addition	15.02.150	Per Plan Set	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00		2008
Commercial Alteration	15.02.150	Per Plan Set	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		2008
Commercial - WI Administrative Code Chapter COMM 2		All commercial plan examination as an "Agent Municipality" "Wis. Stats. Sec. 101.12(am)"								
Commercial - Administrative Fee (Agent Municipality)	15.02.150	Wis. Stats. Sec. 101.12 (am)	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee	12% of review fee		2009
Garages - Residential	15.02.150	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Garages - Commercial	15.02.150	Per Plan Set	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00		2008
Title	**Section**	**Description**	2012	2013	2014	2015	2016	2017	2018	**Last Updated**
Building Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
One & Two-Family Dwellings	15.02.150	Per Square Foot	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30		2008
Multi-Family & Condominiums	15.02.150	Per Square Foot	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30		2008
Residential Alterations	15.02.150	Per $1,000 Estimated Const.Cost	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00		2008
Commercial - New & Additions	15.02.150	Per Square Foot	$0.28	$0.28	$0.28	$0.28	$0.28	$0.28		2008
Commercial (Manufacturing or Industrial Buildings)	15.02.150	Per Square Foot	$0.24	$0.24	$0.24	$0.24	$0.24	$0.24		2008
Commercial Alterations	15.02.150	Per $1,000 Estimated Const.Cost	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00		2008
Garages - Residential	15.02.150	Per Square Foot	$0.30	$0.30	$0.30	$0.30	$0.30	$0.30		2008
Garages - Commercial	15.02.150	Per Square Foot (minimum $250)	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06		2008
Storage Sheds & Accessory Buildings > 120 sq. ft.	15.02.150	Flat Rate	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00		2008
Other Alterations & Repairs	15.02.150	Per $1,000 Estimated Const.Cost	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00		2008
Residing, Reroofing, Fences & Pools	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Decks	15.02.150	Flat Rate	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00		2008
Razing Buildings	15.02.150	Minimum Charge ($1,200 max.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Razing Buildings	15.02.150	Per Square Foot	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06		2008

2018 CONSOLIDATED FEE SCHEDULE

Moving Buildings	15.02.150	Minimum Charge Plus Square Footage	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00		2008
Moving Buildings	15.02.150	Per Square Foot	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06		2008
Early Start - Footings and Foundations	15.02.150	Residential - Flat Rate	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00		2008
Early Start - Footings and Foundations	15.02.150	Commercial - Flat Rate	$225.00	$225.00	$225.00	$225.00	$225.00	$225.00		2008
Miscellaneous Fees										
Bee/Chicken Keeping Fee	9.04.050	Per household fee (one time fee)			$50.00	$50.00	$50.00	$50.00		2016
Bee/Chicken Keeping Renewal	9.04.050	Annual Renewal fee			$20.00	$20.00	$20.00	$20.00		2016
Appeal to Board of Building and Fire Code Appeals	15.02.150	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00		2008
File Reports	15.02.150	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2008
Reinspection Fee-Code Corrections	15.02.150	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		1997
Inspections - Non Business Hours	15.02.150	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2008
State Seal 1 & 2 Family Dwellings	15.02.150	Flat Rate	(Cost + $10)	(Cost + $10)	(Cost + $10)	(Cost + $10)	(Cost + $10)	(Cost + $10)		2008
Code Compliance Inspection	15.02.150	Per Category	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		1998
Land Conservation Fund Fee	24.25.040	Per Square Foot	$0.20	$0.20	$0.20	$0.20	$0.20	$0.20		2005
Mileage Fee	15.02.150	Flat Rate per IRS Mileage Allowance								2011
Electrical Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Commercial - New	15.02.150	Per Plan Set	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		2008
Commercial Additions & Alterations	15.02.150	Per Plan Set	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2008
Electrical Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	$50.00	$70.00	$70.00	$70.00	$70.00	$70.00		2013
Outlets	15.02.150	Each	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00		2008
Luminaires - Direct Wired	15.02.150	Per Fixture	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00		2008
Devices (Switches, receptacles, sensors, etc.)	15.02.150	Each	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00		2008
Appliances - Direct Wired	15.02.150	Per Appliance	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00		2008
Single Install of a 1&2 Family Appliance or Sump Pump	15.02.150	Flat Rate	$25.00	$35.00	$35.00	$35.00	$35.00	$35.00		2013
Utilization Equipment - Direct Wired	15.02.150	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Services										
0 through 200 amps	15.02.150	Each	$50.00	$70.00	$70.00	$70.00	$70.00	$70.00		2013
201 through 1000 amps	15.02.150	Each	$75.00	$100.00	$100.00	$100.00	$100.00	$100.00		2013
Each additional 1000 amps	15.02.150	Per 1000 Amps	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00		2008
Temporary Services	15.02.150	Each	$50.00	$70.00	$70.00	$70.00	$70.00	$70.00		2013
Feeders - 30 amps or larger	15.02.150	Each	$15.00	$20.00	$20.00	$20.00	$20.00	$20.00		2013
Generators - 1 & 2 Family Residence	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Generators - Commercial	15.02.150	Per Kilowatt	$0.75	$1.00	$1.00	$1.00	$1.00	$1.00		2013

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Mechanical - 1 & 2 Family Heating & Cooling Systems	15.02.150	**Each**	$50.00	$70.00	$70.00	$70.00	$70.00	$70.00	**$35.00**	2018
Mechanical - Commercial Heating & Cooling Systems	15.02.150	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Motors - Each up to 1 Horsepower	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Motors - Over 1 Horsepower	15.02.150	Per Horsepower	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00		2008
Fuel Dispensing Pumps	15.02.150	Each	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00		2008
Low Voltage Devices	15.02.150	Per Unit	$0.75	$1.00	$1.00	$1.00	$1.00	$1.00		2013
Trac Lighting, Plug-in Strip, Wireways, Busways, etc.	15.02.150	Per Foot	$0.75	$1.00	$1.00	$1.00	$1.00	$1.00		2013
Signal or Communications Devices	15.02.150	Per Unit	$0.75	$1.00	$1.00	$1.00	$1.00	$1.00		2013
Swimming Pools, Hot Tubs, Spas & Whirlpools	15.02.150	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Signs	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Transformer, Rectifier, Reactor, Capacitator	15.02.150	$1.00 per kilowatt ($300.00 maximum)				$1.00	$1.00	$1.00		2015
Miscellaneous Fees										
Appeal to Board of Examiners	15.02.150	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00		2008
File Reports	15.02.150	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2008
Reinspection Fee-Code Corrections	15.02.150	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2011
Inspections-Non Business Hours	15.02.150	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2008
License - New	15.02.150	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00		2008
License - Renewal	15.02.150	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00		2008
Maintenance License Examination	15.02.150	Per Exam	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00		2008
Erosion Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
One & Two-Family Dwellings - New	15.02.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
One & Two Family-Dwellings - Additions & Alterations	15.02.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Multi-Family & Condominiums	15.02.120	Per Plan Set	$225.00	$225.00	$225.00	$225.00	$225.00	$225.00		2008
Commercial - New	15.02.120	Per Plan Set	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00		2008
Commercial Additions & Alterations	15.02.120	Per Plan Set	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00		2008
Disturbing Unimproved Land	15.02.120	Per Plan Set	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00		2008

2018 CONSOLIDATED FEE SCHEDULE

Erosion Inspection Fees										
Minimum Inspection Fee	15.02.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
One & Two-Family Dwellings - New	15.02.120	Per Lot	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		1998
One & Two Family-Dwellings - Additions & Alterations	15.02.120	Per Lot	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00		2008
Multi-Family & Condominiums	15.02.120	Per 1000 sq. ft. of disturbed area	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00		2008
Commercial - New	15.02.120	Per 1000 sq. ft. of disturbed area	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00		2008
Commercial Additions & Alterations	15.02.120	Per 1000 sq. ft. of disturbed area	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00		2008
Disturbing Unimproved Land	15.02.120	Per 1000 sq. ft. of disturbed area	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00		2008
Maximum Inspection Fee	15.02.120		$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00		2008
Miscellaneous Fees										
Appeal to Board of Public Works	15.02.120	Flat Rate	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		2008
File Reports	15.02.120	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2008
Reinspection Fee-Code Corrections	15.02.120	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		1997
Inspections - Non Business Hours	15.02.120	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2008
No Call For Final Inspection - 15 Days of Completion	15.02.120	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2008
Mechanical Plan Examination & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
One & two family	15.02.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Commercial - New	15.02.120	Per Plan Set	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2008
Commercial Additions & Alterations	15.02.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Garages - Commercial	15.02.120	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Title	**Section**	**Description**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**Last Updated**
Mechanical Inspection Fees										
Minimum Inspection Fee	15.02.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Heating Systems	15.02.120	Minimum Per Unit (150,000 BTU Max.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Heating Systems > 150,000 BTU	15.02.120	Per 50,000 BTU's ($1,000 Max.)	$16.00	$16.00	$16.00	$16.00	$16.00	$16.00		2008
Cooling Systems	15.02.120	Minimum Per Unit (36,000 BTU Max.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Cooling Systems > 36,000 BTU (3 Tons)	15.02.120	Per 12,000 BTU's ($1,000 Max.)	$16.00	$16.00	$16.00	$16.00	$16.00	$16.00		2008
Ductwork and Distributions systems	15.02.120	Minimum Charge first 4,000 square ft.	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Ductwork and Distributions systems	15.02.120	Per 100 square feet	$1.70	$1.70	$1.70	$1.70	$1.70	$1.70		2008
Commercial & Ind. Exh. Hoods and Exh. Systems	15.02.120	Per Unit	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00		2008
Wood Burning Appliances and Fireplaces	15.02.120	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Miscellaneous Fees										
Appeal to BPW for A/C condenser Location	15.02.120	Flat Rate	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		2008
Appeal to Board of Building and Fire Code Appeals	15.02.150	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00		2008
File Reports	15.02.150	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2008
Reinspection Fee-Code Corrections	15.02.150	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		1997
Inspections - Non Business Hours	15.02.150	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2008
Occupancy Inspection & Permit Fees										
Residences	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Apartments & Hotels	15.02.150	Per Unit	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Business & Office	15.02.150	Flat Rate	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		2008
Manufacturing	15.02.150	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2008
Temporary Certificate	15.02.150	Flat Rate	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00		2008
Miscellaneous Fees										
Appeal to Board of Examiners	15.02.150	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00		2008
File Reports	15.02.150	Flat Rate	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2008
Reinspection Fee-Code Corrections	15.02.150	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		1997
Inspections - Non Business Hours	15.02.150	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2008
Plumbing Plan Review & Inspection Fees										
Plan Examination Fees										
Minimum Examination Fee	15.02.150	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
One & Two-Family Dwellings	15.02.150	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Commercial	15.02.150	Per Plan Set	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		2008
Plumbing Inspection Fees										
Minimum Inspection Fee	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Fixtures	15.02.150	Each	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00		2008
Single Install of a 1&2 Family Fixture or Sump Pump	15.02.150	Flat Rate	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00		2008
New Sewer Connection (Storm or Sanitary)	15.02.150	Each Connection	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Capping or Sealing Water or Sewer Laterals or Outlets	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Repairs to any Storm, Sanitary or Water Lateral	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Sanitary or Storm Sewer from Main to Curb	15.02.150	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Sanitary or Storm Sewer from Main to Curb > 100 ft.	15.02.150	Per Foot	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55		2008

2018 CONSOLIDATED FEE SCHEDULE

Sanitary or Storm Sewer from Curb to Building	15.02.150	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Sanitary or Storm Sewer from Curb to Building > 100 ft.	15.02.150	Per Foot	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55		2008
Water Supply from Main to Curb or Lot Line	15.02.150	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Water Supply from Main to Curb or Lot Line > 100 ft.	15.02.150	Per Foot	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55		2008
Water Supply from Curb or Lot Line to Building	15.02.150	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Water Supply from Curb or Lot Line to Building > 100 ft.	15.02.150	Per Foot Over 100	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55		2008
Water Distribution System New or Replacement	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Water-Cooled Air Conditioning Unit	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Lawn Sprinkler Systems	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Fire Protection Supply	15.02.150	Flat Rate (First 100 ft.)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Fire Protection Supply > 100 ft.	15.02.150	Per Foot	$0.55	$0.55	$0.55	$0.55	$0.55	$0.55		2008

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Inspection of Meter Pit	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
~~Gas Piping - New & Extensions~~	~~15.02.150~~	~~Flat Rate (First 100 ft.)~~	~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$50.00~~			2012
Gas Piping New & Extensions	15.02.150	$10.00/outlet						$10.00		2017
~~Gas Piping - New & Extensions > 100 ft.~~	~~15.02.150~~	~~Per Foot~~	~~$0.55~~	~~$0.55~~	~~$0.55~~	~~$0.55~~	~~$0.55~~			2008
Well or Well Pump	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Failure to obtain well or well pump permit	15.02.150	Double the fees set forth								2008
Well Abandonment	15.02.150	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Well Operation	15.02.150	Yearly User's Fee	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00		1995
Miscellaneous Fees										
Appeal to Board of Public Works	15.02.150	Flat Rate	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		1998
File Reports	15.02.150	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00		2008
Reinspection Fee-Code Corrections	15.02.150	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		1997
Inspections-Non Business Hours	15.02.150	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2008
No Call For Final Inspection - 15 Days of Completion	15.02.150	Flat Rate	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2008
Prop. Maint. & Sign Permit Fees										
Plan Examination Fees										
Minimum Examination Fee	15.14.110	Per Plan Set	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Permanent Signs	15.14.110	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2008
Temporary Signs	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Sandwich Boards	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Face Change	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
~~Billboards (Renewal Only)~~	~~15.14.110~~	~~Each~~	~~$75.00~~	~~$75.00~~	~~$75.00~~					2015
Inspection Fees										
Minimum Inspection Fee	15.14.110	Flat Rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Permanent Signs	15.14.110	Each	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00		2008
Temporary Signs	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Sandwich Boards	15.14.110	Each	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00		2008
Face Change	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Billboards (Conditional Use)	15.14.110	Each	$200.00	$200.00	$200.00	$350.00	$350.00	$350.00		2015
Overhanging Signs	15.14.110	Each	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Miscellaneous Fees										
Appeal to Sign Appeals Board	15.14.110	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00		2008
File Reports	15.14.110	Flat Rate	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00		2008
Mobilization Fee										2015
Reinspection Fee-Code Corrections	15.14.110	Each	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		1998
Inspections-Non Business Hours	15.14.110	Per Hour	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2008
Property Maintenance- Reinspection Fee (first)	15.32.70	Each	$75.00	$50.00	$50.00	$50.00	$50.00	$50.00		2013
2nd reinspection fee				$75.00	$75.00	$100.00	$100.00	$100.00		2015
3rd reinspection fee				$200.00	$200.00	$200.00	$200.00	$200.00		2013
4th reinspection fee and all subsequent re-inspections				$350.00	$350.00	$400.00	$400.00	$400.00		2015
Weights and Measures Fees										
Liquid Measure Device	15.00	Per port or meter	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00		2008
Scales	15.00	Each	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00		2008
Scanner	15.00	Each	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00		2008

City Clerks Office

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Absentee Ballot Log	Fee Res.	Per ward	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	2011
Absentee Ballot Log	Fee Res.	Entire city (24 wards)	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2011
~~SVRS Reports~~	WI Stats. Section 6.36(6)	~~Variety of SVRS reports - $25 base cost + additional $5/per 1,000 voter names~~		~~$25.00 minimum~~	~~$25.00 minimum~~	~~$25.00 minimum~~	~~$25.00 minimum~~			**2017**

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Amusement Arcade	Fee Res.		$150.00	$150.00	$150.00	$160.00	$160.00	$160.00	$160.00	2015
Amusement Device	Fee Res.	Each unit	$35.00	$35.00	$35.00	$40.00	$40.00	$40.00	$40.00	2015
Bed and Breakfast Local Fee	Fee Res.		$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	$120.00	2012

2018 CONSOLIDATED FEE SCHEDULE

~~Bed and Breakfast State Pre-inspection~~	~~Fee Res.~~	~~1 Time Charge When Opening Establishment~~	~~$220.00~~	~~$220.00~~						2014
~~Bed and Breakfast new/remodel~~			~~$220.00~~	~~$220.00~~						2014
~~Bed and Breakfast transfer of owner~~			~~$220.00~~	~~$220.00~~						2014
~~Bed and Breakfast excess follow up inspection~~			~~$110.00~~	~~$110.00~~						2014
Board of Public Works Special Meeting	Fee Res.	Per special meeting request	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	1998
Bowling Lane	Fee Res.	Each Lane	$18.00	$18.00	$18.00	$20.00	$20.00	$20.00	$20.00	2015
~~Chicken-keeping permit~~	~~O-13-1~~	Per chicken/limit 4 chickens		$15.00						2014
Commercial Solid Waste & Recycling Collection & Disposal License	Fee Res.	Per Year	$55.00	$55.00	$55.00	$60.00	$60.00	$60.00	$60.00	2015
DVD recording of meeting or hearings	Fee Res.		$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2011
Dance	Fee Res.		$90.00	$90.00	$90.00	$90.00	$90.00	$90.00	$90.00	2012
ALL ITEMS IN GRAY PRINTED AREA ABOVE MOVED TO HEALTH - 2012- SEE BELOW										
Going Out of Business/Closing Sale	Ord. 6.88	For a period not exceeding 15 days	$50.00	$50.00	$50.00	$50.00	$75.00	$75.00	$75.00	2016
		For a period not exceeding 30 days	$100.00	$100.00	$100.00	$100.00	$125.00	$125.00	$125.00	2016
		For a period not exceeding 60 days	$150.00	$150.00	$150.00	$150.00	$175.00	$175.00	$175.00	2016
		Plus a further fee per thousand dollars of the price set forth in the inventory	$1.25	$1.25	$1.25	$1.25	$1.25	$1.25	$1.25	2008
Gun or weapon	Fee Res.		$120.00	$120.00	$120.00	$120.00	$135.00	$135.00	$135.00	2016
Juke Box	Fee Res.		$22.00	$22.00	$22.00	$22.00	$25.00	$25.00	$25.00	2016
Liquor										
Class "A" Beer	Fee Res.		$125.00	$125.00	$125.00	$150.00	$150.00	$150.00	$150.00	2015
Class "B" Beer	State Law		$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	<1992
Class "A" Liquor	State Law		$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	<1992
Class "B" Liquor	State Law		$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	<1992
Class "B" Reserve	State Law		$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10000.00	1997
Class "C" Wine	State Law		$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2003
Class "B" Beer & Wine, Temporary	State Law		$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	<1992
Duplicate copy of license	Fee Res.	Per Copy	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2009
Duplicate copy of license renewal form (invoice)	Fee Res.	Per Copy	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	2010
Late Filing fee, administrative	Fee Res.	Certified letter fee	$6.50	$6.50	$6.50	$6.50	$6.50	$6.50	$6.50	2011
Late Filing fee - Other license applicants	Fee Res.	must be received in office or postmarked by May 31	$10.00 min. + 10% of application fee	$10.00 min. + 10% of application	$10.00 min. + 10% of application fee	$25.00 min. + 10% of each license	$30.00 min. + 10% of each license held	$30.00 min. + 10% of each license	$30.00 min + 10% of each license	2016
Late Filing fee - Other license applicants	Fee Res.	if submitted July 1 or later				$25.00 min. + 20% of each license	$40.00 min. + 20% of each license held	$40.00 min. + 20% of each license	$40.00 min + 20% of each license	2016
Late Filing fee - Operator applicants	Fee Res.	must be received in office or postmarked by May 31				$10	$10	$10	$10	2015
Late filing fee-Operator applicants	Fee Res.	applications received from July 1, through December 31						$15	$15	2017
Liquor License Transfer Fee	State Law		$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	<1992
Operator	Fee Res.	Bartender or Seller	$45.00	$45.00	$45.00	$45.00	$45.00	$50.00	$50.00	2017
Operator, Provisional	125.185(4)	Bartender or Seller	$7.00	$7.00	$7.00	$15.00	$15.00	$15.00	$15.00	2015
Operator, Temporary	Fee Res.	Person selling beer & liquor at Class B event	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2011
Operator, Training Permit	Fee Res.	Permit to person being trained in Tosa but transferring	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2011
Publication Fee - Original	Fee Res.	Class "B" liquor & Pharmacist Applicants Only	$12.00	$12.00	$12.00	$12.00	$24.00	$24.00	**$8.00**	**2018**
Publication Fee - Renewal	Fee Res.	Class "B" liquor & Pharmacist Applicants Only	$7.00	$7.00	$7.00	$7.00	$12.00	$12.00	**$8.00**	**2018**
Request for temporary extension of licensed premises, per request	Fee Res.	Licensed premises extension	$30.00	$30.00	$30.00	$50.00	$50.00	$50.00	$50.00	2015
Successor Agent	State Law		$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	<1992
Wholesaler license	State Law		$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	<1992
Class "B" Sports Clubs	State Law		$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	<1992
Liquor License background Check					$10.00	$10.00	$10.00	$10.00	$10.00	2014
Rush processing fee		Submission of temporary beer/wine or temporary operator licenses fewer then 3 full business days prior to an event				$10.00	$10.00	$15.00	$15.00	2017
Maps, City	Fee Res.	Per map	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	2008
Title	**Section**	**Description**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**Last Updated**
Massage Establishment	Fee Res.		$160.00	$160.00	$160.00	$160.00	$200.00	$200.00	$200.00	2016
Massage Technician	Fee Res.		$60.00	$60.00	$60.00	$60.00	$70.00	$70.00	$70.00	2016
Massage Technician, Conditional	Fee Res.	Six Month License	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2011
Notary Services for non-city business notarial acts	137.01	Per Act, per page notarized	$0.50	$0.50	$0.50	$0.50	$0.50	$1.00	$1.00	2017
Pawnbroker	134.71 State		$210.00	$210.00	$210.00	$210.00	$210.00	$210.00	$210.00	1994
Photo Copies	Unknown	Per Sheet	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	<1992
Pinball Machine	Fee Res.	Per Machine	$35.00	$35.00	$35.00	$35.00	$38.00	$38.00	$38.00	2016
Pool Table	Fee Res.	Each Table	$22.00	$22.00	$22.00	$22.00	$25.00	$25.00	$25.00	2016
Precious Metal and Gem Dealer	134.71		$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	2004
~~Per pool/whirlpool~~			~~$200.00~~	~~$200.00~~						2014
~~Pool/Whirlpool preinspection fee~~			~~$200.00~~	~~$200.00~~						2014
~~Pool/Whirlpool transfer of owner~~			~~$200.00~~	~~$200.00~~						2014
~~Pool/Whirlpool excess follow up inspections (2+) each~~			~~$100.00~~	~~$100.00~~						2014
~~Rooming House License~~	~~Fee Res.~~		~~$100.00~~	~~$100.00~~						2014
~~Rooming House preinspection fee~~			~~$200.00~~	~~$200.00~~						2014
~~Rooming House new/remodel~~			~~$200.00~~	~~$200.00~~						2014
~~Rooming House transfer of owner~~			~~$200.00~~	~~$200.00~~						2014
~~Rooming House excess follow up inspections (2+) each~~			~~$100.00~~	~~$100.00~~						2014
Second Hand Dealer	134.71		$27.50	$27.50	$27.50	$27.50	$27.50	$27.50	$27.50	2004
Second Hand Dealer - Mall	134.71		$165.00	$165.00	$165.00	$165.00	$165.00	$165.00	$165.00	2003

2018 CONSOLIDATED FEE SCHEDULE

Service Station	Fee Res.		$50.00	$50.00	$50.00	$60.00	$60.00	$60.00	$60.00	2015
Service Station Pre-inspection fee	Fee Res.		$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2008
Service Station new/remodel			$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2008
Service Station transfer of owner			$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2008
Sidewalk Café Permits	**Chapter 6.38**	**New application fee**							**$100.00**	**2018**
	Renewal									
		Class 1 0-100 total area (sq. ft)							**$25.00**	**2018**
		Class 2: 101-200 total area (sq ft)							**$50.00**	**2018**
		Class 3: 201-300 total area (sq ft)							**$75.00**	**2018**
		Class 4: 301-400 total area (sq ft)							**$100.00**	**2018**
		Class 5: 401-500 total area (sq ft)							**$150.00**	**2018**
		Class 6: 501-or greater total area (sq ft)							**$225.00**	**2018**
Sidewalk Sale	Fee Sch.		$25.00	$25.00	$25.00	$25.00	$40.00	$40.00	$40.00	2016
~~Soda Water~~	~~State Law~~		~~$5.00~~	~~$5.00~~						2013
Statement of Real Property Status	Unknown	Statement of real property status w/copy of tax bill	$25.25	$40.25	$40.25	$40.25	$40.25	$40.25	**moved to Finance**	**2018**
Walk-Through of Statement of Real Property Status	Unknown			$75.00	$75.00	$75.00	$75.00	$75.00	**moved to Finance**	**2018**
Street Festival	Fee Res.		$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	n/a	2011
Special Event Permit Application Fee									**$125.00**	**2018**
Street Vendor License Fee	Section 6.50 of City Code	Per location or vehicle	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	2009
Street Vendor License Fee	Section 6.50 of City Code	Per additional location or vehicle	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	2009
Theater	Fee Res.	Each Seat ($75.00 minimum)	$0.40	$0.40	$0.40	$0.45	$0.45	$0.45	$0.45	2015
Tax Exemption Report	Statute 70.337		$25.00	$25.00	$30.00	$30.00	$30.00	$30.00	$30.00	2014
Tobacco Products	134.65		$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	1999
Transient Dealer Prec-Stones/Metals	6.54		$350.00	$350.00	$350.00	$350.00	$350.00	$350.00	$350.00	2012
Used Car Dealer	Fee Res.	Each Lot	$130.00	$130.00	$130.00	$135.00	$135.00	$135.00	$135.00	2015
Temporary storage of junk vehicle outside more than 10 days 11.44.02	11.44.060	BPW approval								<2015
Vehicle storage (on gas/service station lot)	11.44.060	BPW approval								<2015
Vending Machine (State)	Fee Res.	Per Machine (does not include cigarette machines)	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	2008
Vending Machine commissary (State)			$280.00	$280.00	$280.00	$280.00	$280.00	$280.00	$280.00	2011
~~Vending Machine (State) preinspection fee~~			~~$200.00~~	~~$200.00~~						2014
~~Vending Machine (State) new/remodel~~			~~$200.00~~	~~$200.00~~						2014
~~Vending Machine (State) transfer of owner~~			~~$200.00~~	~~$200.00~~						2014
~~Vending Machine (State) excess of inspections (2 +)~~			~~$100.00~~	~~$100.00~~						2014
Vending Machine (City)			$15.00	$15.00	$15.00	$15.00	$20.00	$20.00	$20.00	2016
~~Vending Machine (City)preinspection~~			~~$200.00~~	~~$200.00~~						~~2014~~
~~Vending Machine (City) new/remodel~~			~~$200.00~~	~~$200.00~~						~~2014~~
~~Vending Machine (City) transfer of owner~~			~~$200.00~~	~~$200.00~~						~~2014~~
~~Vending Machine (City) excell of inspections (2+)~~			~~$100.00~~	~~$100.00~~						~~2014~~
Vending Machine (City)			$15.00	$15.00	$15.00	$15.00	$20.00	$20.00	$20.00	2016

Finance Department

Formerly known as Comtroller/Treasurer's Of

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Tax Amount Requests (Individual Parcels) Electronic Media	Unknown	26-100 properties	$25.00	$25.00						1995
		101-200 properties	$50.00	$50.00						1995
		Per 100 properties	$25.00	$25.00						1995
		0-100 parcels			$50.00	$50.00	$50.00	$50.00	$50.00	2014
		each additional 100 parcels			$50.00	$50.00	$50.00	$50.00	$50.00	2014
Pre-collection Tax Roll Data							$225.00	$225.00	**NA**	**2018**
GCS Tax roll data (via electronic media)		**GCS Tax Roll data**			**$75.00**	**$75.00**	$75.00	$75.00	**NA**	**2016**
Tax Data-GCS Generic Data Dump - Priority		**within 10 days of finalization of tax roll**							**$100.00**	**2018**
Tax Data-Standard GCS Reports									**$50.00**	**2018**
Tax Data-Customized Reports									**$50.00 plus Data Acquisition Charges**	**2018**
~~Dog License~~										
~~March 31 or Dog less than 6 Months Old or Within 30 days of Tosa Residency~~	~~Fee Res.~~	~~Male/Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~						2001
~~March 31 or Dog less than 6 Months Old or Within 30 days of Tosa Residency~~	~~Fee Res.~~	~~Neutered Male/Spayed Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~						2001

2018 CONSOLIDATED FEE SCHEDULE

~~April 1 or Dog Over 6 Months old or After 30 days of Tosa Residency~~	~~Fee Res.~~	~~Male/Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~						2001
~~April 1 or Dog Over 6 Months old or After 30 days of Tosa Residency~~	~~Fee Res.~~	~~Neutered Male/Spayed Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~						2001
~~Replace Lost Tag~~	~~Fee Res.~~	~~Any Dog (Must be able to prove pet originally licensed in Tosa)~~	~~$0.25~~	~~$0.25~~						2001
~~Cat License~~										
~~March 31 or Cat less than 6 Months Old or Within 30 days of Tosa Residency~~	~~Fee Res.~~	~~Male/Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~						2001
~~March 31 or Cat less than 6 Months Old or Within 30 days of Tosa Residency~~	~~Fee Res.~~	~~Neutered Male/Spayed Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~						2001
~~April 1 or Cat Over 6 Months old or After 30 days of Tosa Residency~~	~~Fee Res.~~	~~Male/Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~						2001
~~April 1 or Cat Over 6 Months old or After 30 days of Tosa Residency~~	~~Fee Res.~~	~~Neutered Male/Spayed Female~~	~~New fee scale; see below~~	~~New fee scale; see below~~						2001
~~Replace Lost Tag~~	~~Fee Res.~~	~~Any Cat (Must be able to prove pet originally licensed in To sa)~~	~~$0.25~~	~~$0.25~~						2001
Dog and Cat Licenses										
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Unaltered	$24.00	$24.00	$24.00	$24.00	$24.00	$24.00	$24.00	2009
March 31 or less than 6 months old or within 30 days of Tosa residency	Fee Res.	Male/Female - Altered	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2009
If 5 months of age after July 1st of license year and unaltered	Fee Res.	Male/Female - Unaltered	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2009
If 5 months of age after July 1st of license year and altered	Fee Res.	Male/Female - altered	$6.00	$6.00	$6.00	$6.00	$6.00	$6.00	$6.00	2009
Late fee for unaltered	Fee Res.		$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00	2009
Late fee for altered	Fee Res.		$6.00	$6.00	$6.00	$6.00	$6.00	$6.00	$6.00	2009
Replace lost tag	Fee Res.		$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	2001
Damage Repairs		20% administrative fee on invoices for damage repairs			20.00%	20.00%	20.00%	20.00%	20.00%	2014
Equipment Use for damage repairs		Equipment used for damage repairs will be invoiced based on the Wisconsin Department of Transportaiton Cost								2014
Statement of Real Property Status-Individual	**Unknown**	**Statement of real property status w/copy of tax bill**							**$45.00**	**2018**
Walk-Through of Statement of Real Property Status	**Unknown**								**$80.00**	**2018**
Title	**Section**	**Description**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**Last Updated**
Statement of Real Property Status-Subscription		**per search**							**$40.00**	**2018**
Statement of Real Property Status-Subscription		**per 25 searches**							**$1000.00**	**2018**
Fire Department										
Title	**Section**	**Description**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**Last Updated**
Permit Fee Application	14.28.080	Fire permit application before any permit may issued	$35.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	2013
Fire Department Service Fee - Special Events										**2018**
Fire Engine		**Apparatus-per hour**							**$91.00**	**2018**
		Crew-per hour							**$93.00**	**2018**
Paramedic Unit		**Apparatus-per hour**							**$41.50**	**2018**
		Crew-per hour							**$62.43**	**2018**
Single Paramedic		**Apparatus-per hour**							**$14.30**	**2018**
		Crew-per hour							**$31.21**	**2018**
Tent Permit		**400 sq ft or greater**							**$35.00**	**2018**
		after hours inspection/testing							**$50.00**	**2018**
		re-inspection fee							**$70.00**	**2018**
Fire Alarm Permit	14.28.080	Dwelling	$35.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013

2018 CONSOLIDATED FEE SCHEDULE

Cutting & Welding	14.28.080	Temporary use of L.P. or acetylene products for cutting or welding (1 day)		$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	2013
		7 days	$35.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
		30 days	$100.00	$135.00	$135.00	$135.00	$135.00	$135.00	$135.00	2013
		Monthy renewal fee per month	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
		Renewal per month, max 6 months								
Roofing Activities Using Hot Tar	14.28.080	Hot Roofing	$40.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	2013
		7 days	$35.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
		30 days	$100.00	$135.00	$135.00	$135.00	$135.00	$135.00	$135.00	2013
		Monthy renewal fee per month	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2008
		Renewal per month, max 6 months								
Tank Modification Permit (City)	14.28.080	Modification of any flammable or combustable tank system - per system	$100.00	$135.00	$135.00	$135.00	$135.00	$135.00	$135.00	2013
Tank Modification Permit (State)	14.28.080	State Fee +< 1,100 gallons	$160.00	$195.00	$195.00	$195.00	$195.00	$195.00	$195.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 1,101-48,000	$375.00	$410.00	$410.00	$410.00	$410.00	$410.00	$410.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 48,001-80,000	$450.00	$485.00	$485.00	$485.00	$485.00	$485.00	$485.00	2013
Tank Modification Permit (State)	14.28.080	State Fee 80,001-120,000	$630.00	$665.00	$665.00	$665.00	$665.00	$665.00	$665.00	2013
Tank Modification Permit (State)	14.28.020	State Fee > 120,000 gallons	$960.00	$995.00	$995.00	$995.00	$995.00	$995.00	$995.00	2013
Tank Removal Permit	14.28.080	Tank removal or abandonment - per tank	$100.00	$135.00	$135.00	$135.00	$135.00	$135.00	$135.00	2013
Gaseous Storage Permit	14.28.080	Propane or other gaseous storage site fee	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	1997
		<100 gallons no fee								
		100 - 1,000 gallons	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
		Per each 1,000 gallons	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	<1992
Blasting Permit	14.28.080		$75.00	$110.00	$110.00	$110.00	$110.00	$110.00	$110.00	2013
Fireworks Permit	14.28.080		$75.00	$110.00	$110.00	$110.00	$110.00	$110.00	$110.00	2013
Explosive Transportation Permit	14.28.080	To transport explosives or blasting agents	$35.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
Permit for storage & handling of flammable / combustible fluids	14.28.080	Storage, handling or use of flammable & combustable liquids	$35.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
Tent Permit	14.28.080	Required for tents in excess of 400 sq. ft. per tent	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	2008
Motor Vehicle Exhibition	14.28.080	First three vehicles	$55.00	$90.00	$90.00	$90.00	$90.00	$90.00	$90.00	2013
		Every Additional vehicle	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	2008
Permit Re-Inspection Fee	14.28.080	Fee for re-inspection for administrative	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	2008
Annual Fire Inspection Fee	14.28.080	Residential (Living unit) 3-4 Family	$7.50	$7.50	$7.50	$7.50	$7.50	$7.50	$7.50	2009
		Residential (Living unit) >5 Family	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2009
	14.28.080	Hotels & Motels - per room	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2009
	14.28.080	Commercial & Industrial								
		- Under 1,000 sq. ft.	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	2009
		- 1,001 to 5,000 sq. ft.	$37.50	$37.50	$37.50	$37.50	$37.50	$37.50	$37.50	2009
		- 5,001 to 25,000 sq. ft.	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	2009
		- 25,001 to 100,000 sq. ft.	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	2009
		- 100,001 to 500,000 sq. ft.	$312.50	$312.50	$312.50	$312.50	$312.50	$312.50	$312.50	2009
		-500,000 to 1,000,000 sq.ft.	$562.50	$562.50	$562.50	$562.50	$562.50	$562.50	$562.50	2009
		- Over 1,00,000 sq. ft.	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	2009
Annual Fire Inspection Fee	14.28.080	Tax Exempt Place of Assembly								
		- 0 to 50 capacity	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	2009
		- 51 to 100 capacity	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	2009
		- 101 and over capacity	$137.50	$137.50	$137.50	$137.50	$137.50	$137.50	$137.50	2009
Title	**Section**	**Description**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**Last Updated**
	14.28.080	Day Care Facilities								
		- 0 to 20 capacity	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	$31.25	2009
		- 21 to 40 capacity	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	$62.50	2009
		- Over 41 capacity	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	2009
	14.28.080	Health Care Facilities per inpatient occupancy - based on max	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2009
	14.28.080	Schools - per school	$145.00	$145.00	$145.00	$145.00	$145.00	$145.00	$145.00	1999
	14.28.080	Community based residential care facilities, rooming houses and monasteries - per unit	$6.25	$6.25	$6.25	$6.25	$6.25	$6.25	$6.25	2009
Sprinkler System Fee	14.28.080	Fees for the installation of new sprinkler system & for additions and alterations. For the first 250 heads	$100.00	$135.00	$135.00	$135.00	$135.00	$135.00	$135.00	2013
		For each additional 100 or fraction thereof	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	2008
First aid hose stations & standpipe connections	14.28.080	Fees for the installation of new standpipe system. First six (6) connections	$100.00	$135.00	$135.00	$135.00	$135.00	$135.00	$135.00	2013
		Per additional connection	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	2008
		Standpipe system flow test per hour or fraction thereof	$50 per hour	$85 per hour	$85 per hour	$85 per hour	$85 per hour	$85 per hour	$85 per hour	2013
Fire System Installation	14.28.080	For installation of detection and suppression systems other than automatic sprinkler systems, first 10 fixtures	$100.00	$135.00	$135.00	$135.00	$135.00	$135.00	$135.00	2013
		Each additional fixture	$3.50	$3.50	$3.50	$3.50	$3.50	$3.50	$3.50	2008
Variance/Waiver Fee	14.28.080	Fee for variance, waiver or position statement	$40.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2013
Bonfires, outside burning	14.24.070	Fee for bonfires	$35.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	2013
Rescue Squad Fee (BLS)	R-03-151	Fee for costs incurred by providing rescue squad services								
	R-03-151	Resident Transport Fee	$415.00	$415.00	$415.00	$731.96	$731.96	$448.97	$448.97	2017
	R-03-151	Non-resident Transport Fee	$515.00	$515.00	$515.00	$536.41	$536.41	$557.54	$557.54	2017
	R-03-151	Mileage Fee (per mile)	$14.50	$14.50	$14.50	$14.50	$14.50	$14.50	$14.50	2010
EMS Supplies (BLS)		Fee for supplies used by providing rescue squad services								
Basic supplies (various)			$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	2009

2018 CONSOLIDATED FEE SCHEDULE

Oxygen with basic supplies (various)			$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	2009
D-Fibrillator Pads			$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00	2006
Paramedic Squad Fee (ALS)		Fee for cost incurred by providing paramedic services								
		Paramedic service and/or treatment without transport	$125.00	$125.00	$125.00	$129.79	$129.79	$138.61	$138.61	2017
		Paramedic service and/or treatment without transport (non-	$170.00	$170.00	$170.00	$177.45	$177.45	$189.51	$189.51	2017
		Non-invasive service and/or treatment without transport	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	2012
		Non-invasive service and/or treatment without transport	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	2012
		Invasive service and/or treatment without transport	$120.00	$120.00	$120.00	$129.79	$129.79	$138.61	$138.61	2017
		Invasive service and/or treatment without transport (non-	$165.00	$165.00	$165.00	$182.52	$182.52	$194.92	$194.91	2017
		Paramedic service with transport Level-ALS-1 (resident)	$660.00	$660.00	$660.00	$687.49	$687.49	$769.45	**$1650.00**	**2018**
		Paramedic service with transport Level-ALS-2 (resident)	$760.00	$760.00	$760.00	$791.93	$791.93	$845.75	**$1650.00**	**2018**
		Paramedic service with transport Level-ALS-1 (non-	$780.00	$780.00	$780.00	$812.21	$812.21	$867.41	**$1650.00**	**2018**
		Paramedic service with transport Level-ALS-2 (non-	$900.00	$900.00	$900.00	$936.94	$936.94	$1000.61	**$1650.00**	**2018**
Defibrillation						$104.44	$104.44	$111.54	$111.54	2017
IV and supplies			$60.00	$60.00	$60.00	$62.87	$62.87	$67.14	$67.14	2017
Intubation			$75.00	$75.00	$75.00	$78.08	$78.08	$83.38	$83.38	2017
ALS supplies			$80.00	$80.00	$80.00	$83.15	$83.15	$88.80	$88.80	2017
Oxygen and supplies			$75.00	$75.00	$75.00	$78.08	$78.08	$83.38	$83.38	2017
Mileage (per mile)	R-03-151	Per mile charge	$14.50	$14.50	$14.50	$15.21	$15.21	$17.02	$17.02	2017
EKG			$100.00	$100.00	$100.00	$104.44	$104.44	$111.54	$111.54	2017
Cervical Immobilization		Includes collar, head bed, backboard	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	2012
Disposable Bag Valve Masks			$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	1999
Combi-Tube			$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	1999

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Drugs, Group - 1		Albuteral, Amioderone (30 Mg), Atropine, Benadryl, Heparin Sodium by IV, Lasix, Lidocaine, Ativan, Versed, Sodium Chloride, Solumendrol (up to 40 Mg), Terbutaline, Diazepam, Dextrose 50%, Nitro Spray SL, Normal Saline	$32.00	$32.00	$32.00	$33.46	$33.46	$35.74	$35.74	2017
Drugs, Group-2		Calcium Chloride, Epinephrine, (IM or IV, not by Epi- Pen), Dopamine, Lidocaine, Sodium, Bicarbonate	$37.00	$37.00	$37.00	$38.53	$38.53	$41.15	$41.15	2017
Drugs Group - 3		Morphine, Narcan, Normal Saline	$48.00	$48.00	$48.00	$49.69	$49.69	$53.06	$53.06	2017
Epinephrine by EPI-PEN			$95.00	$95.00	$95.00	$99.37	$99.37	$106.13	$106.13	2017
Adenosine			$90.00	$90.00	$90.00	$93.29	$93.29	$99.63	$99.63	2017
Glucagon, up to 1 Mg			$90.00	$90.00	$90.00	$93.29	$93.29	$99.63	$99.63	2017
Solumedrol, 41-125 Mg			$58.00	$58.00	$58.00	$60.84	$60.84	$64.98	$64.98	2017
E-Z IO			$120.00	$120.00	$120.00	$124.72	$124.72	$133.10	$133.10	2017
Spinal Immobilization			$125.00	$125.00	$125.00	$129.79	$129.79	$138.61	$138.61	2017
Triage barcode wristbands			$3.00	$3.00	$3.00	$3.04	$3.04	$3.25	$3.25	2017
Cyano-kits			$900.00	$900.00	$900.00	$936.94	$936.94	$1000.61	$1000.61	2017
CPAP masks			$45.00	$45.00	$45.00	$46.64	$46.64	$49.81	$49.81	2017
Alarm	14.28.120	Fee for response to false alarm								
		(1-2 responses)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	2012
		(3-4 responses)	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	2013
		(5+ responses)	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	2013
Fire Extinguisher training		per person training fee		$10.00	$10.00	$10.00	$10.00	$20.00	$20.00	2017
CPR Training Fee		per student training fee		$20.00	$20.00	$20.00	$20.00	$70.00	$70.00	2017

Health Department

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Annual Flu Vaccine		Flu vaccination	$30.00	$25.00	$25.00	$30.00	$30.00	$30.00	$30.00	2015
~~Flu Mist~~		~~Nasal flu vaccine~~	~~$40.00~~	~~$25.00~~	~~$25.00~~	~~$30.00~~				2016
HEPA Vac Rental		Rental of vacuum cleaner to clean dust from remodeling to reduce potential lead poisoning.								
		Per bag cost for hepavac use	$10.00	$10.00	$10.00	$10.00	$15.00	$15.00	$15.00	2016
		Rental per day of hepavac	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	2012
TB Skin Tests		Tuberculosis skin testing (routine); and citizens in contact								
		-Residents	$30.00			$30.00	$30.00	$30.00	$30.00	2015
		-Non Residents	$40.00	$45.00	$45.00	$50.00	$50.00	$40.00	$40.00	2017
		~~-- on demand - by appointment only~~				~~$60.00~~	~~$60.00~~			**2017**
State - provided vaccine		Residents who meet criteria (Appendix B)					Free	Free	Free	2016
		Non-residents who meet criteria (Appendix B)					$20/vaccine	$20/vaccine	$20/vaccine	2016
~~Pneumovax~~		~~Pneumonia Vaccine~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~				2016

2018 CONSOLIDATED FEE SCHEDULE

~~Varicella Vaccine~~		~~Adult ($15 + cost of vaccine)~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~				2016
		~~Non-residents~~	~~$40 + cost of v~~	~~$45 + cost of vaccine~~	~~$45 + cost of v~~	~~$45 + cost of vaccine~~				2016
~~Hepatitis B Vaccine~~		~~Resident, or employed in Wauwatosa (Three doses required) Per WHD protocol~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~				2016
		~~Non-residents~~	~~$40 + cost of v~~	~~$45 + cost of vaccine~~	~~$45 + cost of v~~	~~$45 + cost of vaccine~~				2016

Title	Section	Description	2012	2013	2014	2015	2016	2017	#	Last Updated
~~Hepatitis A Vaccine~~		~~Resident, or employed in Wauwatosa (Two doses required) Per WHD protocol~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~				2016
		~~Non-residents~~	~~$40 + cost of v~~	~~$45 + cost of vaccine~~	~~$45 + cost of v~~	~~$45 + cost of vaccine~~				2016
~~Hepatitis AB combo~~		~~Resident, or employed in Wauwatosa Combination of hepatitis A and B vaccine Per WHD protocol~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~				2016
		~~Non-residents~~	~~$40 + cost of v~~	~~$45 + cost of vaccine~~	~~$45 + cost of v~~	~~$45 + cost of vaccine~~				2016
~~Meningicoccal Vaccine *Waiver based on need~~		~~Resident or employed in Wauwatosa~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~				2016
		~~Non-residents~~	~~$40 + cost of v~~	~~$45 + cost of vaccine~~	~~$45 + cost of v~~	~~$45 + cost of vaccine~~				2016
~~Adult Tetanus~~		~~Resident or employed in Wauwatosa based on WHD protocol~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~				2016
		~~Non-residents~~	~~$40 + cost of v~~	~~$45 + cost of vaccine~~	~~$45 + cost of v~~	~~$45 + cost of vaccine~~				2016
~~Adult MMR~~		~~Resident or employed in Wauwatosa~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~				2016
		~~Non-residents~~	~~$40 + cost of v~~	~~$45 + cost of vaccine~~	~~$45 + cost of v~~	~~$45 + cost of vaccine~~				2016
~~Shingles Vaccine~~		~~Residents/Employed in Wauwatosa~~	$195.00	$195.00	$195.00	$195.00				2016
		~~Non-residents~~	$220.00	$225.00	$225.00	$225.00				2016
~~Other Vaccine~~		~~Resident or employed in Wauwatosa~~								2010
		~~Residents/Employed in Wauwatosa~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~	~~$30 + cost of v~~	~~$30 + cost of vaccine~~				2012
		~~Non-residents~~	~~$40 + cost of v~~	~~$45 + cost of vaccine~~						2013
One-time fee (excludes vaccine & administration)		Worksites with 10+ employees	$40.00 per visit	$40.00 per visit	$50.00 per visit	$55.00 per visit	$50.00 per visit	$50.00 per visit	$50.00 per visit	2016
*Some grant restrictions on vaccine charges										
Insulated WHD bags (includes tax)					$5.00	$5.00				2014
Inspection Fees (all programs)										
Expedited Processing Fee (includes plan review new/remodel & change of owner)		Licenses requested within 3 days of establishment opening or temporary event are subject to additional fee				10% of license fee or $5 whichever	10% of license fee or $5 whichever is	10% of license fee or $5 whichever	10% of license fee or $5	2015
Health Preinspection Fee	Fee-Res	first time applicants only	$220.00	$220.00	$220.00	$220.00	$365.00	$365.00	$365.00	2016
~~Health New/Remodel~~			~~$220.00~~	~~$220.00~~	~~$220.00~~	~~$220.00~~				2016
~~Health Transfer of Owner~~			~~$220.00~~	~~$220.00~~	~~$220.00~~	~~$220.00~~				2016
Health Excessive Inspection	Fee-Res	Escalating fee after the first compliance re-inspection up to $200 per inspection	$110.00	$110.00	$115.50	$115.50	$150.00	$150.00	$150.00	2016
Health - Late Fee-licenses				$50.00	$50.00	10% of license fee or $5 whichever	10% of license fee or $5 whichever is	10% of license fee or $5 whichever	10% of license fee or $5	2015
Health Other Inspection		Per inspection - Events or situations where the health department does not license but needs to inspect	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	2012
i.e. State traveling ag license										

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Temporary Food Event Licenses		Food sales at an organized event such as founders days, community festivals, farmers markets, festivals, fairs, etc. over a single day or multiple days, not necessarily								

2018 CONSOLIDATED FEE SCHEDULE

Temporary Event - Restaurant		Temporary restaurant licenses that allows for multiple (including non-consecutive) days of operations	$170.00	$170.00	$170.00	$170.00	$175.00	$175.00	$175.00	2016
Temporary Event - Wauwatosa processing retail		Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations	$170.00	$170.00	$170.00	$170.00	$175.00	$175.00	$175.00	2016
Temporary Event - Wauwatosa non-processing retail		Temporary retail food establishment licenses that allows for multiple (including non-consecutive) days of operations	$100.00	$100.00	$100.00	$100.00	$105.00	$105.00	$105.00	2016
Temporary Event - City Food		Temporarily non-potentially hazardous food establishment licenses that allows for multiple (including non-consecutive)	$45.00	$45.00	$50.00	$50.00	$55.00	$55.00	$55.00	2016
Food/City Food										
Less than $20,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales >$20,000	$50.00	$50.00	$52.50	$52.50	$55.00	$60.00	$60.00	2017
$20,001 - $30,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales $20,001 - $30,000	$100.00	$100.00	$105.00	$105.00	$110.00	$115.00	$115.00	2017
$30,001 - $100,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales $30,001 - $100,000	$135.00	$135.00	$141.75	$141.75	$145.00	$150.00	$150.00	2017
$100,001 - $200,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales $100,001 - $200,000	$195.00	$195.00	$204.75	$204.75	$210.00	$215.00	$215.00	2017
$200,001 - $1,000,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales $200,001 -	$255.00	$255.00	$267.75	$267.75	$275.00	$280.00	$280.00	2017
More than $1,000,000	Fee Res.	No Food Processing, Sells Non-potentially hazardous food, Annual Sales >$1,000,000	$290.00	$290.00	$304.50	$304.50	$315.00	$315.00	$315.00	2017
Food/Retail/DATCP										
(FP) R-55 No food processing		No Food Processing, Sells Non-potentially hazardous food.	$125.00	$125.00	$131.25	$131.25	$135.00	$140.00	**$150.00**	**2018**
(FP) R-44 Less than $15,000		Non-potentially hazardous food processing, Annual Sales $25,000+	$150.00	$150.00	$157.50	$157.50	$165.00	$170.00	**$180.00**	**2018**
(FP) R-33 $25,000		Non-potentially hazardous food processing, Annual Sales >$25,000	$275.00	$275.00	$288.75	$288.75	$300.00	$305.00	**$315.00**	**2018**
(PHF) R-22 $25,000 - <$1,000,000		Potentially hazardous food processing, Annual Sales between $25,000 and $1,000,000	$375.00	$375.00	$393.75	$393.75	$410.00	$415.00	**$425.00**	**2018**
(PHF) R-11 $1,000,000 +		Potentially hazardous food processing, Annual Sales > $1,000,000	$685.00	$685.00	$719.25	$719.25	$740.00	$745.00	**$755.00**	**2018**
Food/Restaurant										
~~FSP - Special Organization-Prepackaged~~		~~FSP-Special Organization-Prepackaged~~	~~$175.00~~	~~$175.00~~	~~$183.75~~					2014
~~FSL - Special Organization-Low Complexity~~		~~FSL - Special Organization-Low Complexity~~	~~$325.00~~	~~$325.00~~	~~$341.25~~					2014
~~FSM - Special Organization - Moderate Complexity~~		~~FSM - Special Organization - Moderate Complexity~~	~~$475.00~~	~~$475.00~~	~~$498.75~~					2014
~~FSC - Special Oganization - High Complexity~~		~~FSC - Special Oganization - High Complexity~~	~~$625.00~~	~~$625.00~~	~~$656.25~~					2014
~~FMP - Mobile Restaurant - Prepackaged~~		~~FMP - Mobile Restaurant - Prepackaged~~	~~$175.00~~	~~$175.00~~	~~$183.75~~					2014
~~FML - Mobile Restaurant - Low Complexity~~		~~FML - Mobile Restaurant - Low Complexity~~	~~$325.00~~	~~$325.00~~	~~$341.25~~					2014
~~FMM - Mobile Restaurant - Moderate Complexity~~		~~FMM - Mobile Restaurant - Moderate Complexity~~	~~$475.00~~	~~$475.00~~	~~$498.75~~					2014
~~FMC - Mobile Restaurant - High Complexity~~		~~FMC - Mobile Restaurant - High Complexity~~	~~$625.00~~	~~$625.00~~	~~$656.25~~					2014
~~FBP - Mobile Service Base - Prepackaged~~		~~FBP - Mobile Service Base - Prepackaged~~	~~$175.00~~	~~$175.00~~	~~$183.75~~					2014
~~FBL - Mobile Service Base - Low Complexity~~		~~FBL - Mobile Service Base - Low Complexity~~	~~$325.00~~	~~$325.00~~	~~$341.25~~					2014
~~FBM - Mobile Service Base - Moderate Complexity~~		~~FBM - Mobile Service Base - Moderate Complexity~~	~~$475.00~~	~~$475.00~~	~~$498.75~~					2014
~~FBC - Mobile Service Base - High Complexity~~		~~FBC - Mobile Service Base - High Complexity~~	~~$625.00~~	~~$625.00~~	~~$656.25~~					2014

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
~~FDS - DPI School - Satellite~~		~~FDS - DPI School - Satellite~~	~~$150.00~~	~~$150.00~~	~~$150.00~~					2012
~~FDM - DPI School - Production~~		~~FDM - DPI School - Production~~	~~$440.00~~	~~$440.00~~	~~$440.00~~					2012
~~FLP - University or School - Prepackaged~~		~~FLP - University or School - Prepackaged~~	~~$175.00~~	~~$175.00~~	~~$183.75~~					2014
~~FLL - University or School - Low Complexity~~		~~FLL - University or School - Low Complexity~~	~~$325.00~~	~~$325.00~~	~~$341.25~~					2014
~~FLM - University or School - Moderate Complexity~~		~~FLM - University or School - Moderate Complexity~~	~~$475.00~~	~~$475.00~~	~~$498.75~~					2014
~~FLC - University or School - High Complexity~~		~~FLC - University or School - High Complexity~~	~~$625.00~~	~~$625.00~~	~~$656.25~~					2014
~~FRT - Temporary Restaurant~~		~~FRT - Temporary Restaurant~~	~~$170.00~~	~~$170.00~~	~~$170.00~~					2010
~~FHP - Hospital - Prepackaged~~		~~FHP - Hospital - Prepackaged~~	~~$175.00~~	~~$175.00~~	~~$183.75~~					2014
~~FHL - Hospital - Low Complexity~~		~~FHL - Hospital - Low Complexity~~	~~$325.00~~	~~$325.00~~	~~$341.25~~					2014
~~FHM - Hospital - Moderate Complexity~~		~~FHM - Hospital - Moderate Complexity~~	~~$475.00~~	~~$475.00~~	~~$498.75~~					2014
~~FHC - Hospital - High Complexity~~		~~FHC - Hospital - High Complexity~~	~~$625.00~~	~~$625.00~~	~~$656.25~~					2014
~~FIP - Industrial Restaurant - Prepackaged~~		~~FIP - Industrial Restaurant - Prepackaged~~	~~$175.00~~	~~$175.00~~	~~$183.75~~					2014
~~FIL - Industrial Restaurant - Low Complexity~~		~~FIL - Industrial Restaurant - Low Complexity~~	~~$325.00~~	~~$325.00~~	~~$341.25~~					2014
~~FIM - Industrial Restaurant - Moderate Complexity~~		~~FIM - Industrial Restaurant - Moderate Complexity~~	~~$475.00~~	~~$475.00~~	~~$498.75~~					2014
~~FIC - Industrial Restaurant - High Complexity~~		~~FIC - Industrial Restaurant - High Complexity~~	~~$625.00~~	~~$625.00~~	~~$656.25~~					2014
~~FCP - Caterer - Prepackaged~~		~~FCP - Caterer - Prepackaged~~	~~$175.00~~	~~$175.00~~	~~$183.75~~					2014
~~FCL - Caterer - Low Complexity~~		~~FCL - Caterer - Low Complexity~~	~~$325.00~~	~~$325.00~~	~~$341.25~~					2014

2018 CONSOLIDATED FEE SCHEDULE

~~FCM - Caterer - Moderate Complexity~~		~~FCM - Caterer - Moderate Complexity~~	~~$475.00~~	~~$475.00~~	~~$498.75~~					2014
~~FCC - Caterer - High Complexity~~		~~FCC - Caterer - High Complexity~~	~~$625.00~~	~~$625.00~~	~~$656.25~~					2014
~~FPR - Retail Food Service Store - Prepackaged~~		~~FPR - Retail Food Service Store - Prepackaged~~	~~$175.00~~	~~$175.00~~	~~$183.75~~					2014
~~FLR - Retail Food Service Store - Low Complexity~~		~~FLR - Retail Food Service Store - Low Complexity~~	~~$325.00~~	~~$325.00~~	~~$341.25~~					2014
~~FMR - Retail Food Service Store - moderate Complexity~~		~~FMR - Retail Food Service Store - moderate Complexity~~	~~$475.00~~	~~$475.00~~	~~$498.75~~					2014
~~FCR - Retail Food Service Store - High Complexity~~		~~FCR - Retail Food Service Store - High Complexity~~	~~$625.00~~	~~$625.00~~	~~$656.25~~					2014
~~FRP - Restauranta - Prepackaged~~		~~FRP - Restauranta - Prepackaged~~	~~$175.00~~	~~$175.00~~	~~$183.75~~					2014
~~FRL - Restaurant - Low Complexity~~		~~FRL - Restaurant - Low Complexity~~	~~$325.00~~	~~$325.00~~	~~$341.25~~					2014
~~FRM - Restaurant - Moderate Complexity~~		~~FRM - Restaurant - Moderate Complexity~~	~~$475.00~~	~~$475.00~~	~~$498.75~~					2014
~~FRC - Restaurant - High Complexity~~		~~FRC - Restaurant - High Complexity~~	~~$625.00~~	~~$625.00~~	~~$656.25~~					2014
Prepackaged		Prepackaged Food	$175.00	$175.00	$183.75	$183.75	$195.00	$200.00	**$210.00**	**2018**
Low Complexity		Low Complexity	$325.00	$325.00	$341.25	$341.25	$355.00	$360.00	**$370.00**	**2018**
Moderate Complexity		Moderate	$475.00	$475.00	$498.75	$498.75	$515.00	$520.00	**$530.00**	**2018**
High Complexity		High Complexity	$625.00	$625.00	$656.25	$656.25	$675.00	$680.00	**$690.00**	**2018**
Additional Area		Additional Area	$135.00	$135.00	$141.75	$141.75	$200.00	$200.00	$200.00	2016
Mobile Restaurant License										
Restaurant							$515.00	$520.00	**$530.00**	**2018**
DATCP Level		**R55**					$135.00	$140.00	**$150.00**	**2018**
		R44					$165.00	$170.00	**$180.00**	**2018**
		R33					$300.00	$305.00	**$315.00**	**2018**
		R22					$410.00	$415.00	**$425.00**	**2018**
		R11					$740.00	$745.00	**$755.00**	**2018**
Soda Water	State Law			$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	2013
~~Per pool/whirlpool~~			~~$200.00~~	~~$200.00~~	~~$210.00~~	~~$210.00~~	~~$215.00~~			2017
Swimming Pool (per pool)		Permit Fee-Annual						$150.00	$150.00	2017
		Pre-Inspetion Fee (once - first time applicants only)						$150.00	$150.00	2017
Water Attraction (Per attraction)		Permit Fee (Annual)						$175.00	$175.00	2017
		Pre-Inspetion Fee (once - first time applicants only)						$175.00	$175.00	2017
Title	**Section**	**Description**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**Last Updated**
Water Attraction with up to 2 pool slides/waterslides per basin		Permit Fee-Annual						$250.00	$250.00	2017
		Pre-Inspetion Fee (once - first time applicants only)						$250.00	$250.00	2017
Per Waterslide or pool slide in excess of 2 per basin		Permit Fee-Annual						$150.00	$150.00	2017
		Pre-Inspetion Fee (once - first time applicants only)						$150.00	$150.00	2017
Rooming House License	Fee Res.		$100.00	$100.00	$100.00	$100.00	$105.00	$105.00	$105.00	2016
Hotel/Motel - Local - (City fee)	Fee Res.	Per Room	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	2012
Hotel/Motel - State										
1-30 rooms	Fee Res.	Per Sleeping Room	$205.00	$205.00	$215.25	$215.25	$225.00	$225.00	$225.00	2016
31 - 99 Rooms	Fee Res.	Per Sleeping Room	$280.00	$280.00	$294.00	$294.00	$305.00	$305.00	$305.00	2016
100 - 199 Rooms	Fee Res.	Per Sleeping Room	$355.00	$355.00	$372.75	$372.75	$385.00	$385.00	$350.00	2016
200+ Rooms			$490.00	$490.00	$514.50	$514.50	$550.00	$550.00	$550.00	2016
Special Event Fees										
DHS Fees		**Prepackaged**							**$200.00**	**2018**
		Low Complexity							**$360.00**	**2018**
		Moderate Complexity							**$520.00**	**2018**
		High Complexity							**$680.00**	**2018**
DATCP Fees		**R55**							**$140.00**	**2018**
		R44							**$170.00**	**2018**
		R33							**$305.00**	**2018**
		R22							**$415.00**	**2018**
		R11							**$745.00**	**2018**
City Food		**Less than $20,000**							**$60.00**	**2018**
		$20,001-$30,000							**$115.00**	**2018**
		$30,001-$100,000							**$150.00**	**2018**
		$100,001-$200,000							**$215.00**	**2018**
		$200,001-$1,000,000							**$280.00**	**2018**
		$1,0000,001 +							**$315.00**	**2018**
										2018

Information Technology

Title	**Section**	**Description**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**Last Updated**
	WI Stats. Section 6.36(6)	~~Variety of SVRS reports - $25 base cost + additional $5/per 1,000 voter names~~	~~$25.00 minimum~~							2013
~~GCS Tax roll data (via electronic media)~~		~~GCS Tax roll data~~	~~$75.00 + sales tax~~	~~$75.00 +~~						2014
~~SIGMA Property Data (via electronic media)~~		~~Property addresses plus other data requested by customer~~								

2018 CONSOLIDATED FEE SCHEDULE

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
		~~Minimum Charge~~	~~$20.00 + sales tax~~	~~$20.00 +~~						2014
		~~Commercial only~~	~~$20.00 +~~	~~$20.00~~						2014
		~~Multi-Family~~	~~$20.00 +~~	~~$20.00~~						2014
		~~Residential Only~~	~~$30.00 +~~	~~$30.00~~						2014
~~Property Data (via electronic media)~~		~~Property and owner addresses plus~~								
		~~other data requested by customer~~								
		~~Entire Property database~~	~~$65.00 + sales tax~~	~~$65.00 +~~						2014

Library

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Book Fines	State Statute	Per day per item - $5.00 ceiling	$0.10	$0.20	$0.20	$0.20	$0.20	$0.20		2013
DVD/VHS Tape Fines		Per day per item		$1.00	$1.00	$1.00	$1.00	$1.00		2013
Reserve Books	State Statute	Charge to reserve a book	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50		1982
Lost Book Charge	State Statute	Handling charge (actual cost of book is additional)	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50		1982
Photocopies	State Statute	Cost per copy	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10		1982
Art Reproductions	State Statute	Cost per piece for a 6-week period	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00		1982
Computer Printers	State Statute	Per black and white copy	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10		1982
		Per color copy	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25		2006
Sale Books	State Statute	Per book (hard cover)	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50		<2004
		Per book (soft cover)	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25		<2004

Municipal Court

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
~~Certified copy of disposition~~	~~Fee Res.~~		~~$0.25~~	~~$0.25~~	~~$1.00~~	~~$1.00~~				2014
Certified copy of disposition					$2.00	$2.00	$2.00	$2.00		2014
Copies							$0.25	$0.25		2016
Audio Recording of court session			$10.00	$10.00	$10.00	$10.00	$10.00	$10.00		
Record Requests		$35 plus $5 per 1,000 records				$35.00	$35.00	$35.00		2015

Planning

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Amendments to changes in zoning districts	24.16.030	Zoning district amendment	$250.00	$250.00	$500.00	$500.00	$500.00	$500.00		2014
Amendments to changes in zoning regulations	24.16.020	Zoning regulation amendment	$150.00	$150.00	$500.00	$500.00	$500.00	$500.00		2014
Appeals to Board of Zoning Appeals	24.16.060	Zoning Appeals	$150.00	$150.00	$250.00	$250.00	$250.00	$250.00		2014
~~Construction < $1,000~~	~~24.62.010~~	~~Zoning Appeals~~	~~$50.00~~	~~$50.00~~	~~$0.00~~					2014
~~Special use requests~~	~~24.62.010~~	~~Zoning Appeals~~	~~$100.00~~	~~$100.00~~	~~$0.00~~					2014
Request for adjournment of Public Hearing	24.62.010		$50.00	$50.00	$100.00	$100.00	$100.00	$100.00		2014
~~Request for adjournment of Public Hearing (Plan Commission)~~	~~24.62.010~~		~~$50.00~~	~~$50.00~~	~~$100.00~~					2015
~~Preliminary subdivision application~~	~~24.62.010~~		~~$300.00~~	~~$300.00~~	~~$500.00~~					2015
Application for land divisions	~~24.62.010~~		$100.00	$100.00	$150.00	$150.00	$150.00	$150.00		2015
Applications for certified survey maps & subdivision plans	~~24.62.010~~		$300.00	$300.00	$500.00	$500.00	$500.00	$500.00		2015
Planned development preliminary-preliminary	24.16.050		$300.00	$300.00	$1,200.00	$1,200.00	$1,200.00	$1,200.00		2015
Planned developments-final	26.16.050	~~Up to one acre~~	$300.00	$300.00	$800.00	$800.00	$800.00	$800.00		2015
	~~24.62.010~~	~~each additional acre~~	~~$100.00~~	~~$100.00~~	~~$0.00~~					2014
Amendments to planned development	24.16.050		$200.00	$200.00	$400.00	$400.00	$400.00	$400.00		2015
Applications for conditional uses	24.16.040		$250.00	$250.00	$350.00	$350.00	$350.00	$350.00		2015
Zoning Letters - specialized	~~24.62.010~~		$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		2015
Tax Increment Financing Application Fee					$10,000.00	$10,000.00	$10,000.00	$10,000.00		2014
Board of Public Works Exception	24.11.010					$100.00	$100.00	$100.00		2015

Police Department

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Fingerprinting	Unknown	Fee for fingerprinting of persons required for employment, licensing, adoption, etc. -Per Card (excludes	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00		2004
Resident			$15.00	$15.00	$15.00	$15.00	$15.00	$15.00		2008
Non-resident			$25.00	$25.00	$25.00	$25.00	$25.00	$25.00		2008
Administrative	Unknown	For Processing of bail collected for other law enforcement	$25.00	$25.00	$25.00	$25.00	$25.00	$50.00		2017
Dog Fine held at MADACC	9.04.030	Fee collected in conjunction with stray animals held at the Department of Humane Society	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Bicycle Licenses	11.48.100	Lifetime bicycle license	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		1996
Alarm	7.08.005	Registration Fee	$20.00	$20.00	$20.00	$20.00	$20.00	$25.00		2017
		Registration Late Fee	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2012
		Fee for response to false alarm (2 to 3 calls)	$50.00	$50.00	$50.00	$50.00	$50.00	$75.00		2017
		4 to 7 calls						$150.00		2017
		~~5 to 8 calls~~	$90.00	$90.00	$90.00	$90.00	$90.00	$90.00		2012
		8 + calls						$450.00		2017
		~~9 to 10 calls~~	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00		2012

2018 CONSOLIDATED FEE SCHEDULE

		11 + calls	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00		2012
Seller's Permit	6.48.050	Fee for processing and issuance of direct seller's Permit	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2008
Public Place Permit	7.50.030 (D)	Fee for conducting parades and runs in the City	Cost	Cost	Cost	Cost	Cost	Cost		1980
Photograph Fee	Unknown	Sale of Department photographs	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00		2008
$0.00		3" x 5" print	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00		2003
		5" x 7" print	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00		2003
		8" x 10" print	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00		2003
Copies of Audio Cassette Tapes, Videotapes, audio or data CDs	Unknown	Recovery of police time	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00		2003
Non-Sufficient Funds/Account Closed	Unknown	Cost Recovery of Police Time to Recover for Overdrafts	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00		1997
Overnight Parking	Uknown	900 number charge for overnight parking	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50		1998
Parking Citations		parking forfeitures now included on fee schedule 2009								
All Prohibited Parking		If paid within 10 days	$25.00	$25.00	$25.00	$25.00	$25.00	$30.00		2017
		If paid after 10 days but before 28 days	$45.00	$45.00	$45.00	$45.00	$45.00	$55.00		2017
		If paid after 28 days but before 58th day	$70.00	$70.00	$70.00	$70.00	$70.00	$80.00		2017
		After 58 days	$85.00	$85.00	$85.00	$85.00	$85.00	$100.00		2017

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Snow Emergency		If paid within 10 days	$35.00	$35.00	$35.00	$35.00	$35.00	$45.00		2017
		If paid after 10 days but before 28 days	$50.00	$50.00	$50.00	$50.00	$50.00	$65.00		2017
		If paid after 28 days but before 58th day	$70.00	$70.00	$70.00	$70.00	$70.00	$90.00		2017
		After 58 days	$85.00	$85.00	$85.00	$85.00	$85.00	$110.00		2017
Handicapped Parking		If paid within 10 days	$150.00	$150.00	$150.00	$150.00	$150.00	$115.00		2017
		If paid after 10 days but before 28 days	$180.00	$180.00	$180.00	$180.00	$180.00	$200.00		2017
		If paid after 28 days but before 58th day	$210.00	$210.00	$210.00	$210.00	$210.00	$250.00		2017
Returned Check Fee					$25.00	$25.00	$25.00	$25.00		2014
		Vehicle Towed - Forfeiture plus tow charges								
Parade Permit Fee	7.50.010	Parade, march, run/walk, bike/foot race on street or	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	n/a	2012
		Additional fee based on OT and other dept. costs							n/a	2012
Police Department Service Fee - Sepcial Events		**Parade, march, run/walk, bike/foot race on street or**							**$50.00**	**2018**
		Additional fee based on OT and other dept. costs								**2018**

Public Works Department

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Encroachments	12.42.020	Encroachment into right-of-way	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		
Overnight parking in the municipal parking lots		$2.50 for 1 night, $5.00 for multiple nights	$2.50/$5.00	$2.50/$5.00	$2.50/$5.00	$2.50/$5.00	$2.50/$5.00	$2.50/$5.00		2009
Overnight parking Hart Park Lane	11.32.300	Monthly permit for Hart Park Lane				$12.00	$12.00	$12.00		2015
Special Privilege Permit	12.32.030	Establishment of loading zones (Up to 30 Feet)	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00		2008
	12.32.030	Per lineal foot in excess of thirty feet	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00		2008
	12.32.030	Installation Fee	@ cost	@ cost	@ cost	@ cost	@ cost	@ cost		2008
Parking Permit for Blanchard St. Lot		Per Quarter (plus tax)	$25.00	$25.00	$25.00	$25.00	$45.00	$45.00		2016
Parking Lot Plan Review										
New Construction		Up to two acres ($10.00 for each additional acre)	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2012
Reconstruction			$25.00	$25.00	$25.00	$25.00	$25.00	$25.00		2004
Snow Removal Charge	12.24.120	Per lineal foot up to 30 feet	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00		1999
Snow Removal Charge	12.24.120	Per lineal foot in excess of thirty feet	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00		2003
-Snow Removal Setup Charge	12.24.121	Setup Fee	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		2011
Street Occupancy Permit-Dumpster (if obtained prior to placement)	12.04.060	Permit for storage of dumpster in the street	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2002
Street Occupancy Permit- Dumpser (if obtained after placement)		Permit for storage of dumpster in the street	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		<2004
Street Occupancy Permit	12.04.060	Permit for construction or excavation	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		1999
Street Occupancy - Small Excavations (Plumbers cut)			$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		<2004
Street Occupancy - Inspection		Inspection fee charged for field inspections	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2008
Street Occupancy - Sidewalk replacement		Three stones or less (Includes Inspection)	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		<2004
Street Occupancy - Sidewalk replacement / Drive Approach		Four stones or more (Includes Inspection)	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2012
Street Occupancy - Utility project (Variable - based on size of project and amt of inspection required)	12.04.060									
House Numbers	12.38.010	House numbers	$0.75	$0.75	$0.75	$0.75	$0.75	$0.75		1995
Number Racks	12.38.010	Racks for house numbers	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50		1995
Plans	12.04.015	Copies of Plans & Specifications	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00		2008
Excavations - Price for pavement repairs	12.04.140	Asphalt per square yard	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2004
	12.04.140	Concrete pavement per square yard	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2004
	12.04.140	Concrete base per square yard	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2004
	12.04.140	Brick pavers per square foot	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2004
	12.04.140	Stone-gravel per square yard	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2004
Excavations - Miscellaneous Maintenance Charges	12.04.140	Concrete sidewalk (includes removal) per square foot	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2004
	12.04.140	Concrete curb and gutter (includes removal) per linear foot	$130.00	$130.00	$130.00	$130.00	$130.00	$130.00		2004
	12.04.140	Concrete pavement sawing per inch of depth (per linear foot)								2004
	12.04.140	Temporary bituminous walk (Per square foot)	$0.75	$0.75	$0.75					2004
Contractors License	12.20.030	Contractors license	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00		2008

2018 CONSOLIDATED FEE SCHEDULE

Barricade Delivery & Removal - Special Events	12.40.015	Barricades may be picked up and returned DPW	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	n/a	2010
~~Barricade Removal - Special Events~~	~~12.40.015~~	~~Barricades are picked up, but staff is removing from site~~	~~$25.00~~	~~$25.00~~	~~$25.00~~					2004
Title	**Section**	**Description**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**Last Updated**
Barricade Rental-Special Events	12.40.015	~~Resident is picking up and returning barricade. Cost is for rental.~~	~~$10.00~~	~~$10.00~~	~~$10.00~~					2004
Barricade Delivery & Removal - Special Events										
Barricade Delivery Fee		**1 to 25**							**$50.00**	**2018**
		26 to 76							**$75.00**	**2018**
		76 to 100							**$100.00**	**2018**
Refuse/Recycling Delivery and Removal - Special Events										
Numbers of Refuse/Recycling Containers Rented		**1 to 5**							**$50.00**	**2018**
		6 to 10							**$100.00**	**2018**
		11 to 15							**$150.00**	**2018**
		16 to 20							**$200.00**	**2018**
Delivery fee									**$100.00**	**2018**
Pick up fee									**$100.00**	**2018**
Trash Disposal (Tipping Fee)		**1 to 10**							**$50.00**	**2018**
		10 to 20							**$100.00**	**2018**
Annual Recycling Fee (Dump Permit)	8.25.250	Annual fee for use of Recyclying Center	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00		2010
One-time dump permit		Drop off Center Fee per vehicle				$5.00	$5.00	$5.00		2015
		with trailer/per axle					$5.00	$5.00		2016
Annual Yard Waste Only Drop Off Permit							$20.00	$20.00		2016
Recycling Fees										
Backyard Pick-ups			$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		2010
Curbside collection appliance recycling fee	8.25.250	First Appliance	$50.00	$50.00	$75.00	$50.00	$50.00	$50.00		2015
	8.25.250	Each Appliance Thereafter	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00		2006
Drop-off center appliance recycling fee	8.25.250	per appliance (refrigerators, air conditioners, heat pumps, furnaces, dehumidifiers, dishwashers, microwaves,	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00		2010
Drop-off Center recycling fee Televisions and Electronics		per tube, projection and flat screen television and comuter monitor, including televisions housed in a wood cabinet					$25.00	$25.00		2016
Drop off center computer recycling fee		computer CPU's, servers and other small electric and electronic devices like vacuum cleaners, radios,CD plyaers,					none	non e		2016
Drop-off center tire recycling fee	8.25.250	Passenger auto and small truck (Per tire)	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00		2010
	8.25.250	Large truck and equipment (Per tire)	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00		2010
Garbage Specials										
One item	8.24	Overstuffed chair or sofa	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2009
Two items	8.24	Overstuffed chair and table	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00		2009
One set of items	8.24	Table and up to 4 kitchen chairs	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2009
6 - 15 extra bags or boxes	8.24		$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2009
15 or more extra bags or boxes	8.24		$65.00	$65.00	$65.00	$65.00	$65.00	$65.00		2009
Concrete	8.24	Per cubic yard	$65.00	$65.00	$65.00	$65.00	$65.00	$65.00		2009
Uncut Carpet	8.24		$65.00	$65.00	$65.00	$65.00	$65.00	$65.00		2009
Yardwaste Specials										
Unbundled brush and branches	8.24	Per load	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00		2010
Commercial/Institutional Drop-off Fee	8.24	Per Ton	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00		2010
City and County of Milwaukee Logs and/or Brush	8.24	Per Ton	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00		2010
* Should be Time & Material plus 25% for engineering design and overhead										
Planting of new tree	12.08.130						$160.00	$160.00		2016

Parks - Facilities Rental

Title	**Section**	**Description**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**Last Updated**
Tuesday & Thursday evening meetings, no food allowed										
Riverview Room	R2 97-60	3-Hour Rental	$150.00	$150.00	$150.00	$165.00	$165.00	$175.00		2017
	R2 97-60	Hourly rate	$50.00	$50.00	$50.00	$55.00	$55.00	$60.00		2017
	R2 97-60	Full day - Resident	$165.00	$165.00	$165.00	$175.00	$175.00	$175.00		2015
	R2 97-60	Full day - Non-resident	$165.00	$165.00	$165.00	$175.00	$175.00	$175.00		2015
Firefly Room	R2 97-60	3-Hour Rental	$75.00	$75.00	$75.00	$75.00	$75.00	$100.00		2017
	R2 97-60	Hourly rate	$25.00	$25.00	$25.00	$25.00	$25.00	$35.00		2017
	R2 97-60	Full day - Resident	$95.00	$95.00	$95.00	$100.00	$100.00	$100.00		2015
	R2 97-60	Full day - Non-resident	$95.00	$95.00	$95.00	$100.00	$100.00	$100.00		2015
Garden Room	R2 97-60	3-Hour Rental	$75.00	$75.00	$75.00	$75.00	$75.00	$100.00		2017
	R2 97-60	Hourly rate	$25.00	$25.00	$25.00	$25.00	$25.00	$35.00		2017
	R2 97-60	Full day - Resident	$95.00	$95.00	$95.00	$100.00	$100.00	$100.00		2015
	R2 97-60	Full day - Non-resident	$95.00	$95.00	$95.00	$100.00	$100.00	$100.00		2015
Park View Room	R2 97-60	3-Hour Rental	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00		2010
	R2 97-60	Hourly rate	$20.00	$20.00	$20.00	$25.00	$25.00	$25.00		2015
	R2 97-60	Full day - Resident	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00		2010

	R2 97-60	Full day - Non-resident	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00		2010
Halls are now available from 10 a.m. to 11 p.m.										

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Tosa Room	R2 97-60	3-Hour Rental	$720.00	$720.00	$720.00	$750.00	$750.00	$750.00		2015
	R2 97-60	Hourly rate	$240.00	$240.00	$240.00	$250.00	$250.00	$250.00		2015
	R2 97-60	Full day - Resident	$1,000.00	$1,000.00	$1,000.00	$1,100.00	$1,100.00	$1,300.00		2017
	R2 97-60	Full day - Non-resident	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,700.00		2017
Riverview Room	R2 97-60	3-Hour Rental	$270.00	$270.00	$270.00	$300.00	$300.00	$300.00		2015
	R2 97-60	Hourly rate	$90.00	$90.00	$90.00	$100.00	$100.00	$100.00		2015
	R2 97-60	Full day - Resident	$400.00	$400.00	$400.00	$450.00	$450.00	$550.00		2017
	R2 97-60	Full day - Non-resident	$650.00	$650.00	$650.00	$650.00	$650.00	$750.00		2017
Firefly Room	R2 97-60	3-Hour Rental	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2010
	R2 97-60	Hourly rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2010
	R2 97-60	Full day - Resident & non-resident	$250.00	$250.00	$250.00	$250.00	$250.00	$300.00		2017
Firefly Room and Kitchen	R2 97-60	3-Hour Rental	$195.00	$195.00	$195.00	$225.00	$225.00	$300.00		2017
	R2 97-60	Hourly rate	$65.00	$65.00	$65.00	$75.00	$75.00	$100.00		2017
	R2 97-60	Full day - Resident & non-resident	$300.00	$300.00	$300.00	$350.00	$350.00	$450.00		2017
Garden Room	R2 97-60	3-Hour Rental	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00		2010
	R2 97-60	Hourly rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2010
	R2 97-60	Full day - Resident & non-resident	$250.00	$250.00	$250.00	$250.00	$250.00	$300.00		2017
Park View Room (meetings only, no food allowed)	R2 97-60	3-Hour Rental	$60.00	$60.00	$60.00	$75.00	$75.00	$75.00		2015
	R2 97-60	Hourly rate	$20.00	$20.00	$20.00	$25.00	$25.00	$25.00		2015
	R2 97-60	Full day - Resident & non-resident	$60.00	$60.00	$60.00	$75.00	$75.00	$75.00		2015
Entire first floor	R2 97-60	3-Hour Rental	$1,200.00	$1,200.00	$1,200.00	$1,350.00	$1,350.00	$1,350.00		2015
	R2 97-60	Hourly rate	$400.00	$400.00	$400.00	$450.00	$450.00	$450.00		2015
	R2 97-60	Full day - Resident	$1,500.00	$1,500.00	$1,500.00	$1,600.00	$1,600.00	$2,000.00		2017
	R2 97-60	Full day - Non-resident	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,300.00		2017
Entire building (excluding non-rental areas)	R2 97-60	3-Hour Rental	$1,425.00	$1,425.00	$1,425.00	$1,500.00	$1,500.00	$1,500.00		2015
	R2 97-60	Hourly rate	$475.00	$475.00	$475.00	$500.00	$500.00	$500.00		2015
	R2 97-60	Full day - Resident	$1,800.00	$1,800.00	$1,800.00	$1,900.00	$1,900.00	$2,300.00		2017
	R2 97-60	Full day - Non-resident	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$2,800.00		2017
PICNIC AREAS - are available from 10 a.m. to 10:30 p.m.										
Small picnic area	R2 97-60	Whole Day (Resident)	$50.00	$50.00	$50.00	$50.00	$50.00	$75.00		2017
(non-refundable)	R2 97-60	Whole Day (Non-Resident)	$100.00	$100.00	$100.00	$100.00	$100.00	$75.00		2017
Large picnic area	R2 97-60	Whole Day (Resident)	$150.00	$150.00	$150.00	$150.00	$150.00	$300.00		2017
(non-refundable)	R2 97-60	Whole Day (Non-Resident)	$200.00	$200.00	$200.00	$200.00	$200.00	$300.00		2017
Football Field (Wauwatosa East & other high schools)	R2 97-60	4 hours	$500.00	$500.00	$500.00	NA	NA	NA		2015
Football Field (Other Renters)	R2 97-60	4 hours	$800.00	$800.00	$800.00	NA	NA	NA		2015
Football Field (Sunday Usage & non high school)	R2 97-60	Flat fee	$800.00	$800.00	$800.00	NA	NA	NA		2015
Hourly rate for any additional use - Tosa & other high schools)	R2 97-60	Per hour	$85.00	$85.00	$85.00	NA	NA	NA		2015
Hourly rate for any additional use - other renters	R2 97-60	Per hour	$100.00	$100.00	$100.00	NA	NA	NA		2015
Hourly rate for any additional use - Sunday and non high school use	R2 97-60	Per hour	$200.00	$200.00	$200.00	NA	NA	NA		2015
Football practice field - Tosa East	R2 97-60	Per day	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00		2011
Stadium Rental-Wauwatosa East & other High School		Per hour				$200.00	$200.00	$200.00		2015
Stadium Rental-Other renters		Per hour				$225.00	$225.00	$225.00		2015
Locker-Shower Rooms (Practice)	R2 97-60	Flat Fee	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00		*2011*
Locker-Shower Rooms (Wauwatosa East)	R2 97-60	4 hours	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00		2011
Locker-Shower Rooms (Wauwatosa West)	R2 97-60	4 hours	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00		2011
Locker-Shower Rooms (Outside Schools)	R2 97-60	4 hours	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00		2011
Locker-Shower Rooms (Sunday and non high school use)	R2 97-60	Flat fee	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00		2010
Locker-Shower Rooms (Wauwatosa West)	R2 97-60	Hourly rate for any additional use	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00		2011
Locker-Shower Rooms (Outside Schools)	R2 97-60	Hourly rate for any additional use	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00		2011
Locker-Shower Rooms (Sunday and non high school use)	R2 97-60	Hourly rate for any additional use	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		2011
Stadium Public Address System	R2 97-60	Flat rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2010
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate	$375.00	$375.00	$375.00	$375.00	$375.00	$375.00		2011
Clean Bleachers (Other renters)	R2 97-60	Flat rate	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00		2011
Clean Bleachers (Sunday and non high school use)	R2 97-60	Flat rate	$650.00	$650.00	$650.00	$650.00	$650.00	$650.00		2010
Title	**Section**	**Description**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**Last Updated**
Stadium Lights	R2 97-60	Flat rate	$20.00	$20.00	$25.00	$25.00	$25.00	$25.00		2014
Scoreboard	R2 97-60	Per Hour Rate (3 Hour Minimum)	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00		2010
Other sports: lacrosse, soccer, field hockey, etc.										
Hourly rate (Tosa East & other high schools)	R2 97-60	Per hour	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00		2011
Hourly rate (Other renters)	R2 97-60	Per hour	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		2011
Scoreboard - 3 hour minimum	R2 97-60	Per hour	$80.00	$80.00	$80.00	$80.00	$80.00	$80.00		2011
Stadium Public Address System - all users	R2 97-60	Flat rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2011
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate	$375.00	$375.00	$375.00	$375.00	$375.00	$375.00		2011
Clean Bleachers (Other renters)	R2 97-60	Flat rate	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00		2011
Repeat renters since 2006, or before, can rent at the old rates plus 10% until they get to the current rates										

2018 CONSOLIDATED FEE SCHEDULE

Parks - Facilities Rental

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Ball Diamond										
Ball Diamond includes use of diamond, bases put out (without lights)	R2 97-60	Per hour								2011
Ball Diamond - Tosa East High School (without lights)			$25.00	$25.00	$25.00	$25.00	$25.00	$25.00		2012
Ball Diamond - All Other Renters (without lights)			$30.00	$30.00	$30.00	$30.00	$30.00	$30.00		2012
Ball Diamond - Tosa East High School (with lights)			$45.00	$45.00	$50.00	$50.00	$50.00	$50.00		2014
Ball Diamond - All Other Renters (with lights)			$50.00	$50.00	$55.00	$55.00	$55.00	$55.00		2014
Diamond prep performed during regular work hours (no guarantee for condition)	R2 97-60	Flat rate	$70.00	$70.00	$70.00	$75.00	$75.00	$75.00		2015
Diamond prep prepared during overtime hours	R2 97-60	Flat rate	$240.00	$240.00	$240.00	$250.00	$250.00	$250.00		2015
Rental of baseball field for activities other than baseball	R2 97-60	Per hour	$85.00	$85.00	$85.00	$85.00	$85.00	$85.00		2011
Track Meets (Track & Field Only - Wauwatosa Schools)	R2 97-60	Flat rate for 4 hours	$300.00	$300.00	$300.00	NA	NA	NA		2015
Track Meets (Track & Field Only - Outside Schools)	R2 97-60	Flat rate for 4 hours	$400.00	$400.00	$400.00	NA	NA	NA		2015
Track Meets (Outside renters)	R2 97-60	Flat rate for 4 hours	$500.00	$500.00	$500.00	NA	NA	NA		2015
Track Meets (Track & Field Only - Sunday and non high school use	R2 97-60	Flat rate for 4 hours	$700.00	$700.00	$700.00	NA	NA	NA		2015
Hourly rate for any additional use - (Wauwatosa schools)	R2 97-60	Each additional hour after 4	$85.00	$85.00	$85.00	NA	NA	NA		2015
Hourly rate for any additional use - (Other renters)	R2 97-60	Each additional hour after 4	$100.00	$100.00	$100.00	NA	NA	NA		2015
Hourly rate for any additional use - (Sunday and non high school	R2 97-60	Each additional hour after 4	$175.00	$175.00	$175.00	NA	NA	NA		2015
Stadium Public Address System - all users	R2 97-60	Flat rate	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		2011
Track Practices (track only - Wauwatosa schools)	R2 97-60	Flat rate (per day) - reserved basis	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2010
Track Practices (track only- Outside schools)	R2 97-60	Per hour	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00		2010
Clean Bleachers (Wauwatosa & other schools)	R2 97-60	Flat rate	$375.00	$375.00	$375.00	$375.00	$375.00	$375.00		2011
Clean Bleachers (Other renters)	R2 97-60	Flat rate	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00		2011
Clean Bleachers (Sunday and non high school use)	R2 97-60	Flat rate	$650.00	$650.00	$650.00	$650.00	$650.00	$650.00		2010
Stadium Lights - all users	R2 97-60	Per hour	$20.00	$20.00	$20.00	$25.00	$25.00	$25.00		2015
Skating										
Public Skating	R2 97-60	Adult Wauwatosa resident (18+ years)	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00		2010
Public Skating	R2 97-60	Adult non-resident	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00		2010
Public Skating	R2 97-60	Child - resident	free	free	free	free	free	free		2010
Public Skating	R2 97-60	Child non-resident	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00		2010
Tennis										
Tennis Reservation Fee - Wauwatosa Resident -Singles	R2 97-60	Per hour/per court - rate includes tax	$5.00	$5.00	$5.00	$5.00	$5.00	$6.00		2017
Tennis Reservation Fee - Non Resident-Singles	R2 97-60	Per hour/per court- rate includes tax	$7.00	$7.00	$7.00	$7.00	$7.00	$6.00		2017
Tennis Reservation Fee - Leagues - Wauwatosa Resident	R2 97-60	Per hour/per court - 2 court minimum - rate before tax	$7.00	$7.00	$7.00	$7.00	$7.00	$8.00		2017
Tennis Reservation Fee - Leagues - Non Resident	R2 97-60	Per hour/per court - 2 court minimum - rate before tax	$9.00	$9.00	$9.00	$9.00	$9.00	$8.00		2017
Tennis Reservation Fee - Tosa East/Rec Dept.	R2 97-60	Per hour/per court	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00		2011
Sand Volleyball Court Fee - Wauwatosa Residents	R2 97-60	Per hour/per court -rate before tax	$8.00	$8.00	$8.00	$10.00	$10.00	$12.00		2017
Sand Volleyball Court Fee - Non Resident	R2 97-60	Per hour/per court -rate before tax	$11.00	$11.00	$11.00	$15.00	$15.00	$12.00		2017
* Half rate rentals allowed to Wauwatosa Civic Groups (including Boy and Girl Scouts, Civic Alliance, etc.). Charitable and educational groups only.										
Hall Rentals do not entitle renters to free skating										

Purchasing

Title	Section	Description	2012	2013	2014	2015	2016	2017	2018	Last Updated
Voluminous specifications		Per page	$0.25	$0.25						2002